

June 2, 2022

Board of County Commissioners
Clackamas County

Members of the Board:

Approval to accept a revenue Agreement from Parenting Now to conduct a pilot group for *Haga de la Familia un Placer (Make Parenting a Pleasure)* parenting series. Children, Family & Community Connections, acting as the local parenting education hub for Clackamas County, will recruit and enroll up to 10 Spanish-speaking Latinx families to participate.

Revenue award amount is \$5000.

No County General funds are involved.

Purpose/Outcome	Through this revenue agreement CFCC will recruit 10 Spanish-speaking Latinx families and conduct a 12-week parenting series as a pilot program to assess <i>Haga de la Familia un Placer</i> , the Spanish cultural adaptation of <i>Make Parenting A Pleasure</i> . The pilot program will provide feedback to Parenting Now about parents' acceptance of the activities and discussions.
Dollar Amount and Fiscal Impact	Revenue award is \$5000. No County General Funds are involved.
Funding Source	Parenting Now
Duration	Effective upon signature through 9.30.22
Previous Board Action/Review	BCC Issues: 5/31/22
Strategic Plan Alignment	1. Ensure safe, healthy and secure communities
Counsel Review	This Agreement has been reviewed and approved by County Counsel on 5/4/22, KR
Procurement Review	Was the item processed through Procurement? No. Revenue Agreement
Contact Person	Adam Freer 971-533-4929
Contract No.	H3S #10682

BACKGROUND:

The Children, Family and Community Connections (CFCC) Division of the Health, Housing & Human Services Department requests the approval to accept this direct award from Parenting Now to train a Parenting Educator in the use of *Haga de la Familia un Placer* and recruit 10 Spanish-speaking Latinx families and hold a 12-week culturally-specific parenting series pilot group in Clackamas County. The information gathered from this pilot group will inform Parenting Now on how this series is received and inform future culturally specific parenting programs. Parenting Now is a non-profit organization that provides parenting education and support to families with young children to create and sustain healthy, safe environments for children.

This Agreement is funded through Parenting Now and is effective upon signature by all parties for services ending September 30, 2022. This revenue award has a value of \$5000.

Healthy Families. Strong Communities.

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RECOMMENDATION:

Staff recommends Board approval of this Agreement and authorization for Tootie Smith, Board Chair, to sign.

Respectfully submitted,

Rodney A. Cook

Rodney A. Cook, Director
Health, Housing & Human Services

Agreement to Conduct Pilot Group for *Haga de la Familia un Placer*

This Agreement describes the arrangement between **Parenting Now (PN)** and **Clackamas County / Clackamas Parenting Together** parenting education hub (Agency), in which the Agency will conduct a parenting group as a pilot group for *Haga de la Familia un Placer (HFP)*, the Spanish language cultural adaptation of the PN curriculum, *Make Parenting A Pleasure, Second Edition*. During the pilot groups, the Agency will provide feedback to PN about parents' acceptance of the activities and discussions.

Agency Name and Address	Clackamas County / Clackamas Parenting Together 112 11th Street, Oregon City, OR 97045	
Contacts	Agency: Chelsea Hamilton CHamilton@clackamas.us 503-367-9116 Pilot Group Facilitator / PE: Maria Eugenia Perdemo apem1952@gmail.com 971-227-6084	PN: Susan Schroeder, Project Manager sschroeder@parentingnow.org 541-515-8575 Mika Singer, Managing Director msinger@parentingnow.org 541-484-5316
Timeline	*PN will train Agency Parenting Educator in use of HFP: TBD *Agency begins HFP pilot group: tentatively to begin in early June *Agency completes HFP pilot group 12 weeks after the start date	
Participant Recruitment	Agency will recruit up to 10 Spanish-speaking Latinx families for the pilot group (up to 20 adults, two per family)	
Materials	PN will provide for the pilot groups: *Session booklets for Parenting Educator (PE); guide to lead each session * Parent Booklets (Handouts for participants) *Thumb drive and/or link to videos for sessions *Fidelity Diary to be completed by PE after each session, to provide feedback from the group	
Stipend	PN will provide to the Agency: *\$5,000 for conducting the pilot group *Funds required for the participant payment *A copy of the completed <i>Haga de la Familia un Placer</i> curriculum	
Participant Payment	Agency agrees to provide each pilot group (adult) participant \$10 for each session attended, for a total of \$120 for the entire series.	

