

# BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING MINUTES

A complete video copy and packet including staff reports of this meeting can be viewed at

<https://www.clackamas.us/meetings/bcc/business>

**Thursday, July 16, 2020 – 10:00 AM**

**Virtual Meeting via Zoom**

**PRESENT:** Chair Jim Bernard  
Commissioner Sonya Fischer  
Commissioner Ken Humberston  
Commissioner Paul Savas  
Commissioner Martha Schrader  
Housing Authority Commissioner Ann Leenstra

## CALL TO ORDER

- Roll Call
- Pledge of Allegiance

Chair Bernard:

- We are holding this meeting virtually. If you've joined us on the Zoom app for this meeting, and you are interested in providing public comment, we will prompt you regarding how to do that when the time is right.
- You will have the option of providing your comments to us live.
- Alternatively, anyone can send in a comment to be read during the Public Communication portion of our meeting over email. Just send it in at any time during the meeting by emailing [ClackCoNews@clackamas.us](mailto:ClackCoNews@clackamas.us). Be sure to include your name and area when you email.

## **\*\*\*COVID-19 Update**

<https://www.clackamas.us/meetings/bcc/business>

Nancy Bush, Disaster Management, and Dr. Sarah Present gave an update regarding COVID-19.  
~Board Discussion~

Gary Schmidt, County Administrator:

The following item was approved and signed in accordance with Clackamas County [Emergency Declaration 2020-14](#) due to the COVID-19 Public Health Emergency.

DEPARTMENT	ITEM
Health, Housing & Human Services Signed by Gary Schmidt – 7-15-2020 Request for Ratification by the BCC 7-16-2020 at Business meeting.	Approval of Amendment #04 to the Personal Services Agreement with Advantage Nurse Staffing of Oregon, Inc. for temporary medical staffing in support of the COVID-19 response. <a href="#">Staff Report</a> The additional cost is \$300,000 which comes from Public Health and Health Centers Administration funding, no General Funds.
Health, Housing & Human Services Signed by Gary Schmidt – 7-16-2020 Request for Ratification by the BCC 7-16-2020 at Business meeting.	Approval of Amendment No. 4 to an Intergovernmental Agreement with the State of Oregon, Housing and Community Services Department to Administer COVID 19 Energy Assistance CARES Act Funding. <a href="#">Staff Report</a>
Health, Housing & Human Services Signed by Gary Schmidt – 7-16-2020 Request for Ratification by the BCC 7-16-2020 at Business meeting .	Approval to Apply for Coronavirus Relief Funds from the Oregon Health Authority. <a href="#">Staff Report</a>
Health, Housing & Human Services Signed by Gary Schmidt – 7-16-2020 Request for Ratification by the BCC 7-16-2020 at Business meeting.	Approval to Apply for FEMA Crisis Counseling Program Funds through the Oregon Health Authority. <a href="#">Staff Report</a>

Chair Bernard asked for a motion.

**MOTION:**

Commissioner Humberston: I move we ratify this item.  
Commissioner Savas: Second.  
~Board Discussion~  
Clerk call the poll:  
Commissioner Fischer: Aye.  
Commissioner Humberston: Aye.  
Commissioner Savas: Aye.  
Commissioner Schrader: Aye.  
Chair Bernard: Aye – the Ayes have it, the motion carries 5-0.

Chair Bernard announced the Board will recess as the Board of County Commissioners and convene as the Housing Authority Board for the next item.

**I. HOUSING AUTHORITY CONSENT AGENDA**

Chair Bernard asked the Clerk to read the Housing Authority consent agenda by title, then asked for a motion.

~Board Discussion~ regarding removing these agenda items for further review and questions.

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**MOTION:**

Commissioner Leenstra: I move we approve the Housing Authority Consent Agenda.  
Chair Bernard: Second.

~Board Discussion~

Clerk call the poll:  
Commissioner Leenstra: No.  
Commissioner Fischer: No.  
Commissioner Humberston: No.  
Commissioner Savas: No.  
Commissioner Schrader: No.  
Chair Bernard: No – the motion fails 6-0.

**MOTION:**

Commissioner Savas: I move we defer both Housing Authority Consent Agenda items until next week.

Commissioner Fischer: Second.

~Board Discussion~

Clerk call the poll:  
Commissioner Leenstra: Aye.  
Commissioner Fischer: Aye.  
Commissioner Humberston: Aye.  
Commissioner Savas: Aye.  
Commissioner Schrader: Aye.  
Chair Bernard: No – the Ayes have it, the motion carries 5-1.

These two Housing Authority items will be discussed at Policy Session on Tuesday July 21, 2020 and also discussed at the July 23, 2020 Business meeting.

1. Approval of Three Project Proposals Recommended by Housing Authority of Clackamas County Staff and Submitted in Response to the 2020 Notice of Funding Availability for Metro Affordable Housing Bond Funding & Authorization to Forward to Metro for Concept Endorsement
2. Approval of Omnibus Resolution No 1948 Authorizing the Execution, Acknowledgement and Delivery of Documents for the Webster Road Redevelopment Project

Chair Bernard announced the Board would adjourn as the Housing Authority Board and Reconvene as the Board of County Commissioners for the next item.

