

July 23, 2020

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of Amendment #4, to Intergovernmental Subrecipient Agreement
with Friends of the Estacada Community Center to Provide Social Services
for Clackamas County Residents

Purpose/Outcomes	Subrecipient Agreement, Amendment #4 with the with Friends of the Estacada Community Center to provide Older American Act (OAA) funded services for persons in the Estacada/Eagle Creek service area.
Dollar Amount and Fiscal Impact	This amendment adds \$104,639 for FY20/21 services. The contract is funded through the Social Services Division Program agreements with the Oregon Department of Human Services and various transportation agreements with TriMet & Ride Connection, Inc.
Funding Source	The Older American Act (OAA) and Ride Connection pass-through funds - no County General Funds are involved.
Duration	Effective July 1, 2020 and terminates on June 30, 2021
Previous Board Action	060619-A4, 043020-A2, 070920-A3
Strategic Plan Alignment	1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy and secure communities by addressing needs of older adults in the community.
County Council	Amendment in a format approved by County Counsel
Contact Person	Brenda Durbin, Director, Social Services Division 503-655-8641
Contract No.	H3S #9297; Subrecipient #20-003

BACKGROUND:

The Social Services Division of the Health, Housing and Human Services request approval of the Subrecipient Agreement Amendment #4 with the Friends of the Estacada Community Center to provide Older American Act (OAA) funded services for qualified persons living in the Estacada/Eagle Creek service area. The services provided include congregate and home delivered meals, evidence-based health promotion activities, transportation, and information and referral activities. These services link residents with resources to meet their individual needs. This helps them to remain independent and interactive in the community.

This is a budget adjustment that distributes the OAA program funding and Ride Connection transportation pass through funds for services to be provided during the 2020-21 fiscal year.

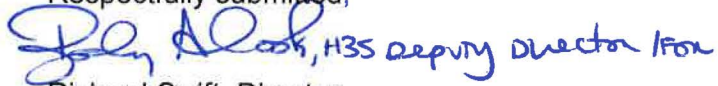
July 23, 2020
H3S#9297

This amendment adds \$104,639 in funding for the 2020-21 fiscal year and extends the term of the agreement to June 30, 2021. This amendment is in a format approved by County Counsel.

RECOMMENDATION:

Staff recommends the Board approval of this agreement and that Richard Swift, H3S Director; or his designee, be authorized to sign on behalf of Clackamas County.

Respectfully submitted,

A handwritten signature in blue ink that reads "Jody Alcock, H3S deputy director for". The signature is written in a cursive style.

Richard Swift, Director

Health Housing & Human Services

Subrecipient Agreement Amendment
Health, Housing and Human Services

H3S Contract#: 9297

Subrecipient #: 20-002

Board #: 060619-A4, 043020-A2, 070920-A3

Amendment Number: 4

Division: Social Services

Contractor: Estacada Community Center, The Friends of the

Amendment Requested By: Brenda Durbin, CCSS Director

Changes: (X) Subrecipient Agreement Budget & Language

Justification for Amendment:

This is a budget adjustment that adds funding and units of service for ongoing delivery of services into FY20-21. This results in an increase to the award budget of \$104,639.

This Amendment #4, when signed by The Friends of the Estacada Community Center ("SUBRECIPIENT") the Health, Housing and Human Services Department, Social Services Division on behalf of Clackamas County ("COUNTY") will become part of the award documents, superseding the original to the applicable extent indicated.

WHEREAS, SUBRECIPIENT and COUNTY entered into those certain Subrecipient Agreement documents for the provision of services dated July 1, 2019 as may be amended ("agreement");

WHEREAS, Subrecipient and County desire to amend and restart the Agreement in its entirety as of July 1, 2020 and otherwise modify it as set forth herein;

NOW, THEREFORE, County and Subrecipient hereby agree that the Agreement is amended as follows:

Term and Effective Date. This restarted Agreement shall become effective on the date it is fully executed and approved as required by applicable law. Funds issued under this Amendment may be used to reimburse SUBRECIPIENT for expenses approved in writing by COUNTY relating to the project incurred no earlier than **July 1, 2020** and not later than **June 30, 2021**, unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.

4. **4. Grant Funds.** The maximum, not to exceed, compensation COUNTY will pay for the period of July 1, 2019 through June 30, 2020 is **\$114,723**. This is a cost reimbursement agreement and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services. Failure to comply with the terms of this Agreement may result in withholding of payment. (The split between funding sources is outlined in Exhibit 6 – Budget and Units of Services.)

The Friends of the Estacada Community Center
Subrecipient Grant Agreement #20-002, Amendment 4

- a. **Grant Funds.** The COUNTY's funding of **\$87,374** in grant funds for this Agreement is the Older Americans Act (CFDA: 93.043, 93.044, 93.052, 93.053) issued to the COUNTY by the State of Oregon, Department of Human Services, State Unit on Aging and **\$2,400** from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; CFDA: 20.513) issued to the COUNTY by Ride Connection, Inc., an Oregon nonprofit corporation.
 - b. **Other Funds.** The COUNTY's funding of **\$13,501** for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to the COUNTY by Ride Connection, Inc. and TriMet. The **\$11,448** in Medicaid funds for Medicaid Home Delivered Meals issued to the SUBRECIPIENT by the State of Oregon, Department of Human Services, Adults and Persons with Disabilities.
- 4. Grant Funds.** The maximum, not to exceed, compensation COUNTY will pay for the period of July 1, 2020 through June 30, 2021 is **\$104,639**. This is a cost reimbursement agreement and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services. Failure to comply with the terms of this Agreement may result in withholding of payment. (The split between funding sources is outlined in Exhibit 6 – Budget and Units of Services.)
- a. **Grant Funds.** COUNTY's funding of **\$74,219** in grant funds for this Agreement is the Older Americans Act (CFDA: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services, State Unit on Aging and **\$2,400** from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; CFDA: 20.513) issued to COUNTY by Ride Connection, Inc., an Oregon nonprofit corporation.
 - b. **Other Funds.** COUNTY's funding of **\$12,451** for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to COUNTY by Ride Connection, Inc. and TriMet. The **\$15,569** in Medicaid funds for Medicaid Home Delivered Meals issued to the SUBRECIPIENT by the State of Oregon, Department of Human Services, Adults and Persons with Disabilities.

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I. Amend: Exhibit 6 – Budget and Units of Services - Unit Cost Schedule

