

CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS

Policy Session Worksheet

Presentation Date: 04/14/20 **Approx Start Time:** 1:30 pm **Approx Length:** 30 min

Presentation Title: County Parks Fee and Fine Schedule Changes for FY 20-21

Department: Business and Community Services – County Parks Division

Presenters: Rick Gruen, County Parks Manager; Sarah Eckman, BCS Deputy Director

Other Invitees: Laura Zentner, BCS Director

WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?

Review and approve proposed amendments to County Parks Code Chapter 6.06, including Appendix A - Fee Schedule and Appendix B - Fine Schedules.

EXECUTIVE SUMMARY:

Each year, the Board of County Commissioners reviews proposed fee and fine changes from departments and sets fees and fines concurrent with adoption of the budget for the coming fiscal year. Early review and preliminary approval of proposed fees and fines allows County departments to integrate fee and fine proposals into their requested budgets that they submit to the County Administrator.

Fees:

County Parks also needs to periodically review park fees to make sure they are appropriately set for a variety of factors, including increases in labor and operating costs, overall economy, and position in the market relative to other park providers. Fee increases become necessary to meet cost recovery objectives, including repair and replace needs.

To better ensure fairness and equity across park jurisdictions, County Parks conducted a recent survey of like park providers and campground facilities in the tri-county metro area. It has long been the practice at County Parks to be consistent with State Parks and others, on fees, length of stay, refund policies and special services (i.e. disabled veteran discounts).

These proposed fee increases are necessary to help offset the rising costs associated with the Performance Clackamas goals related to operating and maintaining *clean and safe* parks for the public use. Annual surveys of users indicate a more than 90% approval rating related to this goal. In addition, rising minimum wage rates have further exacerbated the increase in costs. Seasonal wage rates have increased from \$13 per hour in 2018 to \$15-\$17 per hour in 2020 in order to attract and retain the nearly 30 seasonal hires needed to support park operations. Bottom line, County Parks will have to stay ahead of the minimum wage to remain competitive and seeks to recover the approximate 10.5% to 12.5% increase in seasonal labor costs.

Another significant operating cost is the maintenance costs associated with aging facilities and infrastructure. With an already extensive deferred maintenance capital projects list, focusing on repair/replace in the near term will help prevent more buildings or equipment from transitioning to deferred maintenance status. A 10% fee increase would provide funds to help cover repair/replace requirements.

Considering the 10.5% for labor and the 10% for repair/replace, we assumed a 20% increase over current rates and applied that increase to all fees. We then checked the proposed fees against our fee analysis to ensure the resulting fees were still competitive within the market range. We estimate approximately \$100,000 in new annual revenue as a result of the proposed fee increase.

The fee increases are being proposed to begin May 1, 2021. However, the new fees need to be adopted a year prior as park users can make reservations up to a year in advance.

Fines:

County Parks needs to periodically review the fine schedule to make sure fines are appropriately set to discourage negative behavior in our parks. Our last fine increase was in 2018, but not all the fine amounts were updated. At that time, the Board of County Commissioners requested that County Parks reconsider some of our fines as they felt that some amounts were too low. They requested that we bring forward a proposed fee increase the following year.

Staff conducted a fine analysis (see attached) to determine how our fines compared to other recreation providers. We also had internal conversations about how we had arrived at the current fine amounts. Examining the way other agencies structured their fines, it was determined to group like violations together and create standard fine amounts for that grouping. In general, violations fell into one of four categories: A) Administrative, B) Bad behavior, C) County emphasis policies, and D) Dangerous and Destructive.

Proposed changes represent an overall increase of about 23%, but our most commonly written fine, failure to pay or properly display parking passes, will double from the current \$40 to \$80. No significant Fiscal Impact is anticipated. Currently County Parks receives no revenue from the citations issued on park violations. Fines go directly to Clackamas County Sheriff's Office to cover the cost of administrating the fines, appeals and the Hearings Officer.

Code Amendments:

Lastly there are two housekeeping matters requiring an amendment to Chapter 6 that will improve operational efficiencies and close an unintended loophole:

1. Removal of the requirement to replace passes by eliminating the \$5 service fee. (6.06.030 D)
2. Additional language to clarify the status of shared overlapping campers. (6.06.050 M, new subsection 3)

FINANCIAL IMPLICATIONS (current year and ongoing):

Fee changes respond to constituent and market demands as well as local, state, or other regulatory changes. For departments dependent on cost recovery to provide required levels of service, annual adjustments allow them to recover costs and keep pace with economic changes.

Is this item in your current budget? YES NO

What is the cost/revenue? \$100,000

What is the funding source? User fees.

STRATEGIC PLAN ALIGNMENT:

1. This proposal is consistent with the Board's Strategic Plan to build public trust through good government by being open and transparent with the budget and the requirements to meet performance measures and results.

2. This proposal is consistent with Business & Community Services - County Parks strategic goal to provide park users with clean, safe, and healthy outdoor recreation experiences.

LEGAL/POLICY REQUIREMENTS:

Unless otherwise delegated, the Board of County Commissioners establishes fees and fines as part of the annual budget adoption process.

PUBLIC/GOVERNMENTAL PARTICIPATION:

County Parks Staff presented the proposed changes to the fee and fine schedules to the County Parks Advisory Board at its January 21, 2020 meeting. The PAB voted to recommend approval to the BCC by unanimous vote.

OPTIONS:

1. Approve the proposed fees, fines and code amendments and move forward for formal approval and adoption at a future Business Meeting. By approving this option, the Board directs County Parks to integrate the new park fines and code amendments into the coming 2020 park season with the new fees in effect for the 2021 park season.
2. Provide further direction to BCS/County Parks regarding the proposed fees, fines and/or code amendment for further discussion.
3. Take no action at this time.

RECOMMENDATION:

Staff respectfully recommends approval of Option 1 to approve the proposed fees, fines and code amendments and move them forward for formal approval and adoption at a future Business Meeting. By approving this option, the Board directs County Parks to integrate the new park fines and code amendments into the coming 2020 park season with the new fees in effect for the 2021 park season.

