



**Clackamas County Library Advisory Board
Meeting Agenda
March 21, 2024
6:00 pm**

Hybrid: In person at Oak Lodge Library or virtual via Zoom

<https://clackamascounty.zoom.us/j/89078898118?pwd=WXRleHVrMTJDVTNwSWw2aVhVRkVZQT09>

Passcode: 323700

Webinar ID: 890 7889 8118

Topic	Time	Information Discussion Decision	Lead
Library Board meeting call to order	6:00 pm		Debrah
Approve February Minutes	6:00 pm	Decision	Debrah
Reports/Discussion items: a) Director's Report b) LDAC update c) Public Comment (3 minute limit)	6:05 pm 6:20 pm 6:40 pm	Information Information/Discussion Information I	Mitzi Natalie/Grover Debrah
Adjourn	7:00 pm		Debrah
Next meeting: April 18th			

Clackamas County Library Advisory Board Meeting
Minutes - Unapproved
February 15, 2024
6:00 pm

Attendance

Voting members

Members	Attendance	Notes
Debrah Bokowski	present	Chair
Grover J. Bornefeld	present	Vice Chair
Natalie Smith	present	
Evan Griffith	Not present	
Caitlin Gonzales	Not present	
Nancy Eichsteadt	present	Non-voting alternate (Gladstone)
Anatta Blackmarr	present	Non-voting alternate (Oak Lodge)

Others present

Name	Notes
Mitzi Olson	BCS Library Manager
Mindy Garlington	Gladstone City Council
Paul Savas	Board of County Commissioners

Call to Order: The meeting was called to order at 6:00 p.m.

Approval of Meeting Minutes: November 16, 2023. APPROVED.

Reports

Director's Report: Mitzi

- Fine reduction proposal submitted: reduce all LINCC fines to \$.10/day with a \$3 maximum.
- New Youth Librarian Jessica has been busy starting programs and surveying the community. New programs have been wildly popular.
- Presentation was given to the Gladstone City Council about the library project.
- Working on ordering laptops for the new Gladstone Library, for loaning to patrons to use in the building.
- Book lockers are to be installed at both new libraries—outside the libraries to increase access to holds.
- Dolly Parton Imagination Library: under consideration as a new program that both libraries may participate in. The State Library is now helping to underwrite part of the cost.

- Budget time is now and is somewhat more complex because of the moves to the new libraries. Looking at statistics, hours, staffing, etc.

NCPRD DAC Update: Grover

- Projects are underway.

Gladstone Library Task Force: Natalie

- There have not been any meetings.
- Arts Committee will be meeting to finalize some ideas.
- The construction is moving right along!
- Open date was pushed back just slightly, into August.
- Mitzi: A plan to move the books is being developed. The library will be closed for 3-6 weeks for the transition.

Concord Property and Library Planning Task Force: Grover

- No updates.

LDAC Update: Grover

- Recommendation from County Counsel to ask cities about changing the IGA to include capital expenses.
- Commissioner Savas added that the decision by the BCC to discuss options only with City Managers may not be the “silver bullet” and may cause problems. It would probably be better to fully re-evaluate much of the current understandings. Much institutional knowledge has been lost.
- Grover asked if written material is available from the BCC meeting on this topic. Commissioner Savas referred him to the County Administrator.
- Natalie will contact LDAC chair to prompt a meeting, at the behest of this Library Advisory Board.

OLS 2021 Standard Review (Section 6)

- Completed previously.

Other topics

- Anatta asked Mitzi how it’s going with her membership in Rotary. It’s good for making community connections.

Public Comment: None.

ADJOURNMENT: 7:05 pm

Next Meeting: **March 21, 2024**

Respectfully submitted,
Robin Dawson

Clackamas County Library Advisory Board Meeting
Virtually Via Zoom
Minutes - Approved
November 16, 2023
5:30 pm

Attendance

Voting members

Members	Attendance	Notes
Debrah Bokowski	present	Chair
Grover J. Bornefeld	present	Vice Chair
Natalie Smith	present	
Evan Griffith	Not present	
Caitlin Gonzales	Not present	
Nancy Eichsteadt	present	Non-voting alternate (Gladstone)
Anatta Blackmarr	present	Non-voting alternate (Oak Lodge)

Others present

Name	Notes
Mitzi Olson	BCS Library Manager
Mindy Garlington	Gladstone City Council
Jacque Betz	Gladstone City Administrator

Call to Order: The meeting was called to order at 5:35 p.m.

Approval of Meeting Minutes: Approval of July 20, 2023 Minutes with no changes.

Reports

Director's Report: Mitzi

- Joined the local Rotary, hoping to make more connections in the community.
- Starting to develop a new Teen group.
- New Youth Librarian, Jessica Fredrickson, has joined the libraries. Staff is being shuffled around; new programs are coming in January.
- BCC meeting November 29th.; LDAC letter to the BCC is included in the packet
- Recent changes with NCPRD management should not have any impact on the library project.
- Meeting change request: Back to monthly starting in January, will poll the members for day and time.

LDAC Update/BCC Letter-Grover

- Discussion of the letter to the BCC from LDAC.
- LINCC's Director's Group is also looking at some of the structural issues the District faces.

NCPRD DAC Update-Grover

- An IGA is in the works between NCPRD & Clackamas County that will address the purchase of the land beneath the new Oak Lodge Library.

Public Comment: None**Other Topics:**

- Anatta shared an email exchange with Rick Peterson, LINCC Manager, asking about services for members of the deaf community.
- This led to a discussion of world language collections in the libraries, which need to be built up for the new libraries.
- Mitzi mentioned that the music CD collections at both libraries will likely be eliminated before the moves.

ADJOURNMENT: 6:33

Next Meeting: January 18, 2024

Respectfully submitted,
Robin Dawson

Weekday	Gladstone PC Usage (Average)	Oak Lodge PC Usage (Average)	Gladstone Door Count (Average)	Oak Lodge Door Count (Average)
Sunday	7.7	11.4	68	135
Monday	12.8	18.4	111	202
Tuesday	12.4	20.2	94	190
Wednesday	14.8	20.0	125	211
Thursday	12.0	18.2	99	181
Friday	12.1	14.2	105	175
Saturday	9.2	13.9	95	140

