

## BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING MINUTES

A complete video copy and packet including staff reports of this meeting can be viewed at

<https://www.clackamas.us/meetings/bcc/business>

**Thursday, June 18, 2020 – 10:00 AM**

**Virtual Meeting via Zoom**

**PRESENT:** Chair Jim Bernard  
Commissioner Sonya Fischer  
Commissioner Ken Humberston  
Commissioner Paul Savas  
Commissioner Martha Schrader  
Housing Authority Commissioner Ann Leenstra

### **CALL TO ORDER**

- Roll Call
- Pledge of Allegiance

Chair Bernard:

- We are holding this meeting virtually. If you've joined us on the Zoom app for this meeting, and you are interested in providing public comment, we will prompt you regarding how to do that when the time is right.
- You will have the option of providing your comments to us live.
- Alternatively, anyone can send in a comment to be read during the public Communication portion of our meeting over email. Just send it in at any time during the meeting by emailing [ClackCoNews@clackamas.us](mailto:ClackCoNews@clackamas.us).
- Be sure to include your name and area when you email.

### **\*\*\*COVID-19 Update**

<https://www.clackamas.us/meetings/bcc/business>

Nancy Bush, Disaster Mgmt. and Dr. Sarah Present gave a COVID-19 update.

~Board Discussion~ <https://www.clackamas.us/meetings/bcc/business>

Regarding sending a letter to the Governor:

#### **MOTION:**

Commissioner Savas: I move we send a letter to the Governor restating our phase II opening request, request CARES funding reimbursement for Clackamas County, renew our request for public messaging that was discussed on Tuesday.

Commissioner Humberston: Second.

Gary Schmidt clarified the motion. Staff will prepare the letter and have it back to the Board by the end of this meeting.

Clerk call the poll:

Commissioner Fischer: Abstain, until she sees letter:

Commissioner Humberston: Aye.

Commissioner Savas: Aye.

Commissioner Schrader: Aye.

Chair Bernard: Aye – it passes 4-1.

~Board Discussion~ <https://www.clackamas.us/meetings/bcc/business>

(See more discussion under County Administrator Update at the end of the Agenda).

Gary Schmidt, County Administrator: The following items were approved and signed in accordance with Clackamas County [Emergency Declaration 2020-14](#) due to the COVID-19 Public Health Emergency.

DEPARTMENT	ITEM
Disaster Mgmt., Health, Housing & Human Services, Public Health Signed by Gary Schmidt – 6-12-2020 Approved by BCC 6-16-2020	Approval of an Intergovernmental Agreement with Oregon Health Science University for COVID 19 testing (contact tracers) – contract No. 9754 The amount is for \$50,000, which is from state funding, no General Funds. <a href="#">Staff Report</a>
Disaster Mgmt., Health, Housing & Human Services, Public Health Signed by Gary Schmidt – 6-12-2020 Approved by BCC 6-16-2020	An Intergovernmental Agreement with the City of Lake Oswego for COVID-19 testing The amount is for \$30,000, which is from state funding, no General Funds. <a href="#">Staff Report</a>

Chair Bernard announced the Board will recess as the Board of County Commissioners and convene as the Housing Authority Board for the next item.

#### **I. HOUSING AUTHORITY CONSENT AGENDA**

Chair Bernard asked the Clerk to read the Housing Authority consent agenda by title, then asked for a motion.

**MOTION:**

- Commissioner Leenstra: I move we approve the Housing Authority Consent Agenda.  
 Commissioner Humberston: Second.  
 Clerk call the poll:  
 Commissioner Leenstra: Aye.  
 Commissioner Fischer: Aye.  
 Commissioner Humberston: Aye.  
 Commissioner Savas: Aye.  
 Commissioner Schrader: Aye.  
 Chair Bernard: Aye – the Ayes have it, the motion carries 6-0.

1. Resolution 1946 Approving the Housing Authority of Clackamas County’s FY 2020/2021 Budget
2. In the Matter of Writing off Uncollectible Accounts for the Fourth Quarter of FY 2020

Chair Bernard announced the Board would adjourn as the Housing Authority Board and Reconvene as the Board of County Commissioners for the next item.

