



NORTH CLACKAMAS PARKS & RECREATION DISTRICT

Administration

Scott Archer, Director
North Clackamas Parks and Recreation District
150 Beaver Creek Road
Oregon City, OR 97045

October 18, 2018

Board of County Commissioners
Clackamas County
Board of North Clackamas Parks and Recreation District

Members of the Board:

Approval of a Grant Agreement with Oregon Parks and Recreation Department (OPRD) for Development of a Nature Play Area at the Boardman Wetland Property

Purpose/Outcomes	Allows NCPRD to receive Local Government Grant Program (LGGP) funding for the development of the Boardman Wetland Project. This Project will build a nature play area adjacent to the planned natural area and boardwalk amenities in the Jennings Lodge area, an underserved area within the District.
Dollar Amount and Fiscal Impact	Approximately \$560,000 of SDC funds as a match
Funding Source	Zone 2 System Development Charges (SDCs)
Duration	2 years from date of execution.
Previous Board Action	<ul style="list-style-type: none"> • <i>2/15/2018 NCPRD Board Meeting:</i> Approval of Resolution 2018-15 authorizing NCPRD to apply for OPRD grant funds to develop a nature play area at the site • <i>3/29/18 BCC Business Meeting:</i> Approval of Purchase and Sale Agreement with OLWSD for the Boardman Wetland Park site. • <i>9/6/18 BCC Business Meeting:</i> Approval of Assignment of IGA for Metro Nature in Neighborhoods grant from OLWSD to NCPRD. • <i>9/27/18 BCC Business Meeting:</i> Approval of Assignment of IGA for Metro Nature in Neighborhoods grant from OLWSD to NCPRD.
Strategic Plan Alignment	<ul style="list-style-type: none"> • Build public trust through good government • Ensure safe, healthy and secure communities
Contact Person	Scott Archer, NCPRD Director, 503-742-4421 Tonia Williamson, Natural Areas Coordinator, 503-742-4357

BACKGROUND:

North Clackamas Parks and Recreation District (NCPRD) applied for a Local Government Grant Program (LGGP) award from the Oregon Parks and Recreation Department (OPRD) to develop a nature play area at the Boardman Wetland Property. This grant will allow the District to be reimbursed up to up to \$385,000 for the construction of the nature play area. NCPRD is contributing Zone 2 SDC funds in the amount of \$560,000 in matching funds.

NCPRD is partnering with Oak Lodge Water Services District (OLWSD) on the development of the Boardman Wetland Project (Project). The Project is a nearly 6-acre site located between Boardman and Jennings Avenues. This project will bring a developed natural area including a boardwalk and nature play area to an underserved area of the District.

In February 2018, the Board approved a resolution allowing NCPRD to apply for LGGP funding to help develop this component of the Boardman Wetland Project. In June 2018, NCPRD was notified the application would be recommended to the grant committee for funding. The grant was officially awarded in September of this year and this agreement allows NCPRD to receive these funds.

County Counsel has reviewed and approved the language of this agreement.

RECOMMENDATION:

Staff recommend the Board approve the Oregon Parks and Recreation Department (OPRD) Local Government Grant Program Agreement with North Clackamas Parks and Recreation District (NCPRD) and delegate authority to the BCS Director, Deputy Director or Designee to sign all documents necessary to effectuate the same.

ATTACHMENT:

Oregon Parks and Recreation Department Local Government Grant Program Agreement

Respectfully submitted,

Scott Archer, Director
North Clackamas Parks and Recreation District



Oregon

Kate Brown, Governor

Parks and Recreation Department

Headquarters - Administration

725 Summer St NE Ste C

Salem, OR 97301-1266

(503) 986-0980

Fax (503) 986-0794

www.oregonstateparks.org



October 2, 2018

Tonia Williamson
North Clackamas Parks and Recreation District
150 Beaver Creek Rd
Oregon City, OR 97045

RE: **Project Agreement**
Local Government Grant Program
LG18-005 – Boardman Wetland Natural Area

Tonia:

Congratulations on your successful application for grant funds for the Boardman Wetland Natural Area project.

Enclosed you will find two original copies of the **Local Government Grant Program Agreement** between Oregon Parks and Recreation Department (OPRD) and the North Clackamas Parks and Recreation District. This agreement must be approved and signed by you or the appropriate representative, and our office, in order to receive grant funds.

Please sign both copies of this agreement and return them both to our office. We will then return a fully signed agreement to you along with a **Notice to Proceed** letter. **Work must not begin until you receive the Notice to Proceed letter** and a copy of this agreement, signed by the State. **Any work completed prior to receiving the Notice to Proceed is not eligible for reimbursement or as match.**

Timely implementation and completion of your project is extremely important. Your project must be completed by **October 31, 2020**. This will ensure continued credibility and success of the Local Government Grant Program by demonstrating effective results to citizens and policy makers.

We encourage you to offer appropriate media opportunities and, when possible, involve your local legislators to help build public awareness of the project's purpose and benefits. Please notify me for any event celebrating your project's completion.

If you have questions or if I can be of any assistance please feel free to contact me at 503-986-0591 or mark.cowan@oregon.gov. Thank you for helping make this valuable investment in Oregon's outdoor recreation.

Sincerely,

Mark Cowan
Grant Program Coordinator

Enclosures: LGGP Project Agreement (2)



Oregon Parks and Recreation Department

Local Government Grant Program Agreement

THIS AGREEMENT ("Agreement") is made and entered into by and between the State of Oregon, acting by and through its **Oregon Parks and Recreation Department**, hereinafter referred to as "OPRD" or the "State" and the **North Clackamas Parks and Recreation District**, hereinafter referred to as the "Grantee".

OPRD Grant Number: LG18-005
Project Title: Boardman Wetland Natural Area
Project Type (purpose): Development
Project Description: The project will create the Boardman Natural Area which will include an accessible nature play area, boardwalks, educational areas, habitat restoration, pad for portable restrooms, benches, parking and overlooks. The site is in Jennings Lodge, Clackamas County, Oregon. The Project is further described in the Application included as Attachment B.

Grant Funds /
Maximum Reimbursement: \$ 385,000 (38.50%)
Grantee Match Participation: \$ 615,000 (61.50%)
Total Project Cost: \$1,000,000

Grant Payments / Reimbursements: Grant funds are awarded by the State and paid on a reimbursement basis, and only for the Project described in this Agreement, and the original Application included as Attachment B. To request reimbursement, Grantee shall use OPRD's online grant management system accessible at oprddgrants.org. The request for reimbursement shall include documentation of all project expenses plus documentation confirming project invoices have been paid. Grantee may request reimbursement as often as quarterly for costs accrued to date.

Fiscal Year-End Request for Reimbursement: Grantee must submit a Progress Report and a Reimbursement Request to OPRD for all Project expenses, if any, accrued up to **June 30**, of each fiscal year. The Fiscal Year-End Reimbursement Request must be submitted to OPRD by **July 31**.

Reimbursement Terms: Based on the estimated Project Cost of **\$1,000,000**, and the Grantee's Match participation rate of **61.50%**, **the reimbursement rate will be 38.50%**. Upon successful completion of the Project and receipt of the final reimbursement request, the State will pay Grantee the remaining Grant Funds balance, or **38.50%** of the total cost of the Project, whichever is less.

Matching Funds: The Grantee shall contribute matching funds or the equivalent in labor, materials, or services, which are shown as eligible match in the rules, policies and guidelines for the Local Government Grant Program. Volunteer labor used as a match requires a log with the name of volunteer, dates volunteered, hours worked, work location and the rate used for match, to be eligible.

Progress Reports: Grantee shall submit Progress Reports with each Reimbursement Request or, at a minimum, at **six month intervals**, starting from the effective date of the Agreement. Progress Reports shall be submitted using OPRD's online grant management system accessible at oprddgrants.org.