ATTACHMENTS:

- Attachment 1 – Appendix A/County Park Fee Schedule with Proposed Changes
- Attachment 2 – Appendix B/County Parks Fine Schedule with Proposed Changes
- Attachment 3 – County Parks Code 6.06 with proposed redline amendments

SUBMITTED BY:

Division Director/Head Approval _____
Department Director/Head Approval Laura Zentner 4/10/2020
County Administrator Approval _____

For information on this issue or copies of attachments, please contact Rick Gruen@ x4345

Appendix A - Fees	FEE AMOUNT	PROPOSED NEW FEE AMOUNT
BUSINESS & COMMUNITY SERVICES - PARKS		
Barton Park		
Picnic Area #1 covered shelter 150 persons - Reserved rental fee	\$125	\$ 150
<i>Picnic Area #1 covered shelter 150 persons - Drop-in rental fee</i>	\$93.75	\$ 113
Picnic Area #2 covered shelter 300 persons - Reserved rental fee	\$150	\$ 180
<i>Picnic Area #2 covered shelter 300 persons - Drop-in rental fee</i>	\$112.50	\$ 135
Picnic Area #3 75 persons - Reserved rental fee	\$45	\$ 55
<i>Picnic Area #3 75 persons - Drop-in rental fee</i>	\$33.75	\$ 41
Picnic Area #4 200 persons - Reserved rental fee	\$75	\$ 95
<i>Picnic Area #4 200 persons - Drop-in rental fee</i>	\$56.25	\$ 68
Picnic Area #5 150 persons - Reserved rental fee	\$65	\$ 80
<i>Picnic Area #5 150 persons - Drop-in rental fee</i>	\$48.75	\$ 60
Picnic Area #6 covered shelter 160 persons - Reserved rental fee	\$450	\$ 600
<i>Picnic Area #6 covered shelter 160 persons - Drop-in rental fee</i>	\$337.50	\$ 450
Picnic Area #7 covered shelter 100 persons - Reserved rental fee	\$125	\$ 130
<i>Picnic Area #7 covered shelter 100 persons - Drop-in/Off-Season rental fee</i>	\$93.75	\$ 98
Picnic Area East Campground covered shelter 100 persons - Reserved rental fee	\$35.00	\$ 100
<i>Picnic Area East Campground covered shelter 100 persons - Drop-in/Off-Season rental fee</i>	\$26.25	\$ 75
Eagle Fern Park		
Picnic Area #1 covered shelter 100 persons - Reserved rental fee	\$110	\$ 130
Picnic Area #1 covered shelter 100 persons - Drop-in/Off-season rental fee	\$82.50	\$ 98
Picnic Area #2 covered shelter 300 persons - Reserved rental fee	\$150	\$ 300
Picnic Area #2 covered shelter 300 persons - Drop-in rental fee	\$112.50	\$ 225
Picnic Area #3 100 persons -Reserved rental fee	\$55	\$ 70
Picnic Area #3 100 persons - Drop-in rental fee	\$41.25	\$ 53
Picnic Area #4 100 persons - Reserved rental fee	\$55	\$ 70
Picnic Area #4 100 persons - Drop-in Rental fee	\$41.25	\$ 53
Feyrer Park		
Picnic Area #1 100 persons - Reserved rental fee	\$45	\$ 70
Picnic Area #1 100 persons - Drop-in rental fee	\$33.75	\$ 53
Picnic Area #2 covered shelter 150 persons - Reserved rental fee	\$125	\$ 150
Picnic Area #2 covered shelter 150 persons - Drop-in/Off-season rental fee	\$93.75	\$ 113
Picnic Area #3 200 persons - Reserved rental fee	\$75	\$ 95
Picnic Area #3 200 persons - Drop-in rental fee	\$56.25	\$ 71
Picnic Area #4 covered shelter 20 persons - Reserved rental fee	\$50.00	\$ 50
Picnic Area #4 covered shelter 20 persons - Drop-in rental fee	\$38.00	\$ 38
Metzler Park		
Picnic Area #1 75 persons - Reserved rental fee	\$45	\$ 55
Picnic Area #1 75 persons - Drop-in rental fee	\$33.75	\$ 41
Picnic Area #2 150 persons - Reserved rental fee	\$65	\$ 80
Picnic Area #2 150 persons - Drop-in rental fee	\$48/75	\$ 60
Picnic Area #3 covered shelter 75 persons - Reserved rental fee	\$100	\$ 120
Picnic Area #3 covered shelter 75 persons - Drop-in/Off-season rental fee	\$75	\$ 90
Picnic Area #4 covered shelter 100 persons - Reserved rental fee	\$125	\$ 130
Picnic Area #4 100 persons - Drop-in rental fee	\$93.75	\$ 98

