

June 7, 2018

Board of County Commissioner  
Clackamas County

Members of the Board:

Authorization to Sign Grant Award Documents with the U.S Department of Housing and  
Urban Development for Continuum of Care Program (CoC) funds

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| <b>Purpose/Outcomes</b>                | Authorization to sign renewal grant award documents for the HMIS (Homeless Management Information Systems) grant from the US Department of Housing and Urban Development (HUD) for Continuum of Care funding. HMIS is required by HUD to track data about serving the homeless population. |
| <b>Dollar Amount and Fiscal Impact</b> | The HMIS grant agreement totals \$70,862 of funding revenue.   |
| <b>Funding Source</b>                  | U.S. Department of Housing & Urban Development   |
| <b>Duration</b>                        | July 1, 2018- June 30, 2019  |
| <b>Previous Board Action</b>           | 081717-A1  |
| <b>Strategic Plan Alignment</b>        | 1. Homeless individuals served by CoC programs will move to or maintain stable housing.<br>2. Ensure safe, healthy and secure communities  |
| <b>Contact Person</b>                  | Abby Ahern, Program Planner, 503-650-5663  |
| <b>Contract No.</b>                    | NA   |

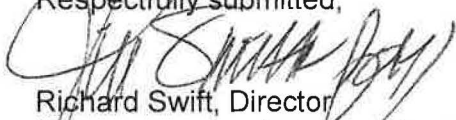
**BACKGROUND:**

The Housing and Community Development Division of the Health, Housing and Human Services Department requests the authorization to sign grant award documents with the U.S. Department of Housing and Urban Development for Continuum of Care Program funding. The Continuum of Care is a HUD-mandated administrative and organizational local response to homelessness.

**RECOMMENDATION:**

Staff recommends the approval to execute the CoC HMIS grant agreement and that Richard Swift, be authorized to sign all documents necessary to accomplish this action on behalf of the Board of County Commissioners.

Respectfully submitted,



Richard Swift, Director  
Health, Housing & Human Services

**Tax ID No.: 93-6002286**  
**CoC Program Grant Number: OR0099L0E071710**  
**Effective Date: 5/15/2018**  
**DUNS No.: 096992656**

EXHIBIT 1  
SCOPE OF WORK for  
FY2017 COMPETITION  
(funding 1 project in CoCs with multiple recipients)

1. The project listed on this Scope of Work is governed by the Act and Rule, as they may be amended from time to time. The project is also subject to the terms of the Notice of Funds Availability for the fiscal year competition in which the funds were awarded and to the applicable annual appropriations act.
2. HUD designations of Continuums of Care as High-performing Communities (HPCS) are published in the HUD Exchange in the appropriate Fiscal Years' CoC Program Competition Funding Availability page. Notwithstanding anything to the contrary in the Application or this Grant Agreement, Recipient may only use grant funds for HPC Homelessness Prevention Activities if the Continuum that designated the Recipient to apply for this grant was designated an HPC for the applicable fiscal year.
3. Recipient is not a Unified Funding Agency and was not the only Applicant the Continuum of Care designated to apply for and receive grant funds and is not the only Recipient for the Continuum of Care that designated it. HUD's total funding obligation for this grant is \$ 70862 for project number OR0099L0E071710. If the project is a renewal to which expansion funds have been added during this competition, the Renewal Expansion Data Report, including the Summary Budget therein, in e-snaps is incorporated herein by reference and made a part hereof. In accordance with 24 CFR 578.105(b), Recipient is prohibited from moving more than 10% from one budget line item in a project's approved budget to another without a written amendment to this Agreement. The obligation for this project shall be allocated as follows:

|   |          |
|---|----------|
| a. Continuum of Care planning activities  | \$ 0     |
| b. UFA costs                              | \$ 0     |
| c. Acquisition                            | \$ 0     |
| d. Rehabilitation                         | \$ 0     |
| e. New construction                       | \$ 0     |
| f. Leasing                                | \$ 0     |
| g. Rental assistance                      | \$ 0     |
| h. Supportive services                    | \$ 0     |
| i. Operating costs                        | \$ 0     |
| j. Homeless Management Information System | \$ 66372 |
| k. Administrative costs                   | \$ 4490  |

- |   |      |
|---|------|
| l. Relocation Costs                           | \$ 0 |
| m. HPC homelessness prevention activities:    |      |
| Housing relocation and stabilization services | \$ 0 |
| Short-term and medium-term rental assistance  | \$ 0 |
4. The performance period for the project begins 07-01-2018 and ends 06-30-2019. No funds for new projects may be drawn down by Recipient until HUD has approved site control pursuant to §578.21 and §578.25 and no funds for renewal projects may be drawn down by Recipient before the end date of the project's final operating year under the grant that has been renewed.
  5. If grant funds will be used for payment of indirect costs, the Recipient is authorized to insert the Recipient's federally recognized indirect cost rates on the attached Federally Recognized Indirect Cost Rates Schedule, which Schedule shall be incorporated herein and made a part of the Agreement. No indirect costs may be charged to the grant by the Recipient if their federally recognized cost rate is not listed on the Schedule..
  6. The project has not been awarded project-based rental assistance for a term of fifteen (15) years. Additional funding is subject to the availability of annual appropriations.

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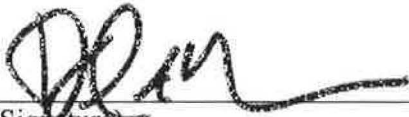
FEDERALLY RECOGNIZED INDIRECT COST RATE SCHEDULE

| <u>Grant No.</u> | <u>Recipient Name</u> | <u>Indirect cost rate</u> | <u>Cost Base</u> |
|------------------|-----------------------|---------------------------|------------------|
| OR0099L0E071710  |                       |                           |                  |

This agreement is hereby executed on behalf of the parties as follows:

**UNITED STATES OF AMERICA,  
Secretary of Housing and Urban Development**

By:



(Signature)

Doug Carlson, Director

(Typed Name and Title)

May 15, 2018

(Date)

**RECIPIENT**

Clackamas Dept. Health, Housing & Human Svcs

(Name of Organization)

By:

(Signature of Authorized Official)

(Typed Name and Title of Authorized Official)

(Date)