Agreement Period: The effective date of this Agreement is the date on which it is fully executed by both parties. Unless otherwise terminated or extended, the Project shall be completed by **October 31, 2020**. If project is completed before the designated completion date, this Agreement shall expire on the date final reimbursement payment is made by OPRD to Grantee.

Retention: OPRD shall disburse up to 90 percent of the Grant Funds to Grantee on a cost reimbursement basis upon approval of invoices submitted to OPRD. OPRD will disburse the final 10 percent of the Grant Funds upon approval by OPRD of the completed Project, the Final Progress Report and the submission of five to ten digital pictures of the completed project site.

Final Request for Reimbursement: Grantee must submit a Final Progress Report, a Final Reimbursement Request and five to ten digital pictures of the completed project site to OPRD within 45 days of the Project Completion Date.

Project Sign: When project is completed, Grantee shall post an acknowledgement sign of their own design, or one supplied by the State, in a conspicuous location at the project site, consistent with the Grantee's requirements, acknowledging grant funding and the State's participation in the Project.

Agreement Documents: Included as part of this Agreement are:

Attachment A: Standard Terms and Conditions

Attachment B: Project Application including Description and Budget

In the event of a conflict between two or more of the documents comprising this Agreement, the language in the document with the highest precedence shall control. The precedence of each of the documents is as follows, listed from highest precedence to lowest precedence: this Agreement without Attachments; Attachment A; Attachment B.

Contact Information: A change in the contact information for either party is effective upon providing notice to the other party:

Grantee Administrator

Tonia Williamson
North Clackamas Parks and
Recreation District
150 Beaver Creek Rd
Oregon City, OR 97045
503-742-4357
twilliamson@ncprd.com

Grantee Billing Contact

Elizabeth Gomez
North Clackamas Parks and
Recreation District
150 Beaver Creek Rd
Oregon City, OR 97045
503-742-4352
egomez@ncprd.com

OPRD Contact

Mark Cowan, Coordinator
Oregon Parks & Rec. Dept.
725 Summer ST NE STE C
Salem, OR 97301
503-986-0591
mark.cowan@oregon.gov

Signatures: In witness thereof, the parties hereto have caused this Agreement to be properly executed by their authorized representatives as of the last date hereinafter written.

GRANTEE

By: _____
Signature

Printed Name

Title

Date

Oregon Department of Justice (ODOJ) approved for legal sufficiency for grants exceeding \$150,000:

By: Kristen Ennis
ODOJ Signature or Authorization

Printed Name/Title

by email on September 4, 2018
Date

STATE OF OREGON

**Acting By and Through Its
OREGON PARKS AND RECREATION DEPT.**

By: _____
Tracy Loudon, Business and Tech. Solutions Administrator

Date

By: _____
Jan Hunt, Grants Section Manager

Date

By: _____
Mark Cowan, Grant Program Coordinator

Date

Attachment A – Standard Terms and Conditions

Oregon Parks and Recreation Department Local Government Grant Program Agreement

1. **Compliance with Law:** Grantee shall comply with all federal, state and local laws, regulations, executive orders and ordinances applicable to the Agreement or to implementation of the Project, including without limitation, OAR chapter 736, Division 6 (the Local Government Grant Program administrative rules).
2. **Compliance with Workers Compensation Laws:** All employers, including Grantee, that employ subject workers who provide services in the State of Oregon shall comply with ORS.656.017 and provide the required Worker's Compensation coverage, unless such employers are exempt under ORS 656.126. Employer's liability insurance with coverage limits of not less than \$500,000 must be included.
3. **Amendments:** This Agreement may be amended only by a written amendment to the Agreement, executed by the parties.
4. **Expenditure Records:** Grantee shall document, maintain and submit records to OPRD for all Project expenses in accordance with generally accepted accounting principles, and in sufficient detail to permit OPRD to verify how Grant Funds were expended. These records shall be retained by the Grantee for at least six years after the Agreement terminates. The Grantee agrees to allow Oregon Secretary of State auditors and State agency staff access to all records related to this Agreement for audit and inspection and monitoring of services. Such access will be during normal business hours, or by appointment.
5. **Equipment:** Equipment purchased with Local Government Grant Program funds must be used as described in the Project Agreement and Application throughout the equipment's useful life. The Grantee will notify the State prior to the disposal of equipment and will coordinate with the State on the disposal to maximize the equipment's ongoing use for the benefit of the Local Government Grant Program.
6. **Use of Project Property:** Grantee warrants that the land within the Project boundary described in the Application (Attachment B) shall be dedicated and used for a period of no less than 25 years from the completion of the Project. Grantee agrees to not change the use of, sell, or otherwise dispose of the land within the Project boundary, except upon written approval by OPRD. If the Project is located on land leased from the federal government, the lease shall run for a period of at least 25 years after the date the Project is completed. If the Project is located on land leased from a private or public entity, other than the federal government, the lease shall run for a period of at least 25 years after the date the Project is completed, unless the lessor under the lease agrees that, in the event the lease is terminated for any reason, the land shall continue to be dedicated and used as described in the Project Application for a period of at least 25 years after the date the Project is completed.

Land acquired using Local Government Grant funds shall be dedicated, by an instrument recorded in the county records, for recreational use in perpetuity, unless OPRD or a successor agency consents to removal of the dedication.

7. **Conversion of Property:** Grantee further warrants that if the Grantee converts lands within the Project boundary to a use other than as described in the grant application or disposes of such land by sale or any other means ("Converted Land"), the Grantee must provide replacement land acceptable to OPRD within 24 months of the date of the conversion or disposal or, if the conversion or disposal is not discovered by OPRD until a later date, within 24 months after the discovery of the conversion or disposal.

If replacement land cannot be obtained within the 24 month period, the Grantee will provide payment of the grant program's prorated share of the current fair market value of the Converted Land to the State. The prorated share is measured by that percentage of the original grant (plus any amendments) as compared to the original Project cost(s). The replacement land must be equal to the current fair market value of the Converted Land, as determined by an appraisal. The recreation utility of the replacement land must also be equal to that of the Converted Land.

If conversion occurs through processes outside of the Grantee's control such as condemnation or road replacement or realignment, the Grantee must pay to the State a prorated share of the consideration paid to the Grantee by the entity that caused the conversion. The State's prorated share is measured by the percentage of the original grant (plus any amendments) as compared to the original Project cost(s).

The warranties set forth in Section 6 and this Section 7 of this Agreement are in addition to, and not in lieu of, any other warranties set forth in this Agreement or implied by law.

8. **Contribution:** If any third party makes any claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 ("Third Party Claim") against a party (the "Notified Party") with respect to which the other party ("Other Party") may have liability, the Notified Party must promptly notify the Other Party in writing of the Third Party Claim and deliver to the Other Party a copy of the claim, process, and all legal pleadings with respect to the Third Party Claim. Either party is entitled to participate in the defense of a Third Party Claim, and to defend a Third Party Claim with counsel of its own choosing. Receipt by the Other Party of the notice and copies required in this paragraph and meaningful opportunity for the Other Party to participate in the investigation, defense and settlement of the Third Party Claim with counsel of its own choosing are conditions precedent to the Other Party's liability with respect to the Third Party Claim.

With respect to a Third Party Claim for which the State is jointly liable with the Grantee (or would be if joined in the Third Party Claim), the State shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by the Grantee in such proportion as is appropriate to reflect the relative fault of the State on the one hand and of the Grantee on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of the State on the one hand and of the Grantee on the other hand shall be determined by reference to, among other things, the parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. The State's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if the State had sole liability in the proceeding.

With respect to a Third Party Claim for which the Grantee is jointly liable with the State (or would be if joined in the Third Party Claim), the Grantee shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by the State in such proportion as is appropriate to reflect the relative fault of the Grantee on the one hand and of the State on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of the Grantee on the one hand and of the State on the other hand shall be determined by reference to, among other things, the parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. The Grantee's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if it had sole liability in the proceeding.

