



MARC GONZALES  
DIRECTOR

DEPARTMENT OF FINANCE

PUBLIC SERVICES BUILDING

2051 KAEN ROAD | OREGON CITY, OR 97045

June 14, 2018

Board of County Commissioners  
Clackamas County

Members of the Board:

Approval of a Resolution for Clackamas County for Budgeting of  
New Specific Purpose Revenue for Fiscal Year 2017-2018

|                                 |   |
|---------------------------------|---|
| Purpose/Outcome                 | Budget change for Clackamas County FY 2017-2018   |
| Dollar Amount and Fiscal Impact | The effect is an increase in appropriations of \$1,408,689  |
| Funding Source                  | Includes Federal and State Operating Revenue, Local Government and Other Agencies and Charge for Services |
| Duration                        | July 1, 2017-June 30, 2018  |
| Previous Board Action/Review    | Budget Adopted June 29, 2017 and amended August 10, October 12, November 8, 2017 and April 12, 2018       |
| Strategic Plan Alignment        | Build public trust through good government  |
| Contact Person                  | Diane Padilla, 503-742-5425   |

**BACKGROUND:**

Each fiscal year it is necessary to appropriate additional expenditures and allocate additional sources of revenue to more accurately meet the changing requirements of the operating departments of the County. The attached resolution reflects those changes that departments have requested which pursuant to O.R.S. 294.338, qualify as grants in trust for specific purposes in keeping with legally accurate budget.

The General Fund – Public and Government Affairs is recognizing Metro revenue and budgeting for the Willamette Locks project.

The Resolution Services Fund is recognizing additional services fee revenue and budgeting it for program costs.

The Disaster Management Fund is recognizing additional Emergency Management performance grant revenue and budgeting it for program costs, increasing contingency and also adjusting budget to better align with actual program costs.

The Sheriff's Fund is recognizing additional Oregon State Marine revenue and budgeting it for operating equipment costs.

The Children, Youth and Families Fund is recognizing additional services revenue and budgeting to better align program costs with actuals.

The Clackamas Health Centers Fund is recognizing additional federal and state grant revenue and services fee revenue and budgeting to add a full-time Assistant Primary Care Manager position and clinic program costs.

The effect of this Board Order is an increase in appropriations of \$1,408,689 including new revenues as detailed below:

|                                     |                      |
|-------------------------------------|----------------------|
| Federal Operating Grant Revenue     | \$ 315,540.          |
| State Operating Grant Revenue       | 390,456.             |
| Local Government and Other Agencies | 60,000.              |
| Charge for Services                 | <u>642,693.</u>      |
| Total Recommended                   | <u>\$ 1,408,689.</u> |

**RECOMMENDATION:**

Staff respectfully recommends adoption of the attached Resolution Order and Exhibit A in keeping with a legally accurate budget.

Sincerely,

Diane Padilla  
Budget Manager

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Providing  
Authorization to Appropriate Grants  
for Specific Purposes within the Fiscal  
Year 2017-18



Resolution Order No. \_\_\_\_\_

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WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from one appropriation category to another;

WHEREAS, appropriation of grants entrusted for specific purposes within Clackamas County budget for the period of July 1, 2017 through June 30, 2018, inclusive is necessary to authorize the expenditure of funds, for the needs of Clackamas County residents`

WHEREAS; the fund being adjusted is:

- . General Fund – Public and Government Affairs
- . Resolution Services Fund
- . Disaster Management County
- . Sheriff's Fund
- . Public Health Fund
- . Children, Youth and Families Fund
- . Clackamas Health Centers Fund;

It further appearing that it is in the best interest of the County to approve these grants entrusted for specific purpose of appropriations for the period of July 1, 2017 through June 30, 2018.

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT:

Pursuant to its authority under OR 294.338, appropriation of specific purpose grants is authorized as shown in the attached Exhibit A which by this reference is made a part of this Resolution.

