

CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS

Study Session Worksheet

Presentation Date: Jan 17, 2012 **Approx Start Time:** 10:30 AM **Approx Length:** 60 min

Presentation Title: Budget Priorities for FY 2012-13

Department: County Administration, Finance

Presenters: Steve Wheeler, Marc Gonzales, Diane Padilla

Other Invitees: Laurel Butman, Nancy Newton

WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?

1. Confirmation of budget calendar
2. Priorities for budget development

EXECUTIVE SUMMARY:

This study session will include review of the draft budget calendar, current initiatives directed at meeting Board and Strategic Plan Goals, supplemental budget activity since budget adoption, and key cost drivers. The goal of the session is to affirm Board priorities for budget development for next fiscal year.

FINANCIAL IMPLICATIONS (current year and ongoing):

While this study session does not have immediate financial impacts, priorities and direction received from the Board will be key inputs for County Administration as the Proposed FY 2012-13 Budget is developed. Outcomes of this study session will therefore influence future spending decisions of the County.

LEGAL/POLICY REQUIREMENTS:

The County is legally required to develop and adopt, by July 1 of each year, a balanced budget that sets spending policy for the upcoming fiscal year. This requirement applies to the general County budget as well as the budgets of the ten agencies and service districts for which the County Board sits as their governing body. The County Administrator is the County's Budget Officer charged with preparing the County budget for Budget Committee review and approval.

PUBLIC/GOVERNMENTAL PARTICIPATION:

Clackamas County budget committees consist of the Board of County Commissioners plus an equal number of public members (except the Housing Authority which has only one additional public member) who review the Proposed Budgets and approve the Budget for subsequent Board adoption. The general County Budget committee meets quarterly during the year and all budget committees participate in a series of hearings prior to approving the budgets under the County's authority; those hearings are public hearings with an opportunity for testimony. In addition, most agencies and service districts under the County have advisory boards that are heavily involved in their budget development processes as well as rate setting where applicable. The County also maintains a budget website that is very active during budget development to

keep the community informed about the budget process and provide budget information as it becomes available.

OPTIONS:

N/A

RECOMMENDATION:

Staff is interested in the Board's input and priorities regarding the FY 2012-12 budgets and has no specific recommendations at this time.

ATTACHMENTS:

- 1. Fiscal Impact Form
- 2. Draft Budget Calendar
- 3. Current initiatives directed at meeting Board and Strategic Plan goals
- 4. General Fund update
- 5. Key cost drivers

SUBMITTED BY:

Division Director/Head Approval _____

Department Director/Head Approval _____

County Administrator Approval SW/lb

For information on this issue or copies of attachments, please contact Laurel Butman @ 503-655-8893