

CLACKAMAS COUNTY HEALTH CENTERS DIVISION

COMMUNITY HEALTH COUNCIL

Meeting Minutes – March 25th, 2020

“Removing barriers for vulnerable individuals and families on their path to improved health, wellness, prosperity, and inclusion.”

Meeting Attendance

Members Present

Tom Lorence
Janet Squire
Linda Smith
Franklin Ouchida

Members Absent

Angela Fitzgerald (E)
Rosa Guitron (E)
Margo Roake
Mikal Stampke

Staff Present

Deborah Cockrell
Rachel Townsend
Erin de Armond-Reid
Ryan Spiker (Recorder)
Emily Ketola
Sarah Jacobson
Andrew Suchocki
Selynn Edwards

Guests: None

Call to Order		Tom called the meeting to order at 5:03 p.m.
Credentialing Review	Action	<p>Selynn briefed the Council on a new issue regarding re-credentialing of a dental provider. Selynn recommended re-credentialing after her investigation into the claim. Tom reminded the Council that this is an open claim and has not yet been closed. Linda asked how frequently re-credentialing occurs and Sandra indicated the provider would be up for re-credentialing in two years.</p> <p>Motion: MW motioned to approve re-credentialing of the dental provider in question. Second: Janet seconded. No further discussion. Vote: Approved unanimously.</p>
Approve February 26 th , 2020 Meeting Minutes – Governance Committee	Action	<p>The Council reviewed the Governance Committee meeting minutes from February 26th. Tom opened the floor for a motion.</p> <p>Motion: Lisa made a motion to approve the minutes from February 26th, 2020 meeting. Second: MW seconded. No further discussion. Vote: Approved unanimously.</p>
Approve January 22 nd , 2020 Meeting Minutes – Finance Committee	Action	<p>The Council reviewed the Finance Committee meeting minutes from January 22nd. Tom opened the floor for a motion.</p> <p>Motion: Janet made a motion to approve the minutes from January 22. Second: MW seconded the motion. No further discussion. Vote: Approved unanimously.</p>
Health Centers Budget	Action	<p>Sarah presented the FY 2021 budget to the Council. Health Centers is proposing a budget of approximately \$54 million. Budget takes into account more of CCO incentives than have been accounted for in the past. Tom asked about mitigation steps related to what appears to be a shortfall in the budget. Sarah explained the budgeting process and how Health Centers tends to budget conservatively to avoid shortfalls later in the year. Tom opened the floor for a motion.</p> <p>Motion: Linda motioned to approve the FY 2021 budget. Second: Janet seconded. No further discussion. Vote: Approved unanimously.</p>

Clackamas Health Centers Council Meeting

February 26 th , 2020 Full Council Minutes	Action	The Council reviewed the minutes for the February 26, 2020 meeting. Tom opened the floor for a motion. Motion: MW motioned to approve the minutes from February 26 th , 2020. Second: Janet seconded. No further discussion. Vote: Approved unanimously.
Committee Reporting		Finance Committee: Council reviewed and approved FY21 budget. QI Committee: Council reviewed a provider re-credentialing issue.
Behavioral Health Dashboards		Emily reviewed the Behavioral Health dashboards with Council members. MW asked a question about the difference between Epic and Cerner. Rachel explained the difference in the two systems. Tom asked about why Health Centers is still using both Epic and Cerner when there was an understanding the systems would be merged. Emily explained there is ongoing review of privacy concerns.
Bylaw Amendments	Action	Tom explained the brief changes that were made to the bylaws under Article 7, sections 8 and 13. Tom opened the floor for a motion to approve the changes to the bylaws. Motion: MW motioned to approve the amended Health Council bylaws. Second: Janet seconded. No further discussion. Vote: Approved unanimously.
Delegate Staff Oversight to Health Centers Director	Action	Motion: Janet motioned to delegate staff oversight to Health Centers director. Second: Linda seconded. No further discussion. Vote: Approved unanimously.
Re-Appointment of Angela Fitzgerald	Action	Motion: MW motioned to approve Angela Fitzgerald’s reappointment to the Health Council for a second term. Second: Linda seconded. No further discussion. Vote: Approved unanimously.
Evaluation of Combined Meeting Structure		Tom discussed results from the Council survey results of the meeting structure. Recommended changes include making QI Committee 45 minutes and restrict outside presentations and new member orientations during QI Committee months. Tom explained he wants members to request if they would like the meeting to slow down and prevent feeling rushed. Also, please provide ideas on new education topics to improve council training.
Next Meeting and Agenda		Next meeting is April 22nd, 2020 at 6:00 p.m. at the <u>DEVELOPMENT SERVICES BUILDING, ROOM 119, 150 BEAVERCREEK ROAD, OREGON CITY 97045.</u> Agenda items include: Committee Reporting, Staff Report, Patient Transportation Issues, Primary Care Dashboards
Adjourn		Meeting adjourned at 5:50 p.m.

Action Items/Items for Follow-up		
Deliverable	Responsible Party	Due Date

Upcoming meetings/events:

Council packet and handouts include:

- Agenda

Clackamas Health Centers Council Meeting

Finance Committee, May 27, 2020

Quality Improvement Committee, April 22, 2020

Governance Committee, April 22, 2020

Full Council Meeting, April 22, 2020

- Governance Committee February meeting minutes
- Finance Committee January meeting minutes
- February Monthly Financial Report
- FY21 Health Centers Proposed Budget
- Full CHC Council January meeting minutes
- BH Dashboards
- BH Patient Satisfaction Results
- Bylaws Amendments
- Combined Meeting Structure Survey Results
- Health Centers Mission, Vision, and Values Education

Approved via Remote Voting, Secretary/President/Vice-President/Treasurer (circle one)

Clackamas Health Centers Council **Approval**

IN OUR COUNCIL MEETINGS, WE AGREE TO:

Begin and conclude meetings on time;

Be on time and come prepared to participate;

Be respectful, including –

- Keeping our cell phones silent;
- Listening without interrupting when someone else is speaking;
- Allowing for all to contribute to the discussion;
- Honoring the Chair;

Stay aligned with the Mission and Strategy of the FQHC;

Follow Roberts Rules of Order for parliamentary procedures;

Honor confidentiality;

Have fun!