Each picnic area - refundable cleanup deposit	\$50	\$ 50
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Routson pavilion (Barton Area #6) and A-frame (EF Area #2)- refundable cleanup deposit	\$100	\$ 100
Camping – primitive sites per night	\$22/night	\$ 20
Camping - standard sites (no utilities) per night	\$22	\$ 26
Camping – partial utility (H2O/elec.) sites per night	\$28/night	\$ 34
Camping - fully utility (H2O/elec./sewer) sites per night		\$ 40
Camping - Barton Bunk House	\$30	\$ 38
Group Camping - Barton Group Camp	\$60	\$ 75
Reservation fee – nonrefundable per site	\$8/per site	\$ 10
Change in Reservation per site	\$8/per site	\$ 10
Cancellation in Reservation per site	\$8/per site	\$ 10
Extra Vehicle Fee per vehicle	\$6 per vehicle	\$ 6
Extra Tent Fee per tent	5	\$ 6
Shower Fees (non-camper)	\$5	N/A
Day Use Parking Fee - daily	\$6/vehicle	
- per vehicle May through Sept Weekends		\$ 8
- per vehicle Oct through April, and weekdays May through Sept		\$ 6
Day Use Parking Fee - Limited Service Park - daily		\$ 3
Day Use Season Pass Parking Fee - 1 year vehicle pass	\$40/1-year	\$ 50
Day Use Parking Fee - 2 year vehicle pass		\$ 80
Commercial Day Use Parking Fee	\$20/vehicle	\$ 25
Commercial Day Use Season Pass Parking Fee	\$100/year	\$ 125
OSMB Licensed Boat Parking Fee	\$2	\$ 2
OSMB Licensed Boat Season Pass Parking Fee - 1 year pass	\$20/1-year	\$ 25
OSMB Licensed Boat Season Pass Parking Fee - 2 year pass		\$ 40
Replacement charge for lost/stolen parking pass	\$5	N/A
Firewood Full box	\$10	\$ 10
Firewood Half box	\$6	\$ 6
Sportsbag Rentals - per day	\$10/day	\$ 10
Dump station	\$15	\$ 15
Special Use request	\$20/item	
Activities permit for amplified sound/caterer/bouncy house/other inflatable - nonrefundable fee	\$20/item	
Activities permit for caterer		\$ 75
Witness deposit for park rule violation hearing - per witness	\$15 per witness	\$ 25
Property Use (non-reserved park areas) / By Special Use Permit		
Non-Profit, School or public entity use -		
- up to 100 people - per day	\$125 per day	\$ 150
- over 100 people - per day	\$250 per day	\$ 300
Private and commercial (non-film and media event)		
- up to 100 people - per day	\$200 per day	\$ 250
- over 100 people - per day	\$350 per day	\$ 400
- over 250 people - per day	\$500 per day	\$ 600
NOTE: Allowable numbers may vary by park/park capacity		

Proposed New Format for Picnic Areas and Shelters (with new fee amounts)

Appendix A - Fees	FEE AMOUNT
BUSINESS & COMMUNITY SERVICES - PARKS	
Day-Use Shelters	
Covered shelter 20 persons	\$50
Covered shelter 75 persons	\$120
Covered shelter 100 persons	\$130
Covered shelter 150 persons	\$150
Covered shelter 300 persons	\$180
Covered shelter - Eagle Fern Area 2 - A Frame	\$300
Covered shelter - Barton Area 6 - Pavilion	\$600
Day-Use Picnic Areas	
Picnic Area 75 persons	\$55
Picnic Area 100 persons	\$70
Picnic Area 150 persons	\$80
Picnic Area 200 persons	\$95
Camp Area Shelters	
Covered shelter 100 persons	\$100
<i>Drop in rental fee for all shelters/picnic areas, as well as off-season fee where available, is 25% less than listed rental fee (rounded to the nearest dollar)</i>	

Appendix B - Fines	AUTHORIZING LEGISLATION	FINE AMOUNT	NEW FINE AMOUNT	TYPE
BCS/PARKS				
Entering, using park area or facilities without first paying the required fee	Code§6.06.030.D	40	80	A
Failure to properly display parking permit	Code§6.06.030.D	40	80	A
Remaining in or returning to a park area after being ordered to leave	Code§6.06.030.G	100	115	B
Entering, remaining in park or leaving vehicle in a park between posted closing/opening time, except when overnight camping permitted	Code §6.06.030.J	55	115	B
Failure to maintain campsite in clean, sanitary and safe manner	Code§6.06.030.M	34	80	A
Occupying a campsite assigned to another person	Code§6.06.030.N	34	80	A
More than two vehicles in a campsite	Code§6.06.030.O	34	80	A
Entering the campground in unauthorized vehicle	Code§6.06.030.P	34	80	A
Occupying a trailer campsite in a shelter other than a trailer/camper	Code§6.06.030.Q	34	80	A
Occupying campsite by more than 1 family without permission	Code§6.06.030.R	34	80	A
Camping overnight under the age of 18, unless accompanied by an adult	Code§6.06.030.R.3	34	80	A
Failure to vacate campsite by checkout time	Code§6.06.040.E	55	80	A
Entering, remaining in park after hours	Code§6.06.050.A	55	115	B
Exposing genitalia in public	Code§6.06.050.B	150	150	C
Performing sexual intercourse in public	Code§6.06.050.C	150	150	C
Possession of glass beverage containers without permit	Code§6.06.050.D	55	80	A
Building fires outside park camp stoves, fireplaces, portable stoves or permitted areas	Code§6.06.050.E.1	55	80	A
Leaving a fire unattended or failing to extinguish fire before leaving the park area	Code§6.06.050.E.2	55	80	A
Building a fire that constitutes a hazard to any pile of wood, grass, tree, underbrush, or other flammable material	Code§6.06.050.E.3	225	300	D
Moving a camp stove or fireplace	Code§6.06.050.E.4	55	115	B
Hunting, etc, any bird or animal	Code§6.06.050.F.1	150	300	D
Discharging any firearms, pellet gun, bow & arrow, slingshot, paintball gun, or other weapon capable of injury	Code§6.06.050.F.2	\$250-\$500	300	D
Possessing a pellet gun, bow & arrow, slingshot, other weapon capable of injury or a loaded firearm	Code§6.06.050.F.3	150	300	D
Possessing or using fireworks or other explosives	Code§6.06.040.F.4	150	300	D
Possessing alcohol in prohibited areas without permit	Code§6.06.050.G	150	150	C
Causing a public disturbance	Code§6.06.050.H	150	150	C
Mutilate, deface, etc., any structure, facility or sign in park area	Code§6.06.050.H.1			
- Less than \$100 damage		55	115	B
- More than \$100 damage		207	300	D
Dig up, deface, etc., any dirt, stone, rock or other substance in park area	Code§6.06.050.H.2	55	115	B
Lay/set off blast in park area	Code§6.06.050.H.2	55	300	D
Roll any stones, etc.	Code§6.06.050.H.2	34	300	D
Erecting temporary signs, markers, or inscriptions in park area without permission from a County Park employee	Code§6.06.050.H.3	55	80	A
Set up, use public address system without permission from Park Administrator	Code§6.06.050.H.4	55	80	A
Washing clothing or cleaning fish in lake, stream, river or pond	Code§6.06.050.H.5	34	80	A
Using abusive/threatening language or gestures, creating public disturbances, riotous behavior	Code§6.06.050.H.6	55	115	B
Operating, using any noise producing machine, vehicle, etc. in a manner that is disturbing to other park visitors	Code§6.06.050.H.7	55	115	B
Picking, cutting, etc. any flowers, shrubs, trees, etc.	Code§6.06.050.H.8	34	115	B
Operating a concession in park area without written consent	Code§6.06.050.I.1	55	115	B
Solicitation or offering for sale any goods without consent from Park Administrator	Code§6.06.050.I.2	55	115	B
Advertising any goods or services without written consent	Code§6.06.050.I.3	55	115	B