Grantee shall take all reasonable steps to cause its contractor(s) that are not units of local government as defined in ORS 190.003, if any, to indemnify, defend, save and hold harmless the State of Oregon and its officers, employees and agents ("Indemnitee") from and against any and all

claims, actions, liabilities, damages, losses, or expenses (including attorneys' fees) arising from a tort (as now or hereafter defined in ORS 30.260) caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Grantee's contractor or any of the officers, agents, employees or subcontractors of the contractor ("Claims"). It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by the contractor from and against any and all Claims.

9. **Condition for Disbursement:** Disbursement of grant funds by OPRD is contingent upon OPRD having received sufficient funding, appropriations, limitations, allotments, or other expenditure authority sufficient to allow OPRD, in the exercise of its reasonable administrative discretion, to make the disbursement and upon Grantee's compliance with the terms of this Agreement.
10. **No Third Party Beneficiaries.** OPRD and Grantee are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this Agreement gives, is intended to give, or shall be construed to give or provide any benefit or right, whether directly or indirectly, to a third person unless such a third person is individually identified by name herein and expressly described as intended beneficiary of the terms of this Agreement.
11. **Repayment:** In the event that the Grantee spends Grant Funds in any way prohibited by state or federal law, or for any purpose other than the completion of the Project, the Grantee shall reimburse the State for all such unlawfully or improperly expended funds. Such payment shall be made within 15 days of demand by the State.
12. **Termination:** This Agreement may be terminated by mutual consent of both parties, or by either party upon a 30-day notice in writing, delivered by certified mail or in person to the other party's contact identified in the Agreement. On termination of this Agreement, all accounts and payments will be processed according to the financial arrangements set forth herein for Project costs incurred prior to date of termination. Full credit shall be allowed for reimbursable expenses and the non-cancelable obligations properly incurred up to the effective date of the termination.
13. **Governing Law:** The laws of the State of Oregon (without giving effect to its conflicts of law principles) govern all matters arising out of or relating to this Agreement, including, without limitation, its validity, interpretation, construction, performance, and enforcement. Any party bringing a legal action or proceeding against any other party arising out of or relating to this Agreement shall bring the legal action or proceeding in the Circuit Court of the State of Oregon for Marion County. Each party hereby consents to the exclusive jurisdiction of such court, waives any objection to venue, and waives any claim that such forum is an inconvenient forum.
14. **Entire Agreement:** This Agreement constitutes the entire Agreement between the parties. No waiver, consent, modification or change of terms of this Agreement shall bind either party unless in writing and signed by both parties. Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for the specific purpose given. There are no understandings, Agreements, or representations, oral or written, not specified herein regarding this Agreement. The Grantee, by signature of its authorized representative on the Agreement, acknowledges that the Grantee has read this Agreement, understands it, and agrees to be bound by its terms and conditions.
15. **Notices:** Except as otherwise expressly provided in this Agreement, any communications between the parties hereto or notices to be given hereunder shall be given in writing by personal delivery, facsimile, email, or mailing the same, postage prepaid, to Grantee contact or State contact at the address or number set forth in this Agreement, or to such other addresses or numbers as either party may hereinafter indicate. Any communication or notice delivered by facsimile shall be deemed to be given when receipt of the transmission is generated by the transmitting machine, and to be effective

against State, such facsimile transmission must be confirmed by telephone notice to State Contact. Any communication by email shall be deemed to be given when the recipient of the email acknowledges receipt of the email. Any communication or notice mailed shall be deemed to be given when received, or five days after mailing.


16. **Counterparts:** This agreement may be executed in two or more counterparts (by facsimile or otherwise), each of which is an original and all of which together are deemed one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart.
17. **Severability:** If any term or provision of this agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if this Agreement did not contain the particular term or provision held to be invalid.

Revised by ODOJ 8/15/17: MC
Reviewed by ODOJ 9/4/18: MC

Boardman Wetland Natural Area (LGGP)

Application #4480 - Grant Application Summary

Manage

Edit 

Project Information

Project Name

Boardman Wetland Natural Area

Brief Project Description

Development of Boardman Natural Area in underserved Clackamas County including public accessible nature play area, boardwalks, educational areas, habitat restoration, pad for portable restrooms, benches, parking and overlooks

Project Start Date

09/15/2018

Project End Date

12/31/2020

Site Name

Boardman Wetlands

Site City/Town/Area

Jennings Lodge

Site County

Clackamas

Site Description

The 5.8-acre Boardman Wetland project study area is located within the United States Geological Survey (USGS) Gladstone Quadrangle Map (USGS 1984), Township 2 South, Range 2 East, Section 18 (Figure 1). The study area lies within the Portland Metropolitan region (Metro) urban growth boundary (UGB) in the northwestern portion of Clackamas County, Oregon, east of Oregon Route 99E, and north of the City of Gladstone.

The project study area occurs in the EPA Level IV Ecoregion 3c, Prairie Terraces. This ecoregion supports Oregon white oak prairies, and in wetter areas supports Oregon ash and Douglas fir. This ecoregion was historically comprised of seasonal wetlands and ponds, and currently many streams are channelized, ditched, and/or diverted (EPA 2016).

Boardman Creek begins in the Boardman Wetlands and then flows along the Trolley Trail, through

Stringfield Family Park, and then enters the Willamette River. The Boardman Wetlands habitat is classified as a Palustrine Emergent (persistent) Seasonally Flooded (PEM1C) wetland by the National Wetland Inventory.

The site lies within residentially zones taxlots that were either HOA open space reserved or at one time residential. The majority of the site is wetland and Title 13 habitat conservation area dominated by invasive reed canary grass which is providing little habitat value.

The site is accessed by Addie Road with potential access in the future to Boardman Ave and Jennings Ave. The regional Trolley Trail is within a half block from the site entrance. This site lies within an undeserved portion of the North Clackamas Parks and Rec District.

Site Acreage

5.8

Latitude

45.393756575736646

Longitude

-122.61216956095103

Contact Information**Applicant**

North Clackamas Parks and Recreation District

Applicant Federal Tax Id

93-6002286

Applicant DUNS Number**Project Contact**

Tonia Williamson

Address

Tonia Williamson
150 Beaver Creek Road
Oregon City, OR 97045

twilliamson@ncprd.com
503-742-4357

Reimbursement Contact

Tonia Williamson

Financial Information

Requested Amount

\$385,000.00

Match Amount

\$615,000.00

Total Project Cost

\$1,000,000.00

Grant %

38.5 %

Match %

61.5 %

Project Budget Worksheet

Project Budget Worksheet	
	\$0.00
Nature Play Area, mobilization, excavation and clearing grubbing	\$140,000.00
Nature Play Area sidewalks and pathways	\$75,000.00
Nature Play Area landscaping with native plants	\$50,000.00
Nature Play Area playground slide, boulders, logs, etc. supplies and installation (B)	\$120,000.00
Nature Play Area, half street improvements and stormwater	\$100,000.00
Nature Play Area, boardwalk, plaza/outdoor classroom	\$265,000.00
Nature Play Area, stormwater, parking, fence and irrigation construction	\$100,000.00
Nature Play Area playground slide, boulders, logs, etc. supplies and installation (A)	\$150,000.00

Project Budget Worksheet**Source of Funding Worksheet**

Nature Play Area, half street improvements and stormwater (Grant - Nature in Neighborhoods Grant Metro Capital(approved))	\$100,000.00
Nature Play Area, boardwalk, plaza/outdoor classroom (OLWSD)	\$265,000.00
Nature Play Area, stormwater, parking, fence and irrigation construction (NCPRD SDC's)	\$100,000.00
Nature Play Area playground slide, boulders, logs, etc. supplies and installation (A) (Grant - Metro Nature in Neighborhoods Grant Metro Capital(approved))	\$150,000.00

Total Project Cost

\$1,000,000.00

Total Match from Sponsor

\$615,000.00

Grant Funds Requested

\$385,000.00

Supplemental Information**A. PROJECT NARRATIVE (Please limit each answer to 400 words or less.)**

1. Describe all elements of the project, project objectives, and the need for assistance. Describe who will do the work and who will provide supervision.