Estacada Community Center
 Fiscal Year 2019-20

	OAA IIB	OAA IIB	OAA IIC1	OAA IIC2	OAA IIC2	OAA IID	Required	NSIP	State	Ride Conn/TriMet			TriMet	MEDICAID	OAA	NO. OF	TOTAL	REIMBURSE
	Funds	Funds	Funds	Funds	Funds	Funds	Match	Funds	Funds	TriMet	STF Funds	S310 Funds	STF Funds	Funds	Prog Inc	UNITS	COST	MENT RATE
Federal Award Numbers	16AAORT33S	CARES Act	16AAORT3CM	16AAORT3DC	FF & CARES Act	16AAORT3PH	N/A	16AAOR16SP	N/A	Funds	N/A	OR-05-012	N/A	N/A	N/A	N/A	N/A	N/A
CFDA Number	93.044	93.044	93.045	93.045	93.045	93.043	N/A	93.053	N/A	N/A	N/A	20.513	N/A	N/A	N/A	N/A	N/A	N/A
Service Category	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)
COVID Grant Award		7,400			11,139		N/A										18,539	
Case Management	1,735	750					193									114.62	2,678	\$21.68
Reassurance	1,714	750					191									107.83	2,655	\$22.85
Information & Assistance	2,500						278									151.1	2,778	\$16.55
Public Outreach	200						22									4.0	222	\$50.00
Transportation - OAA	5,568	1,000					619									928.0	7,187	\$6.00
Trans - Ride Con In Dist							0			9,891					600	1199	10,491	\$8.25
Trans - Ride Con Out Dist							0				1,510				92	183	1,602	\$8.25
Ride Con - Vehicle Maint							600					2,400				N/A	3,000	N/A
Trans -T19 non medical							0						688	1,412		150	2,100	\$14.00
Evidence-based Health & Wellness programming						5,110	0		0							68 Classes	5,110	\$75.00
Meal Site Mngt. - OAA			2,527	7,247	31,586		281								16,425	18,250	58,066	\$1.44
Food Service - Frozen HDM			2,415	4,145			269	3,905								5,500	10,734	\$1.90
Site Purchased Meals - Restaurant					2,120		0									265	\$2,120	\$8.00
OAA Nutrition Supplies					500		0		0							0	500	\$0.00
APD Medicaid HDM				(2,911)	(982)		(324)	(1,044)						12,641	(1,193)	1,325	6,188	\$5.66
TOTALS	\$11,717	\$9,900	\$4,943	\$8,481	\$44,363	\$5,110	\$2,129	\$2,861	\$0	\$9,891	\$1,510	\$2,400	\$688	\$14,052	\$15,924		\$133,968	

Source of OAA Match - Staff time

CFDA Number 20.513 & Federal Award Number applies to Ride Connection Vehicle Maintenance funds only

Contract Amount: \$ 114,723
 Federal Award Totals \$ 89,774

To Read

Estacada Community Center
 Fiscal Year 2020-21

	OAA IIB	OAA IIC1	OAA IIC2	OAA IIC2	OAA IID	Required	NSIP	State	Ride Conn/TriMet			TriMet	MEDICAID	OAA	NO. OF	TOTAL	REIMBURSE
	Funds	Funds	Funds	Funds	Funds	Match	Funds	Funds	TriMet	STF Funds	5310 Funds	STF Funds	Funds	Prog Inc	UNITS	COST	MENT RATE
Federal Award Numbers	15AORT055	15AORT03M	15AORT3HD	CARES Aids	15AORT3PH	N/A	15AORINSF	N/A	Funds	N/A	OR-65-012	N/A	N/A	N/A	N/A	N/A	N/A
CFDA Number	93 044	93 045	93 045	93 045	93 043	N/A	93 053	N/A	N/A	N/A	20,513	N/A	N/A	N/A	N/A	N/A	N/A
Service Category	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)
Case Management	1,735					193									80.03	1,928	\$21.68
Reassurance	1,714					191									75.01	1,905	\$22.85
Information & Assistance	2,500					278									151.1	2,778	\$16.55
Public Outreach	200					22									4.0	222	\$50.00
Transportation - OAA	5,568					619									928.0	6,187	\$6.00
Trans - Ride Con In Dist						0			9,891					600	1199	10,491	\$8.25
Trans - Ride Con Out Dist						0				1,510				92	183	1,602	\$8.25
Ride Con - Vehicle Maint						600					2,400				N/A	3,000	N/A
Trans-T19 non medical						0						344	706		75	1,050	\$14.00
Evidence-based Health & Wellness programming					2,860	0		0							57 Classes	2,860	\$50.00
Meal Site Mngt. - OAA		15,778	20,532	12,516		4,038								11,625	23,250	64,489	\$2.60
Food Service - Frozen HDM		0	9,225			1,026	3,150								4,500	13,401	\$2.75
Site Purchased Meals - Restaurant		497	928	2,120		158									364	\$3,703	\$9.75
APD Medicaid HDM			(3,141)	(919)		(349)	(1,044)						15,569		1,325	10,116	\$7.90
TOTALS	\$11,717	\$16,275	\$27,544	13,717	\$2,860	\$6,776	\$2,106	\$0	\$9,891	\$1,510	\$2,400	\$344	\$16,275	\$12,316		\$123,731	

Source of OAA Match - Staff time


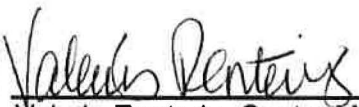
CFDA Number 20.513 & Federal Award Number applies to Ride Connection Vehicle Maintenance funds only

Contract Amount: \$ 104,639
 Federal Award Totals \$ 76,619

The Friends of the Estacada Community Center
Subrecipient Grant Agreement #20-002, Amendment 4

Except as set forth herein, COUNTY and SUBRECIPIENT ratify the remainder of this Agreement and affirm that no other changes are made hereby.

IN WITNESS HEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized officers.

Friends of the Estacada Community Center	CLACKAMAS COUNTY
By: <u></u> Jan Gilliland, Board Chair	Commissioner: Jim Bernard, Chair Commissioner: Sonya Fischer Commissioner: Ken Humberston Commissioner: Paul Savas Commissioner: Martha Schrader
<u>07-01-2020</u> Date	Signing on Behalf of the Board:
Approved as to Content: <u></u> Valerie Renteria, Center Manager	<u>_____</u> Rodney A. Cook, Deputy Director Health, Housing & Human Services Dept.
<u>7/1/2020</u> Date	<u>_____</u> Date

July 23, 2020

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of Amendment #4, to Intergovernmental Subrecipient Agreement
with Foothills Community Church/Molalla Adult Community Center to
Provide Social Services for Clackamas County Residents

Purpose/Outcomes	Subrecipient Agreement, Amendment #4 with the Foothills Community Church/Molalla Adult Community Center to provide Older American Act (OAA) funded services for persons in the Molalla Adult Community Center service area.
Dollar Amount and Fiscal Impact	The maximum agreement is \$197,192. The contract is funded through the Social Services Division Program agreements with the Oregon Department of Human Services and various transportation agreements with TriMet & Ride Connection, Inc.
Funding Source	The Older American Act (OAA), Ride Connection pass-through funds and Low Income Home Energy Assistance Program (LIHEAP) funds - no County General Funds are involved.
Duration	Effective July 1, 2020 and terminates on June 30, 2021
Previous Board Action	060619-A3, 043020-A5, 070920-A2
Strategic Plan Alignment	1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy and secure communities by addressing needs of older adults in the community.
County Counsel	Amendment in a format approved by County Counsel
Contact Person	Brenda Durbin, Director, Social Services Division 503-655-8641
Contract No.	H3S #9315; Subrecipient #20-003

BACKGROUND:

The Social Services Division of the Health, Housing and Human Services request approval of the Subrecipient Agreement, Amendment #4 with the Foothills Community Church/Molalla Adult Community Center to provide Older American Act (OAA) funded services for persons living in the Molalla/Mulino. The services provided include congregate and home delivered meals, evidence-based health promotion activities, transportation, and information and referral activities. These services link residents with resources to meet their individual needs. This helps them to remain independent and interactive in the community.

This is a budget adjustment that distributes the OAA program funding, Ride Connection transportation pass through Special Transportation Formula funds and LIHEAP funding for services to be provided during the 2020-21 fiscal year.

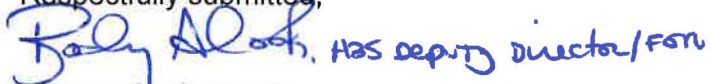
July 23, 2020
H3S#9315

This amendment adds \$197,192 in funding for the 2020-21 fiscal year and extends the term of the agreement to June 30, 2021. This amendment is in a format approved by County Counsel.

RECOMMENDATION:

Staff recommends the Board approval of this agreement and that Richard Swift, H3S Director; or his designee, be authorized to sign on behalf of Clackamas County.

Respectfully submitted,

Handwritten signature in blue ink: "Richard Swift, H3S Deputy Director/FSM".

