

October 6, 2022

Board of County Commissioners
Clackamas County

Approval to Accept a Grant Award with Health Resources and Services Administration for Health Center Program Expansion – School-Based Services Sites. Grant value is \$400,000 for 2 years. Funding through Health Resources and Services Administration.
No County General Funds are involved.

Purpose/Outcomes	To expand access to health center services by increasing the number of patients who access comprehensive primary health care services through Health Center Program award recipients' service delivery sites located at schools. Health Centers Division intend to utilize funds to establish two new School Based Health Centers (SBHC) in the North Clackamas School District.
Dollar Amount and Fiscal Impact	The maximum agreement value is up to \$400,000.
Funding Source	Health Resource and Services Administration (HRSA). No County General Funds are involved.
Duration	Effective May 1, 2022 and terminates on April 30, 2024
Previous Board Action	Issues October 4, 2022; Approval to apply May 13, 2021 A.1
Strategic Plan Alignment	1. Improve Community Safety and Health 2. Ensure safe, healthy and secure communities
Counsel Review	1. KR 2. September 21, 2022
Procurement Review	1. Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> 2. If no, provide brief explanation: item is a grant
Contact Person	Sarah Jacobson, Health Center Interim Director 503-201-1890
Contract No.	10120

BACKGROUND:

Clackamas County Health Centers Division (CCHCD) of the Health, Housing & Human Services Department received approval to apply to funding opportunity HRSA-21-093 issued by the Health Resources and Services Administration (HRSA). This application was not selected in the initial round of funding. HRSA notified CCHCD in February 2022 that additional appropriations became available to fund the original application. Health Centers opened two new SBHCs and expanded comprehensive medical, dental, behavioral health and substance abuse treatment to low-income and underserved residents of North Clackamas School District. The sites are located at Clackamas High School and Adrienne C. Nelson High School. This new funding will support the service expansion.

This funding opportunity has a maximum value of up to \$400,000. The funding will be \$200,000 for year one budget period (5/1/22 – 4/30/23) and \$200,000 for year two budget period (5/1/23-4/30/24) subject

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Clackamas.us/h3s

to the availability of funds and satisfactory progress of the project. It is effective May 1, 2022 and terminates on April 30, 2024.

RECOMMENDATION:

Staff recommends approval of this contract, and authorizes the Chair to sign on behalf of the County.

Respectfully submitted,

Rodney A. Cook

Rodney A. Cook, Director
Health, Housing & Human Services Department



Recipient Information	
1. Recipient Name	CLACKAMAS, COUNTY OF 2051 Kaen Rd STE 367 Oregon City, OR 97045-4035
2. Congressional District of Recipient	05
3. Payment System Identifier (ID)	1936002286A4
4. Employer Identification Number (EIN)	936002286
5. Data Universal Numbering System (DUNS)	096992656
6. Recipient's Unique Entity Identifier	NVWKAVB8JND6
7. Project Director or Principal Investigator	Jennifer Stone Accountant 2 jstone@clackamas.us (503)742-5967
8. Authorized Official	Deborah Cockrell FQHC Director DCockrell@co.clackamas.or.us (503)742-5495

Federal Award Information	
11. Award Number	1 H2ECS45532-01-00
12. Unique Federal Award Identification Number (FAIN)	H2E45532
13. Statutory Authority	42 U.S.C. § 254b
14. Federal Award Project Title	Health Center Program Service Expansion - School Based Service Sites (SBSS)
15. Assistance Listing Number	93.527
16. Assistance Listing Program Title	Affordable Care Act (ACA) Grants for New and Expanded Services Under the Health Center Program
17. Award Action Type	New
18. Is the Award R&D?	No

