



Clackamas County Parks Advisory Board
Meeting Minutes, Tuesday April 18, 2023

**Hybrid online or at Development Services
Building, Room 401, Oregon City, OR 97045
@6:00pm**

Members Present Via Zoom: Dana Hindman Allen, Morgan Parks, Rob Smoot, Eric Pfeiffer-Robinson, Justin Ostrander

Members Present at DSB, 401: Louise Lopes, Don Morgan, Walter Hull, Mike Ferrell, Tom Hester

Members Absent: None

Staff Present: Tom Riggs, Mark Shaw, Barb Guthrie, Thomas Gray

Staff Present: Commissioner Mark Shull

Guests Present: Mike Turley

I. Call To Order

Justin Ostrander called the meeting to order at 6:05 pm

II. Meeting Minutes

Justin called for a motion to approve the minutes from March 21, 2023. Motion to approve the minutes with was called for; Mike motioned, Don seconded the motion; minutes were approved.

III. Stone Creek Update and Financial Review – Mike Turley

It has been a very wet spring, however on the warm sunny days the course is very busy. Tom Riggs added that we have not yet received the final Stone Creek assessment report, as the County is looking for additional technical clarification. At this time no decision has been made. We will share the report once it is finalized.

IV. Summer Meetings - Tom Riggs

Park tours for the summer months was discussed-the following locations were agreed upon. For June, we will coordinate that meeting with the Forestry Advisory Board.

June 20: Barton Park – Joint Meeting with FAB/Quarry tour

July 18: Metzler Park – Disc golf and new Campsites (Metzler Meadows)—Alternate: Tickle Creek

August 15: Wilhoit Springs—Alternate: Tickle Creek

September 19 (?): Metzler/Wilhoit/Tickle Creek/or no outing in September

Justin asked if in the future summer PAB tours could visit capital project sites or some overhaul of large areas of rep at other area parks to get some ideas and feedback.

A question by a PAB member prompted Tom Riggs to demonstrate the TRAFx website that collects data from our vehicle traffic counters to provide visitor attendance numbers for our parks.

V. Administrative Updates – Tom Riggs

- a. Budget Updates - Parks budget will be finalized some time between May 20-25. We will be getting the county administration recommended budget in the next couple of weeks. Then additional internal reviews, then we will be able to send out to the PAB. If all goes according to plan, PAB should receive the proposed budget by the next meeting.
- b. Host Recruitment - At present we have 7 positions confirmed for this season.
- c. Other – We made the decision not to set up the event tent/pavilion at Barton Park this year, due to a lack of reservations and the cost to have the tent installed at the park. We had only two reservations this year and the cost to put up the tent runs \$5000-\$7000. It use to bring in enough money to cover these costs, but it has

underperformed for the last two years. We are in the planning stages to replace the tent with a permanent structure within the next few years.

VI. Park Updates – Mark Shaw

1. Track Trails/Kids in Parks Program – program was started by the Blue Ridge Parkway Foundation and the National Park Service. There are over 300 Track Trails nationwide, and Oregon Parks Forever offered to sponsor our inclusion in the program, covering our \$12,000 in startup costs. We have identified Metzler and Eagle Fern to start this program at our parks. This includes our staff putting up pre-made kiosks, with the program’s marketing materials and trail brochures.
2. Disc Golf Course Update: The course is finished and we are planning on additional signage to help with our user’s experience. We are drafting customizable signs made with quality materials that will be funded by Oregon Parks Forever.
3. Boones Ferry Repairs: Installing new floats on gangway to resolve long term trip hazard. Replacing rotten decking and adding new Life Ring/Dock Boxes.
4. Feyrer Tree Removal – This tree was 53-55ft high and in the core of the day use area with a serious lean. It was rotten on the top 1/3 and too dangerous for our staff to take down, so a contractor was hired to remove it.
5. Operational Updates:
 - Hiring of Seasonal Staff –
 - We are off to a promising start
 - Weekly interviews on Mondays
 - We now have pre-scheduled clinic & physical appointments
 - Commitment from HR to expedite hiring process
 - Head Ranger for the southern area will have interviews in the coming weeks
 - New Trail at Wilhoit- worked started on 3/18 and is at 50% completion;
 - The new Meltzer Crest to Creek trail is at roughly 40% complete
 - Metzler Camping Expansion
 - Contracts for new waterline and striping in to procurement
 - Inmate Crew tentatively scheduled for 10 days in May
 - Forestry prepping excavator for brushing meadow
 - Target completion date of 6/1

VIII. Adjournment Justin called for adjournment at 7:27 pm—Tom Hester so motioned, Don second.