#### **II. BOARD DISCUSSION ITEM**

##### **Board of County Commissioners**

1. **Resolution No. 2020-40** Denouncing Racism, Condemning Violence, and Countering Systemic Discrimination

Gary Schmidt, County Administrator introduced the resolution.

**MOTION:**

- Commissioner Humberston: I move we approve the Resolution as amended and request Commissioner Savas read the resolution in full.  
 Commissioner Schrader: Second.

~Board Discussion~ [www.clackamas.us/meetings/bcc/business](http://www.clackamas.us/meetings/bcc/business)

Clerk call the poll:  
Commissioner Fischer: Aye.  
Commissioner Humberston: Aye.  
Commissioner Schrader: Aye.  
Commissioner Savas: Aye.  
Chair Bernard: Aye – it passes 5-0.  
Commissioner Savas read the Resolution.

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**III. PUBLIC HEARINGS** (13 Public Hearing related to Budget)

**Clackamas County Budget**

1. **Resolution No. 2020-41** Adopting the Clackamas County Budget for the 2020-2021 Fiscal Year, Making Appropriations and Imposing and Categorizing Taxes for the Period of July 1, 2020 through June 30, 2021

Elizabeth Comfort, Department of Finance presented the staff report.

Chair Bernard opened the public hearing. Dylan Blaylock, PGA will moderate this portion.

1. Jan Lee, Budget Committee Citizen Member – email in support.

Chair Bernard closed the public hearing and asked for a motion.

**MOTION:**

Commissioner Humberston: I move we approve the action and adopt the 2020-2021 budget for Clackamas County as presented in the Resolution.

Commissioner Schrader: Second.

~Board Discussion~ [www.clackamas.us/meetings/bcc/business](http://www.clackamas.us/meetings/bcc/business)

Clerk call the poll:

Commissioner Fischer: Aye.  
Commissioner Humberston: Aye.  
Commissioner Savas: No.  
Commissioner Schrader: Aye.  
Chair Bernard: Aye – it passes 4-1.

2. **Resolution No. 2020-42** Adopting Changed Fees for Clackamas County for Fiscal Year 2020-2021

Kathleen Rastetter, County Counsel presented the staff report.

Chair Bernard opened the public hearing and asked if anyone wished to speak, seeing none he closed the public hearing.

Chair Bernard asked for a motion.

**MOTION:**

Commissioner Humberston: I move we approve and adopt the changed fees and fines for Clackamas County Fiscal Year 2020-2021 as presented in the Resolution.

Commissioner Fischer: Second.

Clerk call the poll:

Commissioner Fischer: Aye.  
Commissioner Humberston: Aye.  
Commissioner Savas: Aye.  
Commissioner Schrader: Aye.  
Chair Bernard: Aye – it passes 5-0.

3. **Ordinance No. 06-2020** Adopting Changed Fines for Clackamas County for Fiscal Year 2020-2021 and Declaring an Emergency

Kathleen Rastetter, County Counsel presented the staff report.

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion to read by title only.

**MOTION:**

Commissioner Humberston: I move we read the Ordinance by title only.

Commissioner Schrader: Second.

Clerk call the poll:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Savas: Aye.

Commissioner Schrader: Aye.

Chair Bernard: Aye – it passes 5-0.

Chair Bernard asked the Clerk to assign number 06-2020 and read the Ordinance by title only, then asked for a motion.

**MOTION:**

Commissioner Humberston: I move we adopt the Ordinance for the Changed Fines for Clackamas County Fiscal Year 2020-2021 and Declaring an Emergency

Commissioner Schrader: Second.

Clerk call the poll:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Savas: Aye.

Commissioner Schrader: Aye.

Chair Bernard: Aye – it passes 5-0.

*The Board adjourned as the Clackamas County Board of Commissioners and convened as the Enhanced Law Enforcement District on the next item.*

**Enhanced Law Enforcement District**

4. **Resolution No. 2020-43** Adopting the Enhanced Law Enforcement District Budget for the 2020-2021 Fiscal Year, Making Appropriations and Imposing and Categorizing Taxes for the Period of July 1, 2020 through June 30, 2021

Elizabeth Comfort, Department of Finance presented the staff report.

