

November 23, 2022

Board of County Commissioners Clackamas County

Members of the Board:

Approval of an Amendment extending duration of a Subrecipient Agreement with Metropolitan Family Services to continue Family Resource Coordinator services in North Clackamas County. No-cost extension retains a maximum value of \$149,119 funded through the Oregon Early Learning Division.

No County General Funds are involved

Purpose/Outcome	Metropolitan Family Resources (MFS) will continue to provide a Family Resource Coordinators (FRC) to connect families with children ages 0-6 who experience barriers to school success with holistic services that promote family stability, healthy child development, and school readiness.  Amendment #1 extends the duration of the Agreement to allow more time for one Family Resource Coordinator to provide program service delivery in specified Health Equity Zones in North Clackamas County.	
<b>Dollar Amount and</b>	ar Amount and The agreement retains a maximum value of \$149,119. Amendment #1 is a no-	
Fiscal Impact	cost extension.	
	No County Funds are involved	
Funding Source	State of Oregon, Dept of Education through its Early Learning Division	
Duration	This amendment is effective upon signature for services through June 30,	
<b>D</b>	2023.	
Previous Board		
Action/Review	Board Issues Date: 11/22/22	
Strategic Plan	Ensure safe, healthy, and secure communities	
Alignment		
Counsel Review	This Subrecipient Grant agreement has been reviewed and approved by	
	County Counsel on 10/27/22, KR	
Procurement	Was the item processed through Procurement? No.	
Review	Subrecipient selected through a competitive process	
Contact Person	Adam Freer 971-533-4929	
Contract No.	CFCC #10423	

#### **BACKGROUND:**

The Children, Family & Community Connections Division of the Health, Housing and Human Services Department requests approval of a Local Subrecipient Grant Amendment #1 with MFS to continue to provide Family Resource Coordinator services in the Health Equity Zones of North Clackamas County. MFS was selected through a competitive process in 2019 to provide Family Resource Coordination in Clackamas County. The FRC coordinates referrals for families, prioritizing those whose children ages 0-6

experience barriers to school success, to help them navigate healthcare, education, and other human service systems that facilitate family stability and access to necessary services

This Local Subrecipient Grant Amendment #1 is effective upon signature by all parties for services through June 30, 2023. This no-cost extension retains a maximum value of \$149,119.

### **RECOMMENDATION:**

Staff recommends the Board approv this Amendment and authorization for Tootie Smith, Board Chair, to sign on behalf of Clackamas County.

Respectfully submitted,

Rodney A. Cook, Director

Rodney A. Cook

Health, Housing & Human Services

# Local Subrecipient Grant Amendment (FY 21-23) H3S – Children, Family & Community Connections Division

Local Recipient Agreement Number: 10423	Board Order Number: 20211124
Department/Division: H3S-CFCC	Amendment No. 1
Local Recipient: Metropolitan Family Services	Amendment Requested By: Jessica Duke
Changes: ☐ Scope of Service ☐ Agreement Time	☐ Agreement Budget () Other:
Justification for Amendment:	
This Amendment #1 is entered into between Metropoli County ("COUNTY"), acting by and through its Health, Community Connections (CFCC) Division and shall be ("Agreement") entered into between both parties on No.	ecome part of that Subrecipient Grant Agreement
in 2019 to provide Family Resource Coordinators in No operates in a specified Health Equity Zone to receive,	organization, was selected through a competitive process orth Clackamas County. The Family Resource Coordinator coordinate, and expedite service referrals for families with heare, education, and other human service systems that ices.
Amendment #1 extends the duration of the Agreement to provide program service delivery in North Clackama	t to allow more time for one Family Resource Coordinator as County.
.Amendment becomes effective when it is fully execute	ed for continuing services through June 30, 2023.
Maximum value remains at \$146,119.	
Except as amended hereby, all other terms and condit County has identified the changes with "bold/italic" for	tions of the contract remain in full force and effect. The ont for easy reference.

### AMEND:

1. Term and Effective Date. This Agreement shall become effective on the date it is fully executed and approved as required by applicable law. Funds issued under this Amendment may be used to reimburse SUBRECIPIENT for expenses approved in writing by County relating to the project incurred no earlier than October 1, 2021 and not later than December 31, 2022, unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.

### TO READ:

1. **Term and Effective Date.** This Agreement shall become effective on the date it is fully executed and approved as required by applicable law. Funds issued under this Amendment may be used to reimburse

Metropolitan Family Services – FRC Local Subrecipient Grant Amendment – CFCC 10423 A1

SUBRECIPIENT for expenses approved in writing by County relating to the project incurred no earlier than October 1, 2021 and not later than *June 30, 2023*, unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.

### REPLACE: Exhibit A-2 Work Plan Quarterly Report

Clackamas County Children, Youth & Families Division Early Learning Hub of Clackamas County Work Plan and Quarterly Report

Provider: Metropolitan Family Services: Program: Family Resource Coordination

Quarter:

Reporting Period: October 1, 2021—June 30, 2023

### Hub Goals:

- Aligned, coordinated, and family-centered early childhood system
   Children are supported to enter school ready to succeed
   Families are healthy, stable and attached

Activities/Outputs	Intermediate Outcomes/Measurement Tool		Oct- Dec 2021	Jan- Mar 2022	Apr- Jun 2022	Jul- Sep 2022	Oct- Dec 2022	Jan- Mar 2023	Apr- Jun 2023	
	85% of families are referred to school staff, family advocates, home visitors, early childhood specialists, behavioral health, and employment specialists.	# Families referred								
		# Families Successfully Connected								
By Dec 31, 2022, 200 Families with children (0-6)	assessments (Developmental, medical, dental, vision,	# Families referred for screening/ assessments								
will be referred and connected to holistic services that promote family stability, healthy child		# Families completing screening/ assessments								
development, and school readiness.	85% of families will be referred to a pediatrician, establish a medical/dental home, insurance enrollment support, and will be offered other health services that promote resiliency and increase protective factors.	# Families referred								-
		# Families Successfully Connected								
By June 30, 2023, Program participants will receive a minimum of 4 contacts, one of which will be face to face.  Contact is defined as: face to face, phone call, email, or texting.  85% of families will follow through with mutually agreed upon referrals: assessments, treatment options, and family requested supports.	# Families Served						,			
	# Successful Follow Through on Plans									
By June 30, 2023, 200 families will be educated to use Information and Referrals systems i.e. 211info,		# Families Served								
BabyLink, CCR&R, TriMet Ride, IMATCH, Help Me Grow, etc.	systems	# Families that report knowing how to use I&R services	***************************************							
By June 30, 2023, all parents served by FRC will receive information on school/ kindergarten readiness, transition to school, literacy, and social/emotional development.	100% of families served by FRC will receive kindergarten readiness, successful transitions, literacy, and social emotional development information.	# Families Served					1111			

List Schools, Districts, Community Based Organizations, medical providers, etc. that participated in planning/implementation/ongoing support and referrals of FRC work:
List community meetings attended during the reporting period:

### **Reporting Requirements**

### Monthly report, general ledger and reimbursement request

- No later than the 15th of every month
- Reports go to: Dani Stamm Thomas dstammthomas@clackamas.us
- All reports need to CC: Stephanie Radford <u>SRadford@clackamas.us</u>

### Quarterly Report, Client Satisfaction Surveys and Demographic Data Forms due:

•	Oct-Dec	Due January 15, 2022
•	Jan-Mar	Due April 16, 2022
•	April-June	Due July 16, 2022
•	July-Sept	Due October 15, 2022
•	Oct-Dec	Due January 15, 2023
•	Jan-Mar	Due April 17, 2023
•	April-June	Due July 17, 2023

### Client Satisfaction Surveys

Clackamas County's initiative to measure client satisfaction with direct services provided or funded by the county (if applicable).

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized officers.

### **AGENCY**

Metropolitan Family Services, Inc. 1808 SE Belmont Portland, OR 97214

By Judy Strand, CEO

Date: NOV. 2, 2022

### **CLACKAMAS COUNTY**

Commissioner: Tootie Smith, Chair Commissioner: Sonya Fischer Commissioner: Paul Savas Commissioner: Martha Schrader Commissioner: Mark Shull

Tootie Smith, Board Chair Clackamas County

Date:

## **COVER SHEET**

☐ New Agreement/Contract				
☐ Amendment/Change/Extension to				
□ Other				
Originating County Department:				
Other party to contract/agreement:				
Document Title:				
After filing please return to:				
	<ul><li>☐ County Admin</li><li>☐ Procurement</li></ul>			
If applicable, complete the following:				
Board Agenda Date/Item Number:				