Distributing any circulars, notices, etc. on property without permission	Code§6.06.050.I.4	55	115	B
Riding, driving, leading, or keeping a horse in any park without written consent	Code§6.06.050.J.1	55	115	B
Bringing in or keeping any animal in park area unless controlled on a maximum 6 foot leash or allowing animals other than seeing eye dogs in park area	Code§6.06.050.J.2	55	80	A
Allowing any animal to annoy, molest, attack, or injure any person or animal in park area	Code§6.06.050.J.3	55	115	B
Typing up an animal and leaving them unattended	Code§6.06.050.J.4	55	115	B
Failure of owner to contain/remove animal wastes	Code§6.06.050.J.5	55	115	B
No person shall allow more than 2 domestic pets in anycampsite	Code§6.06.050.J.6	55	80	A
Operating any vehicle in violation of Oregon Vehicle Code or other laws	Code§6.06.050.K.1	55	115	B
Violation of maximum speed limit or traveling in excess of reasonable and prudent speed:	Code§6.06.050.K.2			
1-10 mph in excess of limit		72	80	A
11-20 mph in excess of limit		104	115	B
21-30 mph in excess of limit		170	190	*
30+ mph in excess of limit		290	350	*
Parking a vehicle any place other than areas designated asparking, or in violation of signs	Code§6.06.050.K.3	34	80	A
Parking in an emergency access area or travel lane	Code§6.06.050.K.4	55	115	B
Operating a motor vehicle in area not designated for motor vehicle use	Code§6.06.050.K.5	55	115	B
Operating any OHV or ATV or any other vehicle not legal for street riding	Code§6.06.050.K.6	55	115	B
Leaving bottles, cans, ashes, waste, etc. in non-designated locations	Code§6.06.050.L.1	55	115	B
Bringing into a park area any trash, etc. for the purpose of leaving it there	Code§6.06.050.L.2	55	300	D
Kitchen or toilet waste violation	Code§6.06.050.L.3	100	300	D
Camping in a non-designated area	Code§6.06.050.M.1	55	115	B
Camping in any one park area for more than 10 days in a 14-day period, or in the park system for more than 20 days total from 5/1 to 9/30	Code§6.06.050.M.2	55	80	A
Making excessive noise between the hours of 10:00 pm. & 7:00 am	Code§6.06.050.M.3	55	115	B
Camping overnight without an approved shelter	Code§6.06.050.M.4	34	80	A
Washing vehicle or trailer in campsite	Code§6.06.050.M.5	34	80	A
Filling swimming pool in campground	Code§6.06.050.M.6	34	80	A

VIOLATION CATEGORIES

A - Administrative park rules (that inexperienced park visitors might violate)	80
B - Bad behavior violations (where people should generally know better)	115
C - County areas of emphasis (previous issues led to fines set at a higher level)	150
D - Dangerous or Destructive violations	300
* - Unique fine for some other factors	*

Chapter 6.06

6.06 PARK RULES

6.06.010 Policy and Purpose

The purpose of this chapter is to protect County parks, forest and recreational areas, protect the health, safety and welfare of the public using such areas, and insure the best use of and benefits from such areas. The numbering system for this chapter is necessarily *unique* because of the requirements of the County and State criminal justice systems.

[Codified by Ord. 05-2000, 7/13/00; renumbered from 6.06.02 by Ord. 04-2013, 8/22/13]

6.06.020 Definitions

- A. APPROVED CAMPING SHELTER means ground tents, vehicle tents, motorhomes, travel trailers, vans and camper units designed specifically for overnight, outdoor camping, such as Class A, B or C vehicles, towables, and truck campers.
- B. BOARD means the Board of County Commissioners of Clackamas County.
- C. DIVISION means the Clackamas County Parks Division of the Business and Community Services Department and its employees.
- D. ANIMAL, as per ORS 167.310, means any non-human mammal, bird, reptile, amphibian or fish. LIVESTOCK, as per ORS 609.125 means any ratites (large flightless birds), psittacines (parrot & macaw type birds), horses, mules, jackasses, cattle, lamas, alpacas, sheep, goats, swine, domesticated fowl and any fur bearing animal bred and maintained commercially or otherwise, within pens, cages and hutches.
- E. PARK AREA means any County park, forest or recreational area under the jurisdiction of the board, but not any residence located thereon.
- F. PARK EMPLOYEE means a County employee, caretaker, host, or agent.
- G. PARKS DIRECTOR AND/OR THEIR DESIGNEE means the person designated by the Board or the Department to administer the County's programs and policies for County parks, forests, and recreation areas.
- H. PEACE OFFICER means a Sheriff, deputy sheriff, constable, marshal, municipal police officer, Oregon State Police officer, and such other persons as may be designated by law.
- I. PROHIBITED ARTICLES means fireworks, weapons, glass, and alcoholic beverages under this Chapter.
- J. RESERVATION includes, but is not limited to, calling, booking online or by email, in advance to obtain a campsite or day-use area.
- K. Other terms shall be defined as set forth in the Oregon Vehicle Code, ORS Chapter 801, unless specifically provided otherwise in this Chapter.