Richard Swift, Director

Health Housing & Human Services

**Subrecipient Agreement Amendment
Health, Housing and Human Services**

H3S Contract#: 9269

Subrecipient #: 20-001

Board Agenda #: 60619-A3, 043020-A5, 070920-A2

Amendment Number: 4

Division: Social Services

Contractor: Foothills Community Church as manager of; Molalla Adult Comm. Center

Amendment Requested By: Brenda Durbin, CCSS Director

Changes: Subrecipient Agreement Budget & Language

Justification for Amendment:

This is a budget adjustment that adds funding and units of service for ongoing delivery of services into FY20-21. This results in an increase to the award budget of \$XXX,XXX.

This Amendment #4, when signed by the Foothills Community Church as manager of Molalla Adult Community Center ("SUBRECIPIENT") the Health, Housing and Human Services Department, Social Services Division on behalf of Clackamas County ("COUNTY") will become part of the award documents, superseding the original to the applicable extent indicated.

WHEREAS, SUBRECIPIENT and COUNTY entered into those certain Subrecipient Agreement documents for the provision of services dated July 1, 2019 as may be amended ("agreement");

WHEREAS, Subrecipient and County desire to amend and restart the Agreement in its entirety as of July 1, 2020 and otherwise modify it as set forth herein;

NOW, THEREFORE, County and Subrecipient hereby agree that the Agreement is amended as follows:

Term and Effective Date. This restarted Agreement shall become effective on the date it is fully executed and approved as required by applicable law. Funds issued under this Amendment may be used to reimburse SUBRECIPIENT for expenses approved in writing by COUNTY relating to the project incurred no earlier than July 1, 2020 and not later than June 30, 2021, unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.

4. **Grant Funds.** The maximum, not to exceed, compensation COUNTY will pay for the period of July 1, 2019 through June 30, 2020 is \$205,071. This is a cost reimbursement agreement and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services. Failure to comply with the terms of this

**Foothills Community Church DBA: Molalla Adult Community Center
Subrecipient Grant Agreement #20-003, Amendment 4**

Agreement may result in withholding of payment. (The split between funding sources is outlined in Exhibit 6 – Budget and Units of Services.)

- a. Grant Funds.** The COUNTY's funding of **\$95,797** in grant funds for this Agreement is the Older Americans Act (CFDA: 93.043, 93.044, 93.052, 93.053) issued to the COUNTY by the State of Oregon, Department of Human Services, State Unit on Aging and **\$4,800** from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; CFDA: 20.513) issued to the COUNTY by Ride Connection, Inc., an Oregon nonprofit corporation.
 - b. Other Funds.** The COUNTY's funding of **\$69,601** for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to the COUNTY by Ride Connection, Inc. and TriMet. The **\$33,248** in Medicaid funds for Medicaid Home Delivered Meals issued to the SUBRECIPIENT by the State of Oregon, Department of Human Services, Adults and Persons with Disabilities. The **\$1,625** in for Low Income Home Energy Assistance application assistance outlined in this Agreement are issued to the COUNTY from HEAT Oregon, an Oregon nonprofit organization.
- 4. Grant Funds.** The maximum, not to exceed, compensation COUNTY will pay for the period of July 1, 2020 through June 30, 2021 is **\$197,192**. This is a cost reimbursement agreement and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services. Failure to comply with the terms of this Agreement may result in withholding of payment. (The split between funding sources is outlined in Exhibit 6 – Budget and Units of Services.)
- a. Grant Funds.** The COUNTY's funding of **\$75,604** in grant funds for this Agreement is the Older Americans Act (CFDA: 93.043, 93.044, 93.052, 93.053) issued to the COUNTY by the State of Oregon, Department of Human Services, State Unit on Aging and **\$4,800** from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; CFDA: 20.513) issued to the COUNTY by Ride Connection, Inc., an Oregon nonprofit corporation.
 - b. Other Funds.** The COUNTY's funding of **\$69,632** for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to the COUNTY by Ride Connection, Inc. and TriMet. The **\$45,531** in Medicaid funds for Medicaid Home Delivered Meals issued to the SUBRECIPIENT by the State of Oregon, Department of Human Services, Adults and Persons with Disabilities. The **\$1,625** in for Low Income Home Energy Assistance application assistance outlined in this Agreement are issued to the COUNTY from HEAT Oregon, an Oregon nonprofit organization.

Amend:

Foothills Community Church
 Molalla Adult Community Center Services
 Fiscal Year 2019-20

Foothills Community Church DBA: Molalla Adult Community Center
 Subrecipient Grant Agreement #20-003, Amendment 4

I. Amend: Exhibit 6 – Budget and Units of Services - Unit Cost Schedule

Page 3 of 5

Federal Award Numbers	OAA III B	OAA IIB	OAA IIC1	OAA IIC2	OAA IIC2	OAA IIC2	Match	NSIP	Other	Ride Conn/Trillmet		Trillmet	Medicaid	LIHEAP	P.I. (if applicable)	NO. OF UNITS	TOTAL COST	Reimbursement Rate
	Funds	Funds	Funds	Funds	Funds	Funds		Funds		STF	5310							
CFDA Number	93.044	93.044	93.045	93.045	93.045	93.043	N/A	93.053	State funds	N/A	20.513	N/A	N/A	N/A				
Service Category	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)
COVID Grant Award		9,575			13,888		N/A										\$23,461	
Case Management	7,749	2,150					882									378.11 hrs	\$10,781	\$28.18
Reassurance	4,899	2,150					545									228	\$7,594	\$31.23
Information & Assistance	1,885						121									81	\$1,206	\$13.44
Public Outreach	300						33									8	\$333	\$50.00
Transportation - OAA III-B	-	1,000					0							0	0	0	\$1,000	\$5.00
OAA - Meal Site Mgmt			3,506	5,807	30,298		1,038								21,840	22,750	\$62,487	\$1.11
Food Service - Frozen HD/Its				7,819			889	5,041								7,100	13,729	\$0.71
Site Purchased Meals - Restaurant					3,744		0									468	3,744	\$8.00
APD Medicaid HD/Its				(7,850)	(3,508)		(873)	(3,054)					38,988		(3,720)	3,875	\$17,983	\$7.79
OAA Nutrition Supplies					500				0						0	0	\$500	\$0.00
Evidence-based Health & Wellness programming							10,700	0	0							142.6 Classes	\$10,700	\$75.04
Non Medical Medicaid Rides												1,806	3,294			350	\$4,900	\$14.00
Transport - Ride Con Out of Dist.										23,716					1,355	2,710	\$25,071	\$8.75
Vehicle Maintenance - Ride Conn.							\$513.50				\$4,800						\$5,314	
Special Tran. Formula-TAXI and or Van										40,985						1,532	\$40,985	N/A
LIHEAP Intakes														1,825		65	\$1,825	\$25.00
TOTALS	14,033	14,875	3,586	5,776	44,828	10,700	3,106	1,988	-	84,761	4,800	1,806	40,282	1,825	18,475		231,372	

CFDA Number 20.513 & Federal Award Number applies to Ride Connection Vehicle Maintenance funds only. The balance of the Ride Connection Funding is State/Local funds

Source of OAA Match - Staff time

County Contract Amount: \$205,071

Federal Award Total 100,597

To Read

Foothills Community Church
 Molalla Adult Community Center Services
 Fiscal Year 2020-21

TO READ: Exhibit 6 -- Budget and Units of Services -- Unit Cost Schedule
 Foothills Community Church DBA: Molalla Adult Community Center
 Subrecipient Grant Agreement #20-003, Amendment 4

