

DRAFT

Approval of Previous Business Meeting Minutes:
September 6, 2018

BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING MINUTES

A complete video copy and packet including staff reports of this meeting can be viewed at

<https://www.clackamas.us/meetings/bcc/business>

Thursday, September 6, 2018 – 10:00 AM

Public Services Building

2051 Kaen Rd., Oregon City, OR 97045

**PRESENT: Commissioner Jim Bernard, Chair
Commissioner Sonya Fischer
Commissioner Ken Humberston
Commissioner Paul Savas
Commissioner Martha Schrader**

CALL TO ORDER

- Roll Call
- Pledge of Allegiance

I. PRESENTATION *(Following are items of interest to the citizens of the County)*

1. Presentation Recognizing Damon Faust - American Legion's Firefighter of the Year
Tracy Moreland, County Administration presented the staff report. She introduced Ree Armitage from Senator Wyden Office.
Mr. Armitage read a letter from the Senators Wyden, Merkley, Congressman Schrader and Blumenauer congratulating Mr. Faust for his award. He also presented Damon with an American Flag that was flown over the Capitol.
Damon Faust – Gave thanks to everyone for this recognition.
Terry Brown, American Legion Post 74 in Estacada – Gave some significance of the Award and said that Damon is the first Firefighter from Oregon to receive this honor.
Chair Bernard acknowledged State Senator Thomsen and State Representative Lewis who were in the audience today.
The Board thanked Damon Faust for his outstanding dedication and service.

II. CITIZEN COMMUNICATION

<https://www.clackamas.us/meetings/bcc/business>

1. Clair Clock, Corbett – thanked the Board of their attention to zoning and development regarding preserving farm lands.
2. Les Poole, Gladstone – spoke about fire protection, transportation and tolling.
3. Bob Mahoney, Oregon City – suggestions regarding the homelessness issue.

~Board Discussion~

III. READING AND ADOPTION OF PREVIOUSLY APPROVED LAND USE ORDINANCE

(No public testimony on this item)

1. **ZDO 269**, Adoption of a Previously Approved Comprehensive Plan and the Zoning & Development Ordinance Accessory Dwelling Units, *Previously approved at the 8-1-18 land use hearing*
Nate Boderman, County Counsel presented the staff report. Jennifer Hughes, Planning Dept. answered some questions regarding this ZDO.

~Board Discussion~ <https://www.clackamas.us/meetings/bcc/business>

Chair Bernard asked for a motion.

MOTION:

Commissioner Schrader: I move we read ZDO-269 by title only.
Commissioner Humberston: Second.
all those in favor/opposed:

Commissioner Humberston: Aye.
Commissioner Fischer: Aye.
Commissioner Savas: Aye.
Commissioner Schrader: Aye.
Chair Bernard: Aye – the Ayes have it, the motion carries 5-0.
Chair Bernard asked the Clerk to read ZDO-269 by title only, then asked for a motion.

MOTION:

Commissioner Savas: I move we Adopt ZDO-269, legislative amendments to the Clackamas County Comprehensive Plan and Zoning & Development Ordinance, Accessory Dwellings units as previously approved at the Aug. 1, 2018 Land Use Hearing.
Commissioner Schrader: Second.

~Board Discussion~

all those in favor/opposed:

Commissioner Humberston: Opposed. We need the creation of boundaries to keep junk heaps from spreading around.

Commissioner Fischer: Aye.

Commissioner Savas: Aye.

Commissioner Schrader: Aye.

Chair Bernard: Aye – the Ayes have it, the motion carries 4-1.

2. **ZDO 268**, Adoption of a Previously Approved Zoning & Development Ordinance, Amendments to the Special Use and Development Standards Provision of the Zoning & Development Ordinance, *Previously approved at the 8-15-18 land use hearing*

Nate Boderman, County Counsel, presented the staff report.

~Board Discussion~

Chair Bernard asked for a motion.

MOTION:

Commissioner Humberston: I move we read ZDO-268 by title only.

Commissioner Fischer: Second.

all those in favor/opposed:

Commissioner Humberston: Aye.

Commissioner Fischer: Aye.

Commissioner Savas: Aye.

Commissioner Schrader: Aye.

Chair Bernard: Aye – the Ayes have it, the motion carries 5-0.

Chair Bernard asked the Clerk to read ZDO-268 by title only, then asked for a motion.

MOTION:

Commissioner Savas: I move we Adopt ZDO-268, amendments to the special use and Development Standards Provision of the Zoning & Development Ordinance, as previously approved at the Aug. 15, 2018 Land Use Hearing.

Commissioner Schrader: Second.

~Board Discussion~

all those in favor/opposed:

Commissioner Humberston: Aye.

Commissioner Fischer: Aye.

Commissioner Savas: Aye.

Commissioner Schrader: Aye.

