



July 25, 2024

BCC Agenda Date/Item: \_\_\_\_\_

North Clackamas Parks and Recreation District Board of Directors

**Approval of a Subrecipient Grant #24-011 Amendment #2 with H3S of Clackamas County for ongoing delivery of OAA funded senior services. Amendment value is \$462,652 for fiscal year 24-25, bringing a total agreement value of \$916,640. Funding is through state and federal grant funds. No County general funds involved.**

<b>Previous Board Action/Review</b>	05/23/2024 Subrecipient Grant Agreement #24-011 Amendment #1 approved. 10/27/2023 Subrecipient Grant Agreement #24-011 approved.		
<b>Performance Clackamas</b>	1. This funding aligns with the strategic priority of ensuring safe, healthy, and secure communities by addressing the needs of older adult nutrition, transportation, and social services in the community.		
<b>Counsel Review</b>	7/15/2024	<b>Procurement Review</b>	No
<b>Contact Person</b>	Marty Hanley	<b>Contact Phone</b>	503-794-8058

**EXECUTIVE SUMMARY:** The Milwaukie Community Center, a division of the North Clackamas Parks and Recreation District, requests approval of Amendment #2 to help fund Older American Act (OAA) funded services. This Subrecipient Agreement is an ongoing partnership between H3S and NCPRD. Amendment #2 is for fiscal year 24-25. The total grant agreement runs through June 30, 2027 with a new amendment being executed each subsequent year. Services funded include congregate and home delivery meals, evidence-based health promotion, transportation, case management, and referral activities. These services link residents with resources and help them remain independent and active in the community. Amendment #2 to Subrecipient Grant Agreement #24-011 provides \$453,988 for fiscal year 24-25 for a total agreement amount of \$916,640. This amendment is effective upon signature and continues through June 30, 2027.

**RECOMMENDATION:** Staff recommends the Board approve Subrecipient Grant #24-011 Amendment #2 to provide vital funding for Milwaukie Community Center Older Adult Services.

**ATTACHMENTS:** H3S#24-011 Amendment #2

Respectfully submitted,

Kia Selley, Director  
North Clackamas Parks and Recreation District

For Filing Use Only

Subrecipient Amendment (FY24-FY27)  
Clackamas County, Department of Health, Housing and Human Services

<hr/> <u>Subrecipient Agreement Number: 24-011</u> <hr/>	<hr/> <u>Board Order Number:</u> <hr/>
<hr/> <u>Department/Division: H3S, Social Services Division</u> <hr/>	<hr/> <u>Amendment No. 2</u> <hr/>
<hr/> <u>Subrecipient: North Clackamas Parks &amp; Recreation District, acting by and through its Milwaukie Community Center</u> <hr/>	<hr/> <u>Amendment Requested By: Brenda Durbin</u> <hr/>
<hr/> <u>Changes: <input type="checkbox"/> Scope of Service</u>	<hr/> <u><input checked="" type="checkbox"/> Agreement Budget</u>
<hr/> <u><input type="checkbox"/> Agreement Time</u>	<hr/> <u>( ) Other:</u> <hr/>

**Justification for Amendment:**

Amendment #2 to Subrecipient Agreement 24-011 (“Agreement”) with North Clackamas Parks and Recreation District (“SUBRECIPIENT”) provides budget adjustments for ongoing delivery of services for fiscal year 2025 and results in an increase to the budget by an additional \$462,652, for a total Agreement amount of \$916,640.

This Amendment #2 is effective upon signature and continues through June 30, 2027.

Except as amended hereby, all other terms and conditions of the Agreement remain in full force and effect. COUNTY has identified the changes with “***bold/italic***” font for easy reference.

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**AMEND the following portions of Section 4, Grant Funds:**

4. **Grant Funds.** COUNTY’s funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number (“ALN”) number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for one year is ***\$453,988***. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.

4.1. Grant Funds: COUNTY’s funding of ***\$380,500*** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services (“ODHS”), Adults and People with Disabilities (“APD”), Community Services & Solutions Unit (“CSSU”).

4.2. Grant Funds: COUNTY’s funding of ***\$10,000*** in grant funds for this Agreement is from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513).

4.3. Grant Funds: COUNTY’s funding of ***\$2,125*** in grant funds for this Agreement is the Medical Assistance Program (ALN: 93.778) issued to COUNTY by ODHS, APD.

