

Draft

Approval of Previous Business Meeting
Minutes:

October 1, 2020

BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING MINUTES

A complete video copy and packet including staff reports of this meeting can be viewed at

<https://www.clackamas.us/meetings/bcc/business>

Thursday, October 1, 2020 – 10:00 AM

Virtual Meeting via Zoom

PRESENT: Chair Jim Bernard
Commissioner Sonya Fischer
Commissioner Ken Humberston
Commissioner Paul Savas
Commissioner Martha Schrader

CALL TO ORDER

- Roll Call
- Pledge of Allegiance

Chair Bernard:

- We are holding this meeting virtually. If you've joined us on the Zoom app for this meeting, and you are interested in providing public comment, we will prompt you regarding how to do that when the time is right.
- You will have the option of providing your comments to us live.
- Alternatively, anyone can send in a comment to be read during the Citizen Communication portion of our meeting over email. Just send it in at any time during the meeting by emailing bcc@clackamas.us.
- Be sure to include your name and area when you email.

***** Wildfire Update**

<https://www.clackamas.us/meetings/bcc/business>

1. Nancy Bush gave an update regarding Wildfires in Clackamas County.

~Board Discussion~

2. Approval of an Addendum No 2 to Board Order No. 2020-66 Declaring a State of Emergency Regarding Wildfires (Stephen Madkour, County Counsel)

MOTION to approve Addendum No 2 to Board Order No. 2020-66 Declaring a State of Emergency Regarding Wildfires.

Commissioner Humberston: Move to approve Addendum No 2 to Board Order No. 2020-66 Declaring a State of Emergency Regarding Wildfires and correcting the date

Chair Bernard: Second the motion to approve Addendum No 2 to Board Order No. 2020-66 Declaring a State of Emergency Regarding Wildfires and correcting the date. the Clerk called the Poll

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Savas: Aye.

Commissioner Schrader: Aye.

Chair Bernard: Aye –the motion carries 5-0.

***** COVID-19 Update**

<https://www.clackamas.us/meetings/bcc/business>

Philip Mason-Joyner and Dr. Sarah Present gave an update regarding COVID-19 in Clackamas County.

~Board Discussion~

Chair Bernard announced the Board will recess as the Board of County Commissioners and convene as the Housing Authority Board for the next item.

I. HOUSING AUTHORITY CONSENT AGENDA

Chair Bernard asked the Clerk to read the Housing Authority consent agenda by title, then asked for a motion.

MOTION:

Commissioner Leenstra: I move we approve the Housing Authority Consent Agenda.

Commissioner Schrader: Second.

Clerk call the poll:

Commissioner Leenstra: Aye.

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Savas: Aye.

Commissioner Schrader: Aye.

Chair Bernard: Aye – the Ayes have it, the motion carries 6-0.

1. Approval of Geotechnical Services Contract between Housing Authority of Clackamas County and Selected PBS Engineering and Environmental, Inc.
2. Approval of Environmental Engineering Service Contract between Housing Authority of Clackamas County and Vendor PBS Engineering and Environmental, Inc.

Chair Bernard announced the Board would adjourn as the Housing Authority Board

II. PUBLIC HEARINGS

<https://www.clackamas.us/meetings/bcc/business>

1. Second Reading of Ordinance No. 08-2020 Amending Chapter 6.05, Noise Control, of the Clackamas County Code (Nathan Boderman, County Counsel)
First Reading September 17, 2020

~Board Discussion~

Chair Bernard opened the public hearing and asked Christina Terwilliger to moderate this portion.

- **Les Poole Gladstone asking if Complaints will happen differently.**
- **No Emails**

Chair Bernard closed the public hearing and asked for a motion to read the Ordinance by title only.

Commissioner Humberston: I move we approve the Ordinance No. 08-2020 Amending Chapter 6.05, Noise Control, of the Clackamas County Code.

Commissioner Savas: Second.

the Clerk called the poll

Commissioner Fischer: Aye.

Commissioner Savas: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.
Chair Bernard: Aye – the Ayes have it, the motion carries 5-0.

III. CONSENT AGENDA

<https://www.clackamas.us/meetings/bcc/business>

Chair Bernard asked the Clerk to read the consent agenda by title only, then asked for a motion.

MOTION:

Commissioner Humberston: I move we approve the consent agenda.
Commissioner Fischer: Second.
the Clerk called the poll
Commissioner Fischer: Aye.
Commissioner Savas: Aye.
Commissioner Humberston: Aye.
Commissioner Schrader: Aye.
Chair Bernard: Aye – the Ayes have it, the motion carries 5-0.