Pilot Group Details: Agency Responsibilities

Agency Responsibilities:

- 1) Pilot group Parenting Educator agrees to become familiar with the *Haga de La Familia un Placer* curriculum prior to the pilot group sessions by:
 - a. Attending the Parent Educator training, date TBD
 - b. Reviewing the materials sent by PN prior to the Parent Educator training.
- 2) Recruit and enroll pilot group participants for a 12-week *Haga de la Familia un Placer* series: up to 10 Spanish-speaking Latinx families to participate in the pilot group (up to 20 adults, two adults per family)
- 3) Collect basic demographic information from parents enrolling for the pilot group, and send to PN for reporting purposes. Information will be items such as parent's age, race/ethnicity, country of origin, number and ages of children, possibly a question about household income level. A confidential, protected method of transmitting this information from the Agency to PN will be developed.
- 4) Provide a location for the pilot group to take place, physical or virtual.
- 5) If groups are held in person, provide refreshments and childcare for each of the sessions.
- 6) Provide copies of materials for each session; i.e., handouts needed by participants and any materials required for activities.
- 7) Maintain attendance records for each session.
- 8) The Agency's Parenting Educator (PE) will fill out a "Fidelity Diary" after each session. The Fidelity Diary consists of a list of the discussions and activities, per the session booklet. The PE is asked to indicate whether she/he completed the discussion or activity (yes/no/partial) and write any comments. The Fidelity Diary will be in Spanish and English.
- 9) PE agrees to speak on the phone with a PN project staff person after each session, to review the Fidelity Diary and provide qualitative feedback about the parents' acceptance of the discussion, activities, and video in the session, and any other feedback about parents' participation. We expect these phone calls to take 15- 30 minutes for each session.
- 10) For program evaluation purposes, PE will administer the Mid-Course Survey during Session 5 (included in the Session 5 booklet) and the Parenting Skills Ladder



evaluation during Session 12. The Parenting Skills Ladder will be provided in Spanish and is available online or in paper format.

- 11) Agency will provide each adult pilot group participant \$10 for each session attended, for a total of \$120 for the entire series. When total attendance for the entire series has been tallied, PN will provide a lump sum to the agency, for Agency disbursement to parents.

Parenting Now Responsibilities:

- 1) Provide to the agency a \$5,000 payment for conducting the pilot group, plus our heartfelt thank you!
- 2) Provide *Haga de la Familia un Placer* session booklets in electronic PDF format for use by the PE in leading the sessions as well as a thumb drive with the videos for the sessions and/or a link to the videos on YouTube.
- 3) Provide training to the PE in use of the curriculum, prior to the pilot group start-date.
- 4) Provide copies of the Fidelity Diary for the PE to complete after each session, either hard copy or electronic. The Fidelity Diary will be in Spanish and English.
- 5) Communicate with the PE after each session, per #6 above, to ask for input about the parents' participation with the discussions and activities in each session.
- 6) At the end of the series, provide to the agency a lump-sum payment for parents' participation incentives, to be dispersed to each parent based on her/his attendance.
- 7) Provide to the agency a summary of the evaluation feedback provided by parents in the Mid-Course Survey and Parenting Skills Letter.
- 8) Provide to the agency a copy of the completed *Haga de la Familia un Placer* curriculum, which includes print copies of each session booklet, a Parenting Educator Guide, a starter packet of 15 each Parent Booklets and Certificates, and a thumb drive containing all videos for the series.

Signatures:



Clackamas County / Clackamas Parenting Together:

Name & Title: Tootie Smith, Clackamas County Board Chair

Signature: _____

Date: _____

Parenting Now:

Name & Title: Mika Singer, Managing Director

Signature: _____

Date: _____