The project elements and objectives include partnering with Oak Lodge Water Service District (OLWSD), ODFW, and the watershed council to accomplish shared goals of habitat restoration that will improve water quality, channel, floodplain, and wetland structure and functions in this segment of Boardman Creek. We are also partnering with the local neighborhood groups to provide accessible access to a nature play area, natural area and providing ½ mile creek loop trail and overlooks for both active recreation and other activities including wildlife viewing. This site is within 1,200 feet from a connection to the regional Trolley Trail. Additionally, educational areas/outdoor classrooms at plaza and at wetland provide ample space in appropriate locations that will not impact sensitive habitats for meeting and learning.

Other elements include a pad for portable restrooms, parking lot, benches, bicycle parking, fencing, signage, and native landscaping with irrigation. Objectives also include sustainability, decreasing long term costs and protection of the environment.

North Clackamas Parks and Recreation District (NCPRD) is the site owner and will lead the project. NCPRD will have an agreement with OLWSD that will guide our roles and responsibilities for the project and long term management of the site.

This OPRD Local Government Grant program (LGG) will help increase accessible access to recreation for residents in this densely populated and underserved portion of the District. OLWSD is contributing a significant portion of funding for this project along with the awarded Metro Nature in Neighborhoods grant. NCPRD is contributing system development charge (SDC) funding. NCPRD was formed in the early 90's to operate and manage parks and rec in an urban part of Clackamas County. Park deficiencies were a known issue. SDC's alone are not the solution for this kind of situation, SDC's can help, but other funding sources must be secured to increase level of service within areas where not much new development is occurring.

This project is in direct alignment with the goals of the LGG program and with the SCORP goals 2013-2017. Additionally, after reviewing the new SCORP 2017 survey which directs park needs from 2018-2022, this project is directly in alignment with that survey's results.

The construction contract has been awarded and construction will start this summer. Unfortunately, if NCPRD is not awarded this OPRD LLG funding, NCPRD will not have the funding to develop the nature play area.

2. Describe any new facilities to be constructed, existing facilities which are to be renovated, removed or demolished. Describe present development on the site and how the proposed project fits in with future development.

This project will provide new recreational facilities for this populated but underserved area of Clackamas County. New facilities to be constructed include: nature play area, paved trails/sidewalk, boardwalks and overlooks, educational areas both an outdoor classroom and at wetland, wetland restoration, a pad for portable restrooms, parking, benches, and bicycle parking. The site lies within residentially zoned taxlots that were either HOA open space (no development) or at one time residential. The site has no current park development on it, all park development on the site will be new. Boardman Creek flows down the middle of the site and the majority of the site is designated wetland and habitat conservation area that is presently dominated by invasive plants providing little habitat value. Flooding occurs on adjacent roadways and water quality within this reach is poor. The site is accessed from Addie St to the west and the "park" developed elements will be constructed on the two old residential parcels on Addie. The natural area sits to the east within a greenspace that is between two city blocks and behind the residential area. This was designated as HOA open space. The project aims to both restore habitat and wetland structure and functions on the site and then overlay accessible recreational elements to allow visitors access to the site without impacting the habitat value. The project will increase floodplain capacity and help improve water quality.

There will be half street improvements including new sidewalks and parking on Addie St. The long term

larger concept plan for the Boardman Wetland Complex is to extend the natural area trail/boardwalk from Boardman to Glenn echo (approx. 1 mile). The regional Trolley Trail is within 1,200 ft from the site entrance. This nature trail makes a perfect off shoot stop for Trolley Trail regional trail users and local community alike. This site has provided and will continue to provide an outdoor classroom for local schools, groups and agencies for recreational and ecological service learning elements, however this unique design will limit group impacts to the wetland.

Recent 2017 SCORP survey shows that priorities for the future include restrooms as important features. We agree, however, we have had problems with vandalism of restrooms at nearby sites, therefore, we set up the underlying infrastructure for a future restroom building, but we will begin using a portable restroom to see if this strategy meets our goals.

B. CONSISTENCY With STATEWIDE PRIORITIES - SCORP Criteria (0-20 points)

To what extent does the project address ONE OR MORE of the following FOUR (1-4) priorities identified in the 2013-2017 SCORP?

1. MAJOR REHABILITATION projects involve the restoration or partial reconstruction of eligible recreation areas and facilities. If the project includes major rehabilitation, please check all that apply:

a) Please list the specific facilities that are in need of rehabilitation. Upload photos in the Attachments tab showing the facilities in need of rehabilitation.

b) If only part of the project is rehabilitation, approximately what percentage of the project is rehabilitation?

2. NON-MOTORIZED TRAIL CONNECTIVITY. Trail connectivity involves linking urban trails to outlying Federal trail systems; linking neighborhood, community and regional trails; connecting community parks and other recreational public facilities; connecting parks to supporting services and facilities; connecting neighboring communities; and providing alternative transportation routes. To what extent does the project address non-motorized trail connectivity?

This is the first community trail within this neighborhood. The two taxlots that access the site on Addie St do not currently have pedestrian improvements. The half street improvements include sidewalks along SE Addie Street. Pedestrians will be able to use intermittent sidewalks to connect visitors to Mcloughlin Blvd at either Boardman or Jennings Ave where the regional Trolley Trail crosses Mcloughlin (1200 ft. from the site entrance). The Trolley Trail extends north and south to connect with other regional trail systems, (Gladstone and Milwaukie-Portland) linking this site to this neighborhood, and many other regional parks, facilities, supporting services, and other trails.

Visitors can access several parks within a mile or two walk down the regional Trolley Trail. Stringfield Family Park less than a mile north and has a small community room, picnic shelter, playground, natural area, loop trail, restrooms, and parking area. Another local park, Risley, provides tennis courts, sport field

along with a loop trail. Visitors walking south from the site can connect with the Clackamas River where there are many trails and facilities including a link to the regional 205 trail that heads North back to Portland and the Clackamas town Center along with parks which have boat river access a skate park, sports fields, RV campground, community gardens and natural areas. NCPRD has just purchased a new community center where visitors will be able to access many indoor and outdoor recreational services within a mile of this site. This site is also less than a mile from two high schools and two elementary schools. The larger long term goal is to develop 1 mile natural area trail system from Boardman to Glenn Echo (or beyond). This trail system would parallel the regional Trolley Trail and provide a great off shoot trail within a natural area for visitors to slow down and access other recreational activities such as bird watching.

3. ACTIVE PARTICIPATION projects support or provide a base for individual active participation. 'Active' means those forms of recreation that rely predominantly on human muscles and includes walking, sports of all kinds, bicycling, running, and other activities that help people achieve currently accepted recommendations for physical activity. To what extent does the project support or improve access to individual active participation?

NCPRD is excited to develop a new facility that will provide active recreation within this highly urbanized area of Clackamas County. The design of this facility maximizes the space to provide active recreational elements to a wide variety of citizens, older to young, more active to more passive, nature enthusiasts to playground families, walkers and supports biking to the site to help people achieve currently accepted recommendations for physical activity.

This project will provide walking trails in the form of walkways and boardwalks with overlooks in a wetland complex. The trail system has been designed as a loop and is approximately a half mile long providing visitors with a recreational feature that they can walk around to get physical exercise. In addition, the site proposes to build nature play area. The accessible play area is proposed to be average sized and will provide children with a great place to play and be active. Instead of plastic or metal play structures, which essentially determine kid's play to specific actions, natural elements – boulders, logs, loose parts, unique climbing structures, and more provide kids the opportunity to define their play, be more physically active, and use their imaginations.

There are bike racks at the site to encourage visitors to ride their bikes to the site. The site is within a very short distance to the regional Trolley Trail and road and trail signs will direct visitors recreating on the Trolley Trail to the Boardman Natural Area site.

4. SUSTAINABILITY. To what extent does the project address sustainability recommendations for OPRD-administered grant programs? Please see Chapter Seven (pages 115-117) of the SCORP for sustainability recommendations for land acquisition, new facility development, major rehabilitation, and trail projects.