A. Health, Housing & Human Services

1. Approval of an Intergovernmental Agreement with the State of Oregon, Department of Consumer and Business Services, Senior Health Insurance Benefits Assistance (SHIBA) – *Social Services*
2. Approval to Apply Oregon Department of Transportation, Rail and Public Transit Division, for FTA 5311 Rural Transportation Funds for COVID related Operations of Mt Hood Express – *Social Services*
3. Approval of Agreement with Oregon Department of Transportation, Rail and Public Transit Division, for FTA 5339 Bus and Bus Infrastructure Investment Programs Funds for Bus Purchases for Mt. Hood Express and Transportation Reaching People Programs - *Social Services*
4. Approval of Intra-Agency Agreement with Clackamas County Health Centers Division for School Based Health Centers (SBHC) operating funds – *Public Health*

B. Elected Officials

1. Approval of Previous Business Meeting Minutes – *BCC*

C. County Counsel

1. Resolution Related to the Concurrence of a Minor Revision to the Molalla Urban Renewal Plan

D. Technology Services

1. Approval for a Service Level Agreement for Clackamas Broadband eXchange With the Colton School District

E. Community Corrections

1. Approval of Subgrant Application, Acceptance, and Agreement between State of Oregon, Dept. of Corrections and Clackamas County to Provide Emergency Housing of Indigent, Non-COVID Positive Clients

IV PUBLIC COMMUNICATION

<https://www.clackamas.us/meetings/bcc/business>

1. Les Poole Gladstone – COVID Matters

V. COUNTY ADMINISTRATOR UPDATE

<https://www.clackamas.us/meetings/bcc/business>

VI. COMMISSIONERS COMMUNICATION

<https://www.clackamas.us/meetings/bcc/business>

MEETING ADJOURNED 11:54 AM



CLACKAMAS COUNTY

Office of County Clerk

SHERRY HALL
CLERK

1710 Red Soils Ct. Ste 100
OREGON CITY, OR 97045
503.722.6086

Board of County Commissioners
Clackamas County

October 2, 2020

Members of the Board:

Approval of a Grant Agreement and Award with the
Center for Tech and Civic Life

Purpose/Outcomes	To accept an elections office COVID-19 assistance grant.
Dollar Amount and Fiscal Impact	\$176,166 grant, the elections office would have a responsibility to report to the Center for Tech and Civic Life on how those funds were spent by 1/29/2021.
Funding Source	Grant from the CTCL that comes with reporting requirements by 1/29/21.
Duration	Funds must be spent on this year's election for assistance w/ COVID-19
Previous Board Action	The elections office has not requested grant approval from the Board of County Commissioners in the past.
Strategic Plan Alignment	1. Serves citizens by being good stewards of County resources 2. Reduces costs of election budget and frees resources for other use 3. Increases capacity for ballot processing with reduced staff due to COVID
Contact Person	Andrew Jones, Elections Manager, 503-722-6089
Contract No.	N/A

BACKGROUND:

The Center for Tech and Civil Life is offering a COVID-19 Response Grant program to all U.S. local election jurisdictions. With a \$250M fund, the CTCL is providing grants to local election jurisdictions across the country to help ensure staffing, training, and equipment necessary so this November every eligible voter can participate in a safe and timely way and have their vote counted. The CTCL has provided these grant to 1,700 jurisdictions so far this year.

The Clackamas County Election's office would benefit greatly from this grant in that it would help defray costs of ballot processing equipment we are about to purchase to assist with COVID-19. Those upgrades will assist in maintaining efficient ballot processing with temporary staff reductions due to room capacity restrictions that could have affected timely ballot processing due to COVID-19. We will also use the remaining funds on defraying temporary staff expenses.

RECOMMENDATION:

Staff recommends the Board approve the grant agreement and acceptance of the grant award.

