



Clackamas Extension Services

Michael Bondi, Clackamas Extension Liaison

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Date: April 22, 2019

MEMO TO: Citizens of the Clackamas County Extension and 4-H Service District,
Budget Committee and Board of County Commissioners

Presented, today, is the Fiscal Year 2020 budget for the Clackamas County Extension and 4-H Service District in accordance with Oregon Local Budget Law. Local Budget Law provides that a unit of government must establish a budget and declare a levy if it intends to impose property taxes.

The Extension and 4-H Service District was created in November 2008 by voter approval in Clackamas County. The District included all incorporated and unincorporated jurisdictions in the county except Johnson City. The Clackamas County Board of Commissioners act as the District’s governing body. The District—in conjunction with the Oregon State University Extension Service—brings the expertise of our faculty and staff and the resources of the university to our county. Extension’s informal education programs are developed with local citizens to address their needs and solve their problems leveraging the most up-to-date science based on university research. The overall goal of our work in the county is to improve our citizens’ lives through practical, solution-oriented education.

This past March, the Clackamas Extension office, in conjunction with OSU’s agricultural experimental farm—the North Willamette Research and Extension Center south of Wilsonville—published our annual community report and circulated approximately 60,000 issues to readers of all weekly newspapers throughout the county. That report tells the story of Extension in our county during this past year: our programs, faculty, staff, and volunteers, and how we make a difference in people’s lives. This report represents an important measure of accountability we provide every year to the citizens of the county who help fund the services that the OSU Extension Service brings to the community.

The Clackamas Extension and 4-H Service District functions to levy property taxes, collect revenue, and pass it on to Oregon State University to fund education programs, services, and research activities specifically targeted to Clackamas County. The District has no staff or operating expenses, so all available resources are provided for service delivery. Guidelines for managing and delivering Extension programs funded through the District are defined by the current Intergovernmental Agreement between Clackamas County and Oregon State University approved in March, 2010.

The Clackamas Extension and 4-H Service District budget, as presented today, includes the imposition of the maximum permanent property tax rate approved by voters eleven years

ago. This rate is \$0.05 per thousand dollars of assessed property valuation. Current tax revenue for the District during FY2019-2020 is projected to generate \$2,427,764 at a 95% collection rate. These figures have been provided by the Clackamas County Assessor.

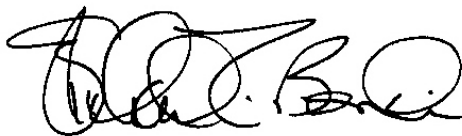
In addition to current property tax revenue, anticipated delinquent tax payments and interest is \$28,000 and investment interest income is \$75,000. The estimated beginning fund balance for FY2019-2020 is projected to be \$6,316,437. This year's total expected resources will be \$8,852,401.

On the expenditure side, payments budgeted for distribution to Oregon State University for operations during the coming fiscal year total \$2,145,915. The balance of the base budget includes funds earmarked for the design and construction of the new Extension Education Center of \$6,343,534 (note: \$7,000,000 has been reserved for the building through FY20; less \$656,466 that has already been spent on the project through FY19). Finally, an additional \$362,952 is budgeted in contingency and potential carryover.

Before concluding, here is a brief update on the Extension Education Center building project. Our land use application with the City of Oregon City is currently in review. We hope to receive approval any day. Construction documents for the two-story, 22,000 square foot building at the southeast corner of Warner Milne and Beaver Creek Roads are nearly complete. The Extension Education Center will be a showcase for the latest in advanced wood technologies and the first net-zero public building in the county. If all of the approvals and permits can be obtained this summer—and contracts in order—we do hope to break ground still this year. Build out is expected in 12-15 months. Finally, we continue to raise private funds to augment the \$7,000,000 we will have set aside in the coming fiscal year's Extension and 4-H Service District budget with the goal of moving into the new Extension Education Center building debt-free.

That concludes this budget message. I respectfully request that the Budget Committee approve this Clackamas Extension and 4-H Service District budget and property tax levy for Fiscal Year 2019-2020, as presented.

