

Clackamas County Public Health Advisory Council

Meeting link opens: 5:15 p.m.

Meeting: 5:30 – 7:30 p.m..

Zoom Meeting Link: <https://clackamascounty.zoom.us/j/81481299909>



Contact: For questions regarding the Public Health Advisory Council: Susan Berns-Norman, [SusanB@clackamas.us](mailto:SusanB@clackamas.us)

**Please note: all Public Health Advisory Council and committee meetings are recorded. By participating in the meeting, you agree to be recorded.**

### Group Agreement:

- ❖ Meetings are meaningful, action focused while making time for follow-up and further analysis.
- ❖ Stay on point and on time.
- ❖ Don't stay confused – ask for clarification, avoid acronyms.
- ❖ Address the problem, not the person, be respectful.
- ❖ Assume best intentions and recognize impact.
- ❖ Move up and move back accordingly. Recognize that It can be just as challenging for someone to step forward as it is to step back.
- ❖ Bring respectful passion to the meetings.
- ❖ Learn from previous experiences and focus on moving forward. Slow down to support full participation by all group members.
- ❖ Stay engaged, speak your truth, and hear the truth of others.
- ❖ Expect and accept non-closure.
- ❖ It's ok to experience discomfort.
- ❖ Acknowledge intent.
- ❖ Remember our interdependence and interconnectedness and share responsibility for the success of our work together.
- ❖ When speaking introduce yourself and if referring to a comment in the chat, share the content of the chat.

Topic	Objective	Motion/ Vote	Presenter	Time
I. Call to Order	Welcome to PHAC members and visitors	NA	Co-Chairs Knox, Smith	5:30 – 5:32 p.m. 2 minutes
II. Introductions & Ice Breaker	Activity to get better acquainted	NA	Led by Co-Chairs Knox, Smith All participate	5:32 – 5:52 p.m. 20 minutes
III. Public Input	Public Input	NA	Public	5:52 – 5:58 p.m. 3 minutes per individual/ 6 minutes total
IV. Agenda approval	Are there any additions to the agenda?	X Second, vote	Co-Chairs Knox, Smith	5:58 – 6:01 p.m. 3 minutes
V. Minutes of August 19, 2024 reviewed, and action taken	Review minutes from previous PHAC meeting	X Second, vote	Co-Chairs Knox, Smith	6:01 – 6:04 p.m. 3 minutes

Topic	Objective	Motion/ Vote	Presenter	Time
VI. Director's Report	NA			
VII. Health Officer Report	NA			
VIII. Call for new business	New topics/issues brought forward by members	NA	Co-Chairs Knox, Smith	6:04 – 6:09 p.m. 5 minutes
IX. Orientation pt. 2 A. Code of Conduct, B. Public Mtg Law C. Quorum D. Conflict of Interest E. Roberts Rules of Order	Continue with orientation of members	NA	Susan Berns-Norman Donna Hockett, Public & Govt Affairs (PGA)	6:09 – 6:34 p.m. 25 minutes
X. Strategic Plan	PHAC members are informed about the CCPHD Strategic Plan Public Health staff seeking a letter of support from PHAC	X, second, vote	Marco Enciso	6:34 – 7:19 p.m. 45 minutes
XI. Community Health Needs Assessment Update	PHAC members are informed about the CHNA, tasks, and requests assigned as needed.	NA	Jamie Zentner	7:19 – 7:29 p.m. 10 minutes
XII. Wrap-up and Adjournment	What would you like to learn more about?	X Second, vote	Co-Chairs Knox, Smith	7:29 – 7:30 p.m. 1 minute

Future Meetings	Time	Topic	Location
<b>December 16, 2024</b>	5:30 – 7:30 p.m.	Climate Adaptation Plan – Leah Fisher (30 minutes) Review and Discuss Group Agreement	Virtual
<b>February 10, 2025</b>	5:30 – 7:30 p.m.		Virtual
<b>April 21, 2025</b>	5:30 – 7:30 p.m.	Modernization Cost & Capacity Report Public Health Week celebration	Virtual
<b>June 16, 2025</b>	5:30 – 7:30 p.m.		Virtual
<b>August 18, 2025</b>	5:30 – 7:30 p.m.		Virtual
<b>October 20, 2025</b>	5:30 – 7:30 p.m.		Virtual
<b>December 15, 2025</b>	5:30 – 7:30 p.m.		Virtual