Respectfully submitted,


Sherry Hall
Clackamas County Clerk

Board of Property Tax Appeals
1710 Red Soils Court, Ste 100
Oregon City, OR 97045
503.655.8662
FAX 503.650.5687

Elections Division
1710 Red Soils Court, Ste 100
Oregon City, OR 97045
503.655.8510
FAX 503.655.8461

Recording Division
1710 Red Soils Court Ste 110
Oregon City, OR 97045
503.655.8551
FAX 503.650.5688

Records Management Division
1810 Red Soils Court, Ste 120
Oregon City, OR 97045
503.655.8323
FAX 503.655.8195



CENTER FOR
TECH AND
CIVIC LIFE

September 30, 2020

Clackamas County, Oregon
County Administrator
1710 Red Soils Ct., Suite 100
Oregon City, OR 97045

Dear Gary Schmidt,

I am pleased to inform you that based on and in reliance upon the information and materials provided by Clackamas County, the Center for Tech and Civic Life (“CTCL”), a nonprofit organization tax-exempt under Internal Revenue Code (“IRC”) section 501(c)(3), has decided to award a grant to support the work of Clackamas County (“Grantee”).

The following is a description of the grant:

AMOUNT OF GRANT: \$176,166.00 USD

PURPOSE: The grant funds must be used exclusively for the public purpose of planning and operationalizing safe and secure election administration in Clackamas County in 2020 (“Purpose”).

Before CTCL transmits these funds to Grantee, CTCL requires that Grantee review and sign this agreement (“Grant Agreement”) and agree to use the grant funds in compliance with the Grant Agreement and with United States tax laws and the laws and regulations of your state and jurisdiction (“Applicable Laws”). Specifically, by signing this letter Grantee certifies and agrees to the following:

1. Grantee is a local government unit or political subdivision within the meaning of IRC section 170(c)(1).
2. This grant shall be used only for the Purpose described above, and for no other purposes.

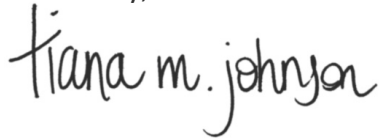
3. Grantee has indicated that the amount of the grant shall be expended on the following specific election administration needs: Ballot drop boxes, Non-partisan voter education, Personal protective equipment (PPE) for staff, poll workers, or voters, Poll worker recruitment funds, hazard pay, and/or training expenses, Temporary staffing, Vote-by-mail/Absentee voting equipment or supplies, and Election administration equipment. Grantee may allocate grant funds among those needs, or to other public purposes listed in the grant application, without further notice to or permission of CTCL.
4. Grantee shall not use any part of this grant to make a grant to another organization, except in the case where the organization is a local government unit or political subdivision within the meaning of IRC section 170(c)(1) or a nonprofit organization tax-exempt under IRC section 501(c)(3), and the subgrant is intended to accomplish the Purpose of this grant. Grantee shall take reasonable steps to ensure that any such subgrant is used in a manner consistent with the terms and conditions of this Grant Agreement, including requiring that subgrantee agrees in writing to comply with the terms and conditions of this Grant Agreement.
5. The grant project period of June 15, 2020 through December 31, 2020 represents the dates between which covered costs may be applied to the grant. The Grantee shall expend the amount of this grant for the Purpose by December 31, 2020.
6. Grantee is authorized to receive this grant from CTCL and certifies that (a) the receipt of these grant funds does not violate any Applicable Laws, and (b) Grantee has taken all required, reasonable and necessary steps to receive, accept and expend the grant in accordance with the Purpose and Applicable Law.
7. The Grantee shall produce a brief report explaining and documenting how grant funds have been expended in support of the activities described in paragraph 3. This report shall be sent to CTCL no later than January 31, 2021 in a format approved by CTCL and shall include with the report a signed certification by Grantee that it has complied with all terms and conditions of this Grant Agreement.
8. This grant may not supplant previously appropriated funds. The Grantee shall not reduce the budget of the County Clerk (“the Election Department”) or fail to appropriate or provide previously budgeted funds to the Election Department for the term of this grant. Any amount supplanted, reduced or not provided in contravention of this paragraph shall be repaid to CTCL up to the total amount of this grant.
9. CTCL may discontinue, modify, withhold part of, or ask for the return all or part of the grant funds if it determines, in its sole judgment, that (a) any of the above terms and conditions of this grant have not been met, or (b) CTCL is required to do so to comply with applicable laws or regulations.
10. The grant project period of June 15, 2020 through December 31, 2020 represents the dates between which covered costs for the Purpose may be applied to the grant.



Your acceptance of and agreement to these terms and conditions and this Grant Agreement is indicated by your signature below on behalf of Grantee. Please have an authorized representative of Grantee sign below, and return a scanned copy of this letter to us by email at grants@techandcivicliflife.org.

On behalf of CTCL, I extend my best wishes in your work.

Sincerely,



Tiana Epps Johnson

Executive Director

Center for Tech and Civic Life

GRANTEE

By: _____

Title: _____

Date: _____

