

COLACKAMAS COUNTY HEALTH CENTERS DIVISION

COMMUNITY HEALTH COUNCIL

Meeting Minutes – May 17, 2023

*“Removing barriers for vulnerable individuals and families on their path to improved health, wellness, prosperity, and inclusion.”*

Meeting Attendance

Members Present

Janet Squire  
Linda Smith  
Tom Lorence  
Cee Kaiser

Helen Watt  
Dale Vogt  
Renee Sparks  
Celia DeLos Reyes

Members Absent

Eric Leatham (E)  
Michelle Walch (E)  
Janice Saban (E)

Staff Present

Juliana Danforth  
Ryan Spiker  
Malia Band  
Sarah Jacobson  
Denise Swanson  
Lisa Sullivan  
Jennifer Lucas

Angie Amundson  
Andrew Suchocki  
Adam Kearl  
Erin De Armond-Reid  
Egan Danehy  
Tami Gilbertson

**Guests:** Chomba Kaluba, Brianne Salvati, Brin Daniels

Call to Order		Linda called the meeting to order at 5:59 p.m. A quorum was established.
Approval of April 19, 2023 Full Council Minutes	Action	The Council reviewed the minutes for the April 19, 2023 meeting. Linda opened the floor for a motion.  <b>Motion:</b> Tom motioned to approve the minutes. <b>Second:</b> Helen seconded. No further discussion. <b>Vote: Approved Unanimously.</b>
Committee Reporting		<b>Finance Committee:</b> Adam shared the Revenue and Expenditure report for period ending March 31, 2023, as well as the Special Revenue Addendum as of May 8, 2023. Year-end projected surplus has increased.  <b>QI Committee:</b> No credentialing to report
Director Selection Update		Linda received an Email 5/17 regarding the selection process. A meet and greet will be scheduled for the council and County staff members for the final two candidates. It will be a 2 hour commitment. The council decided that June 7 <sup>th</sup> is the date that works for the majority of the council, and Linda will respond to HR.  A request was made for a copy of questions already asked of applicants, as each council member will be allowed to submit one question at the time of invitation.
Council Self-Assessment		Self-Assessment forms sent out, and Linda presented the results. This year’s scores were compared to 2022 scores. <b>Health Council Responsibilities:</b> Largest decrease was in “The Clackamas Health Council ensures correct use of Health Center resources.” <b>Health Council Meetings:</b> Largest decrease was in “Health Council meetings focus on the things that are most important.” <b>Co-Applicant:</b> Large decrease in “The Clackamas Health Council and the Board of County Commissioners each fully fulfil their role as partner in operating Clackamas Health Centers.” Linda is asking for feedback regarding these areas, and would like to follow up on the results at next month’s Full Council Meeting.

<p>Dental Metric Report Out</p>		<p><b>Performance Metrics:</b> Malia Presented Dental Team metrics.  <b>Utilization:</b> Care Oregon Target has not been set for 2023.  <b>Diabetes Utilization:</b> Benchmark was met for 2022 at both locations treating adult patients.  <b>Prevention:</b> Care Oregon Target has not been set for 2023</p> <p>Sandy and Sunnyside’s stats are presented together, due to the smaller size of the Sandy clinic.</p> <p><b>Patient Satisfaction:</b> Ryan presented Dental Patient satisfaction results. 68 responses received with a goal of 100.  Quarter 1 2023 aggregate Overall Satisfaction average score 89.2%, decreasing from 90.4% in Quarter 4 2022. Overall Excellent Satisfaction was 62.7%, decreasing from 70.2% in Quarter 4 2022.</p> <p><b>Staff worked well together:</b> Dental locations average 92.6%  <b>Loyalty to return:</b> Dental locations average 92.6%  <b>Patient satisfaction:</b> Scores were all high, although majority of categories saw a decrease.  <b>Patient Experience:</b> Scores went up and were all above 95%  <b>Cultural sensitivity:</b> 100% surveyed either agree or strongly agree.</p> <p>Demographic of responses were shown broken down by Dental team, Gender, Language, and Ethnicity.</p>
<p>School Based Healthcare Presentation</p>	<p>Action</p>	<p><b>SBHC:</b> Jennifer Lucas presented on the School Based Health Clinics. She went over services provided, locations functioning, and introduced staff.</p> <p>Oregon Trail School District will not renew contract for 23-24 school year with Clackamas County to service Sandy High School.</p> <p>Jennifer Lucas, Lisa Sullivan and Tami Gilbertson present on SBHC and request a vote on the changes of scope.</p> <p><b>Tami presented the plan to transition Sandy’s SBHC to the new medical sponsors.</b></p> <p>Sarah asked the council to entertain and motion to remove Oregon Trail School District from the contract.</p> <p><b>Motion:</b> Janet motioned to approve the removal of Oregon Trail School District.  <b>Second:</b> Linda seconded. No further discussion.  <b>Vote: Approved Unanimously.</b></p>
<p>FQHC Staff Report</p>		<p><b>BH Move update:</b> Health Centers has located a new building on Lake Rd, and has been looking into whether it can be used for our purposes. Building has 43,000 Sq Ft. of usable space. Location provides an increase in privacy and could be closer to move in ready than the original building. Modification will need to be requested to the County by Health Centers.</p>

		<p><b>Recruitment Flyer:</b> CHC Feedback was provided to PGA, and Sarah hopes to present a mock up for review at the next CHC Meeting.</p> <p>Budget Hearing for Health Centers is next week, and can be viewed by the public in person or online.</p>
Public Comment		
Next Meeting and Agenda		<p>Next meeting is <b>June 21, 2023, at 5:00 p.m.</b> via Zoom Teleconference.</p> <p>Agenda items include:</p> <ul style="list-style-type: none"> <li>• Officer Selection</li> </ul>
Adjourn		Meeting adjourned at 7:20 p.m.

**Upcoming meetings/events:**

- Governance Committee, June 21, 2023
- Finance Committee, July 19, 2023
- Quality Improvement Committee, June 21, 2023
- Full Council Meeting, June 21, 2023

**Council packet and handouts include:**

- Agenda
- Governance Committee Meeting Minutes
- By-Laws
- Finance Committee Meeting Minutes
- Monthly Financials
- Finance Policies
- CHC Full Council Meeting Minutes
- Dental Performance Metrics
- Dental Patient Satisfaction
- School Based Health Center Presentation

**IN OUR COUNCIL MEETINGS, WE AGREE TO:**

- Begin and conclude meetings on time;
- Be on time and come prepared to participate;
- Be respectful, including –
  - Keeping our cell phones silent;
- Listening without interrupting when someone else is speaking;
  - Allowing for all to contribute to the discussion;
  - Honoring the Chair;
- Stay aligned with the Mission and Strategy of the FQHC;
- Follow Roberts Rules of Order for parliamentary procedures;
- Honor confidentiality;
- Have fun!**