



Water Environment Services Advisory Committee Meeting Summary

Date: May 21, 2020
Time: 6:30 – 8:30 pm
Location: Meeting by Zoom conferencing

Meeting Objectives

- Approve March 19, 2020, meeting summary
- Request for recommendation
 - WES Capital Improvement Plan FY 20/21 – FY 24/25
 - FY 2020-21 Proposed Budget

Presentation(s): PowerPoint – WESAC Presentation_20200521

Facilitator: Diana Helm, WES Advisory Committee Chair

Members

Russ Axelrod, Rita Baker, Christopher Bowker, Tessah Danel, Greg DiLoreto, Angel Falconer, Anthony Fields, William Gifford, David Golobay, Renee Harber, Diana Helm, Brian Johnson, Roseanne Johnson, Kathryn Miller, Michael Morrow, David Schleef, Rocky Smith, Tammy Stempel, Ron Weigel

Clackamas County/WES Staff

Lynne Chicoine, Greg Eyerly, Greg Geist, Shelly Parini, Chris Storey, Doug Waugh, Ron Wierenga

Public

Chris Randall

Diana Helm, WES Advisory Committee Chair, convened the meeting at 6:34 pm.

Greg Geist, WES Director, welcomed everyone and gave general updates.

- Markley Drake resigned
- Introduced and welcomed new WESAC members – David Golobay, Happy Valley Elected Representative, and Rocky Smith, Oregon City Elected Representative
- WESAC Bylaw update
- Covid-19 update – County offices, and WES offices and staff
 - Greg Eyerly gave an update on Operations schedules and current work situation
- Appreciate feedback on Director's weekly updates

[[[A motion was made by Greg DiLoreto to approve the WES Advisory Committee meeting summary of March 19, 2020. The motion was seconded by Tammy Stempel and then approved.]]]

Chris Storey, WES Assistant Director, gave a presentation titled Clackamas Academy of Industrial Sciences (CAIS) Workforce Partnership (refer to PowerPoint presentation – CAIS). He explained the program and how it is hands on project based. WES had the students bid out the job for the digester project. A link to a video on the project was provided.

Lynne Chicoine, WES Capital Manager, gave a presentation titled Capital Improvement Plan FY 20/21 – FY 24/25 (refer to PowerPoint presentation – Capital Improvement Plan FY 20/21 – FY 24/25). She reviewed several capital projects in the plan.

Brief discussion occurred regarding the Clackamas interceptor project.

Ms. Chicoine explained the steps WES is taking to work with the Cities on I/I reduction. Mr. Geist noted WES is facilitating technical meetings to collaborate with the Cities to help gather information needed to build a policy and financial framework. Discussion occurred regarding equity of paying for I/I work with a regional system.

Discussion regarding the Oregon City Outfall project and what alternatives there are if it is denied to pipe under the park occurred.

Mr. Geist stated they would not be asking for a motion of support at the meeting. He noted the Committee could continue to review the CIP and reach out to staff with any questions or comments prior to the July 30, meeting. Mr. Geist said WES would defer the request for motion of support to the July 30, meeting.

Chris Storey, WES Assistant Director, and Doug Waugh, WES Finance Manager, gave a presentation titled FY 2020-21 Proposed Budget (refer to PowerPoint presentation – FY 2020-21 Proposed Budget) Discussion occurred regarding vacant positions. Mr. Storey explained the County was in a hiring freeze and in order to hire the Administrator has to approve it.

Discussion of rates and how WES compares to other utilities occurred.

Mr. Waugh noted he thought it would be useful in the future to go through the financial model used to determine the budget.

Discussion regarding questions and suggestions for the budget book occurred; how transfers are documented, defining retail and wholesale, location of the zone map, understanding the Capital Improvement Plan section, explaining fleet, FTE count and capitalized labor, description of other County/miscellaneous/professional services.

WES was commended on the quality of the budget document.

Mr. Geist stated WES would not be asking for a motion of support at the meeting. There was consensus to entrust the WES Budget Committee with the budget approval at the Tuesday, May 26, 2020, budget committee meeting.

Ms. Helm adjourned the meeting at 8:36 pm.