

CLACKAMAS COUNTY HEALTH CENTERS DIVISION

COMMUNITY HEALTH COUNCIL

Meeting Minutes – March 16, 2022

“Removing barriers for vulnerable individuals and families on their path to improved health, wellness, prosperity, and inclusion.”

Meeting Attendance

Members Present

Tom Lorence
Janet Squire
Eric Leatham
Cee Kaiser
Linda Smith
Helen Watt

Members Absent

Renee Sparks
Michelle Walch

Staff Present

Deborah Cockrell
Andrew Suchocki
Morgan Fetzer
Emily Ketola
Melanie Pascual

Selynn Edwards
Sarah Jacobson
Angie Amundson
Samantha Hatfield

Guests: Connie Wickwire, Dale Vogt, Liliana Lewis

Call to Order		Tom called the meeting to order at 5:46 p.m.
Approval of February 16, 2022 Full Council Minutes	Action	<p>The Council reviewed the minutes for the February 16, 2022 meeting. Tom opened the floor for a motion.</p> <p>Motion: Janet motioned to approve the minutes. Second: Helen seconded Vote: Approved Unanimously.</p>
Committee Reporting		<p>Finance Committee: We reviewed the monthly financials.</p> <p>Clackamas Health Centers Budget: The Council reviewed and voted to approve the budget for Clackamas Health Centers for FY23.</p> <p>QI Committee: Credentialing was routine for the previous month.</p>
Dental – Performance Metrics and Patient Satisfaction		<p>Performance Metrics: Dental only has three metrics: Diabetes, Prevention measures, and Utilization.</p> <p>OHA has lowered their targets due to COVID. For diabetes we met these new targets and would have met the old ones for both Beavercreek and Sunnyside. The target for age 1 to 5 was 36.7% which was easily met at all three clinics; the 6 to 14 age range was also met at all three clinics. Utilization has two age groups: 0 to 20 and 21 and up; for the 0 to 20 age group all three clinics met their target and the 21+ age group just barely met their metrics. Gladstone is not included in the 21 and up metrics as they do not see anyone over the age of 18. The dental team noted that the 21+ age group is an area for improvement.</p> <p>Patient Satisfaction: The patient satisfaction scores for dental are holding strong with positive numbers, there are three areas that are scored lower than last year: Provider wait, Appointment wait and Telephone ease of connecting with care team. The Patient experience scores were all positive with same day response to phoned questions decreasing from last year but they still met the required metrics.</p>

Bylaws Update	Action	<p>The Council voted to add the language to Article 4 Section 1.1 to include:</p> <p>“The President shall act as Chair for any committee that does not have a Council member assigned as Chair, until a new chair has been appointed.”</p> <p>Tom opened the floor for a motion Motion: Linda motioned to approve the change. Second: Janet seconded Vote: Approved Unanimously.</p>
Risk Management Plan Update	Action	<p>Morgan Fetzer gave an overview of the Risk Management Plan and the Risk Management Training Plan and the updates made.</p> <p>Tom opened the floor for a motion to approve the updates to the Risk Management Plan. Motion: Linda motioned to approve Second: Eric seconded Vote: Approved Unanimously</p> <p>Tom opened the floor for a motion to approve the updates to the Risk Management Training Plan. Motion: Janet motioned to approve Second: Michelle seconded Vote: Approved Unanimously</p>
FQHC Staff Report		<p>Deborah spoke about how we need Consumer members to join the Community Health Council and asked the visitors to sign up and the members to help spread the word. There was an update on the Sandy Health Center currently occupancy will be June 1st. H3S Rod is hiring two new deputys for the department and Health Centers is assigned to Denise Swanson who will be joining a meeting in the next couple of months to meet everyone. The Hilltop and Stuart relocation is in discussion with a landlord, this will come to CHC for a vote before any decision is made. Deborah also talked about the recruitment for her position and that Rod Cook would welcome participants from the community Health Council to sit in on the interviews and that if there are any characteristics that should be kept in mind for Deborahs replacement to reach out to either Rod directly or to Deborah.</p>
Public Comment		No public comment
Next Meeting and Agenda		<p>Next meeting is April 20, 2022 at 6:00 p.m. via Zoom Teleconference.</p> <p>Agenda items include:</p> <ul style="list-style-type: none"> • Strategic Planning Final Approval • SFDP Evaluative Data Records • Review Monthly Financials
Adjourn		Meeting adjourned at 6:27p.m.

Upcoming meetings/events:

Finance Committee, May 18, 2022
Quality Improvement Committee, April 20, 2022
Governance Committee, April 20, 2022
Full Council Meeting, April 20, 2022

Council packet and handouts include:

- Agenda
- Governancy Committee February Meeting Minutes
- HRSA Visit
- Finance Committee January Meeting Minutes
- CHC Full Council February Meeting Minutes
- Provider Credentialling
- Health Centers Dental Performance Metrics
- Dental Patient Experiencee
- Bylaws update
- Risk Management Training Plan
- Risk Management Plan

IN OUR COUNCIL MEETINGS, WE AGREE TO:

Begin and conclude meetings on time;
Be on time and come prepared to participate;
Be respectful, including –

- Keeping our cell phones silent;

- Listening without interrupting when someone else is speaking;
 - Allowing for all to contribute to the discussion;
 - Honoring the Chair;

Stay aligned with the Mission and Strategy of the FQHC;
Follow Roberts Rules of Order for parliamentary procedures;
Honor confidentiality;
Have fun!