Federal Award Numbers	OAA III B	OAA III C1	OAA III C2	OAA III C2	OAA III D	Match	NSIP	Other State funds	Ride Conn/Trillmet	Trillmet	Medicaid	LIHEAP	P.I. (if applicable)	NO. OF UNITS	TOTAL COST	Releasement Rate		
	Funds	Funds	Funds	Funds	Funds		Funds		Funds	STF Funds	Funds	Funds	Funds					
CFDA Number	16AACR1365	16AMORT304	16AMORT340	CARES Act	16AMORT3PH	N/A	16AACR136P		STF Funds OR-65-012	N/A	N/A	N/A						
Service Category	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	
Case Management	7,748					862									286.00	\$8,611	\$26.18	
Reassurance	4,898					545									157	\$5,444	\$31.23	
Information & Assistance	1,085					121									81	\$1,206	\$13.44	
Public Outreach	300					33									6	\$333	\$50.00	
Transportation - OAA III-B	-					0								0	0	\$0	\$5.00	
OAA - Meal Site Mgmt		15,198	20,968	12,546		4,022								19,017	26,950	\$71,751	\$1.87	
Food Service - Frozen HDMs			12,300			1,368	4,200								6,000	17,668	\$2.75	
Site Purchased Meals - Restaurant		816	1,524	3,744		280									624	6,344	\$9.75	
APD Medicaid HDMs			(8,579)	(3,294)		(954)	(3,054)				45,531			0	3,875	\$29,651	\$7.90	
Evidence-based Health & Wellness programming					5,200	0		0							104	Classes	\$5,200	\$50.00
Non Medical Medicaid Rides										1,606	3,294				360	\$4,900	\$14.00	
Transport - Ride Con Out of Dist.									23,716					1,355	2,710	\$25,071	\$8.75	
Vehicle Maintenance - Ride Conn.						\$513.50				\$4,800						\$5,314	N/A	
Special Tran. Formula-TAXI and or Van									41,016						1,532	\$41,016	N/A	
LIHEAP intakes												1,625			65	\$1,625	\$25.00	
TOTALS	14,033	16,014	26,214	12,986	5,200	6,770	1,147	-	64,732	4,800	1,606	48,826	1,625	20,372		224,333		

CFDA Number 20.513 & Federal Award Number applies to Ride Connection Vehicle Maintenance funds only. The balance of the Ride Connection Funding is State/Local funds

Source of OAA Match - Staff time



County Contract Amount: \$197,192

Federal Award Totals \$ 88,403.70

Foothills Community Church DBA: Molalla Adult Community Center
Subrecipient Grant Agreement #20-003, Amendment 4

Except as set forth herein, COUNTY and SUBRECIPIENT ratify the remainder of this Agreement and affirm that no other changes are made hereby.

IN WITNESS HEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized officers.

Foothills Community Church	CLACKAMAS COUNTY
By: 	Commissioner: Jim Bernard, Chair Commissioner: Sonya Fischer Commissioner: Ken Humberston Commissioner: Paul Savas
Dale Satrum, Lead Pastor	Commissioner: Martha Schrader
Date <u>6-30-2020</u>	Signing on Behalf of the Board:
Approved as to Content:	
	
Cecily Rose, Center Manager Molalla Adult Community Center	Rodney A. Cook, Deputy Director Health, Housing & Human Services Dept.
Date <u>6/30/2020</u>	Date _____

July 23, 2020

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of a Subrecipient Agreement Amendment #1 with Legal Aid Services of Oregon to Provide Housing Rights and Referral and Legal Assistance for Clackamas County Residents

Purpose/Outcomes	Subrecipient Agreement Amendment #1 with the Legal Aid Services of Oregon to provide Community Development Block Grant (CDBG) and Older American Act (OAA) funded services for residents of Clackamas County.
Dollar Amount and Fiscal Impact	This amendment adds \$85,222 for FY20/21 services. The contract is funded through the Social Services Division agreement with the Oregon Dept. of Human Services, Community Services and Supports and the County's agreement with HUD.
Funding Source	Community Development Block Grant (CDBG) & Older American Act (OAA) - no County General Funds are involved.
Duration	Effective July 1, 2020 and terminates on June 30, 2020
Previous Board Action	072519-A6
Strategic Plan Alignment	<ol style="list-style-type: none"> 1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy and secure communities by addressing needs of low income and older adults in the community.
Counsel Review	Amendment in a format approved by County Counsel.
Contact Person	Brenda Durbin, Director, Social Services Division 503-655-8641
Contract No.	H3S #9394; Subrecipient #20-006

BACKGROUND:

The Social Services Division of the Health, Housing and Human Services request approval of Subrecipient Agreement #20-006, Amendment #1 with Legal Aid Services of Oregon (LASO) to provide Housing Rights and Resources services funded by Community Development Block Grant (CDBG) funds and Legal Assistance Services for older adults and family caregivers funded by Older Americans Act (OAA) funded services for residents of the County. These services link residents with resources to meet their individual needs.

This is a budget adjustment that distributes the OAA and CDBG program funding for legal assistance and housing rights services to be provided during the 2020-21 fiscal year.

Page 2 – Staff Report: H3S#9394
July 25, 2019

This amendment adds \$85,222 in funding for the 2020-21 fiscal year and extends the term of the agreement to June 30, 2021. This amendment is in a format approved by County Counsel.

RECOMMENDATION:

Staff recommends the Board approval of this agreement and that Richard Swift, H3S Director; or his designee, be authorized to sign on behalf of Clackamas County.

Respectfully submitted,



Jay Alcock, H3S Deputy / For

Richard Swift, Director
Health Housing and Human Services

Subrecipient Agreement Amendment
Health, Housing and Human Services

H3S Contract#: 9394 Subrecipient #: 20-006 Board Agenda #: 072519-A6
Division: Social Services Amendment Number: 1
Contractor: Legal Aid Services of Oregon

Amendment Requested By: Brenda Durbin, CCSS Director

Changes: (X) Subrecipient Agreement Budget & Language

Justification for Amendment:

This is a budget adjustment that adds funding and units of service for ongoing delivery of services into FY20-21. This results in an increase to the award budget of \$85,222.0.

This Amendment #2, when signed by Legal Aid Services of Oregon ("SUBRECIPIENT") the Health, Housing and Human Services Department, Social Services Division on behalf of Clackamas County ("COUNTY") will become part of the award documents, superseding the original to the applicable extent indicated.

WHEREAS, SUBRECIPIENT and COUNTY entered into those certain Subrecipient Agreement documents for the provision of services dated July 31, 2019 as may be amended ("agreement");

WHEREAS, Subrecipient and County desire to amend and restart the Agreement in its entirety as of July 1, 2020 and otherwise modify it as set forth herein;

NOW, THEREFORE, County and Subrecipient hereby agree that the Agreement is amended as follows:


Term and Effective Date. This restarted Agreement shall become effective on the date it is fully executed and approved as required by applicable law. Funds issued under this Amendment may be used to reimburse SUBRECIPIENT for expenses approved in writing by COUNTY relating to the project incurred no earlier than **July 1, 2020** and not later than **June 30, 2021**, unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.

4. Grant Funds. The maximum, not to exceed, compensation COUNTY will pay for the period of July 1, 2019 through June 30, 2020 is **\$85,222**. This is a cost reimbursement agreement and disbursements will be made in accordance with the requirements contained in Exhibit 5 – This is a cost reimbursement agreement and disbursements will be made in accordance with the requirements contained in Exhibit 2 – CDBG Reporting Requirements and Exhibit 4 – OAA Reporting Requirements. Failure to comply with the terms of this Agreement may result in withholding of payment. (The split between funding sources is outlined in below.)

