



DAN JOHNSON
DIRECTOR

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
DEVELOPMENT SERVICES BUILDING
150 BEAVERCREEK ROAD OREGON CITY, OR 97045

June 13, 2024

BCC Agenda Date/Item: _____

Board of County Commissioners
Clackamas County

Approval of a Board Order creating a Dog Services Charitable Fund. Total value is a one-time transfer of approximately \$470,000 and then \$25,000 per year. Funding through public donations. No County General Funds are involved.

Previous Board Action/Review	4/9/24 – Board directed Staff at Issues to draft a Resolution to create a Dog Services Charitable Fund 6/4/24 - Board directed Staff to bring the Resolution to the consent agenda. 6/11/24 – Board approved request for consent agenda		
Performance Clackamas	-Ensure safe, healthy and secure communities -Build public trust through good government.		
Counsel Review	Yes	Procurement Review	No
Contact Person	Mike Bezner	Contact Phone	503-742-4651

EXECUTIVE SUMMARY: Individuals and public and private organizations routinely make financial and other contributions to the Clackamas Dogs Foundation (CDF), a nonprofit corporation, to exclusively benefit Dog Services and its programs. Every year, the CDF allocates funds to Dog Services to be used for specific purposes, including but not limited to care and medical treatment for shelter animals, adoption outreach programs, improved shelter facilities, and medical and spay and neuter services for pet owners in financial need. The funds that Dog Services receives from the CDF supplement the funds that Dog Services receives from the General Fund, fines, and fees. The annual allocations range between \$15,000 and \$40,000 annually based on the needs of the shelter any given year. The CDF has a total endowment worth approximately \$470,000.

The CDF has a three-person Board of Directors, and County staff assist the CDF Board of Directors by performing most of the administrative burdens of managing a nonprofit corporation. Accordingly, County staff requested that the CDF Board of Directors consider transferring their

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current endowment to the County for easier and streamlined management and having Dog Services accept future contributions directly from the public, rather than through the CDF. The CDF Board of Directors is amenable to those requests, but only if it is ensured that such contributions and the endowment are not redistributed for purposes other than supporting Dog Services and its programs. The County may accept financial and other contributions directly from the public to support Dog Services and its programs, and these contributions are equally tax deductible as contributions to the CDF. The CDF Board of Directors requested staff ask the Board of County Commissioners (BCC) if they are amenable to this proposal.

On April 9, 2024, the BCC directed staff to bring forth a Board Order to create a Dog Services Charitable Fund (DSCF), which would hold all such contributions in a passthrough program to be used only for and by Dog Services and its programs and to be distributed through the budget-adoption process. The attached Board Order memorializing these changes was shared with the Board on June 4 and is presented for your consideration. Dog Services would allocate contributions from the public similarly to how it currently allocates contributions from the CDF. The Department of Transportation and Development would retain the CDF Board members to make recommendations to the Manager of Dog Services and the Director of the Department of Transportation and Development, or their designees, regarding the use of funds in the DSCF.

RECOMMENDATION: Staff respectfully recommends approval of the attached Board Order creating a Dog Services Charitable Fund.

Respectfully submitted,

Dan Johnson

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Director of Transportation & Development

BEFORE THE BOARD OF COUNTY COMMISSIONERS

OF CLACKAMAS COUNTY, STATE OF OREGON

In the Matter of Creating a Dog
Services Charitable Fund



Board Order No. _____

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WHEREAS, individuals and public and private organizations routinely make financial and other contributions to the Clackamas Dogs Foundation (CDF), a nonprofit corporation, that are intended to benefit Dog Services and its programs;

WHEREAS, without such contributions, Dog Services and its programs would receive most of its funding from the General Fund, fines, and fees; and

WHEREAS, the County desires to allow Dog Services to accept such contributions directly from the public, rather than through the CDF, and to ensure that such contributions are not redistributed for other purposes;

NOW, THEREFORE, BE IT ORDERED, that the County may accept financial and other contributions directly from the public to support Dog Services and its programs;

ORDERED, that there is created a Dog Services Charitable Fund (DSCF), which shall hold all such contributions to be used only for and by Dog Services and its programs and to be distributed through the budget-adoption process;

ORDERED, that the Department of Transportation and Development (DTD) shall form a department-level advisory group to make recommendations to the Manager of Dog Services and the Director of DTD, or their designees, regarding the use of funds in the DSCF, including but not limited to care and medical treatment for shelter animals, adoption outreach programs, improved shelter facilities, and medical and spay and neuter services for pet owners in financial need; and

ORDERED, that DTD shall include DSCF spending recommendations in materials submitted to the Budget Committee during the budget-adoption process;

DATED this _____ day of _____ 2024.

BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary