

November 23, 2022

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of an Amendment extending duration of a Subrecipient Agreement with Metropolitan Family Services to continue Family Resource Coordinator services in North Clackamas County. No-cost extension retains a maximum value of \$149,119 funded through the Oregon Early Learning Division.

No County General Funds are involved

Purpose/Outcome	Metropolitan Family Resources (MFS) will continue to provide a Family Resource Coordinators (FRC) to connect families with children ages 0-6 who experience barriers to school success with holistic services that promote family stability, healthy child development, and school readiness. Amendment #1 extends the duration of the Agreement to allow more time for one Family Resource Coordinator to provide program service delivery in specified Health Equity Zones in North Clackamas County.
Dollar Amount and Fiscal Impact	The agreement retains a maximum value of \$149,119. Amendment #1 is a no-cost extension. No County Funds are involved
Funding Source	State of Oregon, Dept of Education through its Early Learning Division
Duration	This amendment is effective upon signature for services through June 30, 2023.
Previous Board Action/Review	Previous Board Approval: 11/24/21 Board Issues Date: 11/22/22
Strategic Plan Alignment	1. Ensure safe, healthy, and secure communities
Counsel Review	This Subrecipient Grant agreement has been reviewed and approved by County Counsel on 10/27/22, KR
Procurement Review	Was the item processed through Procurement? No. Subrecipient selected through a competitive process
Contact Person	Adam Freer 971-533-4929
Contract No.	CFCC #10423

BACKGROUND:

The Children, Family & Community Connections Division of the Health, Housing and Human Services Department requests approval of a Local Subrecipient Grant Amendment #1 with MFS to continue to provide Family Resource Coordinator services in the Health Equity Zones of North Clackamas County. MFS was selected through a competitive process in 2019 to provide Family Resource Coordination in Clackamas County. The FRC coordinates referrals for families, prioritizing those whose children ages 0-6

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experience barriers to school success, to help them navigate healthcare, education, and other human service systems that facilitate family stability and access to necessary services

This Local Subrecipient Grant Amendment #1 is effective upon signature by all parties for services through June 30, 2023. This no-cost extension retains a maximum value of \$149,119.

RECOMMENDATION:

Staff recommends the Board approve this Amendment and authorization for Tootie Smith, Board Chair, to sign on behalf of Clackamas County.

Respectfully submitted,

Rodney A. Cook

Rodney A. Cook, Director
Health, Housing & Human Services

Local Subrecipient Grant Amendment (FY 21-23)
H3S – Children, Family & Community Connections Division

<u>Local Recipient Agreement Number: 10423</u>	<u>Board Order Number: 20211124</u>
<u>Department/Division: H3S-CFCC</u>	<u>Amendment No. 1</u>
<u>Local Recipient: Metropolitan Family Services</u>	<u>Amendment Requested By: Jessica Duke</u>
Changes: <input type="checkbox"/> Scope of Service <input checked="" type="checkbox"/> Agreement Time	<input type="checkbox"/> Agreement Budget <input type="checkbox"/> Other:

Justification for Amendment:

This Amendment #1 is entered into between Metropolitan Family Services ("SUBRECIPIENT") and Clackamas County ("COUNTY"), acting by and through its Health, Housing & Human Services Children, Family and Community Connections (CFCC) Division and shall become part of that Subrecipient Grant Agreement ("Agreement") entered into between both parties on November 24, 2021.

Metropolitan Family Services (MFS), a local non-profit organization, was selected through a competitive process in 2019 to provide Family Resource Coordinators in North Clackamas County. The Family Resource Coordinator operates in a specified Health Equity Zone to receive, coordinate, and expedite service referrals for families with children ages 0-6 to assist families in navigating healthcare, education, and other human service systems that facilitate family stability and access to necessary services.

Amendment #1 extends the duration of the Agreement to allow more time for one Family Resource Coordinator to provide program service delivery in North Clackamas County.

.Amendment becomes effective when it is fully executed for continuing services through June 30, 2023.

Maximum value remains at \$146,119.

Except as amended hereby, all other terms and conditions of the contract remain in full force and effect. The County has identified the changes with "***bold/italic***" font for easy reference.

AMEND:

1. **Term and Effective Date.** This Agreement shall become effective on the date it is fully executed and approved as required by applicable law. Funds issued under this Amendment may be used to reimburse SUBRECIPIENT for expenses approved in writing by County relating to the project incurred no earlier than October 1, 2021 and not later than December 31, 2022, unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.

TO READ:

1. **Term and Effective Date.** This Agreement shall become effective on the date it is fully executed and approved as required by applicable law. Funds issued under this Amendment may be used to reimburse

Metropolitan Family Services – FRC
Local Subrecipient Grant Amendment – CFCC 10423 A1

SUBRECIPIENT for expenses approved in writing by County relating to the project incurred no earlier than October 1, 2021 and not later than **June 30, 2023**, unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.

List Schools, Districts, Community Based Organizations, medical providers, etc. that participated in planning/implementation/ongoing support and referrals of FRC work:
List community meetings attended during the reporting period:

Reporting Requirements

Monthly report, general ledger and reimbursement request

- No later than the 15th of every month
- Reports go to: Dani Stamm Thomas dstammthomas@clackamas.us
- All reports need to CC: Stephanie Radford SRadford@clackamas.us

Quarterly Report, Client Satisfaction Surveys and Demographic Data Forms due:

- Oct-Dec Due January 15, 2022
- Jan-Mar Due April 16, 2022
- April-June Due July 16, 2022
- July-Sept Due October 15, 2022
- Oct-Dec Due January 15, 2023
- Jan-Mar Due April 17, 2023
- April-June Due July 17, 2023

Client Satisfaction Surveys

Clackamas County's initiative to measure client satisfaction with direct services provided or funded by the county (if applicable).

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized officers.

AGENCY

Metropolitan Family Services, Inc.
1808 SE Belmont
Portland, OR 97214

By 
Judy Strand, CEO

Date: NOV. 2, 2022

CLACKAMAS COUNTY

Commissioner: Tootie Smith, Chair
Commissioner: Sonya Fischer
Commissioner: Paul Savas
Commissioner: Martha Schrader
Commissioner: Mark Shull

Tootie Smith, Board Chair
Clackamas County

Date: _____

COVER SHEET

- New Agreement/Contract
- Amendment/Change/Extension to _____
- Other _____

Originating County Department: _____

Other party to contract/agreement: _____

Document Title:

After filing please return to: _____

County Admin

Procurement

If applicable, complete the following:

Board Agenda Date/Item Number: _____