



AGING SERVICES ADVISORY COUNCIL
September 16, 2024 Meeting Minutes
DSB 432/433
8:30 AM – 1:30 PM

FACILITATOR		Dan Hoeschen			
NOTETAKER		Sean Wells			
P	Anne Meader	P	Carol Bernhard	S	Brenda Durbin
E	Eric Olson	P	Sonya Norton	S	Joey Johns
A	Steven Bushman	P	Marge Lorton	S	Stacie Mullins
P	Pat Torsen	P	Dan Hoeschen	S	Jeanie Butler
A	Steve May	P	Lynne Byrne	S	Sean Wells
P	Jim O'Brien	P	Scott Stahl	S	Stephanie Coleman
P	Joyce Caramella			S	Linda Fisher
				S	Kim Whitely

P-Present A-Absent E-Excused S-Staff V-Visitor

ITEMS / ISSUES	DISCUSSION	FOLLOW-UP
Meeting Called to Order Quorum is majority.	Dan Hoeschen , Council Chair, called the meeting to order at 9:07 am. A Quorum was present.	
Introductions	Members introduced themselves and expressed what they hoped the committee would focus on in the coming year. The most common issue raised was housing support.	
Committee Reports	<ul style="list-style-type: none"> • Emergency Preparedness: <ul style="list-style-type: none"> ○ Stephanie Coleman reviewed what she discussed when she last addressed the board regarding heat dangers. Many 	

ITEMS / ISSUES	DISCUSSION	FOLLOW-UP
	<p>impermeable surfaces can increase the local heat by 10 to 15 degrees. Clackamas County completed a study of heat islands and discovered that the Sunrise corridor is one of the hottest areas in the county. This study allows the County to focus resources on the most vulnerable populations. She noted that older adults are among those populations.</p> <ul style="list-style-type: none"> ○ Stephanie also recapped the Be 2 Weeks Ready campaign from the State of Oregon regarding a possible Cascadia subduction zone event. It is estimated that it would take approximately two weeks for outside aid to arrive in the aftermath of a serious earthquake. Stephanie will be hosting a 'train the trainer' session on September 25th. Due to interest from the board, she will work on scheduling another set of sessions. Further information on the new sessions will be sent to members who expressed interest. ○ Finally, she brought up looking forward to extreme winter weather saying that information and resources will be provided. Most of these resources are generic in nature and several board members requested information for more unique cases such as livestock. ● Executive Committee <ul style="list-style-type: none"> ○ Dan, the current chair, introduced the other members of the Executive Committee, explained that the subcommittee meets to decide the agenda for full committee meetings, and interviews potential new members. The last used to be done by a different subcommittee, but that duty has been taken up by the exec committee and the bylaws are being updated to 	

ITEMS / ISSUES	DISCUSSION	FOLLOW-UP
	<p>reflect that. There are eight vacancies that the exec committee hopes to fill.</p> <ul style="list-style-type: none"> • Adult Center Liaisons: <ul style="list-style-type: none"> ○ Marge explained the duty of the subcommittee; to visit each senior center in the county. The members arrive early, meet with people at the center, then taste and discuss the meal with folks at the center and other committee members. There are ten centers in Clackamas County, eight of which serve meals. Four cook their own meals while the other four receive frozen meals from Salem. After the meal, members meet with the manager/director of the center to discuss the food. Soyna agreed to be the vice-chair and Joyce volunteered to be a member. Jeanie will also attend these visits. The visits will schedule the visits between March 1st and June 1st of 2024. There won't be additional meetings as most information can be disseminated via email or at regular ASAC meetings. • Service Equity Committee: <ul style="list-style-type: none"> ○ Brenda provided an overview of the SEC and noted that the charter can be found in the 2024 ASAC Notebook. Brenda asked for a new ASAC rep on the SEC since the previous one retired. Sonya and Carol, both on the SEC, recommended joining it. Joyce volunteered as the new ASAC representative on the SEC. • Transit Committee <ul style="list-style-type: none"> ○ The Transit Committee charter was attached to the meeting invite for review and input. Jim and Scott volunteered to be a part of the committee. 	

ITEMS / ISSUES	DISCUSSION	FOLLOW-UP
	<p>There will be a standing item for subcommittee reports in future meetings, though not every subcommittee will report during every meeting.</p>	
<p>Orientation to the Agency and the Council</p>	<ul style="list-style-type: none"> • Mission and Values: Council members will review the Social Services Mission and Values provided in the 2024 ASAC Notebook attached to the meeting invite. • Org Charts: Brenda broke down the Health, Housing, & Human Services and Social Service Division org charts. She also explained that Clackamas County Social Services serves as the Area Agency on Aging and Community Action Agency. • Program Information: Brenda briefly described the Community needs assessment found in the ASAC Notebook attached to the meeting invitation. • Performance Measures: <ul style="list-style-type: none"> ○ Stacie Mullins provided an outline of the of the Developmental Disabilities Program and the Performance Clackamas Measures for the program. She explained the eligibility requirements, enrollment numbers, and provided brochures, notepads, and magnets with more information on the program. ○ Joey Johns gave an overview of what the Veteran’s Service Office provides, recent changes to the office, and accompanying Performance Clackamas Measures. Brenda also pointed out that the impressive return on investment that the office has achieved recently. ○ Joey also provided information on the Rent Assistance and the Coordinated Housing Access programs. He talked about the funding sources, services provided, and recent successes of the programs. 	

ITEMS / ISSUES	DISCUSSION	FOLLOW-UP
	<ul style="list-style-type: none"> ○ Linda Fisher briefed the board on the Utility Support Program. She went over the application process and timeline, the eligibility requirements, and a description of online resources. ○ Jeanie Butler provided a handout that outlined the programs on offer from the Aging Services Program. These include SHIBA (Medicare Counseling), Veteran Directed Care, Nutrition Program, Money Management, Family Caregiver Support, and more. She said that most of the Performance Clackamas Measures focused on outreach and making sure that the community know what services are available. A primary goal is to keep older adults in their community and out of institutions such as retirement homes. ○ Brenda gave an overview of the Transit Services program focusing on the how transportation services have expanded to serve our large County. Services include reimbursing friends and family members who provide transportation to loved ones, a paid shuttle program to provide long distance wheelchair accessible vans, and a neighborhood shuttle program to provide short range transportation and connect with larger transit services. ○ Brenda also provided an update on the discontinuation of the Volunteer Connection program due to financial cutbacks. 	
Proposed Bylaws Changes	<p>Brenda reviewed the proposed changes to the ASAC Bylaws to be voted on in the October meeting. The changes include updating who may join, changing the conflict-of-interest policy, and discontinuing the nominating subcommittee to give its duties to the exec committee. The last change reflects how the board currently works.</p>	

ITEMS / ISSUES	DISCUSSION	FOLLOW-UP
Review and Adoption of Minutes	June 17 th , 2024, minutes adopted.	
Member Updates	Skipped due to lack of time.	
Adjourn	The meeting was adjourned at 12:30 pm.	
Lunch	Lunch served at 12:30	
Next Meeting	October 21, 10am-12pm Hybrid at DSB TBD	