## **II. CONSENT AGENDA**

Chair Bernard asked the Clerk to read the consent agenda by title, then asked for a motion.

~Board Discussion~

### **MOTION:**

Commissioner Savas: I move we approve the Consent Agenda.  
Commissioner Humberston: Second.  
Clerk call the poll:  
Commissioner Fischer: Aye.  
Commissioner Humberston: Aye.  
Commissioner Savas: Aye.  
Commissioner Schrader: Aye.  
Chair Bernard: Aye – the Ayes have it, the motion carries 5-0.

### **A. Health, Housing & Human Services**

1. Approval of Change Order No. 2 with Banlin Construction, LLC for Clackamas County Children's Commission Head Start New Classroom Building Project – *Community Development*
2. Approval of Amendment No. 3 to Intergovernmental Subrecipient Agreement with City of Lake Oswego – Lake Oswego Adult Community Center to Provide Older Americans Act Services for Clackamas County Residents – *Social Services*
3. Approval of Amendment No. 4 to Intergovernmental Subrecipient Agreement with Hoodland Senior Center to Provide Social Services for Clackamas County Residents – *Social Services*
4. Approval of Amendment No. 4 to Intergovernmental Subrecipient Agreement with City of Gladstone – Gladstone Senior Center to Provide Social Services for Clackamas County Residents - *Social Services*
5. Approval of Amendment No. 4 to Intergovernmental Subrecipient Agreement with City of Oregon City - Pioneer Community Center to Provide Social Services for Clackamas County Residents – *Social Services*
6. Approval of a Local Subrecipient Grant Agreement Amendment No. 1 with Metropolitan Family Services to Provide Kindergarten Readiness Partnership & Innovation Services – *CFCC*
7. Approval of a Sub-recipient Agreement with Clackamas Women Services (CWS) and the Community Development Division for Emergency Solution Grant COVID Funding for the CWS Homeless Shelter – *Disaster Mgmt.*
8. Approval of a Sub-recipient Agreement with Northwest Housing Alternatives and the Community Development Division for Emergency Solutions Grant COVID Funding for the Annie Ross House – *Disaster Mgmt.*
9. Approval of a Sub-recipient Agreement with Northwest Family Services and the Community Development Division for Emergency Solution Grant COVID Funding for the Casa Esperanza House – *Disaster Mgmt.*

### **B. Community Corrections**

1. Approval of an Intergovernmental Agreement between Clackamas County Community Corrections and City of Happy Valley to Provide Work Crew Services for FY 2020-2021

2. Approval of an Intergovernmental Agreement between Clackamas County Community Corrections and Clackamas River Water to Provide Work Crew Services for FY2020-2021
3. Approval of an Intergovernmental Agreement between Clackamas County Community Corrections and the County Fair Board to Provide Work Crew Services for FY 2020-2021

**C. Business & Community Services**

1. Approval of Intergovernmental Agreement between Clackamas Education Service District and Clackamas County for Internet Service and Data Backup Service – *Library Network*
2. Approval of Amendment No. 3 to the Contract with Total Golf Management Services LLC for Management Services for the Operation of Stone Creek Golf Club
3. Approval of COVID-19 Emergency Business Assistance Program Forgivable Loan Agreement between the State of Oregon and Clackamas County for Grant Funds to be Distributed to Clackamas County Small Businesses – *Economic Development*
4. Approval of Local Grant Agreement Amendment (FY20-21) between Business & Community Services and Micro Enterprise Services of Oregon to Add Funding Received from the State of Oregon Emergency Business Assistance Forgivable Loan Program.

**D. Technology Services**

1. Approval for a Service Level Agreement between Clackamas Broadband eXchange and the City of Gladstone for Dark Fiber Connections.

**III. WATER ENVIRONMENT SERVICES**

1. Approval of a Contract between Water Environment Services and Leeway Engineering Solutions, LLC for RFP 2020-16 Mt. Talbert and Gladstone Infiltration and Inflow Source Identification and Rehabilitation Project - *Procurement*

**IV. PUBLIC COMMUNICATION** Dylan Blaylock, PGA will moderate this portion.

<https://www.clackamas.us/meetings/bcc/business>

1. Email - Martin and Dawn Ingles, Canby – importance of wearing masks.
2. Email - Mark Shull, questions regarding County contracts.

~Board Discussion~

Gary Schmidt, County Administrator stated the 2<sup>nd</sup> email would be a public records request, and he asked Dylan to email the message to him.

**V. COUNTY ADMINISTRATOR UPDATE**

<https://www.clackamas.us/meetings/bcc/business>

**VI. COMMISSIONERS COMMUNICATION**

<https://www.clackamas.us/meetings/bcc/business>

**MEETING ADJOURNED – 11:40 AM**