[Codified by Ord. 05-2000, 7/13/00; Amended by Ord. 06-2007, 6/28/07; Renumbered from 6.06.03 and amended by Ord 04-2013, 8/22/13; Amended by Ord. 01-2016, 3/24/16; Amended by Ord. 07-2018, 6/28/18]

6.06.030 Opening, Closing, Entry Into Parks

- A. The Division is hereby authorized to close to the public ~~use of~~ any County Park area or portion thereof, restrict the times when any County park area shall be open to such use, and limit or prohibit a recreation use whenever such action is necessary to protect the health or safety of the public, or the safety of the park area or its facilities. Cause for park area closure or limitation, or prohibition, on park area or recreational use includes, but is not limited to: Fire hazard, dangerous weather, water conditions, sanitary protection of the watershed, park area construction or repairs, conservation of fish and wildlife, excessive traffic; unsafe or overcrowded shoreline, ramp, parking or road conditions; the prevention of damage to the park or any of its facilities; or any dangerous, unsafe or unhealthful conditions.
- B. Any County employee designated by the Director of Business and Community Services Department or any peace officer may request, as a condition of the license or permit to enter the County's park areas, that persons entering or about to enter allow inspections of all backpacks, briefcases, suitcases, athletic bags, packages, duffle bags, coolers, ice chests, picnic baskets, and other containers capable of concealing prohibited articles:
 - 1. Inspections under this section may occur anywhere on park property. Persons possessing containers subject to inspection shall be informed that they are free to decline the inspection and then must immediately leave the park area.
 - 2. If a person already inside the park area possesses a prohibited article, that person shall be considered to have violated the license to enter and use the park area. The person's license is automatically revoked and the person shall be requested to leave immediately.
 - 3. Any person in violation of park rules is subject to citation and immediate trespass.
- C. The County shall display signs at entrances to the park area that generally identify prohibited articles and provide notification of the request for inspection. The signs shall generally describe prohibited articles, explain the potential request for inspection and the right-to-decline options. Similar explanations may be printed on parking receipts and where available may be displayed at ticket windows on County property where parking passes or admissions are regularly sold.
- D. No person shall enter or use any County park area or any of its facilities without first paying the required fee, if any, unless such entry or use is otherwise authorized by a valid existing permit in the name of said person. ~~For all misplaced or stolen parking permits, there shall be a nominal fee for replacement.~~

Any permit for entry or receipt for the use of any County park shall be displayed in a way that makes it easily visible from outside the vehicle. Failure to display a permit or receipt in a visible manner is a violation of this section requiring payment.

- E. Any County employee designated by the Director of Business and Community Services Department or any peace officer may revoke any permit that has been issued erroneously or where there is reasonable cause to believe the permit holder or any person in his or her custody, control, or family, has violated any of the provisions of these rules or any State, County or federal law. Any person whose permit has been revoked and all other persons in his or her custody, control, and family shall immediately leave the park area.
- F. Any person who violates any of these Park Rules, or who violates any state statute (including the vehicle chapter), County ordinance or code while in a County park, may be ordered to leave the park area.

- G. No person who has been ordered to leave a County Park area shall remain therein or return thereto.
- H. The Division may refuse to admit into a park area any person who has been previously ordered to leave a County park.
- I. The daily opening and closing times for each Clackamas County Park, including but not limited to Barlow Wayside, Barton, Boones Ferry Marina, Boring Station, Carver, Eagle Fern, Feyrer, Hebb, Knights Bridge, Madrone Wall, Metzler, Ed Latourette, Feldheimer , Wagon Wheel, and Wilhoit Springs, shall be established by the Parks Director and/or their designee and posted at the entrance to the park.
- J. Except for authorized overnight camping in accordance with these rules, no person, other than peace officers or authorized County personnel or agents, shall enter or remain in any park area after the daily closing time and before the daily opening time, without prior written authorization.
- K. User fees for campsites are due and shall be paid prior to each day's use. The fee covers use of facilities and services until the vacating time of 1:00 p.m. the following day.
- L. The person registering for the campsite is responsible for all persons using the campsite adhering to all park area rules, but this shall not provide a defense to any person who actually causes, or participates in causing, a violation of said rules.
- M. Campers must maintain campsites in a clean, sanitary, and safe manner.
- N. Unless otherwise posted at the entrance to the park campground, campsites may be occupied only as assigned by a reservation or at the campground registration area.
- O. No more than two (2) vehicles are allowed in a single campsite. The first vehicle is included in the campsite fee. All excess vehicles will be charged an additional fee and may need to be parked in designated overflow parking.
- P. In order to avoid unnecessary congestion of campground roadways and overloading of campground water and sanitation facilities, a park employee may prohibit entry of non-camper vehicles into the campground area. The park employee may issue temporary entry permits to non-camper vehicles when, in their opinion, such entry will not unnecessarily disrupt the operation, safety, and sanitation facilities of the campground.
- Q. Campsites may be accommodated with any approved camping shelter except those areas that have specific designated usage, i.e., RV only, tent only.
- R. Individual campsites are designed to serve one family unit. The following capacities shall apply:
 - 1. Not more than two (2) tents OR one (1) recreation vehicle and one (1) tent per campsite, ~~except where otherwise designated.~~
 - 2. A maximum occupancy of 8 persons per site.
 - 3. No person under the age of 18 shall camp overnight unless accompanied by an adult.
 - 4. ADA accessible campsites are designed for campers with mobility challenges. Campers with DMV placards or license plates are given priority in these sites. Unless otherwise noted below persons registering for, or occupying, accessible campsite(s) must clearly display an appropriate placard or plate during their stay.
Note: Large group reservations of all campsites in a campground loop or park are exempt from this rule.
- S. Parks with accessible campsites for Persons with Disabilities shall:

1. Hold all reserved site(s) for the date(s) of reservation unless notified by the Parks Office to release the site;
2. Hold unreserved accessible sites site(s) for qualified drop-in campers until 7:00 p.m. daily;
3. Release unreserved accessible site(s) for first come, first served use after 7:00 p.m. for one (1) night only stay if no qualified users have registered.