4.4. Grant Funds: COUNTY’s funding of ***\$48,150*** for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to COUNTY by Ride Connection, Inc. and TriMet;

4.5. Grant Funds: COUNTY’s funding of ***\$10,713*** for transportation services outlined in this agreement are from Statewide Transportation Funds (“STF”) for Elderly and Disabled and Statewide Transportation

**NCPRD - Milwaukie Community Center**

Subrecipient Grant Agreement – 24-011, Amendment #2

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Improvement Funds (“STIF”) for transportation services issued to COUNTY by Oregon Department of Transportation.

- 4.6. Other Funds: COUNTY’s funding of **\$2,500** for Low Income Home Energy Assistance application assistance outlined in this Agreement are from HEAT Oregon, an Oregon nonprofit organization.

**TO READ:**

4. **Grant Funds.** COUNTY’s funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number (“ALN”) number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay is **\$916,640**. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.
- 4.1. Grant Funds: COUNTY’s funding of **\$689,920** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.045, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services (“ODHS”), Adults and People with Disabilities (“APD”), Community Services & Solutions Unit (“CSSU”).
- 4.2. Grant Funds: COUNTY’s funding of **\$15,000** in grant funds for this Agreement is from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513).
- 4.3. Grant Funds: COUNTY’s funding of **\$4,250** in grant funds for this Agreement is the Medical Assistance Program (ALN: 93.778) issued to COUNTY by ODHS, APD.
- 4.4. Grant Funds: COUNTY’s funding of **\$99,150** for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to COUNTY by Ride Connection, Inc. and TriMet;
- 4.5. Grant Funds: COUNTY’s funding of **\$16,700** for transportation services outlined in this agreement are from Statewide Transportation Funds (“STF”) for Elderly and Disabled and Statewide Transportation Improvement Funds (“STIF”) for transportation services issued to COUNTY by Oregon Department of Transportation.
- 4.6. Other Funds: COUNTY’s funding of **\$5,000** for Low Income Home Energy Assistance application assistance outlined in this Agreement are from HEAT Oregon, an Oregon nonprofit organization.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

**AMEND EXHIBIT B – SUBRECIPIENT Program Budget**, to add the following additional budget for fiscal year 2024-25:

**NCPRD - MILWAUKIE CENTER**  
 Fiscal Year 2025, Amendment 2

<u>Funding Type</u>	<u>Funding Category</u>	<u>AL Number</u>	<u>Max. Total Award</u>	<u>Required Match*</u>	<u>Estimated Program Income</u>	<u>Services</u>	<u>Approx. No. of Units</u>	<u>Reimb. Rate</u>
Client Services	OAA IIIB	93.044	\$ 46,920	\$ 5,214	NA	Case Management	600	\$ 42.00
						Reassurance	420	\$ 21.00
						Info & Assistance	600	\$ 21.00
						Outreach	6	\$ 50.00
Nutrition Services	OAA C1 & C2	93.045	\$ 287,240	\$ 31,918	\$ 22,440	OAA Meal Site Management	68,000	\$ 1.65
						Food Service	68,000	\$ 2.50
	NSIP	93.053	\$ 47,600	NA		HDM Assessment	240	\$ 21.00
						Food Service	68,000	\$ 0.70
Health Promotion	OAA IIID	93.043	\$ 2,100	NA	NA	Evidence-Based Health & Wellness Programs	40	\$ 52.50
Respite	OAA IIIE	93.052	\$ 12,180	\$ 4,061	NA	Family Caregiver Support Program Respite	290	\$ 42.00
Energy Assistance	LIEAP	NA	\$ 2,500	NA	NA	Completed LIEAP Applications	100	\$ 25.00
Transp. Services	TriMet GF	NA	\$ 51,000	NA	\$ 510	Rides within the TriMet Service Area	5,100	\$ 10.00
	STIF Formula – 3.1 & 3.4 CC Specialized Services	NA	\$ 5,250	NA	\$ 35	Transportation Expansion	350	\$ 15.00
	Ride Connection: 5310 - Veh. Maintenance	20.513	\$ 5,000	\$ 1,250	NA	Vehicle Preventative Maintenance	NA	NA
	STIF Formula – 3.6 CC T-19 Match	NA	\$ 737	NA	NA	State Match for Non-Medical Rides for Medicaid Enrolled Clients	125	\$ 17.00
	Non-Medical Medicaid Rides	NA	\$ 2,125	NA	NA	Non-Medical Rides for Medicaid Enrolled Clients		
Total Maximum Award			\$ 462,652	Federal Award Total:			\$ 401,040	