Sustainability was at the forefront of the planning and design of this site. In this is a highly urbanized part of Clackamas County stormwater, flooding and park deficiency issues have been documented. The land for this park development has already been acquired. Project priorities include protection and enhancement of floodplain functions, to improve water quality, to restore wetland functions through vegetation management and habitat diversification and add recreational elements. One of the natural resources goals is to help adjacent streets from frequently flooding and decrease costs for county roads department. The project aims to control the non-native invasive plants and revegetate with natives.

Additional goals include adding sinuosity to the stream, habitat complexity, and recreational and educational opportunities for the community.

Elements of sustainable design and construction include:

Project includes pervious pavement to decrease stormwater run-off. Goals also include improved water quality, improve quality of watersheds, efficiency in use of water for landscaped needs, increase stream quality for habitat and complexity, and erosion and sediment controls. Project designs were create to reduced site disturbance and with utilization of professional ecologists in plan/project design/maintenance plans. We are purchasing some materials locally reducing environmental impact of transportation. The designs integrate some facilities into the landscape using native plants.

SUSTAINABLE TRAILS; the boardwalk was sustainably designed within the sensitive wetland habitat to minimally impact the wetland and not let visitors impact to wetland. The boardwalk is made of high quality materials which will last a long time, require minimum maintenance, and decrease impacts to the wetland in addition to meeting ADA requirements.

C. LOCAL NEEDS AND BENEFITS - SCORP Criteria (0-30 points)

1. A map clearly identifying the project location and UGB or unincorporated community boundary or Tribal community boundary drawn on it must be uploaded in the attachments section of this application. Is your project in a CLOSE-TO-HOME area (located within an urban growth boundary (UGB), unincorporated community boundary, or a Tribal Community) or in a DISPERSED AREA (located outside of these boundaries)?

CLOSE-TO-HOME

2. Please identify how the project satisfies county-level needs by using priorities identified in one of the following local public planning processes. See SCORP Chapter 5, Pgs 86-102 for specific county priorities.

a) Public Recreation Provider Identified Need - Does the project satisfy county-level needs identified by the Public Recreation Provider Survey beginning on page 86 in the SCORP? If so, enter which priority or priorities are identified for the project county. Please use either the Close-to-Home Priorities or Dispersed Area Priorities, not both.

This project satisfies the Clackamas county-level Need Close-to-home priority: Trails connected to Public Lands. The trail is the primary recreational element at the site besides the nature play area (which is a local need for this park deficient area of Jennings Lodge). This project satisfies this need in a variety of ways. This project will provide half street improvements including sidewalks along SE Addie Street, which are currently unimproved. This projects trail can provide a local natural area trail for walkers in the neighborhood and for visitors off of the regional public Trolley Trail (1200 ft from the site entrance). Within the site this project will provide almost a half mile loop trail that is accessible. This is phase I of a long term project to develop the Boardman Wetland Complex Natural Area and trail system which would stretch north-south from Boardman to Glenn Echo (or beyond) with a trail/boardwalk system. This trail system is parallel to the regional Trolley Trail and provides a great off shoot trail within a natural area for visitors to slow down and access other recreational activities such as bird watching.

b) Oregon Resident Identified Need - Does the priority project satisfy county-level need identified by the Oregon Resident Survey beginning on page 86 in the SCORP? If so, enter which priority or priorities are identified for the project county.

This project meets the Clackamas County Oregon Resident identified needs through- Public access to waterways (Boardman Creek), providing nature play area, nature and wildlife viewing areas, walkway and boardwalk trails. This project satisfies four of the eight county-level needs identified by the Oregon Resident Survey (#2, 4, 6 and 7).

This project provides public access to waterways. The project aims to enhance the wetland and creek habitat and functions at the site and provide accessible access for visitors to interact with these elements. This project is unique because it provides a reinforced education area where people can walk into the wetlands to monitor wetland habitat features minimizing impacts to the wetlands.

The nature play area, in combination with the other elements of the site, make this such a wonderful addition to this neighborhood and the district. The nature play area will have accessible features and use natural materials in many of the play elements.

This project proposes to develop nature and wildlife viewing on the boardwalk, specifically at the viewpoints, however, visitors will be able to view nature and wildlife all along the ½ mile trail.

This project will provide walking trail elements including a loop walkway around the nature play area, two short walkways that lead to the wetland education area and the boardwalks, and the long loop boardwalk complex. The boardwalk complex is made up of a higher section that will be accessible year round and lower boardwalk and nature surface sections that will be seasonally inundated.

c) Local Planning -To what extent does the project satisfy priority needs, as identified in a current local planning document (park and recreation master plan, city or county comprehensive plan, trails master plan, transportation system plan or bicycle and pedestrian plan)?

The NCPRD 2004 Master Plan and 2014 Draft Master plan prioritizes the need for a project of this type in this area due to its locally lack of parks and recreation services and the addition of trails and natural areas which have been shown to be important facilities to residents. This area has recently gone through planning process to create the Mcloughlin Area Plan. Within the vision of the planning framework, trails, natural areas and open spaces were at the forefront of this areas planning goals. Through the OLWSD Boardman Watershed Initiative planning process, OLWS determined that high priorities for residents of their district included; improve water quality and habitat along with providing recreational and educational opportunities.

The two schools in the Jennings Lodge Area have both received Title I-A federal support that provides supplementary academic services to those students who have the greatest need. Schools qualify for Title I-A services based on their free/reduced lunch percentages. This area has a higher percentage of households eligible for reduced or free lunch with 56.6% of students receiving free lunch at Candy Lane School. In addition, this community is more diverse than the state average or nearby cities with over 10% more Hispanic residents than the state or nearby cities (Startclass by Graphiq).

This project is phase I of a long term project goal to develop the Boardman Wetland Complex Natural Area and trail system (approx. 1 mile).

Through the County transportation capital improvement pedestrian planning process, sidewalks have

been prioritized to be improved in this area. This includes Jennings Road, which will give pedestrians better access from the regional Trolley Trail to the site in addition to other amenities in the area.

d) Public Involvement Effort - If the project is not included in a current local planning document, describe the public involvement effort that led to the identification of the priority project including citizen involvement through public workshops, public meetings, surveys, and local citizen advisory committees during the project's planning process.

OLWSD and NCPRD began partnering on this project in 2013 holding public meetings to collect input starting in 2014. This project was discussed as part of the larger Boardman Watershed initiative and stakeholder group. From that group, a more specific Boardman Wetland Complex stakeholder group was formed to focus on goals of enhancing this upper reach of the Boardman watershed. Meetings were open to the public and members included representatives from the local watershed council, Community Planning Organizations, agencies, neighbors and community groups. The stakeholder group met 5 times between 2014 and 2017. During those meetings project goals and objectives, concept plans, and preliminary designs were reviewed, discussed, changes were agreed upon and made. Surveys were conducted to determine what the stakeholder members recommended as the project's priority elements. In addition, stakeholder members also made recommendations about whether the recommended priority elements were a primary or secondary focus of the project. This project was also discussed at the local watershed council board meetings and a member of the watershed council was on the stakeholder group. Both OLWSD and NCPRD discussed this project at public board meetings and collected input from those meetings. In addition, information regarding this project was presented and input taken at the local Community Planning Organization meetings in Jennings Lodge and Oak Grove.

The original long range concept proposes a natural area trail system from Boardman Ave to the north to Glenn Echo Ave at the south at the Gladstone City limit (approx. 1 mile). NCPRD owns two more taxlots within this larger concept area adjacent to Hull St. It was determined through the public process that we would start with this phase I project and then continue the partnership in the future.

D. LONG TERM COMMITMENT TO MAINTENANCE – SCORP Criteria (0-15 points)

1. How will the project's future maintenance be funded? Please include specific maintenance funding sources such as tax levies, fee increases, and other funding sources which will be used. A Resolution to Apply submitted with this application should address funding for on-going operation and maintenance for this project.