Summary Federal Award Financial Information	
19. Budget Period Start Date 05/01/2022 - End Date 04/30/2023	
20. Total Amount of Federal Funds Obligated by this Action	\$200,000.00
20a. Direct Cost Amount	
20b. Indirect Cost Amount	
21. Authorized Carryover	\$0.00
22. Offset	\$0.00
23. Total Amount of Federal Funds Obligated this budget period	\$200,000.00
24. Total Approved Cost Sharing or Matching, where applicable	\$496,561.00
25. Total Federal and Non-Federal Approved this Budget Period	\$696,561.00
26. Project Period Start Date 05/01/2022 - End Date 04/30/2024	
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period	\$696,561.00

Federal Agency Information	
9. Awarding Agency Contact Information	Doris Layne-Sheffield Grants Management Specialist Office of Federal Assistance Management (OFAM) Division of Grants Management Office (DGMO) DLayne-Sheffield@hrsa.gov (301) 945-9881
10. Program Official Contact Information	Jan Marsh Bureau of Primary Health Care (BPHC) JMarsh@hrsa.gov (301) 443-9296

28. Authorized Treatment of Program Income	Addition
29. Grants Management Officer – Signature	Christie Walker on 04/20/2022

30. Remarks

This grant is included under Expanded Authority



Notice of Award
Award Number: 1 H2ECS45532-01-00
Federal Award Date: 04/20/2022

Bureau of Primary Health Care (BPHC)

31. APPROVED BUDGET: (Excludes Direct Assistance)	
<input type="checkbox"/>	Grant Funds Only
<input checked="" type="checkbox"/>	Total project costs including grant funds and all other financial participation
a.	Salaries and Wages: \$313,039.00
b.	Fringe Benefits: \$258,388.00
c.	Total Personnel Costs: \$571,427.00
d.	Consultant Costs: \$0.00
e.	Equipment: \$0.00
f.	Supplies: \$37,974.00
g.	Travel: \$5,438.00
h.	Construction/Alteration and Renovation: \$0.00
i.	Other: \$18,174.00
j.	Consortium/Contractual Costs: \$23,622.00
k.	Trainee Related Expenses: \$0.00
l.	Trainee Stipends: \$0.00
m.	Trainee Tuition and Fees: \$0.00
n.	Trainee Travel: \$0.00
o.	TOTAL DIRECT COSTS: \$656,635.00
p.	INDIRECT COSTS (Rate: % of S&W/TADC): \$39,926.00
q.	TOTAL APPROVED BUDGET: \$696,561.00
	i. Less Non-Federal Share: \$496,561.00
	ii. Federal Share: \$200,000.00

32. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:	
a.	Authorized Financial Assistance This Period \$200,000.00
b.	Less Unobligated Balance from Prior Budget Periods
	i. Additional Authority \$0.00
	ii. Offset \$0.00
c.	Unawarded Balance of Current Year's Funds \$0.00
d.	Less Cumulative Prior Award(s) This Budget Period \$0.00
e.	AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION \$200,000.00

38. THIS AWARD IS BASED ON THE APPLICATION APPROVED BY HRSA FOR THE PROJECT NAMED IN ITEM 14. FEDERAL AWARD PROJECT TITLE AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE AS:

a. The program authorizing statute and program regulation cited in this Notice of Award; b. Conditions on activities and expenditures of funds in certain other applicable statutory requirements, such as those included in appropriations restrictions applicable to HRSA funds; c. 45 CFR Part 75; d. National Policy Requirements and all other requirements described in the HHS Grants Policy Statement; e. Federal Award Performance Goals; and f. The Terms and Conditions cited in this Notice of Award. In the event there are conflicting or otherwise inconsistent policies applicable to the award, the above order of precedence shall prevail. Recipients indicate acceptance of the award, and terms and conditions by obtaining funds from the payment system.