[Codified by Ord. 05-2000, 7/13/00; Amended by Ord. 06-2007, 6/28/07; Renumbered from 6.06.03 and amended by Ord. 04-2013, 8/22/13; Amended by Ord. 05-2015, 5/14/15; Amended by Ord. 01-2016, 3/24/16; Amended by Ord. 07-2018, 6/28/18]

6.06.040 Reservations And Check In/Out Times

- A. All persons making reservations must be 18 years of age or older.
- B. Online reservations for camp sites, sheltered and non-sheltered picnic areas must be made a minimum of 3 days in advance. Payment for reservations of picnic areas and campsites are due in full at the time of booking unless booking ten (10) or more campsites.
 1. Reservations for ten (10) or more campsites must be made through the Parks Administration Office and requires a deposit of the reservation fee and first night's rental fee due at the time of booking the reservation. The remaining balance is due thirty (30) days after making the reservation. The Parks Division reserves the right to cancel a reservation of ten (10) or more campsites, without notification, if the final payment has not been paid as per policy.
 2. No group may book more than thirty (30) campsites for the same date(s) in any one park on Memorial Day weekend or ~~during the peak season~~ from July 1 through Labor Day weekend.
- C. Cancellations and refunds:
 1. For campsites (full hook-up, partial hook-up, primitive) and bunkhouse:
 - a. If cancellation is made four (4) or more days in advance of the arrival date, a refund will be issued by the Parks Division less the reservation fee and a cancellation fee.
 - b. If cancellation is made within three (3) days of the arrival date, a partial refund will be issued by the Parks Division less the reservation fee, a cancellation fee and the first night's camping fee.
 2. For sheltered and non-sheltered picnic areas:
 - a. If cancellation is made fifteen (15) days or more in advance of the reserved use date, a refund will be issued less the reservation fee and a cancellation fee.
 - b. If cancellation is made within fourteen (14) days of the reserved use date, no refunds will be issued..
 3. Reservation and transaction fees are non-refundable.
 4. If days are removed from the front of a reservation, resulting in the new arrival date being more than one year from when the original reservation was made, the County reserves the right to cancel the entire reservation and retain the reservation fee and first night's camping fee.

- D. Changes to overnight camping reservations and day use reservations, such as a reduction in the number of campsites, or a change in the location or date, can be made at any time, except as noted in subsection (C)(4), but a change fee is required and will be charged at the time of the change request.
- E. Check-in time for all overnight camping sites is established at 3:00 p.m. and check-out time is established at 1:00 p.m. the following day. Campsites not vacated by 1:00 p.m. shall be subject to charge of fees for an additional night, if the campsite is available and not reserved for that time period.
- F. If a campsite has been reserved for use by another party for that night, and the campsite has not been vacated by the non-reserved party by check-out time:
 - 1. The non-reserved party shall vacate the site immediately or be subject to eviction;
 - 2. The non-reserved party shall be subject to exclusion from Clackamas County parks pursuant to this chapter;
 - 3. Any vehicle occupying the campsite after check-out time other than a vehicle of the reserved party is parked in violation of this chapter, and may be immediately towed away without prior notice at the owner's expense under the provisions of the Clackamas County Vehicle Parking and Towing Chapter; and
 - 4. Park employees may remove any personal property remaining on the campsite other than property of the reserved party.
- G. Individual campers or small groups reserving ADA accessible sites must provide documentation upon making the reservation or the reservation may be forfeited. *Note: Large group reservations of all campsites in a campground loop or park are excluded from this rule.*

[Codified by Ord. 05-2000, 7/13/00; Amended by Ord. 06-2007, 6/28/07; Renumbered from 6.06.14; amended by Ord. 04-2013, 8/22/13; amended by Ord. 02-2014, 5/22/14; Amended by Ord. 01-2016, 3/24/16; Amended by Ord. 04-2017, 5/4/17; Amended by Ord. 07-2018, 6/28/18]

6.06.050 Violations

- A. No person shall park a vehicle on any Clackamas County park property before the posted opening time or after the posted closing time. Vehicles parked in violation of this section shall be towed or booted in accordance with the Clackamas County Parking and Towing Chapter.
- B. No person shall expose his or her genitalia or breasts, or be completely nude (full nudity) while in a public place or place visible from a public place, if the public place is open or available to persons of the opposite sex or children.
- C. No person shall, while in, or in view of, a public place, perform an act of sexual intercourse or an act of oral or anal sexual intercourse; or an act of exposing the genitals of the person with the intent of arousing the sexual desire of the person or another person, as defined in ORS 163.465.
- D. No person shall have in his or her possession any glass beverage container without first obtaining a permit from the County Parks Department. Permits will be issued upon payment for use of designated campsites and group picnic areas. Permits for possession of glass beverage containers will not be issued for day-use areas.
- E. Fires

1. Fires in park areas shall be confined to:
 - a. Fire rings, fire pits, or fireplaces provided for such purposes;
 - b. Portable stoves in established campsites and picnic areas where fires are permitted.
 2. No person shall leave any fire unattended, and every fire user shall extinguish the fire before leaving the park area.
 3. No person shall build, light or maintain any fire so as to constitute a hazard to any pile of wood, grass, tree, underbrush, or other flammable material.
 4. No person shall move a park fire ring, fire pit, or fireplace from its designed location in any day use area or campground.
- F. Fireworks and Weapons
1. No person shall hunt, pursue, trap, kill, injure, or molest any bird or animal in any park area.
 2. No person shall discharge in any park area any firearm, pellet gun, bow and arrow, slingshot, paintball gun, or other weapon capable of injuring any person, bird, or animal.
 3. No person shall possess in any park area any: loaded firearm, loaded pellet gun; paintball gun; bow and arrow; slingshot; other weapon capable of injuring any person, bird or animal; provided however that the prohibition of loaded firearms does not apply to or affect:
 - a. a law enforcement officer or authorized agent in the performance of official duty,
 - b. a member of the military in the performance of official duty,
 - c. a person licensed to carry a concealed handgun, or
 - d. a person authorized to possess a loaded firearm while in a public building under ORS 166.370.
 4. No person shall possess or use fireworks or other explosives in any park area, except as designated, without the written permission from the Parks Director and/or their designee.
- G. Alcoholic Beverages
1. No person shall possess alcoholic beverages in any general day use area in any county park. Permits may be issued for designated reservable group picnic areas when requested and approved and upon payment for the group picnic area. Permits for the possession of alcoholic beverages in reserved campsites are not required. Violations shall be treated as a rule violation, and any person authorized to enforce park rules is authorized to confiscate and destroy any alcohol and its container.
- H. Park Property & Property Destruction
1. No person shall mutilate, deface, damage, or remove any table, bench, building, sign, marker, monument, fence, barrier, fountain, faucet, traffic recorder, or other structure or facility of any kind in any park area.
 2. No person shall dig up, deface, or remove any dirt, stones, rock or other substance whatever, make any excavation, quarry any stone, lay or set off any blast, roll any stones or other objects, or cause or assist in doing any of said things, in any park area.