NCPRD will fund the maintenance of the site. NCPRD is a county service district formed pursuant to ORS Chapter 451. NCPRD is a full service park district experienced in managing and maintaining public parks and facilities. NCPRD has established maintenance policies and practices that apply to all District parks, including playgrounds. Maintenance of District facilities is funded by the District's general fund which is supported by a dedicated property tax of \$.53/\$1000 assessed value. Additional funds are derived from user fees on certain community-wide facilities. As such, long-term maintenance of the Parks, Trails and Natural Areas is not dependent upon future grant monies. NCPRD has budgeted additional funds in the proposed 2018-2019 maintenance budget to maintain this site upon completion of the proposed construction.

NCPRD has both a developed parks maintenance crew and a natural area maintenance crew. These two

crews are based out of the same facility and share knowledge, supplies and support each other in the field.

The Board of County Commissioners (BCC) has approved NCPRD to acquire this site from OLWSD with the purpose of developing a public accessible park, trail and natural area facility. In addition, the BCC has approved a resolution for NCPRD to apply for this grant funding including a statement that NCPRD will provide adequate funding for on-going operations and maintenance of this park facility should grant funding be awarded.

NCPRD contracts with a portable restroom company who will supply and help maintain the portable restroom.

2. How much do you expect to spend annually or how many staff hours will be needed to maintain the completed project?

The first couple of years after construction staff will need to spend higher than average time at the site to ensure success of the vegetation enhancement and complete any needed adaptive management to the infrastructure. Staff will be trained to understand the vegetation planting plan, native species identification, and weed management methods and techniques. Most of the site will have some level of vegetation management and the first several years of weed management will be important to help the native plants grow to a point that they expand and can outcompete non-native invaders. Both of the NCPRD crews have professional parks and natural areas knowledge like playground safety certified, wetland delineation and mitigation certificates, etc. This site will be maintained at a level of management to ensure long term sustainable goals of safety, low maintenance costs and extend the length of the infrastructures life span.

NCPRD estimates that the total annual maintenance costs will be about \$15,000 depending on visitor use, including school group use. This estimate includes support from the NCPRD developed parks maintenance crew, natural area maintenance crew and support from OLWSD, NCUWC and other volunteers.

3. Do you have partnerships with other agencies or volunteer maintenance? Provide documentation such as letters of support from volunteer organizations, cooperative agreements, donations, or signed memoranda of understanding to demonstrate commitment to maintenance.

The primary partnership is between NCPRD and OLWSD and an IGA outlines the roles and responsibilities of each agencies management of the project and long term maintenance responsibilities. OLWSD will have a sewer and stormwater easement through the site and they will be responsible for the repair and maintenance of that infrastructure. NCPRD will be responsible for long term maintenance of the elements at the site and the infrastructure will be placed on a capital repair replace list for future rehabilitation.

Attached is a letter of support from the local North Clackamas Urban Watersheds Council (NCUWC), both agencies NCPRD and OLWSD have active partnerships with NCUWC. NCUWC will be partnering with us to help manage the site through volunteer events and they will partner with NCPRD and OLWSD on educational and outreach opportunities.

OLWSD has been partnering with Solv and school groups at the site to control invasive plants and plant native plants. Local neighborhood residents have been volunteering their time at several local NCPRD sites and we are excited to partner with these residents at this site. NCPRD is excited to expand partnerships with other organizations who have helped partner on volunteer events at other NCPRD sites.

E. OVERALL SITE SUITABILITY (0-10 points)

1. To what extent is the site suitable for the proposed development?

The proposed project was designed by parks and recreation natural area and developed parks specialists along with engineers and stormwater professionals. The site conditions are what drove the designs and proposed elements not the other way around. The community and planning documents outlined the need for general goals and objectives, the site conditions are what determined what types of park and recreation elements would be appropriate at the site.

Within the wetland areas access is limited to the boardwalk to limit the disturbance of recreational elements on the wetlands. The added benefit of the raised boardwalk is that people can access the site year round. Within the areas of the site where there are no sensitive habitats we have planned for the more active elements, nature playground, plaza/outdoor classroom, parking and pervious walkways. The wetland currently has low habitat value and is need of restoration. This project proposes to enhance the wetland through major wetland restoration efforts. This site provides an amazing opportunity for NCPRD and OLWSD to showcase environmentally sustainable development designs like pervious pavement in the parking lot and pervious concrete on the walkways. We are also able to provide citizens access to a wetland restoration site so they can learn, volunteer, and then hopefully take practices back to their own backyards. This project design provides needed trail access to water and wildlife viewing, elements that citizens have prioritized in the SCORP survey and local planning surveys. We did not create a wetland/creek to provide for citizens to enjoy, we found a site that we can restore and provide sustainable parks and recreation amenities that citizens have clearly said they want.

2. Also describe the extent to which the site or project design minimizes negative impacts on the environment and surrounding neighborhood and integrates sustainable elements.

Restoration of habitat and sustainability were at the forefront of the planning and design of this site. Neighbors of the site were invited to participate in the public process. Lessons learned from management of other sites were incorporated in this sites planning and design. This is a highly urbanized part of Clackamas County stormwater, flooding and park deficiency issues have been documented. One of the natural resources goals is to help adjacent streets from frequently flooding and decrease costs for county roads department. The project designs keep developed elements within the upland areas where previous development has occurred and protects and enhances the wetland portion of the site. The wetland portion of the site is currently dominated by invasive reed canary grass. The project aims to control the non-native invasive plants and revegetate with natives.

There is very limited recreational opportunities in the Boardman Wetland area and no designated public access points, nor are there any trails or opportunities to traverse the area. This project provides new access for the public to recreate while protecting the sensitive natural areas by using boardwalks. This project includes sustainable elements both to reduce environmental impacts and decrease long term costs, but also to educate visitors about new sustainable elements as examples of what can be implemented at a home. Pervious pavement, pavers, and bioswales help reduce stormwater run-off. Native plants were not only used in the restoration of the wetlands, but also within the landscaped areas.

The boardwalk was sustainably designed within the sensitive wetland habitat to minimally impact the wetland and not let visitors impact to wetland. The boardwalk is made of high quality materials to last a long time, require minimum maintenance and issues to the wetland in addition to meeting ADA requirements.

F. COMMUNITY SUPPORT (0-5 points)

1. To what degree can you demonstrate community support for the project? Can you provide letters of support and/or survey analysis? If yes, please include supporting documentation with this application.

NCPRD can demonstrate a very high level of community support for this project, which is also reflected in the amount of funding that this project has secured from both our partnership with OLWSD and the Metro Grant. Attached is a letter of support from partner OLWSD. NCPRD and OLWSD have partnered on successful projects in the past (e.g. Stringfield Family Park), and NCPRD is very excited to implement this amazing project with OLWSD. Through a public meeting process including electronic surveys, OLWSD and NCPRD heard from citizens that they wanted this project to reduced flooding, improved habitat and stormwater while also providing recreation.

Oregon Department of Fish and Wildlife have been partners since inception. They have supported the process through providing technical review and guidance. We have overlapping goals of improving habitat for wildlife and providing access for wildlife viewing.

Both local neighborhood groups created letters of support for this projects grant application. The NCPRD master plan process determined that this area of the district is park deficient and as you can read in the letters, these neighborhoods are very excited to support this projects implementation.

The local watershed council also supports this project, North Clackamas Urban Watersheds Council (NCUWC). They are excited that the creek and wetland will be restored and they are happy to partner with NCPRD and OLWSD on volunteer, education and outreach events.

G. FINANCIAL COMMITMENT (0-10 points)

1. What is the source of local matching funds for the project? A Resolution to Apply must be submitted with this application to indicate a commitment of local match funding for the project.

NCPRD is a full service park district experienced in managing and maintaining public parks and facilities including many grants. NCPRD will be contributing 100,000 of SDC funds. This funding was approved by the Board of County Commissioners within the 17-18 budget cycle.