Sincerely,



Michael C. Bondi—Clackamas Extension Liaison
Oregon State University Extension Service



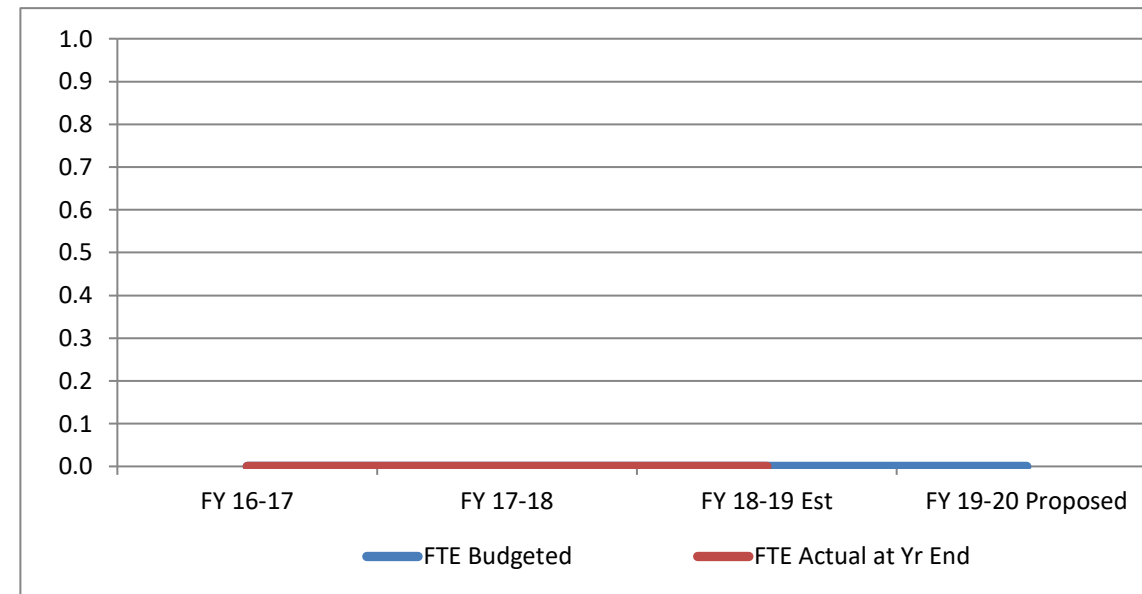
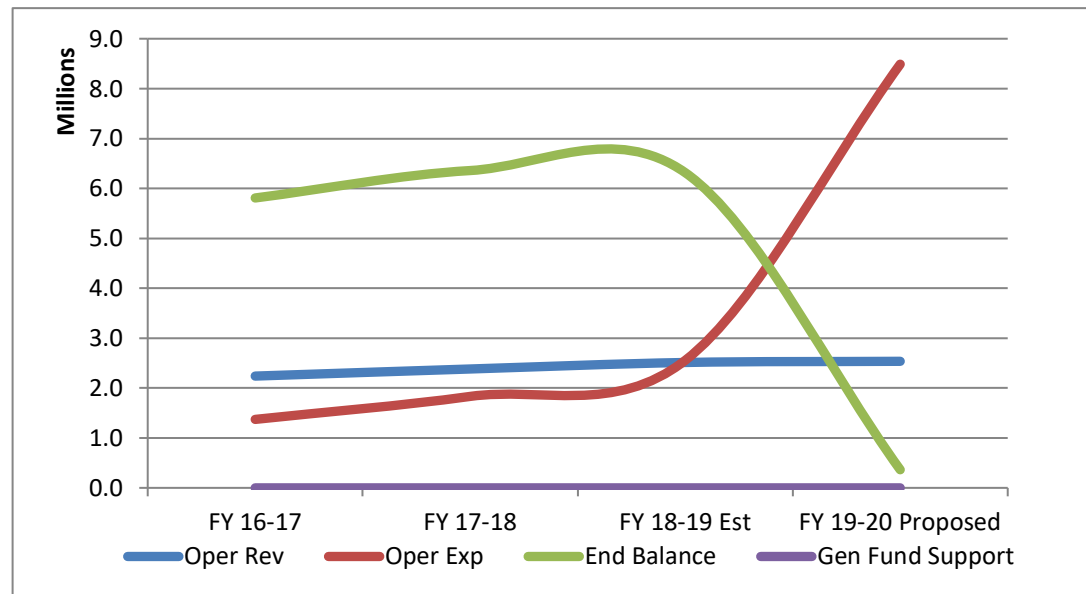
Gary Schmidt—Clackamas County Administrator
Clackamas County Extension and 4-H District Budget Officer