3. No person shall erect temporary signs, markers, or inscriptions of any type in any park area, without permission from the Parks Director and/or their designee.
4. No person shall set up or use a public address system in any park area without the written permission from the Parks Director and/or their designee.
5. No person shall wash any clothing or other materials, or clean any fish, in a lake, stream, river, or pond, in any park area.
6. No person shall use abusive or threatening language or gestures, create any public disturbances, or engage in riotous behavior, in any park area.
7. No person shall operate or use any noise-producing machine, vehicle, device, or instrument in any park area in a manner that is disturbing to other park area visitors.
8. No person shall operate any remote control device in any park area (i.e., drones, airplanes, cars, etc.).
9. No person shall pick, cut, mutilate, or remove any flowers, shrubs, foliage, trees, or plant life or products of any type in any park area.

I. Concessions and Solicitations

1. No person shall operate a concession, either fixed or mobile, in any park area without the written permission from the Parks Director and/or their designee.
2. No person shall solicit, sell or offer for sale, peddle, hawk, or vend any goods, wares, merchandise, food, liquids, or services in any park area without the written permission of the Parks Director and/or their designee.
3. No person shall advertise any goods or services in any park area without the written permission from the Parks Director and/or their designee.
4. No person shall distribute any circulars, notices, leaflets, pamphlets, or written or printed material of any kind in any park area by leaving or placing the material on a person's vehicle or property without the written permission from the Parks Director and/or their designee.

J. Animals

1. No person shall ride, drive, lead, or keep livestock or animals, other than cats and dogs, in any park area not designated for their use (e.g., equestrian trails/facilities) without the written permission from the Parks Director and/or their designee.
2. No dog or cat shall be brought into or kept in a park area unless confined or controlled on a maximum 6-foot long leash. A Park Employee may undertake, or require the person keeping the animal to take any measures, including removal of the animal from the park area, deemed necessary to prevent interference by the animal with the safety, comfort, and wellbeing of park area users, and the appearance or sanitary condition of the park area. No animals, other than service dogs for the disabled, shall be allowed in any park area building.
3. No person shall allow any animal in his or her custody or control to annoy, molest, attack, or injure any person or animal in the park area.
4. No person shall tie up any animal in his or her custody or control and leave such animal unattended.
5. All animal fecal matter shall be put in a bag or container and left in a designated waste receptacle.
6. No person shall have or allow more than two (2) domestic pets or other animals in any campsite.

K. Motor Vehicles

1. No person shall operate any vehicle in any park area in violation of the Oregon State Vehicle Code, County ordinance, code or other laws.
2. No person shall operate any motor vehicle in any park area at a speed in excess of 10 miles per hour, unless otherwise designated. In addition, no person shall operate any motor vehicle in any park area at a speed greater than is reasonable and prudent, having due regard to all of the following:
 - a. The traffic;
 - b. The surface and width of the highway;
 - c. The hazard at intersections;
 - d. Weather;
 - e. Visibility; and
 - f. Any other conditions then existing.
3. No person shall park a vehicle:
 - a. In violation of any “No Parking” signs or markings authorized by the Parks Director and/or their designee;
 - b. In any location within a park, other than officially designated parking lots and parking spaces;
 - c. On grass, dirt, or landscaped areas that have not been ~~graveled and~~ designated for parking;
 - d. Beyond the edges of curbing or parking lots; or
 - e. In any designated staging area or timed parking area for longer than the maximum time limit stated on the posted sign.
4. No vehicle shall be parked in an emergency access area or travel lane of any park. Any vehicle parked in an emergency access area or travel lane of any park will be towed under the provisions of the Clackamas County Parking and Towing Chapter.
5. No person shall operate a motor vehicle on any park trail, or on any area within a park, which is not paved or graveled unless specifically marked as an area for motor vehicles.
6. No person shall operate any Off Highway Vehicle (OHV), All Terrain Vehicle (ATV) or any other vehicle not legal for street riding in any park area not designated for their use without the written permission from the Parks Director and/or their designee.

L. Waste Disposal

1. All bottles, cans, ashes, waste, paper, garbage, sewage, and other rubbish or refuse shall be left only in receptacles designated for that purpose.
2. No person shall bring into a park area any trash, refuse, garbage, litter, waste material, or vehicles for the purpose of disposing them there.
3. No person shall use kitchen or toilet facilities in a camping vehicle in the park unless the person makes provision for holding sewage and other waste materials in watertight and sanitary containers. Such containers shall not be emptied in the park except at an officially designated dump station.
4. No person shall urinate or defecate in public in any park area.

M. Camping Rules

1. No person may camp overnight in a park area other than in an officially designated and numbered overnight camping space.
2. No person may camp in any one park area for more than fourteen (14) days in one eighteen (18) day period of time. No person may camp for more than twenty-eight (28) days total in the County Parks system as a whole, in any one camping season from May 1 to November 30, without the written permission from the Parks Director and/or their designee.
3. Persons who share a campsite will be considered to be of the same camping party, and stay limit for all party members shall be calculated from the first party member's arrival.
- ~~3.4.~~ Campers are required to maintain reasonable quiet between the hours of 10:00 p.m. and 7:00 a.m. and to respect the rights of other campers to peace and quiet during these hours.
- ~~4.5.~~ No person shall camp overnight without an approved camping shelter.
- ~~5.6.~~ No person shall wash a vehicle or trailer in any campsite.
- ~~6.7.~~ No swimming pools of any size shall be filled with water in the campground without the written permission of the Parks Director and/or their designee.