\* Source of OAA Match - Staff time

**REPLACE EXHIBIT H – 1 with the following:**

**2 CFR 200.332(a) REQUIRED INFORMATION**

<b>Federal award identification</b>	
<b>SUBRECIPIENT Name:</b>	<b>North Clackamas Parks &amp; Recreation District – Milwaukie Community Center</b>
<b>SUBRECIPIENT Unique Entity Identifier:</b>	<b>RV7UWFESBQC7</b>
<b>Federal Award Identification Number (FAIN):</b>	<b>Unavailable</b>
<b>Federal award date:</b>	<b>Unavailable</b>
<b>Period of Performance (This Agreement):</b>	<b>7/1/2023 – 6/30/2027</b>
<b>Budget Period (This Agreement):</b>	<b>7/1/2023 – 6/30/2025</b>
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	<b>\$91,620</b>
<b>Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:</b>	<b>\$791,540</b>
<b>Total amount of all federal award to SUBRECIPIENT:</b>	<b>\$791,540</b>
<b>Federal award project description:</b>	<b>Older Americans Act</b>
<b>Federal awarding agency:</b>	<b>Administration for Community Living</b>
<b>Name of pass-through entity:</b>	<b>Clackamas County</b>
<b>Pass-through entity award identifying number to SUBRECIPIENT:</b>	<b>NVWKA VB8JND6</b>
<b>Assistance Listing Number (ALN) &amp; Title:</b>	<b>93.044 Title III, Part B</b>
<b>Is Award for Research and Development?</b>	<b>No</b>
<b>SUBRECIPIENT indirect cost rate on this Agreement:</b>	<b>N/A</b>

**REPLACE EXHIBIT H – 2 with the following:**

**2 CFR 200.332(a) REQUIRED INFORMATION**

<b>Federal award identification</b>	
<b>SUBRECIPIENT Name:</b>	<b>North Clackamas Parks &amp; Recreation District – Milwaukie Community Center</b>
<b>SUBRECIPIENT Unique Entity Identifier:</b>	<b>RV7UWFESBQC7</b>
<b>Federal Award Identification Number (FAIN):</b>	<b>Unavailable</b>
<b>Federal award date:</b>	<b>Unavailable</b>
<b>Period of Performance (This Agreement):</b>	<b>7/1/2023 – 6/30/2027</b>
<b>Budget Period (This Agreement):</b>	<b>7/1/2023 – 6/30/2025</b>
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	<b>\$557,840</b>
<b>Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:</b>	<b>\$791,540</b>
<b>Total amount of all federal award to SUBRECIPIENT:</b>	<b>\$791,540</b>
<b>Federal award project description:</b>	<b>Older Americans Act</b>
<b>Federal awarding agency:</b>	<b>Administration for Community Living</b>
<b>Name of pass-through entity:</b>	<b>Clackamas County</b>
<b>Pass-through entity award identifying number to SUBRECIPIENT:</b>	<b>NVWKAVB8JND6</b>
<b>Assistance Listing Number (ALN) &amp; Title:</b>	<b>93.045 Title III, Part C</b>
<b>Is Award for Research and Development?</b>	<b>No</b>
<b>SUBRECIPIENT indirect cost rate on this Agreement:</b>	<b>N/A</b>

**REPLACE EXHIBIT H – 3 with the following:**

**2 CFR 200.332(a) REQUIRED INFORMATION**

<b>Federal award identification</b>	
<b>SUBRECIPIENT Name:</b>	<b>North Clackamas Parks &amp; Recreation District – Milwaukie Community Center</b>
<b>SUBRECIPIENT Unique Entity Identifier:</b>	<b>RV7UWFESBQC7</b>
<b>Federal Award Identification Number (FAIN):</b>	<b>Unavailable</b>
<b>Federal award date:</b>	<b>Unavailable</b>
<b>Period of Performance (This Agreement):</b>	<b>7/1/2023 – 6/30/2027</b>
<b>Budget Period (This Agreement):</b>	<b>7/1/2023 – 6/30/2025</b>
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	<b>\$8,100</b>
<b>Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:</b>	<b>\$791,540</b>
<b>Total amount of all federal award to SUBRECIPIENT:</b>	<b>\$791,540</b>
<b>Federal award project description:</b>	<b>Older Americans Act</b>
<b>Federal awarding agency:</b>	<b>Administration for Community Living</b>
<b>Name of pass-through entity:</b>	<b>Clackamas County</b>
<b>Pass-through entity award identifying number to SUBRECIPIENT:</b>	<b>NVWKAVB8JND6</b>
<b>Assistance Listing Number (ALN) &amp; Title:</b>	<b>93.045 Title III, Part D</b>
<b>Is Award for Research and Development?</b>	<b>No</b>
<b>SUBRECIPIENT indirect cost rate on this Agreement:</b>	<b>N/A</b>