**Clackamas County, OR.
Revenue and Expense Report**

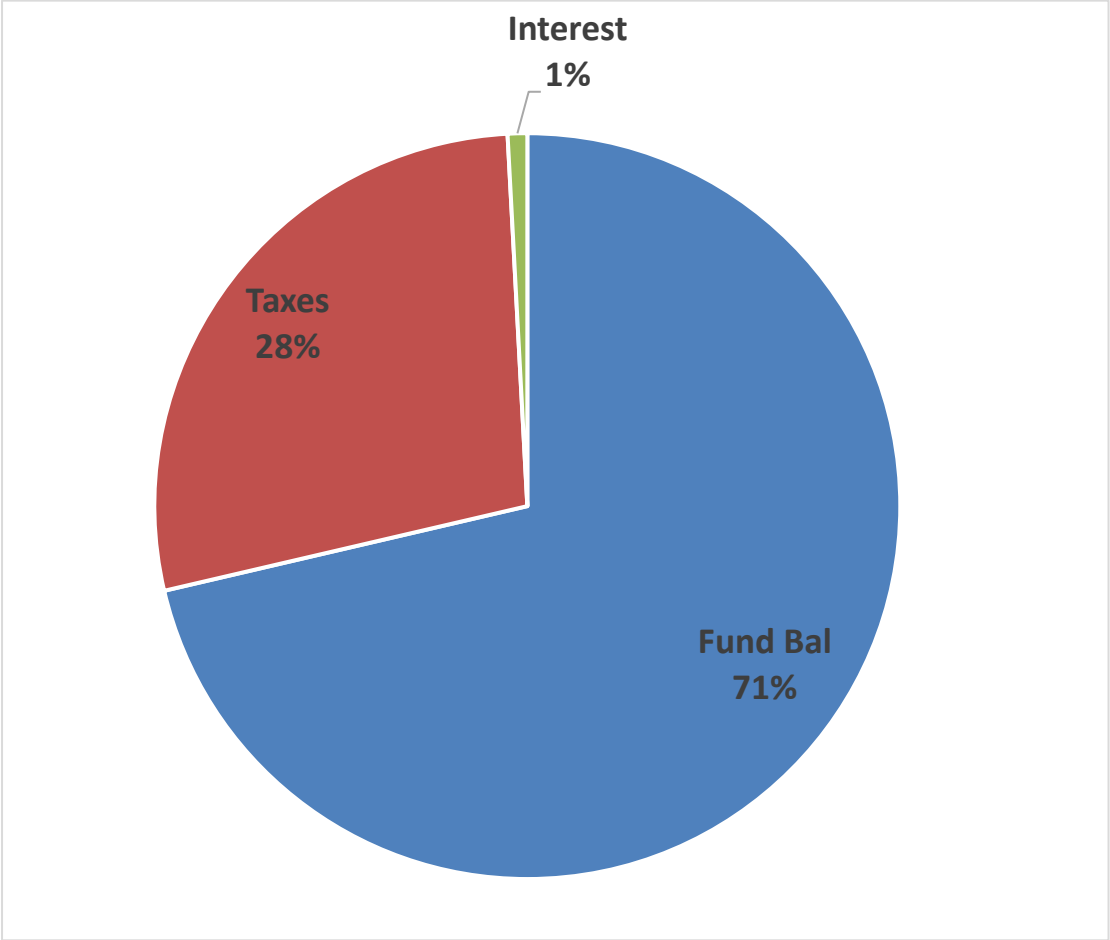
	2016-17	2017-18	2018-19	2018-19	2019-20	2019-20	Change	Pct. Change
	Actual	Actual	Amended	Projected	Department	Proposed	from Prior	from Prior
Clackamas County Extension and 4-H Service Dist			Budget	Year End	Requested	Budget	Year Budget	Year Budget
9135 Clackamas County Extension and 4-H Service D								
EXTSD All Extension Service District Funds								
302001 Fund Bal at End of Prior Year	4,941,263	5,809,074	6,321,290	6,358,516	6,316,437	6,316,437	(4,853)	(0.08)
311100 Current Year RE Taxes & Penalties	2,135,640	2,233,714	2,348,000	2,328,789	2,427,764	2,427,764	79,764	3.40
311310 Delinquent Taxes	36,785	30,127	28,000	74,467	28,000	28,000	0	0.00
311350 Interest & Penalties-Property Tax	7,346	5,809	5,000	4,019	5,000	5,000	0	0.00
331250 Housing In Lieu Of Tax	186	207	200	248	200	200	0	0.00
332005 Forest Products Reserve	1,434	491	0	2,427	0	0	0	0.00
361000 Interest Earned	58,455	111,804	40,000	102,638	75,000	75,000	35,000	87.50
Total Revenue	7,181,109	8,191,225	8,742,490	8,871,104	8,852,401	8,852,401	109,911	1.26
465002 Payments to Local Governments	1,372,035	1,832,709	2,091,625	2,089,798	2,145,915	2,145,915	54,290	2.60
465009 Other Special Payments	0	0	6,400,000	464,869	6,343,534	6,343,534	(56,466)	(0.88)
499001 Contingency	0	0	250,865	0	362,952	362,952	112,087	44.68
Total Expense	1,372,035	1,832,709	8,742,490	2,554,667	8,852,401	8,852,401	109,911	1.26
Total All Extension Service District Funds	5,809,074	6,358,516	0	6,316,437	0	0	0	0.00
Total Clackamas County Extension and 4-H Service	5,809,074	6,358,516	0	6,316,437	0	0	0	0.00
Grand Total	5,809,074	6,358,516	0	6,316,437	0	0	0	0.00