**DATED** this 14<sup>th</sup> day of June, 2018

**BOARD OF COUNTY COMMISSIONERS**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

**NEW SPECIFIC PURPOSE REVENUE REQUESTS**

**Exhibit A**

**June 14, 2018**

Recommended items by revenue source:

|                                     |                     |
|-------------------------------------|---------------------|
| Federal Operating Grants            | \$ 315,540          |
| State Operating Grants              | 390,456             |
| Local Government and Other Agencies | 60,000              |
| Charge for Services                 | 642,693             |
| Total Recommended                   | <u>\$ 1,408,689</u> |

**GENERAL FUND- PUBLIC AND GOVERNMENT AFFAIRS**

Revenues:

|                                     |                  |
|-------------------------------------|------------------|
| Local Government and Other Agencies | \$ 60,000        |
| Total Revenue                       | <u>\$ 60,000</u> |

Expenses:

|                               |                  |
|-------------------------------|------------------|
| Public and Government Affairs | \$ 60,000        |
| Total Expenditures            | <u>\$ 60,000</u> |

General Fund – Government Affairs is recognizing Metro revenue and budgeting for the Willamette Locks project.

**RESOLUTION SERVICES FUND**

Revenues:

|                     |                  |
|---------------------|------------------|
| Charge for Services | \$ 26,456        |
| Total Revenue       | <u>\$ 26,456</u> |

Expenses:

|                    |                  |
|--------------------|------------------|
| General Government | \$ 26,456        |
| Total Expenditures | <u>\$ 26,456</u> |

Resolution Services Fund is recognizing additional services fee revenue and budgeting it for program costs.

**DISASTER MANGEMENT FUND**

|                                      |                   |
|--------------------------------------|-------------------|
| Revenues:                            |                   |
| Federal Operating Grants             | \$ 203,790        |
| State Operating Grants               | 21,000            |
| Total Revenue                        | <u>\$ 224,790</u> |
| Expenses:                            |                   |
| Public Protection                    | \$ 349,000        |
| Not Allocated to Organizational Unit |                   |
| Special Payments                     | (240,000)         |
| Contingency                          | \$ 115,790        |
| Total Expenditures                   | <u>\$ 224,790</u> |

Disaster Management Fund is recognizing additional Emergency Management performance grant revenue and budgeting it for program costs, increasing contingency and also adjusting budget to better align with actual program costs.

**SHERIFF FUND**

|                          |                  |
|--------------------------|------------------|
| Revenues:                |                  |
| Federal Operating Grants | \$ 48,000        |
| Total Revenue            | <u>\$ 48,000</u> |
| Expenses:                |                  |
| Public Protection        | \$ 48,000        |
| Total Expenditures       | <u>\$ 48,000</u> |

Sheriff's Fund is recognizing additional Oregon State Marine revenue and budgeting it for operating equipment costs.

**CHILDREN, YOUTH AND FAMILIES FUND**

|                                      |                 |
|--------------------------------------|-----------------|
| Revenues:                            |                 |
| Charge for Services                  | \$ 4,892        |
| Total Revenue                        | <u>\$ 4,892</u> |
| Expenses:                            |                 |
| Health and Human Services            | \$ 130,698      |
| Not Allocated to Organizational Unit |                 |
| Special Payments                     | (125,806)       |
| Total Expenditures                   | <u>\$ 4,892</u> |

Children, Youth and Families Fund is recognizing additional services revenue and budgeting to better align program costs with actuals.

**CLACKAMAS HEALTH CENTERS FUND**

Revenues:

|                         |                     |
|-------------------------|---------------------|
| Federal Operating Grant | \$ 63,750           |
| State Operating Grant   | 369,456             |
| Charge for Services     | 611,345             |
| Total Revenue           | <u>\$ 1,044,551</u> |

Expenses:

|                           |                     |
|---------------------------|---------------------|
| Health and Human Services | \$ 1,044,551        |
| Total Expenditures        | <u>\$ 1,044,551</u> |

Clackamas Health Centers Fund is recognizing additional federal and state grant revenue and services fee revenue and budgeting to add a full-time Assistant Primary Care Manager position and clinic program costs.