**REPLACE EXHIBIT H – 4 with the following:**

**2 CFR 200.332(a) REQUIRED INFORMATION**

<b>Federal award identification</b>	
<b>SUBRECIPIENT Name:</b>	<b>North Clackamas Parks &amp; Recreation District – Milwaukie Community Center</b>
<b>SUBRECIPIENT Unique Entity Identifier:</b>	<b>RV7UWFESBQC7</b>
<b>Federal Award Identification Number (FAIN):</b>	<b>Unavailable</b>
<b>Federal award date:</b>	<b>Unavailable</b>
<b>Period of Performance (This Agreement):</b>	<b>7/1/2023 – 6/30/2027</b>
<b>Budget Period (This Agreement):</b>	<b>7/1/2023 – 6/30/2025</b>
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	<b>\$23,780</b>
<b>Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:</b>	<b>\$791,540</b>
<b>Total amount of all federal award to SUBRECIPIENT:</b>	<b>\$791,540</b>
<b>Federal award project description:</b>	<b>Older Americans Act</b>
<b>Federal awarding agency:</b>	<b>Administration for Community Living</b>
<b>Name of pass-through entity:</b>	<b>Clackamas County</b>
<b>Pass-through entity award identifying number to SUBRECIPIENT:</b>	<b>NVWKA VB8JND6</b>
<b>Assistance Listing Number (ALN) &amp; Title:</b>	<b>93.052 Title III, Part E</b>
<b>Is Award for Research and Development?</b>	<b>No</b>
<b>SUBRECIPIENT indirect cost rate on this Agreement:</b>	<b>N/A</b>



**REPLACE EXHIBIT H – 5 with the following:**

**2 CFR 200.332(a) REQUIRED INFORMATION**

<b>Federal award identification</b>	
<b>SUBRECIPIENT Name:</b>	<b>North Clackamas Parks &amp; Recreation District – Milwaukie Community Center</b>
<b>SUBRECIPIENT Unique Entity Identifier:</b>	<b>RV7UWFESBQC7</b>
<b>Federal Award Identification Number (FAIN):</b>	<b>Unavailable</b>
<b>Federal award date:</b>	<b>Unavailable</b>
<b>Period of Performance (This Agreement):</b>	<b>7/1/2023 – 6/30/2027</b>
<b>Budget Period (This Agreement):</b>	<b>7/1/2023 – 6/30/2025</b>
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	<b>\$15,000</b>
<b>Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:</b>	<b>\$791,540</b>
<b>Total amount of all federal award to SUBRECIPIENT:</b>	<b>\$791,540</b>
<b>Federal award project description:</b>	<b>Enhanced Mobility of Seniors and Individuals with Disabilities</b>
<b>Federal awarding agency:</b>	<b>Federal Transit Administration</b>
<b>Name of pass-through entity:</b>	<b>Clackamas County</b>
<b>Pass-through entity award identifying number to SUBRECIPIENT:</b>	<b>NVWKAVB8JND6</b>
<b>Assistance Listing Number (ALN) &amp; Title:</b>	<b>20.513 Section 5310 Program</b>
<b>Is Award for Research and Development?</b>	<b>No</b>
<b>SUBRECIPIENT indirect cost rate on this Agreement:</b>	<b>N/A</b>

**NCPRD - Milwaukie Community Center**

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**“COUNTY has determined Exhibit H-6 was incorrectly included in the Agreement. By execution of this Amendment 2, Exhibit H-6 is hereby removed in its entirety.”**

**SIGNATURE PAGE**

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #2 to be executed by their duly authorized officers.

CLACKAMAS COUNTY

North Clackamas Parks & Recreation District

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

Approved to Form:

By: \_\_\_\_\_  
County Counsel

Dated: \_\_\_\_\_