**Extension and 4-H Service District of Clackamas County
Summary of Revenue and Expense**

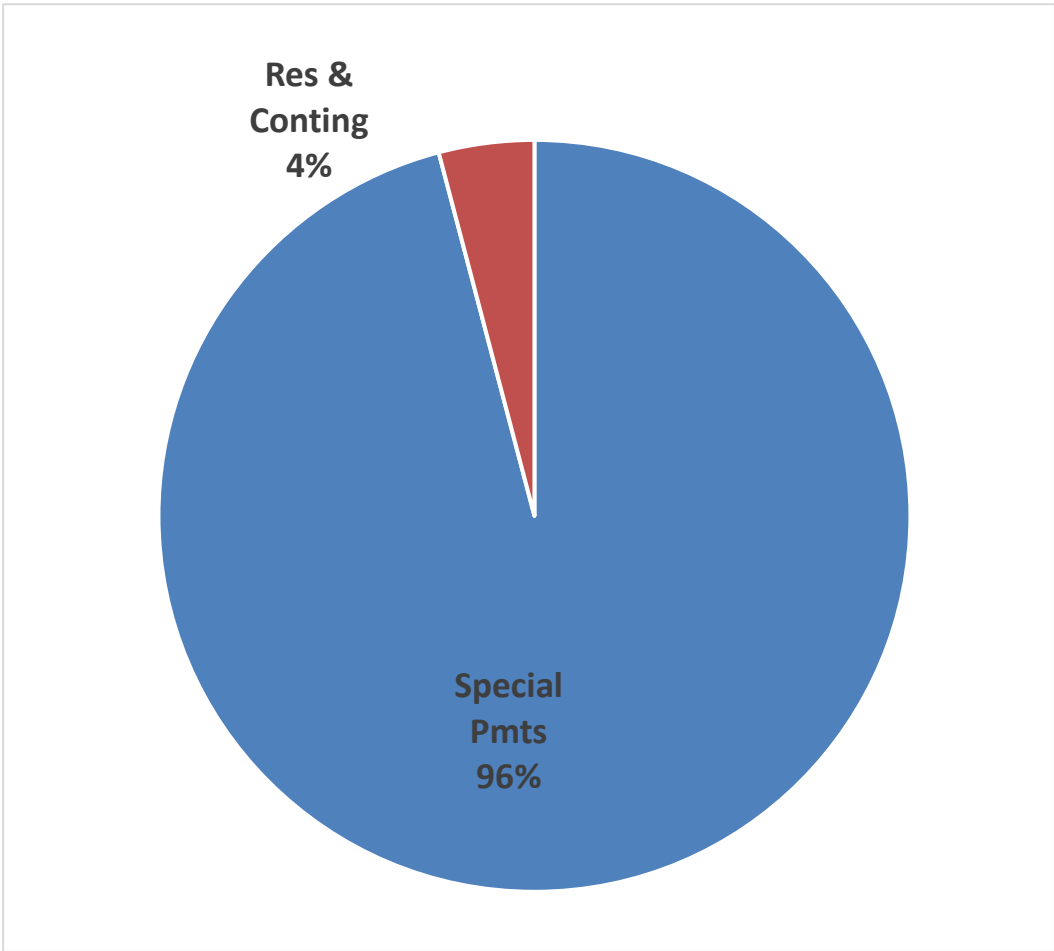
	FY 16-17	FY 17-18	FY 18-19 Amended Budgeted	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	4,941,263	5,809,074	6,321,290	6,358,516	6,316,437	-4,853	-0.1%
Prior Year Revenue	0	0	0	0	0	0	0%
Taxes	2,179,771	2,269,650	2,381,000	2,407,275	2,460,764	79,764	3.4%
Licenses & Permits	0	0	0	0	0	0	0%
Federal Grants & Revenues	186	207	200	248	200	0	0%
State Shared Rev (Forest Products)	1,434	491	0	2,427	0	0	0.0%
Local Grants & Revenues	0	0	0	0	0	0	0%
Charges for Service	0	0	0	0	0	0	0%
Fines & Penalties	0	0	0	0	0	0	0%
Other Revenues (Interest)	58,455	111,804	40,000	102,638	75,000	35,000	87.5%
Interfund Transfers	0	0	0	0	0	0	0%
Operating Revenue	2,239,846	2,382,152	2,421,200	2,512,588	2,535,964	114,764	4.7%
% Change	NA	6.4%	1.6%	5.5%	0.9%		
Personnel Services	0	0	0	0	0	0	0%
Materials & Services	0	0	0	0	0	0	0%
