

CLACKAMAS COUNTY HEALTH CENTERS DIVISION

COMMUNITY HEALTH COUNCIL

Meeting Minutes – August 18, 2021

“Removing barriers for vulnerable individuals and families on their path to improved health, wellness, prosperity, and inclusion.”

Meeting Attendance

Members Present

Tom Lorence
Linda Smith
Janet Squire
Michelle Walch

Members Absent

Matt Glubrecht (E)
Margo Roake
Charles Gallia
Eric Leatham (E)

Staff Present

James Wilson
Emily Ketola
Selynn Edwards
Sarah Jacobson
Ryan Spiker
Deborah Cockrell
Erin De Armond-Reid
Sonya Fischer
Andrew Suchocki

Guests: Carissa Bishop

Call to Order		Tom called the meeting to order at p.m.
Approval of July 21, 2021 Full Council Minutes	Action	The Council reviewed the minutes for the July 21, 2021 meeting. Tom opened the floor for a motion. Motion: Janet motioned to approve the minutes from July 21, 2021. Second: Linda seconded. No further discussion. Vote: Approved unanimously.
Committee Reporting		Finance Committee: Sarah provided an overview of the monthly financials, which continue to show a breakeven balance. Some revenues have increased, but Sandy Clinic expenses have also increased during this time. A 340B presentation will be scheduled for a future Finance Committee meeting. QI Committee: QI Committee reviewed Behavioral Health Performance Metrics and Patient Satisfaction, Quality Committee Updates, Community Needs Assessment, and a Credentialing Overview. Credentialing was routine for the previous month.
Director Evaluation		An evaluation form will be mailed to each Council member along with a self-addressed, stamped envelope to return the results. This form will be sent to the H3S Director, Rod Cook, who will review and an aggregated version of the scores will be sent back for review before the Executive Committee prior to the October Full Council meeting. Members have been asked to return results no later than next month’s meeting on September 15, 2021.
Public Comment		Commissioner Fischer joined and discussed a request from the Public Health Advisory Committee to the Board of County Commissioners mandating the use of face masks and encouraging everyone to get vaccinated who can get vaccinated.
Next Meeting and Agenda		Next meeting is September 15, 2021 at 6:00 p.m. via Zoom Teleconference. Agenda items include: <ul style="list-style-type: none"> • Review Credentialing • Evaluation of Director – Schedule Executive Session • Dental Performance Metrics, Patient Satisfaction Review
Adjourn		Meeting adjourned at 7:00p.m.

Upcoming meetings/events:

Finance Committee, September 15, 2021
Quality Improvement Committee, October 20, 2021
Governance Committee, September 15, 2021
Full Council Meeting, September 15, 2021

Council packet and handouts include:

- Agenda
- Governance Committee July Meeting Minutes
- Recruitment Plan
- Recruitment Poster
- QI Committee June Meeting Minutes
- QI Committee July Meeting Minutes
- Behavioral Health Statistics
- Community Needs Assessment
- Credentialing Form
- Full Council July Meeting Minutes
- July Monthly Financials
- Credentialing Review

_____, Secretary/President/Vice-President/Treasurer (circle one)
Clackamas Health Centers Council [Approval](#)

IN OUR COUNCIL MEETINGS, WE AGREE TO:

- Begin and conclude meetings on time;
- Be on time and come prepared to participate;
- Be respectful, including –
 - Keeping our cell phones silent;
- Listening without interrupting when someone else is speaking;
 - Allowing for all to contribute to the discussion;
 - Honoring the Chair;
- Stay aligned with the Mission and Strategy of the FQHC;
- Follow Roberts Rules of Order for parliamentary procedures;
- Honor confidentiality;
- Have fun!**