39. ACCOUNTING CLASSIFICATION CODES

FY-CAN	CFDA	DOCUMENT NUMBER	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE
22 - 3981160	93.224	22H2ECS45532	\$141,980.00	\$0.00	CH	22H2ECS45532
22 - 3981180	93.224	22H2ECS45532	\$58,020.00	\$0.00	MH	22H2ECS45532

33. RECOMMENDED FUTURE SUPPORT: (Subject to the availability of funds and satisfactory progress of project)	
YEAR	TOTAL COSTS
02	\$200,000.00
34. APPROVED DIRECT ASSISTANCE BUDGET: (In lieu of cash)	
a. Amount of Direct Assistance	\$0.00
b. Less Unawarded Balance of Current Year's Funds	\$0.00
c. Less Cumulative Prior Award(s) This Budget Period	\$0.00
d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION	\$0.00
35. FORMER GRANT NUMBER	
36. OBJECT CLASS 41.51	
37. BHCMI#	

HRSA Electronic Handbooks (EHBs) Registration Requirements

The Project Director of the grant (listed on this NoA) and the Authorizing Official of the grantee organization are required to register (if not already registered) within HRSA's Electronic Handbooks (EHBs). Registration within HRSA EHBs is required only once for each user for each organization they represent. To complete the registration quickly and efficiently we recommend that you note the 10-digit grant number from box 4b of this NoA. After you have completed the initial registration steps (i.e., created an individual account and associated it with the correct grantee organization record), be sure to add this grant to your portfolio. This registration in HRSA EHBs is required for submission of noncompeting continuation applications. In addition, you can also use HRSA EHBs to perform other activities such as updating addresses, updating email addresses and submitting certain deliverables electronically. Visit <https://grants3.hrsa.gov/2010/WebEPSEExternal/Interface/common/accesscontrol/login.aspx> to use the system. Additional help is available online and/or from the HRSA Call Center at 877-Go4-HRSA/877-464-4772.

Terms and Conditions

Failure to comply with the remarks, terms, conditions, or reporting requirements may result in a draw down restriction being placed on your Payment Management System account or denial of future funding.

Program Specific Condition(s)

1. Due Date: Within 120 Days of Award Release Date

Within 120 days of the award release date, you must verify implementation of this site, as required via the related EHBs submission deliverable. To access the deliverable, go to your grant folder/handbook.

Add Site:

Adrienne C. Nelson High School SBHC

Site Address: 14897 SE Parklane Dr, Happy Valley, Oregon, 97015-5518:

2. Due Date: Within 120 Days of Award Release Date

Within 120 days of the award release date, you must verify implementation of this site, as required via the related EHBs submission deliverable. To access the deliverable, go to your grant folder/handbook.

Add Site:

Clackamas High School SBHC

Site Address: 14486 SE 122nd Ave, Clackamas, Oregon, 97015-8269:

Grant Specific Term(s)

- 45 CFR Part 75 applies to all federal funds associated with the award. Part 75 has been effective since December 26, 2014. All references to prior OMB Circulars for the administrative and audit requirements and the cost principles that govern Federal monies associated with this award are superseded by the Uniform Guidance 2 CFR Part 200 as codified by HHS at 45 CFR Part 75.
- As required by the Federal Funding Accountability and Transparency Act of 2006 (Pub. L. 109-282), as amended by section 6202 of Public Law 110-252, recipients must report information for each subaward of \$30,000 or more in Federal funds and executive total compensation, as outlined in Appendix A to 2 CFR Part 170. You are required to submit this information to the FFATA Subaward Reporting System (FSRS) at <https://www.fsr.gov/> by the end of the month following the month in which you awarded any subaward. The FFATA reporting requirements apply for the duration of the project period and so include all subsequent award actions to aforementioned HRSA grants and cooperative agreement awards (e.g., Type 2 (competing continuation), Type 5 (non-competing continuation), etc.). Subawards to individuals are exempt from these requirements. For more information, visit: <https://www.hrsa.gov/grants/ffata.html>.
- Under existing law, and consistent with Executive Order 13535 (75 FR 15599), health centers are prohibited from using federal funds to provide abortion services (except in cases of rape or incest, or when the life of the woman would be endangered).
- This grant is governed by the post-award requirements cited in Subpart D-Post Federal Award Requirements, standards for program and fiscal management of 45 C.F.R. Part 75 except when the notice of award (NoA) indicates in the "Remarks" section that the grant is included under "Expanded Authority". These recipients may take the following action without prior approval of the Grant Management Officer, based on Section 75.308 (d)(3) to carry forward unobligated balances to subsequent periods of performance: Except for funds restricted on a NoA, recipients are authorized to carry over unobligated grant funds remaining at the end of that budget period up to 25% of the amount awarded for that budget period. In all cases, the recipient must notify HRSA when it has elected to carry over unobligated balances (UOB) under Expanded Authority and indicate the amount to be carried over. This notification must be provided by the recipient under item 12, "Remarks," on the initial submission of the Federal Financial Report (FFR). In this section of the FFR, the recipient must also provide details regarding the source of the UOB for each type of funding received and to be carried over (e.g., the specific supplemental award(s), base operational funding). If the recipient wishes to carry over UOB in excess of 25% of the total amount awarded, the recipient must submit a prior approval request for carryover in the HRSA Electronic Handbooks (EHBs). Contact your grants management specialist with any questions.
- Health centers that purchase, are reimbursed for, or provide reimbursement to other entities for outpatient prescription drugs are expected to

