

November 14, 2024

BCC Agenda Date/Item: \_\_\_\_\_

Board of County Commissioners  
Clackamas County

**Approval of an Amendment to an Intergovernmental Revenue Agreement with Lane County for food handler online training and testing. Amendment Value is \$110,000 for 2 years. Total Agreement Value is \$485,000 for 6 years. Funding is through Lane County. No County General Funds are involved.**

<b>Previous Board Action/Review</b>	Original Agreement, April 23, 2020, Agenda Item 042320-A1 Amendment #1, March 16, 2023, Agenda Item 230316IIIIC7 Amendment #2- November 12, 2024-Briefed at Issues		
<b>Performance Clackamas</b>	1. Build a Strong Infrastructure		
<b>Counsel Review</b>	Yes: Sarah Foreman	<b>Procurement Review</b>	No
<b>Contact Person</b>	Philip Mason-Joyner	<b>Contact Phone</b>	503-742-5956

**EXECUTIVE SUMMARY:** The Clackamas County Public Health Division (CCPHD) of the Health, Housing and Human Services Department requests the approval of an Intergovernmental Revenue amendment with Lane County for online food handler training/testing. The Local Public Health Authority is responsible for ensuring that food handler training programs are provided within their jurisdiction and may provide training themselves or through a designated agent, or both (per OAR 333-175-0041). The Public Health Division has partnered with Lane County as the designated agent to allow Clackamas County Residents access to an online food handler’s training and test administered by Lane County. Lane County will compensate Clackamas County for 80% of the collected fees for each test administered to a Clackamas County resident.

Clackamas County administers in-person testing (PSB Suite 367). The average number of in-person cards issued the 3 years prior to the pandemic was 87 (cards per year), and the average number of cards per year since 2021 is 37 (cards per year). The majority of customers now prefer to utilize this online service.

Online cards issued to Clackamas County residents in the last 4 years:

**2020** – 5,706 cards

**2021** – 7,763 cards

**2022** – 8,564 cards

**2023** – 8,090 cards

Average number of cards for CC residents from online food handler card training and testing program (provided by Lane County) the last 4 years = 7530 (cards per year).

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The contract period is January 1, 2025 – December 31, 2026. The contract period is upon signature through December 31, 2026.

**RECOMMENDATION:** Staff respectfully request that the Board of County Commissioners approve Amendment #02 (#9688) and authorize Chair Smith to sign on behalf of Clackamas County.

Respectfully submitted,

*Rodney A. Cook*

Rodney A. Cook  
Director of Health, Housing, and Human Services

## Amendment # 2

WHEREAS, Lane County, hereinafter referred to as COUNTY, a political subdivision of the State of Oregon, and CLACKAMAS COUNTY, hereinafter referred to as AGENCY, have agreed that it is in the mutual interest of both parties to amend the Intergovernmental Agreement dated February 01, 2020 for AGENCY'S Shared Use Agreement - Foodhandlers project.

The purpose of this change is to extend the Agreement and provide funding for the period of the extension.

Now, therefore, the parties agree that the Intergovernmental Agreement should be amended as follows:

- 1 By mutual consent the Agreement is extended through December 31, 2026.
- 2 Estimated revenue-sharing in the amount of \$110,000 is added to the Agreement for the period of the extension, as reflected in the following tables.