- a. **Grant Funds.** COUNTY's funding for this Agreement is the **Community Development Block Grant for Entitlement Communities (\$62,316; CFDA#14.218)** issued to COUNTY by the U.S. Department of Housing and Urban Development (HUD); and COUNTY's funding for grant funds in this Agreement is the **Older Americans Act (\$19,906, CFDA 93.044; \$3,000, CFDA 93.052)** issued to the COUNTY by the State of Oregon, Department of Human Services, Adults & People with Disabilities, Community Services & Supports Unit.
4. **Grant Funds.** The maximum, not to exceed, compensation COUNTY will pay for the period of July 1, 2020 through June 30, 2021 is **\$85,222**. This is a cost reimbursement agreement and disbursements will be made in accordance with the requirements contained in Exhibit 5 – This is a cost reimbursement agreement and disbursements will be made in accordance with the requirements contained in Exhibit 2 – CDBG Reporting Requirements and Exhibit 4 – OAA Reporting Requirements. Failure to comply with the terms of this Agreement may result in withholding of payment. (The split between funding sources is outlined in below.)
- a. **Grant Funds.** COUNTY's funding for this Agreement is the **Community Development Block Grant for Entitlement Communities (\$62,316; CFDA#14.218)** issued to COUNTY by the U.S. Department of Housing and Urban Development (HUD); and COUNTY's funding for grant funds in this Agreement is the **Older Americans Act (\$19,906, CFDA 93.044; \$3,000, CFDA 93.052)** issued to the COUNTY by the State of Oregon, Department of Human Services, Adults & People with Disabilities, Community Services & Supports Unit.

Except as set forth herein, COUNTY and SUBRECIPIENT ratify the remainder of this Agreement and affirm that no other changes are made hereby.

IN WITNESS HEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized officers.

<p>Legal Aid Services of Oregon</p> <p>By:  Julia Olsen, Regional Director</p> <p>7/7/2020</p> <p>_____ Date</p>	<p>CLACKAMAS COUNTY</p> <p>Commissioner: Jim Bernard, Chair Commissioner: Sonya Fischer Commissioner: Ken Humberston Commissioner: Paul Savas Commissioner: Martha Schrader</p> <p>Signing on Behalf of the Board:</p> <p>_____ Rodney A. Cook, Deputy Director Health, Housing & Human Services Dept.</p> <p>_____ Date</p>
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July 23, 2020

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of Amendment #4, to Intergovernmental Subrecipient Agreement
with City of Sandy – Senior & Community Center to Provide Social Services
for Clackamas County Residents

Purpose/Outcomes	Subrecipient Agreement, Amendment #4 with the City of Sandy – Senior & Community Center to provide Older American Act (OAA) funded services for persons in the Sandy service area.
Dollar Amount and Fiscal Impact	This amendment adds \$233,609 for FY20/21 services. The contract is funded through the Social Services Division Program agreements with the Oregon Department of Human Services and various transportation agreements with TriMet & Ride Connection, Inc.
Funding Source	The Older American Act (OAA), State Special Program Allocation funds, Ride Connection pass-through funds and Low Income Home Energy Assistance Program (LIHEAP) funds - no County General Funds are involved.
Duration	Effective July 1, 2020 and terminates on June 30, 2021
Previous Board Action	051619-A2, 060420-A2, 070920-A2
Strategic Plan Alignment	<ol style="list-style-type: none"> 1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy and secure communities by addressing needs of older adults in the community.
County Council	Amendment in a format approved by County Counsel
Contact Person	Brenda Durbin, Director, Social Services Division 503-655-8641
Contract No.	H3S #9264; Subrecipient #20-009

BACKGROUND:

The Social Services Division of the Health, Housing and Human Services request approval of the Subrecipient Agreement Amendment #4 with the City of Sandy – Senior & Community Center to provide Older American Act (OAA) funded services for qualified persons living in the Sandy service area. The services provided include congregate and home delivered meals, evidence-based health promotion activities, transportation, and information and referral activities. These services link residents with resources to meet their individual needs. This helps them to remain independent and interactive in the community.

This is a budget adjustment that distributes the OAA program funding, Ride Connection transportation pass through funds and LIHEAP funding for services to be provided during the 2020-21 fiscal year.


July 23, 2020
H3S#9246

This amendment adds \$177,985 in funding for the 2020-21 fiscal year and extends the term of the agreement to June 30, 2021. This amendment is in a format approved by County Counsel.

RECOMMENDATION:

Staff recommends the Board approval of this agreement and that Richard Swift, H3S Director; or his designee, be authorized to sign on behalf of Clackamas County.

Respectfully submitted,

 H3S Deputy / FOR

Richard Swift, Director

Health Housing & Human Services

Subrecipient Grant Agreement Amendment
Health, Housing and Human Services

H3S Contract#: 9264

Subrecipient #: 20-009

Board Agenda #: 051619-A2, 060420-A2, 070920-A2

Amendment Number: 4

Division: Social Services

Contractor: City of Sandy – Sandy Senior & Community Center

Amendment Requested By: Brenda Durbin, CCSS Director

Changes: (X) Subrecipient Grant Agreement Budget & Language

Justification for Amendment:

This is a budget adjustment that adds funding and units of service for ongoing delivery of services into FY20-21. This results in an increase to the award budget of \$177,985.

This Amendment #4, when signed by the City of Sandy – Sandy Senior & Community Center (“SUBRECIPIENT”) the Health, Housing and Human Services Department, Social Services Division on behalf of Clackamas County (“COUNTY”) will become part of the award documents, superseding the original to the applicable extent indicated.

WHEREAS, the SUBRECIPIENT and COUNTY entered into those certain Subrecipient Agreement documents for the provision of services dated July 1, 2019 as may be amended (“agreement”);

WHEREAS, the SUBRECIPIENT and COUNTY desire to amend and restart the Agreement in its entirety as of July 1, 2020 and otherwise modify it as set forth herein;

NOW, THEREFORE, COUNTY and SUBRECIPIENT hereby agree that the Agreement is amended as follows:

Term and Effective Date. This restarted Agreement shall become effective on the date it is fully executed and approved as required by applicable law. Funds issued under this Amendment may be used to reimburse SUBRECIPIENT for expenses approved in writing by COUNTY relating to the project incurred no earlier than **July 1, 2020** and not later than **June 30, 2021**, unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.

4. **Grant Funds.** The maximum, not to exceed, compensation COUNTY will pay for the period of July 1, 2019 through June 30, 2020 is **\$232,570**. This is a cost reimbursement agreement and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services. Failure to comply with the terms of this

- Agreement may result in withholding of payment. (The split between funding sources is outlined in Exhibit 6 – Budget and Units of Services.)
- a. **Grant Funds.** The COUNTY's funding of **\$114,554** in grant funds for this Agreement is the Older Americans Act (CFDA: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services, Community Services & Supports Unit and **\$34,800** from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; CFDA: 20.513) issued to the COUNTY by Ride Connection, Inc., an Oregon nonprofit corporation, and TriMet.
 - b. **Other Funds.** COUNTY's funding of **\$66,846** for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to COUNTY by Ride Connection, Inc. and TriMet. The **\$12,870** in Medicaid funds for Medicaid Home Delivered Meals issued to the SUBRECIPIENT by the State of Oregon, Department of Human Services, Adults and Persons with Disabilities. The **\$3,500** in for Low Income Home Energy Assistance application assistance outlined in this Agreement are issued to the COUNTY from HEAT Oregon, an Oregon nonprofit organization.
4. **Grant Funds.** The maximum, not to exceed, compensation COUNTY will pay for the period of July 1, 2020 through June 30, 2021 is **\$204,402**. This is a cost reimbursement agreement and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services. Failure to comply with the terms of this Agreement may result in withholding of payment. (The split between funding sources is outlined in Exhibit 6 – Budget and Units of Services.)
- a. **Grant Funds.** The COUNTY's funding of **\$79,744** in grant funds for this Agreement is the Older Americans Act (CFDA: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services, Community Services & Supports Unit and **\$34,800** from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; CFDA: 20.513) issued to the COUNTY by Ride Connection, Inc., an Oregon nonprofit corporation, and TriMet.
 - b. **Other Funds.** COUNTY's funding of **\$65,796** for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to COUNTY by Ride Connection, Inc. and TriMet. The **\$20,562** in Medicaid funds for Medicaid Home Delivered Meals issued to the SUBRECIPIENT by the State of Oregon, Department of Human Services, Adults and Persons with Disabilities. The **\$3,500** in for Low Income Home Energy Assistance application assistance outlined in this Agreement are issued to the COUNTY from HEAT Oregon, an Oregon nonprofit organization.

