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**Meeting Summary**  
**Oak Lodge and Gladstone Community Project**  
**Concord Library Planning Task Force Meeting**

**Thursday, June 24, 2021**

**5:30 – 7:00 pm**

**Zoom Meeting**

**APPROVED**

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**Task Force Members Present:** Chaunda Wild, Denis Hickey, Doug Jones, Gary Bokowski, Grover Bornefeld, Jan Lindstrom, Kim Parmon, Kristi Switzer, Michael Newgard, Michael Schmeer, Paul Boundy, Ron Campbell, Rose Ojeda

**Task Force Members Absent:** Mark Elliot

**Staff and Officials Present:** Allegra Willhite, BCS Deputy Director; Jason Varga, Project Manager; Jessica Botteron, NCPRD; Mitzi Olson, Gladstone and Oak Lodge Library Director; Allison Brown, JLA

**Design Team Members Present:** Liz Manser, Opsi Architecture

A video of this meeting is available on the Clackamas County website at

<https://www.clackamas.us/meetings/communityproject/oakgladproj>

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*The meeting began at 5:33pm.*

**Welcome and Review agenda**

Task Force Chair Doug Jones did a roll call of task force members. Doug provided a summary of the agenda, which included electing a chair and co-chair, and selecting members for the sub art committee, and sub history committee.

The summary from the task force meeting held on May 20, 2021 were approved with two minor edits.

**Project Updates and Schedule**

Jason Varga provided project updates. The Construction Manager/General Contractor (CMGC) bid exemption resolution was approved by the Clackamas County Board of County Commissioners (BCC).

Liz Manser presented a schedule review:

- Schematic Design: Spring-Summer 2021
- Design Development: Summer-Fall 2021
- Construction Documents: Fall 2021-Winter 2022
- Permitting and Bidding: Spring 2022

- Construction: Spring 2022- Spring 2024

### **Charter Updates**

Jason reviewed the following changes on the draft charter:

- Task Force members serve as community liaison through construction.
- Changed NCPRD District Advisory Board (DAB) to NCPRD District Advisory Committee (DAC).
- Changed Clackamas County Board of Trustees to Clackamas County Library Advisory Board.
- Changed Gladstone Library Board to Joint Library Board
- It previously stated that the anticipated time commitment was 3 years, changed it to say through the end of constructions.

*Action Item:* Allison Brown asked the Task Force if they agreed with the changes to the charter. All Task Force members voted in favor of these changes.

### **Chair and Vice Chair Selection**

Allison provided an explanation for what the role of chair and vice chair would entail.

*Action Item:* Grover Bornefeld moved to nominate Doug Jones, as chair, and Denis Hickey, as vice-chair. Seconded by Kim Parmon and Chaunda Wild. Task Force members voted: Yes-13. Consensus vote to reselect Doug and Denis as chair and vice-chair.

### **Art Sub Committee Selection**

Liz provided additional details on the Art Sub Committee commitment, and the preliminary meeting schedule. Allison asked the Task Force members who wanted to volunteer to serve on the Art subcommittee.

Art Sub Committee members: Chaunda Wild, Kim Parmon, Kristi Switzer, and Rose Ojeda.

### **History Sub Committee Selection**

Liz provided additional details on the History Sub Committee commitment, and the preliminary meeting schedule. Allison asked the Task Force members who wanted to volunteer to serve on the History Sub Committee.

History Sub Committee members: Mike Schmeer, Jan Lindstrom, and Doug Jones.

### **Public Comment:**

None.

*The meeting adjourned at 6:56pm.*

### **Next Task Force Meeting:**

TBD

Via zoom