



Evelyn Minor-Lawrence  
Director

DEPARTMENT OF HUMAN RESOURCES  
PUBLIC SERVICES BUILDING  
2051 Kaen Road | Oregon City, OR 97045

Board of County Commissioners  
Clackamas County

Members of the Board:

Approval of Contract Renewal between the Clackamas County, Department of Human Resources and Mercer Health & Benefits LLC to provide Benefits Consulting Services.

<b>Purpose/Outcomes</b>	Approval of Contract Renewal for one additional year.
<b>Dollar Amount and Fiscal Impact</b>	\$163,300.00
<b>Funding Source</b>	Benefit Administration Fee collected from departments on a per employee per month basis
<b>Duration</b>	Renew for 1 year (July 1, 2019 through June 30, 2020)
<b>Previous Board Action</b>	Original Contract Approval February 28, 2019 by the Board.
<b>Strategic Plan Alignment</b>	Benefits and Wellness Strategic Plan: Provide cost-effective, responsive and comprehensive benefit services to County departments, current and retired employees and their family members so they can better serve the residents of Clackamas County.  County Strategic Plan Area of Focus: Provide financial stability and leadership.
<b>Counsel Review</b>	6/18/19
<b>Contact Person</b>	Kristi Durham, 503-742-5470

**BACKGROUND:**

Mercer Health & Benefits LLC is a national benefits consultant that consults with Clackamas County to set strategy, shop the marketplace, negotiate with vendors for best value, and participate in key roles such as providing and interpreting data for the Benefits Review Committee (BRC). This is a contract renewal to provide these critical services while a longer-term contract is being procured through the competitive process.

**RECOMMENDATION:**

Staff respectfully recommends the Board of County Commissioners approve the contract with Mercer Health & Benefits LLC to provide Benefits Consulting Services.

Respectfully submitted,

Evelyn Minor-Lawrence, Director

Placed on the Agenda of \_\_\_\_\_ by the Procurement Division

**AMENDMENT #1  
CLACKAMAS COUNTY  
PERSONAL/PROFESSIONAL SERVICES CONTRACT**

This Amendment #1 is entered into between Mercer Health & Benefits LLC (“Contractor”) and Clackamas County, a political subdivision of the State of Oregon, on behalf of its Human Resources/Benefits and Wellness Division (“County”) and it shall become part of the Contract documents entered into between both parties on February 28, 2019 (“Contract”).

The County is in the process of preparing a request for proposals to provide the County consultation services for conducting strategic planning sessions, strategizing healthcare trends, advising on changes and benchmark health plan costs and employee contributions, and related services. Contractor currently provides such services. Given timing constraints, the County does not believe it will complete the request for proposal, or other similar public process, prior to expiration of the current Contract.

As a result, the parties agree to extend the Contract for an additional year and make the following changes to the Contract:

1. **ARTICLE 1, Section 1. Effective Date and Duration** is hereby amended as follows:  
The Contract termination date is hereby changed from June 30, 2019 to **June 30, 2020**.
2. **ARTICLE 1, Section 2, Scope of Work.** Contractor shall provide the same Work described in Article 1, Section 2, Scope of Work, of the Contract for the additional one (1) year term of the Contract.
3. **ARTICLE 1, Section 1 3. Consideration** is hereby amended as follows:  
In consideration for Contractor providing the Work for the additional one (1) year term, County is authorizing payment of a total of **\$163,300.00** to complete this work. Payments shall be made in accordance with the Contract terms and conditions. The total amended consideration for the Contract shall not exceed \$326,600,00.

Original Contract Amount	\$ 163,300.00
<u>Amendment #1</u>	<u>\$ 163,300.00 + Time</u>
<b>Total Amended Contract</b>	<b>\$ 326,600.00</b>

Except as expressly amended above, all other terms and conditions of the Contract shall remain in full force and effect. By signature below, the parties agree to this Amendment #1, effective upon the date of the last signature below.

Mercer Health & Benefits, LLC

Clackamas County

\_\_\_\_\_  
Authorized Signature                      Date

\_\_\_\_\_  
Chair    Date

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Recording Secretary                      Date

Approved as to Form

\_\_\_\_\_  
County Counsel                              Date