I. Amend: Exhibit 6 – Budget and Units of Services - Unit Cost Schedule

To Read:

CITY OF SANDY - SENIOR CENTER
 Fiscal Year 2019-20

	OAA III B	OAA IIB	OAA IIC1	OAA IIC2	OAA IIC2	OAA IID	OAA IIE	Required	NSIP	Other	Ride Connection		InMet Funds		MEDICAID	LIEAP	Program	NO. OF	TOTAL	REIMBURSE-	
	Funds	Funds	Funds	Funds	Funds	Funds	Funds	Match	Funds		Funds	STF	STF	Funds	Funds	Income	UNITS				COST
Federal Award Numbers	16A0RTSS	CARES Ad	16A0RT30M	16A0RT30D	F & CARES Ad	16A0RT3PH	16A0RT3FC	N/A	16A0RT3SP	Other	STF	5310 Funds	5310 Funds	STF	Funds	Funds	Income	NO. OF	TOTAL	REIMBURSE-	
CFDA Number	93.044	93.044	93.045	93.045	93.045	93.043	93.052		93.053	Funds	N/A	20.513	20.513	N/A				UNITS	COST	MENT RATE	
Service Category	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	
COVID Grant Award		9575			14,344			N/A												\$23,919	
Case Management (Hours)	\$3,295	\$750						\$366										113	\$4,411	\$35.81	
Reassurance (Contacts)	\$1,434	\$750						\$159										84	\$2,343	\$25.90	
Info. & Assistance	\$3,429							\$381										188	\$3,810	\$18.27	
Transportation OAA	\$5,244	\$1,000						\$583									\$1,000	1,311	\$6,827	\$4.00	
Physical Activity/ Falls Prevention						\$5,110		\$0										68.1 Classes	\$5,110	\$75.00	
Family Cgvr. Respite							\$5,536	\$1,384									\$2,000	175	\$6,920	\$31.70	
Trans - Ride Con. Out of Dist											\$22,190						\$600	2,536	\$22,190	\$8.75	
Transportation - Special Needs											\$40,525							1,039	\$40,525	\$39.00	
Transportation - Boring Lifeline											\$3,081		\$30,000					848	\$33,081	\$39.00	
Transport - T19 Non-Med.														\$336	\$714			75	\$1,050	\$14.00	
Ride Con - Vehicle Maint								\$1,200				\$4,800						N/A	\$6,000	N/A	
Food Service - Frozen HDM				\$13,250				\$1,473	\$4,810									6,775	\$19,534	\$0.718	
OAA Nutrition Supplies					\$500			\$0											\$500		
OAA Meal Site Management			\$8,027	\$4,011	\$36,324			\$1,339									\$22,560	23,500	\$49,701	\$1.30	
Site Purchased Meals - Restaurant					\$2,400													300	\$2,400	\$8.00	
Medicaid Meals - SDSD				(\$3,028)	(\$1,026)			(\$337)	(\$1,182)						\$14,310		(\$1,440)	1,500	\$8,737	\$7.79	
LIEAP Intakes																\$3,500		140	\$0	\$25.00	
TOTALS	\$13,402	\$12,075	\$8,027	\$14,233	\$52,542	\$5,110	\$5,536	\$6,550	\$3,628	\$0	\$65,796	\$4,800	\$30,000	\$336	\$15,024	\$3,500	\$24,720		\$237,059		

CFDA Number 20.513 & Federal Award Number applies to Ride Connection Vehicle Maintenance funds only

Source of OAA Match - Staff time & Units of Service in excess of contract

Contract Amount: \$232,570

Federal Award Total \$149,354

TO READ: Exhibit 6 – Budget and Units of Services – Unit Cost Schedule

CITY OF SANDY - SENIOR CENTER
 Fiscal Year 2020-21

To Read

	OAA IIR B	OAA IIR C1	OAA IIR C2	OAA IIR C2	OAA IIR D	OAA IIR E	Required	NSIP	Other	Ride Connection		TriMet Funds		MEDICAID	LIEAP	Program	NO. OF	TOTAL	REBURSE
	Funds	Funds	Funds	Funds	Funds	Funds	Match	Funds		State	STF	5310 Funds	5310 Funds	STF	Funds	Funds			
Federal Award Numbers	16A0RT3SS	16A0RT3CA	16A0RT3HD	CARES Acts	16A0RT3PH	16A0RT3FC	N/A	16A0R3SF	Funds	STF	5310 Funds	5310 Funds	STF	Funds	N/A	N/A			
CFDA Number	93.044	93.045	93.045	93.045	93.043	93.052		93.053	Funds	N/A	20.513	20.513	N/A						
Service Category	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)
Case Management (Hours)	\$3,295							\$366									92	\$3,661	\$35.81
Reassurance (Contacts)	\$1,434							\$159									55	\$1,593	\$25.90
Info. & Assistance	\$3,429							\$361									188	\$3,810	\$18.27
Transportation OAA	\$5,244							\$563								\$1,000	1,311	\$5,827	\$4.00
Physical Activity/ Falls Prevention						\$2,660		\$0									57 Classes	\$2,660	\$50.00
Family Crgvr. Respite							\$5,536	\$1,384								\$2,000	175	\$6,920	\$31.70
Trans - Ride Con. Out of Dist								\$0			\$22,190					\$600	2,536	\$22,190	\$8.75
Transportation - Special Needs								\$0			\$40,525						1,039	\$40,525	\$39.00
Transportation - Boring Lifeline								\$0			\$3,081		\$30,000				848	\$33,081	\$39.00
Transport - T19 Non-Med.								\$0									0	\$0	#DIV/0!
Ride Con - Vehicle Maint								\$1,200				\$4,800					N/A	\$6,000	N/A
OAA Meal Site Management		\$14,916	\$18,190	\$11,994				\$3,681								\$26,400	27,500	\$48,761	\$2.60
Food Service - Frozen HDM			\$11,839					\$1,316	\$4,043								5,775	\$17,198	\$2.750
Site Purchased Meals - Restaurant		\$497	\$928	\$2,280				\$158									390	\$3,863	\$9.75
Medicaid Meals - SDSD			(\$4,014)	(\$1,348)				(\$446)	(\$1,379)					\$20,563			1,750	\$13,375	\$7.90
LIEAP Intakes								\$0							\$3,500		140	\$0	\$25.00
TOTALS	\$13,402	\$15,413	\$26,943	\$12,926	\$2,660	\$5,536	\$8,784	\$2,664	\$0	\$65,796	\$4,800	\$30,000	\$0	\$20,563	\$3,500	\$30,000		\$209,686	

CFDA Number 20.513 & Federal Award Number applies to Ride Connection Vehicle Maintenance funds only

Source of OAA Match - Staff time & Units of Service in excess of contract



Contract Amount: \$204,402

Federal Award Total: \$114,544

City of Sandy – Sandy Senior & Community Center
Subrecipient Grant Agreement #20-009, Amendment 4

Except as set forth herein, COUNTY and SUBRECIPIENT ratify the remainder of this Agreement and affirm that no other changes are made hereby.

