

CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS

Study Session Worksheet

Presentation Date: March 20, 2012 **Approx Start Time:** 7:45 pm. **Approx Length:** 15 min

Presentation Title: Contract for Public Safety Operations Facilities Master Planning Services

Department: County Administration/Finance

Presenter: Marc Gonzales

Other Invitees: Bob Cozzie, Ellen Crawford, John Foote, Jeff Jorgensen, Lane Miller, Dana Robinson

WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?

Approval to move the contract to a Board of County Commissioners Business Meeting, to move the project to the next step.

EXECUTIVE SUMMARY:

This project began as part of the 2011/2012 Budget Process which identified the need to evaluate facilities for public safety related departments including the District Attorney, Juvenile, Central Communications (CCOM) and Emergency Management and provided funding for the effort.

The County developed a scope of work and advertised a Request for Qualifications for the project. This effort resulted in interest from 26 firms with 5 firms responding to the solicitation. The submissions were evaluated by a committee which resulted in SERA Architects being selected for the project. The project team, consisting of the District Attorney, the Department Directors, and staff from County Administration, Finance, Facilities and Purchasing, worked with SERA to develop the final scope of work. The initial efforts resulted in a proposed project with a cost of \$485,000. The project team worked to revise the scope of work and prioritize the tasks resulting in the final scope with the cost of \$363,333.

The project will identify and analyze the current condition of public safety operations facilities for the participating departments and provide guidance to the County to determine the future needs and locations for these public safety operations. The project will deliver a programmatic analysis of each operation including concept plans for relocation, consolidation or renovation with cost and timeline estimate for each option including a cost/benefit analysis.

FINANCIAL IMPLICATIONS (current year and ongoing):

Funding for this contract was anticipated in the FY 2011-12 budget from funds set aside for this major facilities project and the project was identified in the Budget Message as a Future Issue. It is anticipated that the Budget for FY 2012-13 will maintain the commitment made in the current Fiscal Year.

LEGAL/POLICY REQUIREMENTS:

None

PUBLIC/GOVERNMENTAL PARTICIPATION:

None

OPTIONS:

None. This Study Session is intended as an update for the Board on the progress of the project.

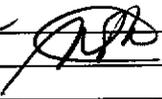
RECOMMENDATION:

Staff respectfully recommends moving the contract with SERA Architects Inc. for Public Safety Operations Facilities Master Planning Services to the Business Meeting of March 29, 2012.

ATTACHMENTS:

None

SUBMITTED BY:

Division Director/Head Approval 
Department Director/Head Approval 
County Administrator Approval _____

For information on this issue or copies of attachments, please contact Marc Gonzales @ 503-742-5405