Chair Bernard: Aye – the Ayes have it, the motion carries 5-0.

IV. PUBLIC HEARINGS

Chair Bernard announced the Board will recess again as the Board of County Commissioners and convene as the Service District No. 5 Board for the next 12 public hearings.

Service District No. 5 (Street Lighting)

Wendi Coryell, Department of Transportation & Development, presented the following 12 Assessment Areas including a PowerPoint presentation.

1. **Board Order No. 2018-78** Forming a 19-Lot Assessment Area within Clackamas County Service District No. 5, Assessment Area 03-14, Fox Haven Estates 19-Lot Subdivision
2. **Board Order No. 2018-79** Forming a 20-Lot Assessment Area within Clackamas County Service District No. 5, Assessment Area 47-14, Gateway to Happy Valley 20-Lot Subdivision
3. **Board Order No. 2018-80** Forming a 7-Lot Assessment Area within Clackamas County Service District No. 5, Assessment Area 01-18, Jackson Hills 5, 7-Lot Subdivision
4. **Board Order No. 2018-81** Forming a 68-Lot Assessment Area within Clackamas County Service District No. 5, Assessment Area 44-17, Crossroads 68-Lot Subdivision
5. **Board Order No. 2018-82** Forming a One Lot Assessment Area within Clackamas County Service District No. 5, Assessment Area 34-17, Tri-Plex
6. **Board Order No. 2018-83** Forming a 13-Lot Assessment Area within Clackamas County Service District No. 5, Assessment Area 07-17, Robbins Place 13-Lot Subdivision
7. **Board Order No. 2018-84** Forming a 55-Lot Assessment Area within Clackamas County Service District No. 5, Assessment Area 13-18, Cereghino Farms 55-Lot Subdivision
8. **Board Order No. 2018-85** Forming a 7-Lot Assessment Area within Clackamas County Service District No. 5, Assessment Area 28-18, 7-Lot Subdivision
9. **Board Order No. 2018-86** Forming a 34-Lot Assessment Area within Clackamas County Service District No. 5, Assessment Area 46-17, Copper Heights 34-Lot Subdivision
10. **Board Order No. 2018-87** Forming a One Lot Assessment Area within Clackamas County Service District No. 5, Assessment Area 37-17, Princeton Village 104-Bed Residential Care Facility
11. **Board Order No. 2018-88** Forming a One Lot Assessment Area within Clackamas County Service District No. 5, Assessment Area 52-17, Vogel Rd. 24-Classroom Elementary School
12. **Board Order No. 2018-89** Forming a One Lot Assessment Area within Clackamas County Service District No. 5, Assessment Area 03-18, Mixed Use Self-Storage

Chair Bernard opened the public hearing and asked if anyone wished to speak on any of the 12 Assessment Areas, seeing none he closed the public hearings and asked for a motion.

MOTION:

- Commissioner Humberston: I move we approve the Board Orders forming the Assessment Areas within Clackamas County Service District No. 5 as presented.
- Commissioner Savas: Second.
- all those in favor/opposed:
- Commissioner Fischer: Aye.
- Commissioner Humberston: Aye.
- Commissioner Savas: Aye.
- Commissioner Schrader: Aye.
- Chair Bernard: Aye – the Ayes have it, the motion carries 5-0.

Chair Bernard announced the Board will adjourn as the Service District No. 5 Board and reconvene as the Board of County Commissioners for the remainder of the meeting.

V. CONSENT AGENDA

Chair Bernard asked the Clerk to read the consent agenda by title, then asked for a motion.

MOTION:

Commissioner Humberston: I move we approve the consent agenda.
Commissioner Schrader: Second.
all those in favor/opposed:
Commissioner Humberston: Aye.
Commissioner Fischer: Aye.
Commissioner Savas: Aye.
Commissioner Schrader: Aye.
Chair Bernard: Aye – the Ayes have it, the motion carries 5-0.

A. Health, Housing & Human Services

1. Approval of a Professional Services Agreement with Northwest EMS, LLC, to Provide Services as the Emergency Medical Services Medical Director – *Public Health*
2. Approval to Apply to Oregon Department of Veterans' Affairs for FY 2019 Distribution of Funds – *Social Services*

B. Department of Transportation & Development

1. Approval of an Intergovernmental Agreement with Oregon Department of Transportation for Strawberry Lane Pavement Repairs
2. Approval of Amendment No. 1 to the Supplemental Project Agreement No. 31087 with the Oregon Department of Transportation for the Canby (M.J. Lee) Ferry Bank Stabilization and Intelligent Transportation System (ITS) Project
3. **Board Order No. 2018-90** Correcting Board Order 2018-031 Accepting and Simultaneously Vacating Portions of Otty Street
4. Approval of Amendment No. 3 to the Contract with Parametrix for Engineering Services for the Carver, Springwater Road and Hwy 224 Signal Project - *Procurement*