IN WITNESS HEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized officers.

City of Sandy – Sandy Senior & Community Center	CLACKAMAS COUNTY
 By: _____ Jordan Wheeler, City Manager	Commissioner: Jim Bernard, Chair Commissioner: Sonya Fischer Commissioner: Ken Humberston Commissioner: Paul Savas Commissioner: Martha Schrader
July 7, 2020 _____ Date	Signing on Behalf of the Board:
Approved as to Content:  _____ Tanya Richardson, Comm. Services Director	_____ Rodney A. Cook, Deputy Director Health, Housing & Human Services Dept.
7/6/20 _____ Date	_____ Date

July 23, 2020

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of a Subrecipient Grant Amendment #2 with
Community Living Above to provide
Youth marijuana and substance abuse prevention efforts in West Linn/Wilsonville.

Purpose/Outcome	Community Living Above (CLA) will continue to provide and implement strategies to reduce youth marijuana and substance use and abuse, change community norms around the use of drug/alcohol, and increase youth resistance skills in West Linn/Wilsonville to middle and high school students.
Dollar Amount and Fiscal Impact	Amendment #2 adds \$30,000 for a maximum value of \$90,000 and extends the end date to June 30, 2021. No County Staff are funded through this Agreement.
Funding Source	Marijuana Tax Revenue
Duration	July 1, 2020 through June 30, 2021
Previous Board Action/Review	n/a
Strategic Plan Alignment	1. Individuals and families in need are healthy and safe 2. Ensure safe, healthy and secure communities
Counsel Review	County Counsel has reviewed and approved this document. Date of counsel review: June 29, 2020
Contact Person	Adam Freer 562-676-7675
Contract No.	CFCC -9095

BACKGROUND:

The Children, Family and Community Connections Division of the Health, Housing & Human Services Department requests the approval of a Local Subrecipient Grant Amendment #2 with Community Living Above (CLA). CLA is a community-based coalition that engages, educates, and empowers individuals, youth, and their families in drug and alcohol prevention in the West Linn/Wilsonville school district. The agreement will increase awareness of marijuana and other drug effects, incorporate anti-marijuana campaigns and provide case management for at-risk youth. Student participants will demonstrate increased perception of harm and increased resistance skills of marijuana/drug use as measured by pre/post-tests.

This amendment is funded with Marijuana Tax Revenue funds. This Amendment becomes effective upon signature and extends the Agreement through June 30, 2021 and adds \$30,000 for a maximum value of \$90,000. It has been reviewed and approved by County Counsel.

RECOMMENDATION:

Staff recommends the Board approval of this Amendment and authorization for Richard Swift, H3S Director to sign on behalf of Clackamas County.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Richard Swift, H3S deputy / for".

Richard Swift, Director
Health, Housing & Human Services

Local Subrecipient Grant Amendment (FY 20-21)
H3S – Children, Family & Community Connections Division

<u>Local Grant Agreement Number: 9095</u>	<u>Board Order Number: n/a</u>
<u>Department/Division: H3S-CFCC</u>	<u>Amendment No. 2</u>
<u>Local Recipient: Community Living Above</u>	<u>Amendment Requested By: Korene Mather</u>
Changes: <input checked="" type="checkbox"/> Scope of Service <input checked="" type="checkbox"/> Agreement Time	<input checked="" type="checkbox"/> Agreement Budget <input type="checkbox"/> Other:

Justification for Amendment:

This Amendment adds additional funds to continue Youth Substance Abuse Prevention services.

This Amendment adds to the maximum compensation and extends the duration of the grant.

Maximum compensation is increased by \$30,000 for a revised maximum of \$90,000. It becomes effective July 1, 2020 and terminates June 30, 2021.

Except as amended hereby, all other terms and conditions of the contract remain in full force and effect. The County has identified the changes with "***bold/italic***" font for easy reference.

AMEND:

1. **Term and Effective Date.** This Agreement shall become effective on the date it is fully executed and approved as required by applicable law. Funds issued under this Agreement may be used to reimburse Subrecipient for expenses approved in writing by County relating to the project incurred no earlier than **December 1, 2018** and not later than **June 30, 2020**, unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.

TO READ:

1. **Term and Effective Date.** This Agreement shall become effective on the date it is fully executed and approved as required by applicable law. Funds issued under this Agreement may be used to reimburse Subrecipient for expenses approved in writing by County relating to the project incurred no earlier than **December 1, 2018** and not later than **June 30, 2021**, unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.

AMEND:

4. **Grant Funds.** The COUNTY's funding for this Agreement is the **Marijuana Tax Revenue Funds**. The maximum, not to exceed, grant amount that the COUNTY will pay on this Agreement is **\$60,000 [thirty-thousand dollars]**.

TO READ:

4. **Grant Funds.** The COUNTY's funding for this Agreement is the **Marijuana Tax Revenue Funds**. The maximum, not to exceed, grant amount that the COUNTY will pay on this Agreement is **\$90,000**.

REPLACE:

Exhibit B: Community Living Above– YSAP Budget

WITH:

Organization:	Community Living Above			
Program Name:	Youth Substance Abuse Prevention		Contract number:	9095 Amend 2
Program Contact:	Pam Pearce			
Agreement Term:	12/1/2018 - 6/30/2021			
Approved Award Budget Categories	Approved Budget 12/1/18 - 6/30/19	Approved Budget 7/1/19 - 6/30/20	Approved Budget 7/1/20 - 6/30/21	Total Budget
Personnel Services				
.50 FTE	\$ 8,000.00	\$ 8,000.00	\$ 9,900.00	\$ 25,900.00
Fringe (payroll taxes, workers comp)		\$ 2,000.00	\$ 2,324.00	\$ 4,324.00
Total Personnel Services	\$ 8,000.00	\$ 10,000.00	\$ 12,224.00	\$ 30,224.00
Administration				
Payroll	\$ 1,055.00	\$ 500.00	\$ 638.00	\$ 2,193.00
Liability Insurance	\$ -		\$ 2,873.00	\$ 2,873.00
Quickbooks software	\$ -		\$ 840.00	\$ 840.00
Capacity Building (newsletter, marketing of events, website support)			\$ 3,700.00	\$ 3,700.00
Program Supplies				
Meeting Food/Refreshments	\$ 4,145.00	\$ 1,500.00	\$ 1,200.00	\$ 6,845.00
Promotional SWAG	\$ 3,750.00	\$ 300.00	\$ 675.00	\$ 4,725.00
Promotional events, Educational Materials	\$ 3,500.00	\$ 800.00	\$ 1,900.00	\$ 6,200.00
Campaign "Parents Who Host Lose the Most"		\$ 700.00	\$ 700.00	\$ 1,400.00
Resource Directory	\$ 1,200.00	\$ 200.00	\$ -	\$ 1,400.00
TAB Graduation Event	\$ -	\$ -	\$ 750.00	\$ 750.00
Office supplies (meeting exp, supplies, printing, copies, program materials etc)	\$ 850.00	\$ 250.00	\$ 750.00	\$ 1,850.00
Training/Conference	\$ 7,500.00	\$ 3,750.00	\$ 1,500.00	\$ 12,750.00
Additional (please specify)				\$ -
Peer Support Advisor/Contractor Services		\$ 9,000.00	\$ 2,250.00	\$ 11,250.00
Prevention Partnership with WL/WV School District		\$ 3,000.00	\$ -	\$ 3,000.00
Total Programmatic Costs	\$ 22,000.00	\$ 20,000.00	\$ 17,776.00	\$ 59,776.00
Total Approved Budget	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 90,000.00