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion.

**MOTION:**

Commissioner Humberston: I move we approve the action and adopt the 2020-2021 budget for the Clackamas County Enhanced Law Enforcement District as presented in the Resolution.

Commissioner Schrader: Second.

~Board Discussion~

Clerk call the poll:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Savas: No.

Commissioner Schrader: Aye.

Chair Bernard: Aye – it passes 4-1.

*The Board adjourned as the Enhanced Law Enforcement District and convened as the Clackamas County Extension and 4-H Service District on the next item.*

**Clackamas County Extension & 4-H Service District**

5. **Resolution No. 2020-44** Adopting the Clackamas County Extension & 4-H Service District Budget for the 2020-2021 Fiscal Year, Making Appropriations and Imposing and Categorizing Taxes for the Period of July 1, 2020 through June 30, 2021

Elizabeth Comfort, Department of Finance presented the staff report.

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion.

**MOTION:**

Commissioner Savas: I move we approve the action and adopt the 2020-2021 budget for the Clackamas County Extension and 4-H Service District Budget as presented in the Resolution.

Commissioner Schrader: Second.

~Board Discussion~

Clerk call the poll:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Bernard: Aye – it passes 5-0.

*The Board adjourned as the Extension and 4-H Service District and convened as the Library Service District of Clackamas County on the next item.*

**Library Service District of Clackamas County**

6. **Resolution No. 2020-45** Adopting the Library Service District of Clackamas County 2020-2021 Fiscal Year Budget and Making Appropriations and Imposing and Categorizing Taxes for the Period of July 1, 2020 through June 30, 2021

Sarah Eckman, Business & Community Services presented the staff report.

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion.

**MOTION:**

Commissioner Savas: I move we approve the action and adopt the 2020-2021 budget for the Library Service District of Clackamas County as presented in the Resolution.

Commissioner Schrader: Second.

Clerk call the poll:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Savas: Aye.

Commissioner Schrader: Aye.

Chair Bernard: Aye – it passes 5-0.

*The Board adjourned as the Library Service District of Clackamas County and convened as the North Clackamas Parks and Recreation District on the next items.*

-BREAK-

**North Clackamas Parks & Recreation District**

7. **Resolution No. 2020-46** Adopting the North Clackamas Parks & Recreation District's 2020-2021 Fiscal Year Budget and Making Appropriations and Imposing and Categorizing Taxes for the Period of July 1, 2020 through June 30, 2021

Scott Archer and Elizabeth Gomez, North Clackamas Parks & Recreation District presented the staff report.

*~Board Discussion~*

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion.

**MOTION:**

Commissioner Humberston: I move we approve the action and adopt the 2020-2021 budget for the North Clackamas Parks and Recreation District as presented in the Resolution.

Commissioner Schrader: Second.

Clerk call the poll:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Savas: Aye.

Commissioner Schrader: Aye.

Chair Bernard: Aye – it passes 5-0.

8. **Resolution No. 2020-47** for a North Clackamas Parks & Recreation District Supplemental Budget (Greater than 10 % and Transfer of Appropriations) for FY 2019-20

Scott Archer and Elizabeth Gomez, North Clackamas Parks & Recreation District presented the staff report.

*~Board Discussion~*

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion.

**MOTION:**

Commissioner Humberston: I move we approve the resolution for a North Clackamas Parks & Recreation District Supplemental Budget greater than 10% and transfer of appropriations for FY 2019-2020.

Commissioner Savas: Second.

Clerk call the poll:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Savas: Aye.

Commissioner Schrader: Aye.

Chair Bernard: Aye – it passes 5-0.

*The Board adjourned as the North Clackamas Parks and Recreation District and convened as the Development Agency on the next item.*

**Clackamas County Development Agency**

9. **Resolution No. 2020-48** Adopting and Appropriating Funds for the 2020-2021 Fiscal Year Budget for the Clackamas County Development Agency

Dave Queener, Development Agency presented the staff report.

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion.

**MOTION:**

Commissioner Savas: I move we approve the action and adopt the 2020-2021 budget for the Clackamas County Development Agency as presented in the Resolution.

Commissioner Humberston: Second.