OLWSD will be investing the most funding for this very large complex project. OLWSD funding comes from stormwater rate funds out of their capital project fund. This funding was approved by the OLWSD board within the 17-18 budget cycle.

A Portland Metro Nature in Neighborhoods grant was awarded and secured to help pay for acquisition and development of the site (365,000). A grant contract was created and reimbursements for land acquisition have already started.

The Board of County Commissioners (BCC) approved NCPRD to acquire this site from OLWSD with the purpose of developing a public accessible park, trail and natural area facility. In addition, the BCC has approved a resolution for NCPRD to apply for this grant funding including a statement that NCPRD will

provide adequate funding for on-going operations and maintenance of this park facility should grant funding be awarded.

2. Project applicants are encouraged to develop project applications involving partnerships between the project applicant, other agencies, or non-profit organizations. Project applicants are also encouraged to demonstrate solid financial commitment to providing necessary project maintenance and upkeep. To what extent does the project involve partnerships with other agencies or groups? Are donations and/or funding from other agencies or groups secured?

The primary partnership is between NCPRD and OLWSD and an IGA outlines the roles and responsibilities of each agencies management of the project and long term maintenance responsibilities. This project would not be possible without the secured partnership with OLWSD and portions of the project would not be possible without NCPRD's secured commitments to OLWSD.

Attached is a letter of support from the local North Clackamas Urban Watersheds Council (NCUWC), both agencies NCPRD and OLWSD have active partnerships with NCUWC, including current partnerships on other project grants. NCUWC will be partnering with us to help manage the site through volunteer events and we will all partner on educational and outreach opportunities.

Although we do not have a MOU with the Jennings Lodge community planning organization (CPO) for donations or commitment for site upkeep, many members of the CPO have participated in NCPRD volunteer events over the years. The Jennings Lodge CPO has written a letter of support expressing their support for the project and we will be working with the CPO and the neighbors to recruit volunteers to help with the site maintenance and upkeep.

3. To what extent has funding been secured to complete the project?

The source of local matching funding for the project includes funding from NCPRD. NCPRD will be contributing 100,000 of SDC funds. This funding was approved by the BCC within the FY 17-18 budget cycle.

OLWSD will be investing the most funding to implement this very large complex project. OLWSD's funding comes from stormwater rate funds out of their Capital project fund. This funding was approved by the OLWSD board within the 17-18 budget cycle. More recently, the construction contract has been approved by the OLWSD board.

A Portland Metro Nature in Neighborhoods grant was awarded and secured to help pay for acquisition and development of the site (365,000). A grant contract was created and reimbursements for land acquisition have started.

H. ACCESSIBILITY COMPLIANCE

1. Does your agency have a board or city council adopted/approved ADA Transition Plan and/or Self Certification?

true

2. How will your proposed project meet current accessibility standards?

We are very happy to provide an accessible park to this portion of the District. The proposed nature playground will meet ADA standards through accessible walkways to the playground areas, ramps down into the play area and proposed accessible designed play equipment. The parking lot will have a reserved ADA parking spot marked and signed, with a curb ramp adjacent. The walkways will have bollards to keep out cars but widths will follow the approved widths to allow ADA access (36 in or wider). The transition from the pervious concrete walkways to the boardwalk will meet ADA standards. The boardwalk is made of slip resistant fiberglass panels like on a boat dock. The railings will meet safety guidelines for boardwalk heights over 30 in, but will provide visual line of sight through the railings to provide children and adults of various heights and needs to view wildlife, wetlands and the creeks.

I. READINESS TO PROCEED

1. Have you submitted a signed Land Use Compatibility Statement with this application?

true

2. Have you submitted construction or concept plans with this application?

Construction. Construction Contractor bid came back higher than expected due to the tentative increase in steel prices. General project work is tentatively starting in July 2018. If grant is awarded :) construction of elements within the LGG application will not begin until after a notice to proceed has been confirmed (approx after September 2018)

3. List required permits and status of permit applications for the project (i.e. Corps of Engineers, Division of State Land, Building Permits, etc.). Describe any possible delays or challenges that could occur in receiving permits.

Corps of Engineers (approved), Division of State Lands (approved), DEQ (approved), County land use (approved for overall project still need approval for nature play area), other construction permits like erosion control grading etc. will happen during construction and are a part of the construction contract.

J. ACTIVE AND PAST GRANTS PERFORMANCE

1. Describe your performance and compliance with all active and past OPRD grant awards.

NCPRD has successfully applied and has been awarded OPRD grants in the past. NCPRD is currently managing and reporting on a Land and Water Conservation grant for Wichita Park. The project is moving along smoothly and the construction contract went out to bid recently. Recent past grants include Spring Park Natural Area. This OPRD LGG funds supported construction of a wonderful trail to help visitors access a wildlife viewing area and the Willamette River. Reporting has been completed and the Spring Park grant was closed out. We placed needed language on our interpretive sign to acknowledge the OPRD grant program for helping fund that wonderful project.

Applicant Certification

As an authorized representative of **North Clackamas Parks and Recreation District**, I certify that the applicant agrees that as a condition of receiving Local Government Grant Program assistance, it will comply with all applicable local, state and federal laws. This application has been prepared with full knowledge of and in compliance with the Oregon Administrative Rules Chapter 736, Division 6, for the Distribution of State Funding Assistance to Units of Local Government for Public Parks and Recreation and OPRD's Procedures Manual for the program.

I also certify that to my best knowledge, information contained in this Application is true and correct. I will cooperate with OPRD by furnishing any additional information that may be requested in order to execute a State/Local Agreement, should the project receive funding assistance.

Tonia Williamson, 10/02/2018

▲ 31 Files

Description	File type	Size	
Construction Drawings/Design Plan or Restoration Work Plan	pdf	13,895 kb	✕
Construction Drawings/Design Plan or Restoration Work Plan	pdf	843 kb	✕
Environmental Assessment and Checklist - Completed	docx	789 kb	✕
Land Use Compatibility Statement (LUCS) - Completed	pdf	97 kb	✕
Letters of Support	pdf	111 kb	✕
Letters of Support	pdf	219 kb	✕
Letters of Support	pdf	366 kb	✕
Letters of Support	pdf	54 kb	✕
Letters of Support	pdf	292 kb	✕
Maintenance Documentation	pdf	246 kb	✕
Map for SHPO Review	jpg	16,893 kb	✕
Other	pdf	680 kb	✕
Other	pdf	125 kb	✕
Other	pdf	646 kb	✕
Other	docx	11 kb	✕
Other	docx	13 kb	✕
Other	docx	1,191 kb	✕

Description	File type	Size	
Other	docx	35 kb	✕
Park Boundary Map	jpg	510 kb	✕
Photos	docx	3,798 kb	✕
Project Area Map	pdf	918 kb	✕
Property Deed or Easement or Lease Agreement	pdf	1,176 kb	✕
Resolution to Apply for a Grant - Completed	pdf	183 kb	✕
SHPO Attachment	pdf	31 kb	✕
SHPO Attachment	pdf	30 kb	✕
Site Plan	pdf	3,757 kb	✕
State Agency Review Form - Completed	docx	46 kb	✕
State Agency Review Form - Completed	docx	15 kb	✕
State Agency Review Form - Completed	pdf	1,660 kb	✕
Urban Growth Boundary Map	pdf	536 kb	✕
Vicinity / Location Map	jpg	217 kb	✕

No Comments

▼ 19 Logged Events



Oregon

Kate Brown, Governor

Parks and Recreation Department

State Historic Preservation Office

725 Summer St NE Ste C

Salem, OR 97301-1266

Phone (503) 986-0690

Fax (503) 986-0793

www.oregonheritage.org

August 30, 2018

Mr. Mark Cowan
Oregon Parks and Recreation Department
725 Summer St NE STE C
Salem, OR 97301



RE: SHPO Case No. 18-1358

OPRD LGGP Grant ID 4480, North Clackamas Parks and Rec, Boardman Wetland Natural Area

Play area, boardwalks habitat restoration, portable restrooms, benches, parking and overlooks

2S 2E 18, Clackamas County

Dear Mr. Cowan:

We have reviewed the materials submitted on the project referenced above and we concur there will be no historic properties affected for this undertaking.

