

CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS

Policy Session Worksheet

Presentation Date: 10/06/20 **Approx. Start Time:** 2:30 p.m. **Approx. Length:** 60 minutes

Presentation Title: Hamlets 2020 Annual Update

Department: Public and Government Affairs

Presenters: Katie Wilson

Other Invitees: Tammy Stevens, Chair of the Hamlet of Beaver creek; James Tapp, Chair of the Hamlet of Mulino; Bill Markt, Chair of the Stafford Hamlet

WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?

No action is requested. This is an informational update to provide an annual update from the Hamlets of Beaver creek, Mulino, and Stafford.

EXECUTIVE SUMMARY:

Public and Government Affairs (PGA) manages the Community Involvement Program for Clackamas County. This includes Hamlets and Villages, Community Planning Organizations, Advisory Boards and Commissions, #ClackCo Academy, youth outreach and strategic communication, engagement, and outreach support countywide.

The Hamlet and Village Program is one of the ways the county engages some of the county's unincorporated communities. It was initiated in 2006 in response to grassroots efforts by residents to become more involved with county government and to help support their communities. While each hamlet has unique goals and activities, they share a common interest in retaining the flavor of their community, promoting activities to benefit the community, working with the county and outside organizations, and providing their residents increased access to (and information about) the county. Each group has a slightly different way of achieving these goals. Hamlets are advisory to the Board of County Commissioners (BCC).

This year has been a challenge in many ways. The hamlet leaders have been exceptional community partners through it all. Each hamlet board came together to help with strategies to accommodate budget cuts, serve their communities through the ongoing COVID-19 pandemic, and support their neighbors through the wildfires and now wildfire recovery. The COVID-19 stay-home and social distancing recommendations required the hamlets to put their community events on hold. Community meetings also were put on hold – some of which have recently resumed virtually.

Although the challenging year put many things on hold, the hamlets still have great accomplishments to report. Highlights include the Hamlet of Beaver creek partnering with neighbors and other community groups to serve meals to students in their community when schools transitioned to distance learning in the spring; the Hamlet of Mulino coming together to find new volunteers to help bring in new perspectives and ideas in coming years; and the Stafford Hamlet completing a revision of their Community Vision Plan and preparing to take a community vote to adopt it in their January election.

PGA continues to support the hamlets with financial support and a staff liaison who oversees the Community Involvement Program. Some of the staff liaison's hamlet support duties include: attending all hamlet town halls as well as monthly meetings when necessary; overseeing hamlet board elections; coordinating trainings for board members; assisting with scheduling special presentations for hamlet meetings; managing the quarterly Community Leaders Meeting to

facilitate information sharing of county programs and services and encouraging open dialogue between community leaders, staff, and the BCC; serving as point of contact for the program; supporting special events and projects; managing the Committee for Community Involvement as the advisory board for the program; reviewing program documents and materials; and regularly collecting feedback to plan and implement program improvements. This year, PGA assigned an additional liaison to support the hamlet with all their accounting and banking needs including financial reporting and reimbursements.

FINANCIAL IMPLICATIONS (current year and ongoing):

Annual hamlet budget for fiscal year 2020/21 - \$6,400

STRATEGIC PLAN ALIGNMENT:

- This item aligns with the Public and Government Affairs Strategic Business Plan goals to provide strategic outreach, engagement and consultation services to county elected officials, departments and community organizations, so they can build public trust and awareness, and achieve their strategic and operational results and Clackamas County residents will be aware of and engaged with county government
- This item aligns with the County's Performance Clackamas goals by building public trust through good government

LEGAL/POLICY REQUIREMENTS:

Each hamlet follows requirements set forth in state statute, BCC ordinance or hamlet bylaws.

PUBLIC/GOVERNMENTAL PARTICIPATION:

PGA provides resources and staff liaison support and guidance to Hamlet and Village boards and communities. In addition, PGA manages Hamlet and Villages board recruitment and election process.

OPTIONS:

Informational only

RECOMMENDATION:

Informational only

ATTACHMENTS:

None

SUBMITTED BY:

Division Director/Head Approval _____

Department Director/Head Approval s/Sue Hildick

County Administrator Approval _____

For information on this issue or copies of attachments, please contact Katie Wilson @ 971-347-5723
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