[Codified by Ord. 05-2000, 7/13/00; Amended by Ord. 06-2007, 6/28/07; Amended by Ord. 04-2013, 8/22/13; Amended by Ord. 04-2017, 5/4/17; Amended by Ord. 07-2018, 6/28/18]

6.06.060 Enforcement and Penalties

- A. Any County employee or agent designated by the Director of the Business and Community Services Department, and any peace officer may enforce these park rules, order any person violating these rules to leave the park areas, and issue citations for violations of these rules, except that only a person expressly authorized under the Clackamas County Parking and Towing Chapter may enforce the towing or booting provision of that chapter. Caretakers and Camp hosts who are appointed by the County may notify persons of the requirements of these rules, seek voluntary compliance, and order any person violating the rules to leave the park areas.
- B. Violation of any of the foregoing rules is subject to citation and punishable by a fine as set forth below.
- C. Form of citation:
 1. Description of the specific violation alleged;
 2. The date, time, and location of its occurrence;
 3. The maximum amount of the fine for the violation alleged;
 4. A statement that the fine must be paid or a hearing requested within 20 days, and that upon failure to do so within 20 days opportunity for a hearing is forfeited and the fine doubles;
 5. A form for either admitting the violation alleged and paying the fine, or denying the violation alleged, paying the equivalent bail, and requesting a hearing;
 6. The address to which the form should be sent;
 7. The telephone number of the person or facility which may be contacted for information;
 8. The name and address of the violator, or in the case of a parking violation where the operator of the vehicle is not present, the license plate and vehicle number of the vehicle (if visible); and
- D. Upon receiving a citation under this chapter, the cited person may:

1. Within 20 days, deliver to the Sheriff's Office the form provided with the citation, admitting the violation(s), forfeiting and paying the amount of the fine(s) indicated on the citation by credit card; forfeiture may be made by mail but must be actually received by the Sheriff within 20 days from the date of the citation; or
2. Within 20 days, deliver to the Sheriff's Office the form provided with the citation, denying all or part of the violation(s), and posting bail by paying a refundable deposit equivalent to the amount of fine(s) indicated on the citation; response may be made by mail, but must be actually received by the Sheriff within 20 days from the date of the citation.

Upon receipt of a denial, the Sheriff's Office shall inform the Hearings Officer. The Hearings Officer shall set a hearing within 30 days of the Sheriff's Office receipt of the denial and bail, and shall mail notice to the cited person and the issuer of the citation of the hearing date, time and place within 15 days of the Sheriff's Office receipt of the denial of bail.

3. Failure to perform any part of either subsection 1 or 2, including failure to respond within 20 days, shall be presumed an admission of the violation(s) cited, and the fine(s) shall be doubled.

E. Hearing Process.

The hearing shall afford a reasonable opportunity for the person(s) requesting it to present evidence that the citation was invalid or unjustified.

1. The Hearings Officer may administer oaths and take the testimony of witnesses. The Hearings Officer may issue subpoenas in accordance with Oregon Rules of Civil Procedure 55, provided that subpoena requests be received in writing no later than 5 days before the scheduled hearing. If the person charged with the violation(s) requests a subpoena, the person shall pay a deposit for each witness in an amount set by resolution of the Board of County Commissioners. Witnesses appearing by subpoena shall be allowed the same fees and mileage as allowed in civil cases in circuit court, to be paid by the person requesting the subpoena.
2. A person who receives a citation may be represented by an attorney or other person at any hearing, provided that in the case of representation by an attorney, the person gives written notice to the Hearings Officer two days prior to the hearing so that the County may, at its discretion, arrange for representation by an attorney on its behalf.
3. If the Hearings Officer, after due consideration, determines that the violation(s) alleged has been established, then the Hearings Officer shall issue a decision that the citation is valid and make brief findings of fact, and shall order the person cited to pay the appropriate fine to the County general fund. The decision and order may be oral and issued at the conclusion of the hearing, but in all cases must be recorded in the record of the hearing. The Hearings Officer will also determine the amount of witness fees to be paid out of any deposit, or refunded.
4. The decision of the Hearings Officer is final.

[Codified by Ord. 05-2000, 7/13/00; Renumbered from 6.06.15 and amended by Ord. 04-2013, 8/22/13; amended by Ord. 02-2014, 5/22/14; Amended by Ord. 04-2017, 5/4/17; Amended by Ord. 07-2018, 6/28/18]

6.06.04.01[Codified by Ord. 05-2000, 7/13/00; Amended by Ord. 05-2003, 3/13/03; Amended by Ord. 03-2010, 2/25/10; Repealed by Ord. 04-2013, 8/22/13]

6.06.07.01[Codified by Ord. 05-2000, 7/13/00; Amended by Ord. 05-2003, 3/13/03; Amended by Ord. 03-2010, 2/25/10; Repealed by Ord. 04-2013, 8/22/13]

6.06.07.02 [Codified by Ord. 05-2000, 7/13/00; Amended by Ord. 05-2003, 3/13/03; Deleted by Ord. 03-2010, 2/25/10]

6.06.070 Vehicle Towed

A vehicle registered to a person who has failed to respond or pay fines as required by this chapter to three or more vehicle parking citations, may be towed from any park area or booted, without prior notice, in accordance with the Clackamas County Parking and Towing Chapter, and held until the amounts owing have been paid.

[Codified by Ord. 05-2000, 7/13/00; Renumbered from 6.06.11 by Ord. 04-2013, 8/22/13]

6.06.080 Fines

All fines shall be set by ordinance of the Board of County Commissioners.

[Added by Ord. 5-2003, 3-13-03; Renumbered from 6.06.17 and amended by Ord. 04-2013, 8/22/13]