This letter refers to above-ground historic resources only. Comments pursuant to a review for archaeological resources will be sent separately.

This concludes the requirement for consultation with our office under Section 106 of the National Historic Preservation Act (per 36 CFR Part 800) for above-ground historic properties. Local regulations, if any, still apply and review under local ordinances may be required. Please feel free to contact me if you have any questions, comments or need additional assistance.

Sincerely,

Jessica Gabriel

Historian

(503) 986-0677

Jessica.Gabriel@oregon.gov



Oregon

Kate Brown, Governor

Parks and Recreation Department

State Historic Preservation Office

725 Summer St NE Ste C

Salem, OR 97301-1266

Phone (503) 986-0690

Fax (503) 986-0793

www.oregonheritage.org

September 21, 2018

Mr. Mark Cowan
Oregon Parks and Recreation Department
725 Summer St NE STE C
Salem, OR 97301



RE: SHPO Case No. 18-1358

OPRD LGGP Grant ID 4480, North Clackamas Parks and Rec, Boardman Wetland Natural Area
Play area, boardwalks habitat restoration, portable restrooms, benches, parking and overlooks
2S 2E 18, Clackamas County

Dear Mr. Cowan:

Our office recently received a request to review your application for the project referenced above. In checking our statewide archaeological database, it appears that there have been no previous surveys completed near the proposed project area. However, the project area lies within an area generally perceived to have a high probability for possessing archaeological sites and/or buried human remains. In the absence of sufficient knowledge to predict the location of cultural resources within the project area, extreme caution is recommended during project related ground disturbing activities. Under state law (ORS 358.905 and ORS 97.74) archaeological sites, objects and human remains are protected on both state public and private lands in Oregon. If archaeological objects or sites are discovered during construction, all activities should cease immediately until a professional archaeologist can evaluate the discovery. If you have not already done so, be sure to consult with all appropriate Indian tribes regarding your proposed project. If the project has a federal nexus (i.e., federal funding, permitting, or oversight) please coordinate with the appropriate lead federal agency representative regarding compliance with Section 106 of the National Historic Preservation Act (NHPA). If you have any questions about the above comments or would like additional information, please feel free to contact our office at your convenience. In order to help us track your project accurately, please reference the SHPO case number above in all correspondence.

Sincerely,

Dennis Griffin, Ph.D., RPA
State Archaeologist
(503) 986-0674
dennis.griffin@oregon.gov

Inadvertent Discovery Plan for Cultural Resources

Oregon Parks and Recreation Department • Local Government Grant Program

The Inadvertent Discovery Plan (IDP) should be followed if cultural materials, including human remains, are encountered during construction.

Protocol for coordination in the event of inadvertent discovery:

- In the event of an inadvertent discovery of possible cultural materials, including human remains, all work will stop immediately in the vicinity of the find. A 30 meter buffer should be placed around the discovery with work being able to proceed outside of this buffered area unless additional cultural materials are encountered.
- The area will be secured and protected.
- The project manager/land manager will be notified. The project/land manager will notify the State Historic Preservation Office (SHPO). If possible human remains are encountered, the Oregon State Police, Commission on Indian Services (CIS), SHPO, and appropriate Tribes will also be notified.
 - **Oregon State Police:** Chris Allori 503-731-4717
 - **CIS:** Karen Quigley 503- 986-1067
 - **Appropriate Tribes:** As designated by CIS
 - **SHPO:** Dennis Griffin 503-986-0674 or John Pouley 503-986-0675.
- No work may resume until consultation with the SHPO has occurred and a professional archaeologist is able to assess the discovery.
- If human remains are encountered, do not disturb them in any way. *Do not call 911.* Do not speak with the media. Secure the location. Do not take Photos. The location should be secured and work will not resume in the area of discovery until all parties involved agree upon a course of action.
- A professional archaeologist may be needed to assess the discovery and they will consult with SHPO and appropriate Tribal Governments to determine an appropriate course of action.
- Archaeological excavations may be required. This is handled on a case by case basis by the professional archaeologist and project manager, in consultation with SHPO and appropriate Tribes.

When to stop work:

Construction work may uncover previously unidentified Native American or Euro-American artifacts. This may occur for a variety of reasons, but may be associated with deeply buried cultural material, access restrictions during project development, or if the area contains impervious surfaces throughout most of the project area which would have prevented standard archaeological site discovery methods.

Work must stop when the following types of artifacts and/or features are encountered:

Native American artifacts may include (but are not limited to):

- Flaked stone tools (arrowheads, knives scrapers etc.)
- Waste flakes that resulted from the construction of flaked stone tools
- Ground stone tools like mortars and pestles
- Layers (strata) of discolored earth resulting from fire hearths. May be black, red or mottled brown and often contain discolored cracked rocks or dark soil with broken shell
- Human remains
- Structural remains- wooden beams, post holes, fish weirs.

Euro-American artifacts may include (but are not limited to):

- Glass (from bottles, vessels, windows, etc.)
- Ceramic (from dinnerware, vessels, etc.)
- Metal (nails, drink/food cans, tobacco tins, industrial parts, etc.)
- Building materials (bricks, shingles, etc.)
- Building remains (foundations, architectural components, etc.)
- Old Wooden Posts, pilings, or planks (these may be encountered above or below water)
- Remains of ships or sea-going vessels, marine hardware, etc.
- Old farm equipment may indicate historic resources in the area
- Even what looks to be old garbage could very well be an important archaeological resource.

When in doubt, call it in!

Proceeding with Construction

- Construction can proceed only after the proper archaeological inspections have occurred and environmental clearances are obtained. This requires close coordination with SHPO and the Tribes.
- After an inadvertent discovery, some areas may be specified for close monitoring or 'no work zones.'
- Any such areas will be identified by the professional archaeologist to the Project Manager, and appropriate Contractor personnel.
- In coordination with the SHPO, the Project Manager will verify these identified areas and be sure that the areas are clearly demarcated in the field, as needed.



Request for Reimbursement Guide

All **Progress Reports** and **Reimbursement Requests** must be submitted using OPRD's online grant application and management system. An account with OPRDgrants.org is required for access.

For detailed instruction on how to submit Progress Reports and Reimbursement Requests, see the ***Grant Reporting and Reimbursement Instructions*** at:

- > oprdrants.org
- > Grant Programs
- > Local Government
- > Application and Forms
- > ***Grant Reporting and Reimbursement Instructions***

All files for projects benefiting from Oregon Parks and Recreation Department administered grant funds must be able to pass a State audit. When preparing to submit a Request for Reimbursement, plan on submitting the following documentation:

- Progress Report**
- Project Bills / Invoices**
- Bill Payment Confirmation** – Please submit documentation confirming that all project bills/invoices have indeed been paid. The best way to document this is with some type of **Accounts Paid Report** or **Check Ledger Report** for the project that lists **Payments, Payee, Payment Date** and **Check Number**. (This is different from an Accounts Payable Report which would only list payments pending.) If an Accounts Paid Report is not available, please submit copies of canceled payment checks (with account numbers blocked out).

Once the project is completed . . .

- Project Pictures** – Please plan to submit 5-10 digital pictures of the completed project site, for the project file. Digital pictures can be attached to any Progress Report or Request for Reimbursement. For **Planning Projects**, rather than pictures, please submit a digital copy of the final **Planning Document**.

- Acknowledgement Sign** - Is there any type of signage on site acknowledging OPRD grant support for the project? If not, we will send you one.

If you have questions, please contact:

Mark Cowan
Grant Program Coordinator
mark.cowan@oregon.gov
503-986-0591
www.ore.gov/OPRD/GRANTS/index.shtml