secure the best prices available for such products to maximize results for the health center and its patients. Eligible health care organizations/covered entities that enroll in the 340B Program must comply with all 340B Program requirements and will be subject to audit regarding 340B Program compliance. 340B Program requirements, including eligibility, can be found at www.hrsa.gov/opa.

6. The non-federal share of the project budget includes all program income sources such as fees, premiums, third party reimbursements, and payments that are generated from the delivery of services, and from other revenue sources such as state, local, or other federal grants or contracts; private support; and income generated from fundraising, and donations/contributions.
The description of "Authorized Treatment of Program Income" under the "Addition" alternative, as cited elsewhere in this notice of award, is superseded by the requirements in section 330(e)(5)(D) of the Public Health Service Act relating to the use of nongrant funds. Under this statutory provision, health centers shall use nongrant funds, including funds in excess of those originally expected, "as permitted under section 330," and may use such funds "for such purposes as are not specifically prohibited under section 330 if such use furthers the objectives of the project."
Under 45 CFR § 75.351(a), subrecipients (entities that receive a subaward from a pass-through entity for the purpose of carrying out a portion of a Federal award received by the pass-through entity) are responsible for adherence to applicable Federal program requirements specified in the Federal award.
7. If you proposed new school-based service site(s), within 120 days of the notice of award (NoA) release date, you are expected to open each site proposed on Form 5B: Service Sites and verify that each site is operational through a verification task in the HRSA Electronic Handbooks (EHBs). If necessary, you may request an extension via the HRSA Electronic Handbooks Prior Approval Module. Contact the SBSS Support Team for Award Implementation via the [BPHC Contact Form](#) to discuss.
If you cannot open the proposed site, you must submit a CIS request for an alternative site that is comparable to what was proposed in the SBSS application, both in location and capacity. Approval of the CIS request will generate a new site verification task in EHBs that will allow you to verify when the site becomes operational.
If all site(s) have not been verified as operational within approved timeframes, HRSA may take action in accordance with HHS Grant Regulations included in 45 CFR Part 75, which states "the Federal award may be terminated in whole or in part."
8. All post-award requests, such as significant budget revisions or a change in scope, must be submitted as a Prior Approval action via the Electronic Handbooks (EHBs) and approved by HRSA prior to implementation. Grantees under "Expanded Authority," as noted in the Remarks section of the Notice of Award, have different prior approval requirements. See "Prior-Approval Requirements" in the DHHS Grants Policy Statement: <http://www.hrsa.gov/grants/hhsgrantspolicy.pdf>
9. You must implement activities to expand one or more of the following services, as proposed in your application and/or via an approved post-award Change in Scope or prior approval request, to address evolving community, patient, and organizational needs: 1) general primary medical care, 2) mental health, 3) substance use disorder, 4) oral health, 5) vision, and 6) enabling. All activities must align with your current Health Center Program scope of project and be carried out consistent with Health Center Program requirements as described in the Health Center Program Compliance Manual (<https://bphc.hrsa.gov/programrequirements/compliancemanual/introduction.html>), and applicable law.
10. You are required to submit a non-competing continuation (NCC) progress report approximately halfway through the first budget period to report on progress and provide your updated FY 2023 budget and FY 2023 work plan. HRSA approval of your NCC is required for the award of year 2 funds, dependent on congressional appropriation and a determination that continued funding would be in the best interest of the federal government. Failure to submit the NCC by the established deadline, or submission of an incomplete or non-responsive progress report, may result in a delay or a lapse in funding.
11. This Notice of Award (NoA) provides Health Center Program Service Expansion: School-Based Service Sites (SBSS) funding to expand access to health center services by increasing the number of patients who access comprehensive primary health care through your service delivery sites located at or on the grounds of schools (preschool through high school).
This NoA establishes a 2-year period of performance and provides 12 months of SBSS funding. You may use this funding to expand required and/or additional health care services at existing school-based service sites or to establish new school-based service sites. HRSA will assess performance related to your increase in the number of patients served at school-based service site(s), as measured through your 2022 Uniform Data System report submission, to inform funding decisions beyond the 2-year initial funding period.

