

**CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS**  
**Sitting/Acting as Board of North Clackamas Parks and Recreation District**

**Policy Session Worksheet**

**Presentation Date:** 4/17/2018    **Approx. Start Time:** 3:00 p.m.    **Approx. Length:** 30 minutes  
**Presentation Title:** North Clackamas Parks and Recreation District Board Meetings  
**Department:** NCPRD, a division of Business and Community Services (BCS)  
**Presenters:** Scott Archer, NCPRD Director  
**Other Invitees:** Laura Zentner, BCS Interim Director

**WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?**

North Clackamas Parks and Recreation District (NCPRD) is seeking Board direction on whether to continue holding dedicated NCPRD Board meetings monthly within the District or to conduct NCPRD business within regular Board of County Commissioners (Board) meetings.

**EXECUTIVE SUMMARY:**

Last year, the City of Happy Valley notified NCPRD of its intent to withdraw from the District. At that time, the Board, acting as the NCPRD Board of Directors, decided to suspend the regular meetings of the District Advisory Board (DAB). In place of the DAB meetings, the Board decided to hold dedicated monthly NCPRD meetings within the District beginning in July 2017. The Board agreed to do this as a temporary, limited duration arrangement. We have reached a point of determining whether the Board would like to continue to meet separately for these NCPRD Board of Directors meetings.

The Board agreed to suspend our DAB meetings until such time that the Happy Valley withdrawal issue was resolved. While NCPRD and the City of Happy Valley are still in litigation, the question of the City's withdrawal appears to be complete. Since the revised boundaries of the District are known, it is now possible for NCPRD to begin the process of determining a revised composition of the DAB based on the new boundaries. Because the composition of the DAB is tied to the Intergovernmental Agreement (IGA) with the City of Milwaukie, any modification to the composition of the DAB will require an amendment to the existing IGA. Any IGA amendment will need Board approval as well as the approval of the Milwaukie City Council.

**FINANCIAL IMPLICATIONS (current year and ongoing):**

N/A

**STRATEGIC PLAN ALIGNMENT:**

- How does this item align with your Department's Strategic Business Plan goals?
  - Build public trust through good government
  
- How does this item align with the County's Performance Clackamas goals?
  - Build public trust through good government
  - Honor, utilize, promote and invest in our natural resources

**LEGAL/POLICY REQUIREMENTS:**

Any changes to the composition of the DAB will have to be approved through an amendment to the IGA between NCPRD and the City of Milwaukie.

**PUBLIC/GOVERNMENTAL PARTICIPATION:**

Board and DAB meetings are open to public attendance and participation. When revised, the DAB will be comprised of District residents and will meet in the evenings at a location within NCPRD's boundaries.

**OPTIONS:**

The options for the Board to consider include, but are not limited to, the following:

1. Discontinue the dedicated NCPRD Board meetings, and conduct District business within the regular BCC meetings, as had been done previously.
2. Continue to hold our monthly NCPRD meetings, on either the existing date of third Thursday at 6 p.m., or on another standing date and time.
3. Hold separate NCPRD meetings on a monthly basis in the BCC hearing room at a standing time.

**RECOMMENDATION:**

Staff recommends that the Board discontinue holding the monthly dedicated NCPRD meetings and conduct NCPRD business within the regular BCC meetings. Furthermore, staff recommends that NCPRD reinstate the District Advisory Board (DAB) with its composition reflecting new District boundaries. Staff will bring back to the BCC at a later date a recommended revised composition of the DAB and a timeline to begin meeting again on a monthly basis within the NCPRD boundaries.

**ATTACHMENTS:**

None.

**SUBMITTED BY:**

Division Director/Head Approval \_\_\_\_\_

Department Director/Head Approval \_\_\_\_\_

County Administrator Approval \_\_\_\_\_

*For information on this issue or copies of attachments, please contact Scott Archer at 503-742-4421*