

CLACKAMAS COUNTY HEALTH CENTERS DIVISION

COMMUNITY HEALTH COUNCIL

Meeting Minutes – April 22<sup>nd</sup>, 2020

*“Removing barriers for vulnerable individuals and families on their path to improved health, wellness, prosperity, and inclusion.”*

Meeting Attendance

**Members Present**

Tom Lorence  
Janet Squire  
Linda Smith  
Franklin Ouchida  
Rosa Guitron-Galvan

**Members Absent**

Angela Fitzgerald (E)  
Linda Smith (E)  
Margo Roake

**Staff Present**

Deborah Cockrell  
Rachel Townsend  
Erin de Armond-Reid  
Ryan Spiker (Recorder)  
Egan Danehy  
Sarah Jacobson  
Andrew Suchocki  
Selynn Edwards  
Sonya Fischer

**Guests:** None

Call to Order		Tom called the meeting to order at 5:42 p.m.
Approval of February 26 <sup>th</sup> , 2020 Full Council Minutes	Action	The Council reviewed the minutes for the March 25, 2020 meeting. Tom opened the floor for a motion. <b>Motion:</b> MW motioned to approve the minutes from March 25 <sup>th</sup> , 2020. <b>Second:</b> Rosa seconded. No further discussion. <b>Vote: Approved unanimously.</b>
Committee Reporting		<b>Finance Committee:</b> This month’s financials show the first impact from COVID-19. The projected deficit is nearly \$1 million. Sarah believes our bottom line will improve as we move toward the end of the year. This is because it is very conservatively projecting revenue from telemedicine encounters. Additionally, there has been higher productivity in telemedicine visits than was projected. Stronger projections will be forthcoming in the weeks and months ahead. As of March, Health Centers is approximately 4,000 visits behind schedule. <b>QI Committee:</b> No credentialing or re-credentialing providers for this month. Reviewed FTCA and UDS update.
FQHC Staff Report		A handout was provided to all Council members regarding changes to Health Center operations since county offices were closed effective March 18 <sup>th</sup> . Deborah reviewed all updates with the Council.  Sandy Clinic build continues as planned.
Budget Impacts of COVID-19		Health Centers has a 90 day contingency fund in the event of catastrophe, as mandated by the Health Council and Board of County Commissioners. All Health Centers staff are deemed essential and working either remotely or rotating through the clinics. There is an expectation that enrollment at Health Centers is going to increase up to 50% as an impact of increased unemployment and lost insurance due to economic damage from COVID-19.
Patient Transportation Issues		Due to COVID-19 and the change in appointment platforms, it is difficult for consumer members of the Council to identify if any improvement has been made because they are not going into clinics. Franklin explained that there were several weeks where transportation did not arrive on time and appointments were missed.
Public Comment		Franklin expressed that his telemedicine appointments have gone very well. Andrew

Clackamas Health Centers Council Meeting

Next Meeting and Agenda		Next meeting is <b>May 27<sup>th</sup>, 2020 at 6:00 p.m.</b> via Zoom Teleconference. Agenda items include: Committee Reporting, Staff Report, Primary Care Dashboards, Primary Care Patient Satisfaction, Follow Up on COVID-19 Issues, Patient Transportation Issues
Adjourn		Meeting adjourned at 6:10 p.m.

<b>Action Items/Items for Follow-up</b>		
<u>Deliverable</u>	<u>Responsible Party</u>	<u>Due Date</u>

**Upcoming meetings/events:**

- Finance Committee, May 27, 2020
- Quality Improvement Committee, June 24, 2020
- Governance Committee, May 27, 2020
- Full Council Meeting, May 27, 2020

**Council packet and handouts include:**

- Agenda
- Monthly Financial Report
- Full CHC Council March meeting minutes
- Federal Tort Claims Act Presentation

Approved via Remote Voting, Secretary/President/Vice-President/Treasurer (circle one)  
Clackamas Health Centers Council **Approval**

**IN OUR COUNCIL MEETINGS, WE AGREE TO:**

- Begin and conclude meetings on time;
- Be on time and come prepared to participate;
- Be respectful, including –
  - Keeping our cell phones silent;
  - Listening without interrupting when someone else is speaking;
  - Allowing for all to contribute to the discussion;
  - Honoring the Chair;
- Stay aligned with the Mission and Strategy of the FQHC;
- Follow Roberts Rules of Order for parliamentary procedures;
- Honor confidentiality;
- Have fun!**