Contact the SBSS Support Team for Award Implementation via the [BPHC Contact Form](#) if you encounter implementation challenges or identify technical assistance needs that may affect your ability to demonstrate progress on your SBSS project.
12. You may re-budget School-Based Service Sites (SBSS) funding without prior approval except as noted in this paragraph. You do not need prior approval to rebudget SBSS funds if the proposed use of funding aligns with the SBSS funding intent and Health Center Program (H80) grant scope of project, avoids ineligible uses of funding as outlined in this notice of award, and complies with 45 CFR Part 75 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards available at <http://www.ecfr.gov/cgi-bin/text-idx?node=pt45.1.75>. If the amount of the costs to be rebudgeted exceeds 25% of the total federal award, shifts funds to a line item in your approved budget that previously had no federal funds, shifts funds completely out of a line item in your approved budget, or includes any changes/additions to your approved list of equipment, you must submit a prior approval rebudgeting request for review and approval by

HRSA.

13. The availability of the SBSS funds for use through the 2-year period of performance is dependent on your continued status as a Health Center Program (H80) award recipient.
14. You may not use School-Based Service Sites (SBSS) funds for: costs already paid for by other Health Center Program funds; costs for services provided on behalf of a third party, including schools and/or school districts; construction activities, including additions or expansions; major alteration/renovation (A/R), defined as A/R in excess of \$500,000 in total federal and non-federal costs (excluding the cost of moveable equipment); purchase or upgrade of an electronic health record that is not certified by the Office of the National Coordinator for Health Information Technology; purchase and/or installation of permanently affixed modular or prefabricated buildings; facility or land purchases; vehicle purchases (a mobile unit is not considered a vehicle in this case); or paving of new areas outside of a building.
You are required to have the necessary policies, procedures, and financial controls in place to ensure that your organization complies with all legal requirements and restrictions applicable to the receipt of federal funding, including, but not limited to, statutory restrictions on use of funds for lobbying, executive salaries, gun control, and abortion. Like those for all other applicable grant requirements, the effectiveness of these policies, procedures, and controls is subject to audit.
15. If you did not request one-time funding activities (i.e., minor alteration/renovation and/or moveable equipment purchases) in your application, you cannot rebudget operational School-Based Service Sites funding to one-time funding activities.
16. You must report progress in bi-annual School-Based Service Sites (SBSS) reports. Reports will include a brief description of accomplishments and barriers towards implementing your SBSS project. Details about progress reporting will be posted to the [SBSS technical assistance webpage](#) when available.
17. You are responsible for ensuring that your Health Center Program scope of project is accurate and includes service, site, and/or activity changes proposed in your School-Based Service Sites (SBSS) application (i.e., changes to your Form 5A, 5B, and/or 5C).
You must submit and receive approval, as well as complete any required verifications, for any necessary change in scope requests before you implement the change(s). For additional information, see the scope of project resources available at <https://bphc.hrsa.gov/programrequirements/scope.html> and consult the SBSS Support Team for Award Implementation via the [BPHC Contact Form](#) as needed.
18. The funds for this award are in a sub-account in the Payment Management System (PMS). This type of account allows recipients to specifically identify the individual grant for which they are drawing funds and will assist HRSA in monitoring the award. Access to the PMS account number is provided to individuals at the organization who have permissions established within PMS. The PMS sub-account code can be found on the HRSA specific section of the NoA (Accounting Classification Codes). Both the PMS account number and sub-account code are needed when requesting grant funds. **Please note that for new and competing continuation awards issued after 10/1/2020, the sub-account code will be the document number.**
You may use your existing PMS username and password to check your organizations' account access. If you do not have access, complete a PMS Access Form (PMS/FFR Form) found at: <https://pmsapp.psc.gov/pms/app/userrequest>. If you have any questions about accessing PMS, contact the PMS Liaison Accountant as identified at: <http://pms.psc.gov/find-pms-liaison-accountant.html>
19. Based on the timing of the FY 2022 School-Based Service Sites awards relative to the timing of Uniform Data System (UDS) report submissions, HRSA may consider 2023 UDS data in addition to 2022 UDS data to inform funding decisions beyond the 2-year initial funding period, dependent on congressional appropriation and a determination that continued funding would be in the best interest of the federal government.