Cost Allocation Charges	0	0	0	0	0	0	0%
Special Payments	1,372,035	1,832,709	8,491,625	2,554,667	8,489,449	-2,176	0.0%
Debt Service	0	0	0	0	0	0	0%
Interfund Transfers	0	0	0	0	0	0	0%
Capital Outlay	0	0	0	0	0	0	0%
Operating Expenditure	1,372,035	1,832,709	8,491,625	2,554,667	8,489,449	-2,176	0.0%
% Change	NA	33.6%	363.3%	39.4%	232.3%		
Reserve for Future Expenditures	0	0	0	0	0	0	0%
Contingency	0	0	250,865	0	362,952	112,087	44.7%
Total Expenditure	1,372,035	1,832,709	8,742,490	2,554,667	8,852,401	109,911	1.3%
Ending Balance (if applicable) (includes Reserve & Contingency)	5,809,074	6,358,517	250,865	6,316,437	362,952	112,087	44.7%
General Fund Support (if applicable)	0	0	0	0	0	0	0%
Full Time Equiv Positions (FTE) Budgeted						0.00%	0%
Full Time Equiv Positions (FTE) Filled at Yr End							
Full Time Equiv Positions (FTE) Vacant at Yr End	0.00%	0.00%		0.00%			



**Extension and 4-H Service District of Clackamas County
FY 19-20 Proposed Budget**



Resources



Requirements