C. County Counsel

1. **Resolution No. 2018-91** Declaring a Local State of Emergency and Declaring Emergency to Address Landside issue on Dickey Prairie Road

D. Elected Officials

1. Approval of Previous Business Meeting Minutes – *BCC*
- *2. Approval of Fiscal Year 2018-2019 Local Subrecipient Grant Agreement between Clackamas County District Attorney's Office and the Children's Center of Clackamas County to Support Child Abuse Victims and their Families - *DA*

E. Business & Community Services

1. Approval of Modifications to the Clackamas Workforce Partnership Local Strategic Plan for Workforce and Industry Challenges

VI. NORTH CLACKAMAS PARKS & RECREATION DISTRICT

1. Approval of a Grant Agreement with Water Environment Services for RiverHealth Stewardship
2. Approval of an Assignment of Intergovernmental Agreement by and between Oak Lodge Water District and North Clackamas Parks and Recreation District

VII. COUNTY ADMINISTRATOR UPDATE

<https://www.clackamas.us/meetings/bcc/business>

The following items were approved and signed by Don Krupp, County Administrator during the period of August 20, 2018 – August 31, 2018. This action was necessary while the Board of County Commissioners was on their August Recess - In accordance with County Ordinance 07-2015.

	DEPARTMENT	ITEM
1	Health, Housing & Human Services <i>Via Procurement</i>	Approval of an agreement with Good Energy Retrofit LLC for Weatherization Major Measure Construction Services
2	Tourism <i>Via Procurement</i>	Approval of the Contract Amendment with Borders Perrin Norrander (BPN) for Marketing Agency of Record Services for the Tourism & Cultural Affairs Department
3	Technology Services	Approval of Amendment No. 3 to the Service Level Agreement between Clackamas Broadband eXchange and the State of Oregon, OLCC
4.	Tourism <i>Via Procurement</i>	Authorization to Renew Visitor Information Services for an additional 9 years for Mt. Hood Cultural Center & Museum
5	Tourism <i>Via Procurement</i>	Authorization to Renew Visitor Information Services for an additional 9 years for Clackamas Heritage Partners
6	WES <i>Via Procurement</i>	Approval of a Public Improvement Contract between Water Environment Services and Braun Construction & Design, for Drainage system Modifications
7	Technology Services <i>Via Procurement</i>	Approval of an Intent to Purchase with Environmental Systems Research Inc. (ESRI) for GIS Server Enterprise Standard Software Upgrade
8	Technology Services <i>Via Procurement</i>	Approval of an Intent to Purchase with Environmental Systems Research Inc. (ESRI) for GIS Software Maintenance, upgrades, support and Licensing
9.	WES <i>Via Procurement</i>	Approval of Purchase from North Star Chemical for Sodium Hypochlorite for Water Environment Service Waste Treatment Plants

VIII. COMMISSIONERS COMMUNICATION

<https://www.clackamas.us/meetings/bcc/business>

MEETING ADJOURNED – 11:49 AM



CLACKAMAS COUNTY

Office of County Clerk

SHERRY HALL
CLERK

1710 Red Soils Ct. Ste 100
OREGON CITY, OR 97045
503.722.6086

Board of County Commissioners
Clackamas County

September 27, 2018

Members of the Board:

Approval of a Cooperative Agreement with
Employers Overload temp agency, for payroll solutions for Election Board Workers

Purpose/Outcomes	Provides more efficient payroll services for temporary election board workers.
Dollar Amount and Fiscal Impact	\$65,000, which is already approved in our budget.
Funding Source	Election Board budgeted line item, already approved for FY18-19
Duration	Cooperative Agreement through Washington County would last until March of 2019
Previous Board Action	None
Strategic Plan Alignment	1. Serves citizens with a more efficient election process. 2. Reduces costs and paperwork for Human Resources and Elections staff 3. Increases capacity for ballot processing
Contact Person	Andrew Jones, Elections Manager, 503-722-6089
Contract No.	Washington County contract #CA 18-0152

BACKGROUND:

Clackamas County Elections Division is seeking a payroll solution for Election Board Workers (EBWs). EBWs are vital staff (80-150 individuals) that facilitate the conduct of vote-by-mail elections in Clackamas County. EBWs typically work a very short time period (1 day-3 weeks) during each election cycle (4-6 months), and their hours can vary greatly depending on voter turnout. The Elections Division will be responsible for all recruitment, onboarding, scheduling, and timesheet management for EBWs. Employers Overload will maintain EBWs on their active payroll available for Elections to schedule employees when necessary. The project cost should not exceed \$65,000 per fiscal year.

RECOMMENDATION:

Staff recommends the Board approve the cooperative agreement.

Respectfully submitted,

Sherry Hall
Clackamas County Clerk

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