Standard Term(s)

1. Your organization must comply with all HRSA [Standard Terms](#) unless otherwise specified on your Notice of Award.

Reporting Requirement(s)

1. Due Date: Within 90 Days of Project End Date

The grantee must submit within 90 days after the project end date the SF-428 (Tangible Personal Property Report) with the SF-428B (Final Report Attachment) and if applicable the SF-428S (Supplemental Sheet). These documents must be completed using the Electronic Handbooks (EHBs). The grantee is required to report federally-owned property, acquired equipment with an acquisition cost of \$5,000 or more for which HRSA has reserved the right to transfer title, and residual unused supplies with total aggregate fair market value exceeding \$5,000. Records for equipment acquired with Federal funds shall be retained for three years after final disposal.

2. Due Date: Annually (Budget Period) Beginning: Budget Start Date Ending: Budget End Date, due Quarter End Date after 90 days of reporting period.

The recipient must submit an annual Federal Financial Report (FFR). The report should reflect cumulative reporting within the project period of the document number. **Effective October 1, 2020, all FFRs will be submitted through the Payment Management System (PMS).** Technical questions regarding the FFR, including system access should be directed to the PMS Help Desk by submitting a ticket through the self-service web portal ([PMS Self-Service Web Portal](#)), or calling 877-614-5533.

The FFR will be due 90, 120, or 150 days after the budget period end date. Please refer to the chart below for the specific due date for your FFR.

- Budget Period ends August – October: FFR due January 30
- Budget Period ends November – January: FFR due April 30
- Budget Period ends February – April: FFR due July 30
- Budget Period ends May – July: FFR due October 30

Failure to comply with these reporting requirements will result in deferral or additional restrictions of future funding decisions.

Contacts

NoA Email Address(es):

Name	Role	Email
Deborah Cockrell	Authorizing Official	dcockrell@co.clackamas.or.us
Jennifer Stone	Program Director	jstone@clackamas.us

Note: NoA emailed to these address(es)

All submissions in response to conditions and reporting requirements (with the exception of the FFR) must be submitted via EHBs. Submissions for Federal Financial Reports (FFR) must be completed in the Payment Management System (<https://pms.psc.gov>).

COVER SHEET

- New Agreement/Contract
- Amendment/Change/Extension to _____
- Other _____

Originating County Department: _____

Other party to contract/agreement: _____

Description:

After recording please return to: _____

County Admin

Procurement

If applicable, complete the following:

Board Agenda Date/Item Number: _____