ADD:

Community Living Above– Youth Substance Abuse Prevention Reimbursement Request July '20-June '21

Exhibit C-1 REQUEST FOR DISBURSEMENT				
<i>Requests for payment and projected costs are due 15 days before the end of the quarter, and should include:</i>				
<ul style="list-style-type: none"> • Request with an authorized signature • Narrative explaining projected costs and activities that will occur 				
Organization: Community Living Above (CLA)		Contract #: 9095 - Amend 2		
Address: 2600 Lexington Terrace		Payment request is for: 		
West Linn, OR 97068				
Contact Person: Pam Pearce				
Phone Number: 503-719-2057				
E-mail: communitylivingabove@gmail.com				
Budget Category	Budget	Projected Costs July-Sept '20	Received To Date	Balance
<u>Personnel</u>				
.50 FTE	\$ 9,900.00	\$ -	\$ -	\$ 9,900.00
Fringe (payroll taxes/workers comp)	\$ 2,324.00	\$ -	\$ -	\$ 2,324.00
Total Personnel	\$ 12,224.00	\$ -	\$ -	\$ 12,224.00
<u>Administration</u>				
Payroll	\$ 638.00	\$ -	\$ -	\$ 638.00
Liability Insurance	\$ 2,873.00	\$ -	\$ -	\$ 2,873.00
Quickbooks Software	\$ 840.00	\$ -	\$ -	\$ 840.00
Capacity Building (newsletter, marketing, website support)	\$ 3,700.00	\$ -	\$ -	\$ 3,700.00
<u>Program Supplies</u>				
Meeting Food/Refreshments	\$ 1,200.00	\$ -	\$ -	\$ 1,200.00
Promotional SWAG	\$ 675.00	\$ -	\$ -	\$ 675.00
Educational Materials	\$ 1,900.00	\$ -	\$ -	\$ 1,900.00
Campaign "Parents Who Host Lost the Most"	\$ 700.00	\$ -	\$ -	\$ 700.00
T AB Graduation Event	\$ 750.00	\$ -	\$ -	\$ 750.00
Office supplies (meeting exp, supplies, printing, copies, program materials etc)	\$ 750.00	\$ -	\$ -	\$ 750.00
T raining/Conference	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00
<u>Additional (please specify)</u>				
Peer Support Advisor/Contractor Services	\$ 2,250.00	\$ -	\$ -	\$ 2,250.00
Total Program	\$ 17,776.00	\$ -	\$ -	\$ 17,776.00
Total Grant Costs	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00

ADD:

Exhibit A-2: Community Living Above– Youth Substance Abuse Work Plan Quarterly Report July 1, 2020 – June 30, 2021

Provider: Community Living Above
Activity: Youth Substance Abuse Prevention
Contract Period: July 1, 2020-June 30, 2021

Activities/Outputs	Intermediate Outcomes/Measurement Tool		Jul- Dec	Jan- Feb	Mar- Apr	May- June
Community Assessment: A & D Assessment - Achieve a clear understanding of the local conditions related to youth substance abuse. - Compare local student survey data with County and State data. Conduct at least 3 student focus groups this includes OR Wellness Survey participation. Interview a minimum of 6 local stakeholders; law enforcement-MIPs, school suspensions and drop out rates, create parent survey w/Pride, emergency room visits, juvenile court data, treatment admission.	Community Assessment (Report) arranged with coalition sector or completed by December 31, 2020 Report # of focus groups, # interviews, date assessment complete	# focus groups conducted				
		# interviews conducted				
		Assessment complete				
Student A & D Prevention Education - Complete at least 3 educational prevention events reaching at least 300 students such as; Spring Mentor Days, TMEC, National Facts Week. Demonstrate number of youth reached and an increased knowledge about substance use disorder. - Continue to support Sources of Strength Program in partnership with the West Linn Wilsonville	85% of student participants will report increased knowledge as measured by post evaluation surveys 10% of the entire middle school and high school populations aware of the Sources of Strength Program	# events				
		# youth participants				
		# survey responses				
		# reporting increased knowledge				
Community Education - Create newsletter that shares info regularly in general and with 12 sector Coalition reps - Create and maintain list that we share newsletter, events, etc.		Date resource guide complete				
		# resource guides distributed				
Coalition Development - CLA Board and Coalition Representatives - Recruit and refine board to represent the Drug Free Communities 12 Coalition Sectors. Schedule and set meetings for board and coalition reps to create framework of establishing and strengthening collaboration to support community coalition working to prevent youth substance use.	Board Roster CR Roster Meeting Minutes # CADCA Attendees	# sectors represented on Board				
		# Board meetings				
		# CADCA attendees				
Student Engagement - Host a minimum of 6 High School lunches for the CLA Teen Advisory Board and peer led mentor days with middles schools. Demonstrate attendance through a sign in sheet. - Involved in two events that partner with other schools doing prevention work.	90% of TAB students will report increased A & D knowledge	# TAB lunch events				
		# of students attending				
Parent Education Implement two larger Parent/Community Education Events: - Awareness & Education Event – Fall o Coincide with WLHS back to school packet letter about CLA - "Parents Who Host Lose the Most Campaign," Spring o Obtain a minimum of 200 Parent Pledges to encourage youth to be substance free.	85% of parent participants will report increased knowledge and skills for talking to youth about A&D issues as measured by parents' survey	# parent groups				
		# of parents pledging				
		# parents reporting increased knowledge and skills				

PROGRAM REPORTING SCHEDULE AND WORK PLAN QUARTERLY REPORT

PERFORMANCE REPORTING SCHEDULE

Community Living Above will submit a Quarterly Activity Report (Exhibit C-2) to the Clackamas County Program Manager, no later than the 15th day of the month following the end of the quarter.

The Activity Report will include the following metrics.

- a) Number of at-risk youth served
- b) Number and type of activities conducted during the month.

A true accounting of program expenses for the previous quarter and receipts should be submitted with each request for funds using Exhibit C-3 Actual Expense Report.

Community Living Above will submit a quarterly Performance Report, to the Clackamas County Program Manager, no later than the 15th day of the month following the end of the calendar quarter. Quarterly reports must be submitted electronically on the Work Plan Quarterly Reporting document template (Exhibit A-2).

Due dates are as follows:

- October 1 – December 31, 2020 due January 15, 2021
- January 1 – March 31, 2021 due April 15, 2021
- April 1 – June 30, 2021 due July 15, 2021

The Final Performance Report should be submitted no later than July 15, 2021.

In addition to the Quarterly Performance Reports, CLA must notify Clackamas County Program Manager of developments that have a significant impact on the grant-supported activities. OCT must inform Clackamas County Program Manager as soon as problems, delays or adverse conditions become known which will materially impair the ability to meet the outputs/outcomes specified above. This notification shall include a statement of the action taken or contemplated and any assistance needed to resolve the situation.

[Signature page follows]

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized officers.

AGENCY
Community Living Above
2600 Lexington Avenue
West Linn, OR 97068

By: 
Pam Pearce, Executive Director

Date: July 1, 2020

CLACKAMAS COUNTY
Commissioner: Jim Bernard, Chair
Commissioner: Sonya Fischer
Commissioner: Ken Humberston
Commissioner: Paul Savas
Commissioner: Martha Schrader

Signing on Behalf of the Board:

Richard Swift, Director
Health, Housing and Human Services

Date: _____

Approved as to budget and work plan:


Adam Freer, Director
Children, Family & Community Connections Division

Date: July 6, 2020