Clerk call the poll:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Savas: Aye.

Commissioner Schrader: Aye.

Chair Bernard: Aye – it passes 5-0.

*The Board adjourned as the Development Agency and convened as Service District No. 5 for the next item.*

**Service District No. 5, Street Lighting**

10. **Resolution No. 2020-49** Adopting and Appropriating Funds for the 2020-2021 FY Budget for Clackamas County Service District No. 5

Wendi Coryell, Service District No. 5 presented the staff report.

*~Board Discussion~*

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion.

**MOTION:**

Commissioner Savas: I move we approve the action and adopt the 2020-2021 budget for Clackamas County Service District No. 5 as presented in the Resolution.

Commissioner Schrader: Second.

Clerk call the poll:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Savas: Aye.

Commissioner Schrader: Aye.

Chair Bernard: Aye – it passes 5-0.

*The Board will adjourn as Service District No. 5 and convene as the Governing Body for Water Environment Services for the next three items.*

**Water Environment Services**

11. **Resolution No. 2020-50** Adopting and Appropriating Funds for the 2020-2021 FY Budget for Water Environment Services

Greg Geist, Water Environment Services presented the staff report.

*~Board Discussion~*

Chair Bernard opened the public hearing and asked if anyone wishes to speak seeing none he closed the public hearing and asked for a motion.

**MOTION:**

Commissioner Humberston: I move we approve the action and adopt the 2020-2021 budget for Water Environment Services as presented in the Resolution.

Commissioner Schrader: Second.

*~Board Discussion~*

Clerk call the poll:

Commissioner Fischer: Aye.  
Commissioner Humberston: Aye.  
Commissioner Savas: Aye.  
Commissioner Schrader: Aye.  
Chair Bernard: Aye – it passes 5-0.

**12. Board Order No. 2020-51** Amending and Adopting Rates and Charges for Water Environment Services

Greg Geist, Water Environment Services.

Chair Bernard opened the public hearing and asked if anyone wishes to speak.

1. Les Poole, Gladstone – Thanked WES and the Board for their work.

Seeing no more to speak, he closed the public hearing and asked for a motion.

**MOTION:**

Commissioner Humberston: I move we amend and adopt the rates and charges for Water Environment Services as presented in the Board Order.

Commissioner Savas: Second.

Clerk call the poll:

Commissioner Fischer: Aye.  
Commissioner Humberston: Aye.  
Commissioner Savas: Aye.  
Commissioner Schrader: Aye.  
Chair Bernard: Aye – it passes 5-0.

**13. Board Order No.2020-52** Establishing System Development Charges for Water Environment Services for Fiscal Year 2020-2021

Greg Geist, Water Environment Services presented the staff report.

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion.

**MOTION:**

Chair Bernard: I move we Establish System Development Charges for Water Environment Services for Fiscal Year 2020-2021 as presented in the Board Order.

Commissioner Schrader: Second.

*~Board Discussion~*

Clerk call the poll:

Commissioner Fischer: Aye.  
Commissioner Humberston: Aye.  
Commissioner Savas: Aye.  
Commissioner Schrader: Aye.  
Chair Bernard: Aye – it passes 5-0.

**The Board adjourned as Governing Body for Water Environment Services and re-convened as the Board of County Commissioners for the remainder of the meeting.**

**IV. CONSENT AGENDA**

Chair Bernard asked the Clerk to read the consent agenda by title, then asked for a motion.

*~Board Discussion~*

**MOTION:**

Commissioner Humberston: I move we approve the Consent Agenda.

Commissioner Schrader: Second.



Clerk call the poll:

Commissioner Fischer: Aye.  
Commissioner Humberston: Aye.  
Commissioner Savas: Aye.  
Commissioner Schrader: Aye.  
Chair Bernard: Aye – the Ayes have it, the motion carries 5-0.

