

COMMUNITY ACTION BOARD
June 7, 2023 Meeting Minutes
meeting held in person at
Clackamas Volunteers in Medicine
8:00 AM – 9:30 AM

FACILITATOR		Sonia Agnew			
NOTE TAKER		Amy Kelsey			
P	Paul Edgar	A	Juana Hernandez	O	Adam Khosroabadi
P	Sonia Agnew	E	Stephanie Hollingshead	O	Nathan Mathews
P	Martha Spiers	E	Marya Choudhry	S	Brenda Durbin
E	Richard Sheldon	O	Leota Childress	S	Amy Kelsey
				S	Jennifer Much Grund

P-Present, A -Absent, E-Excused, S-Staff, O-Other Attendee

ITEMS / ISSUES	DISCUSSION
Meeting Called to Order:	Sonia called the meeting to order at 8:00 a.m.
Meeting Minutes	Quorum could not be established. Adoption of minutes tabled until September CAB meeting.
Introductions	<p>Leota Childress – City Councilor with the City of Molalla and Director of Molalla HOPE. Molalla HOPE runs one of 3 extreme weather shelters. Leota, previous member on the Community Action Board, returning to the Board representing an elected official.</p> <p>Adam Khosroabadi – City Councilor with the City of Milwaukie joining the Board as an elected official. Adam is also Chair of the Clackamas County Veterans Advisory Council.</p> <p>Nathan Mathews – Clackamas County Intern</p>

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<p>Community Needs Assessment</p>	<p>Jennifer Much Grund, Policy, Performance & Research Analyst with Clackamas County Social Services presented a review of questions asked as part of the Community Needs Assessment (CNA). A draft CAB 2023 Assessment will be available at the September 2023 CAB meeting. The Community Needs Assessment breaks down the following:</p> <ul style="list-style-type: none"> • Income Limits • Federal poverty level • How poverty is defined and measured • Impacts of Poverty in Clackamas County • Asset Limited, Income Constrained, Employed (ALICE) • Poverty and gender • Poverty and ethnicity/race • Poverty and disability status • Poverty and education • Poverty and geography • Job vacancies in Clackamas County • Definition of a living wage • Increasing equity in service delivery • Self-Sufficiency Standards • Identifying community partners • Identifying community assets
<p>Budget Update</p>	<p>Brenda Durbin, Director of Clackamas County Social Services reviewed changes to the county budget for FY 23-24. With the new Court House building project county divisions have been asked to reduce general funds and increase allocated costs as of July 1, 2023. Social Services has a reduction target of 1.5 million dollars.</p> <p>Housing programs, DD programs and Veterans Services will not see funding cuts. OAA/Volunteer programs such as Volunteer Connection will sunset on June 30, 2023. The Volunteer Connection Program Managers resignation caused for a redistribution of 1 FTE which led to the sunset of the RSVP program as previously operated. Due to increase in staffing costs from a 4.5 percent cost of living increase, along with the Equal Pay Act accounting for similar skills and training.</p>

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	<p>A new work unit for transportation will be developed, since the volunteer transportation program has decreased by 3 staff members. Senior Health Insurance Benefit Assistance, Money Management and the Aging and Disabilities Resource Center will be redefined to meet the needs with a smaller budget.</p> <p>Martha - What's the impact of allocated costs?</p> <p>Brenda - Lack of access to General Funds or other unrestricted resources does limit our ability to leverage restricted funding sources that do not fully cover the cost of administering those programs. This is the reality of administering local, state, and federal programs that do not fully cover costs and having limited general fund to close the gaps. It may mean that we choose to forgo some funding opportunities to ensure that we're not trying to do as much, or more, with less.</p> <p>Sonia - Is this strictly budget driven?</p> <p>Brenda - The county uses drivers such as occupied square footage, number of positions, and device counts to allocate costs. The dramatic increase we've seen this year is due to the change in methodology and eliminating General Fund subsidy of internal services. Going forward, we can expect the cost to rise over time on pace with inflation, just as the personnel and materials and services costs increase across programs in our department.</p>
<p>Follow-up Information Requested</p>	<p>CAB - requested a copy of the most recent Strategic Plan.</p> <p>Paul - Would like to discuss in greater detail the possibility of creating shelters around Oregon City similar to the Veterans Village, Returns generated around tax dollars, while increasing staff and business logic.</p>
<p>Member Updates</p>	<p>Martha facilitated a tour for CAB members of the newly renovated Clackamas Volunteers in Medicine clinic on the campus of Clackamas Community College.</p>
<p>Public Comment</p>	<p>Brenda - Community Action Board is now on recess and will reconvene on September 6, 2023.</p>
<p>Next Meeting:</p>	<p>September 6, 2023, 7:30am – 8:50am via Zoom. http://www.clackamas.us/socialservices/committee_cab.html</p>