

CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS

Policy Session Worksheet

Presentation Date: 12/4/2018 **Approx. Start Time:** 11:30am **Approx. Length:** 30 Minutes

Presentation Title: County Administrator Executive Search

Department: Human Resources

Presenters:

Ron Holifield, CEO, Strategic Government Resources

Other Invitees:

Evelyn Minor-Lawrence, Human Resources Director

James Callahan, Human Resources Analyst

WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?

1. Approval of SGR to conduct next steps in the County Administrator recruitment.

EXECUTIVE SUMMARY:

Strategic Government Resources (SGR) will review applicants for County Administrator in the preceding Executive Session. SGR will seek to receive the Board's approval to further evaluate the recommended semifinalist candidates.

FINANCIAL IMPLICATIONS (current year and ongoing):

Is this item in your current budget? YES NO NA

What is the cost?

\$36,500.00

What is the funding source?

General Fund Non-Discretionary (100-9110-00-431000)

STRATEGIC PLAN ALIGNMENT:

- How does this item align with the County's Performance Clackamas goals?

Working as a strategic business partner is a key Performance Clackamas goal for the Department of Human Resources. Additionally, the County Administrator plays a critical

role in implementing Performance Clackamas. Therefore, the selection process for the County Administrator is key to Performance Clackamas overall.

LEGAL/POLICY REQUIREMENTS:

The recruitment process is being conducted in a manner consistent with state law.

PUBLIC/GOVERNMENTAL PARTICIPATION:

Not applicable.

OPTIONS:

1. Approve SGR to begin evaluation of semifinalist candidates for County Administrator.
2. Request SGR to collect additional applications for County Administrator if the Board does not approve the semifinalist list presented in the preceding Executive Session.

RECOMMENDATION:

SGR recommends the Board approves evaluation of semifinalist candidates.

ATTACHMENTS:

None.

SUBMITTED BY:

Division Director/Head Approval _____ JP _____
Department Director/Head Approval _____ EML _____
County Administrator Approval _____

For information on this issue or copies of attachments, please contact JJ Peters @ 503-742-5485