

Introduction

The Clackamas County Board of Commissioners are focused on jobs and a vibrant economy for all communities, to keep vulnerable residents safe and healthy, and to foster a culture of trust, communication, diversity, and innovation.

In an effort to ratify this commitment, the Board of Commissioners has decided to continue its Small Grants Program for the fourteenth year. The Budget Committee has allocated \$250,000 for the 2022–2023 fiscal year.

Goals

The goal of the Small Grants Program is to assist organizations whose purpose is to help the most vulnerable residents of Clackamas County. The focus is to fund small projects that would aid these entities in better serving their target populations. These projects shall demonstrate the ability to become fully self-supporting or shall illustrate that the grant request is for a one-time expense. This program supports agencies that are making an effort to develop and implement innovative projects that would address the following goal:

- Serve the county's identified higher needs areas (around North Clackamas, Canby, Estacada);
- Prioritize clear onetime expenses;
- Encourage partnerships to increase community impact;
- Address impacts of the pandemic; and
- Serve underserved communities including Black, Indigenous, People of Color (BIPOC), and other intersecting communities (LGBTQ+, people with disabilities).

Eligibility criteria

Eligible applicants are current nonprofit organizations serving residents of Clackamas County. Eligible projects must address the program's goal and result in a positive, measurable outcome for Clackamas County residents.

Grant scoring rubric

The following rubrics will be used to score:

1. Application completeness

2. Prioritization of historically underserved communities
3. Organizations that have not been previously funded
4. New applicants
5. Clear one-time expense
6. Clear budget
7. Organizations that do not receive other County funding
8. Serve the County's identified higher needs area
9. Program designed to prevent occurrence of larger, more dire problems later;
10. Program saves money later through early intervention;
11. Program serve people throughout the community.

Funding cycle

- Applications due by August 15, 2022 at 5 p.m.
- We expect to make final funding decisions by the end of September, 2022
- Projects to be finalized by the end of the 2022–2023 fiscal year.
- Mid-year report to be submitted no later than March 31, 2023
- Final Report to be turned in no later than July 15, 2023.

Funding restrictions

- Funding to individuals will not be allowed.
- Funding to agencies not serving clients in Clackamas County will not be considered.
- Capital and operating expenses must be clearly outlined for each proposed project.

To apply

Agencies interested in applying should fill out an application form providing the narrative information requested below and include a proposed project budget.

Please address the following questions:

- Project Description: Describe the work you propose to conduct with this funding.
 - Explain what the project will accomplish. What is the overall goal of the project?

- How does it relate to the goals of the Small Grants program? What are the specific aims or objectives of the project? How will this project positively impact Clackamas County residents?
 - If applicable, describe your outreach plan.
- Timeline: Outline a timeline for the project, indicating key steps and deliverables. If new positions are part of the project, include the hiring process in the timeline.
- Key Staff: List key staff members that will be responsible for this project and their experience in implementing this type of project.
- Evaluation: All requests must specify actual project results. For example, number of (new) people served, better, safer equipment, etc.
- Sustainability: Describe the plan for sustaining the project beyond this funding. How will the project continue?
- Budget: Complete Budget Summary
- List any matching (non-County) funds committed to this project.

For more information, please contact [Caroline Hill](mailto:carolinehill@clackamas.us) (carolinehill@clackamas.us) at 503-655-8261.

Per the Civil Rights Act of 1964, no person shall, on the basis of race, color, or national origin, be excluded from participation, be denied benefits of, or be subjected to discrimination under any County program, service or activity.