**A. Health, Housing & Human Services**

1. Approval of Intergovernmental Agreement No. 160440, Amendment with the State of Oregon, Department of Human Services, Aging and People with Disabilities Division for the Provision of Services to Clackamas County Residents – *Social Services*
2. Approval of Software Services Agreement / Procurement of Software Services with Firstwatch Solutions Inc. for the Public Health Division - *Procurement*
3. Approval of Assignment of Two Agreements with Northwest Housing Alternatives, LLC for the Pleasant Avenue Apartments Project in Oregon City – *Housing & Community Development*
4. Approval of a Grant to Clackamas Women’s Services to Administer COVID-19 Rental Relief Program Funds and Approval of a Grant to Northwest Family Services to Administer COVID-19 Rental Relief Program Funds

**B. Finance Department**

1. Approval of Extension of Lease #1 for the Willamette Building with Willamette Building Partnership
2. Approval of Extension of Lease #1 for the Homestead Building with Homestead Building, LLC for the Sandy Behavioral Health Center

**C. Elected Officials**

1. Approval of Previous Business Meeting Minutes – *BCC*
2. Approval of an Intergovernmental Agreement between the Clackamas County Sheriff’s Office and the City of Gladstone, Oregon to Participate in an Interagency Special Weapons and Tactics (SWAT) Team - *ccso*
3. Request by the Clackamas County Sheriff’s Office to Approve Amendment Number 3 to the Agreement with the Oregon State Marine Board - *ccso*
4. **\*REMOVED** (*for further review*) - Approval of Intergovernmental Agreement Amendment No. 1 between Tri-County Metropolitan Transportation District of Oregon (Tri-Met), the City of Portland and Clackamas County Sheriff’s Office for Transit Police Services - *ccso*
5. Approval of Intergovernmental Agreement No. 34057 between Clackamas County Sheriff’s Office and State of Oregon, acting by and through its Department of Transportation - *ccso*
6. Request by the Clackamas County Sheriff’s Office to Enter into the Annual Operating and Financial Plan with the USDA Forest Service for Cooperative Law Enforcement Services in the Mt. Hood National Forest - *ccso*

**D. County Counsel**

1. **Board Order No. 2020-53** Adoption of a Previously Approved Land Use Zone Change Application, File No. Z0546-19-Z – Kirchem Farm

**E. Technology Services**

1. Approval of Purchase Order for HPE Nimble Primary Storage Capacity and Annual Support from CDW Government LLC - *Procurement*

**V. NORTH CLACKAMAS PARKS & RECREATION DISTRICT**

1. **Resolution No. 2020-54** for North Clackamas Parks and Recreation District for Transfer of Appropriations for Fiscal Year 2019-2020

**VI. WATER ENVIRONMENT SERVICES**

1. Approval of Amendment No. 1 to the Agreements between Water Environment Services and Hillsboro Landfill, Inc.; Valley Landfills, Inc.; Wasco County Landfill, Inc.; and Waste Management Services of Oregon, Inc. for Disposal of Biosolids, Grit, Screenings and *Debris* - *Procurement*

**VII. CITIZEN COMMUNICATION - NONE**

**VIII. COUNTY ADMINISTRATOR UPDATE**

<https://www.clackamas.us/meetings/bcc/business>

NOTE: The completed letter was brought back to the Board during County Administrator Update for consideration.

More COVID-19 Discussion with Nancy Bush and Dr. Sarah Present.

Chair Bernard the letter was already approved, just need to clarify the edits.

**MOTION:** for Letter 1.

Chair Bernard: Call the question to approve the edits per Nancy Bush.

Commissioner Savas: Second.

~Board Discussion~

Clerk to call the poll:

Commissioner Fischer: No.

Commissioner Humberston: Aye.

Commissioner Savas: Aye.

Commissioner Schrader: Aye.

Chair Bernard: No – it passes 3-2.

\*2 letters to the Governor: one from the BCC one from the Chairs of the three Counties.

**VIII. COMMISSIONERS COMMUNICATION**

<https://www.clackamas.us/meetings/bcc/business>

**MEETING ADJOURNED – 1:07 PM**

NOTE: Regularly scheduled Business Meetings are televised and broadcast on the Clackamas County Government Channel. These programs are also accessible through the County's Internet site. DVD copies of regularly scheduled BCC Thursday Business Meetings are available for checkout at the Clackamas County Library in Oak Grove. You may also order copies from any library in Clackamas County or the Clackamas County Government Channel. <https://www.clackamas.us/meetings/bcc/business>