FY 19/20 Paid by LANE COUNTY 1 Of 8							
Service Description	Funding Period	Funding Source	Previous Amount	This Amendment	New Total	Service Units	Account (Grant) (Program)
revenue-shared foodhandler receipts	01/01/20 - 06/30/20	FOODHANDLER PERMITS	\$35,000.00	\$0.00	\$35,000.00	6	512201-286-3427810
<b>Total:</b>			\$35,000.00	\$0.00	\$35,000.00		
FY 20/21 Paid by LANE COUNTY 2 Of 8							
Service Description	Funding Period	Funding Source	Previous Amount	This Amendment	New Total	Service Units	Account (Grant) (Program)
revenue-shared foodhandler receipts	07/01/20 - 06/30/21	FOODHANDLER PERMITS	\$70,000.00	\$0.00	\$70,000.00	12	512201-286-3427810
<b>Total:</b>			\$70,000.00	\$0.00	\$70,000.00		
FY 21/22 Paid by LANE COUNTY 3 Of 8							
Service Description	Funding Period	Funding Source	Previous Amount	This Amendment	New Total	Service Units	Account (Grant) (Program)
revenue-shared foodhandler receipts	07/01/21 - 06/30/22	FOODHANDLER PERMITS	\$75,000.00	\$0.00	\$75,000.00	12	512201-286-3427810
<b>Total:</b>			\$75,000.00	\$0.00	\$75,000.00		
FY 22/23 Paid by LANE COUNTY 4 Of 8							
Service Description	Funding Period	Funding Source	Previous Amount	This Amendment	New Total	Service Units	Account (Grant) (Program)
revenue-shared foodhandler receipts	07/01/22 - 12/31/22	FOODHANDLER PERMITS	\$40,000.00	\$0.00	\$40,000.00	6	512201-286-3427810
revenue-shared foodhandler receipts	01/01/23 - 06/30/23	FOODHANDLER PERMITS	\$45,000.00	\$0.00	\$45,000.00	6	512201-286-3427810 (49811)
<b>Total:</b>			\$85,000.00	\$0.00	\$85,000.00		

FY 23/24 Paid by LANE COUNTY 5 Of 8							
Service Description	Funding Period	Funding Source	Previous Amount	This Amendment	New Total	Service Units	Account (Grant) (Program)
revenue-shared foodhandler receipts	07/01/23 - 06/30/24	FOODHANDLER PERMITS	\$85,000.00	\$0.00	\$85,000.00	12	512201-286-3427810 (49811)
<b>Total:</b>			\$85,000.00	\$0.00	\$85,000.00		
FY 24/25 Paid by LANE COUNTY 6 Of 8							
Service Description	Funding Period	Funding Source	Previous Amount	This Amendment	New Total	Service Units	Account (Grant) (Program)
revenue-shared foodhandler receipts	07/01/24 - 06/30/25	FOODHANDLER PERMITS	\$65,000.00	\$0.00	\$65,000.00	12	512201-286-3427810 (49811)
revenue-shared foodhandler receipts	01/01/25 - 06/30/25	FOODHANDLER PERMITS	\$0.00	\$25,000.00	\$25,000.00	6	512201-286-3427810 (49811)
<b>Total:</b>			\$65,000.00	\$25,000.00	\$90,000.00		
FY 25/26 Paid by LANE COUNTY 7 Of 8							
Service Description	Funding Period	Funding Source	Previous Amount	This Amendment	New Total	Service Units	Account (Grant) (Program)
revenue-shared foodhandler receipts	07/01/25 - 06/30/26	FOODHANDLER PERMITS	\$0.00	\$50,000.00	\$50,000.00	12	512201-286-3427810 (49811)
<b>Total:</b>			\$0.00	\$50,000.00	\$50,000.00		
FY 26/27 Paid by LANE COUNTY 8 Of 8							
Service Description	Funding Period	Funding Source	Previous Amount	This Amendment	New Total	Service Units	Account (Grant) (Program)
revenue-shared foodhandler receipts	07/01/26 - 12/31/26	FOODHANDLER PERMITS	\$0.00	\$35,000.00	\$35,000.00	12	512201-286-3427810 (49811)
<b>Total:</b>			\$0.00	\$35,000.00	\$35,000.00		

This amendment is effective January 01, 2025. All other terms and conditions of the original Intergovernmental Agreement and any previous amendment(s) not altered by this amendment remain in full force and effect.

CLACKAMAS COUNTY	
Authorized Signature _____ Date _____ Executive Director: Tootie Smith Chair, BCC	

**Lane County, Oregon**

County:

Authorized Representative:  
Collette M. Christian  
Program Services Coord 2  
Collette.Christian@co.lane.or.us  
151 WEST 7TH AVE S-520  
EUGENE, OR 97401

\_\_\_\_\_  
Steve Mokrohisky  
County Administrator

\_\_\_\_\_  
Date

Insurance Reviewed: