

July 25, 2024

Board of County Commissioners  
Clackamas County

**Approval of Amendment # 2 increasing funding to a Subrecipient Agreement with the City of Oregon City on behalf of its Pioneer Community Center for services to older adults. Amendment value is \$233,197 for one year. Agreement value increased to \$458,628 for two years. Funding is through the federal Older Americans Act, energy assistance funds, and state transportation funds for older and disabled residents. No County General Funds are involved.**

<b>Previous Board Action/Review</b>	Original Agreement Approved – 10/19/23, V.C.2 Amendment #1 Approved by County Administrator – 4/29/24 Amendment # 2 Briefed at Issues – 7/23/24		
<b>Performance Clackamas</b>	1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy, and secure communities by addressing the needs of older adults in the community.		
<b>Counsel Review</b>	Yes	<b>Procurement Review</b>	No
<b>Contact Person</b>	Brenda Durbin, Director	<b>Contact Phone</b>	503-655-8641

**EXECUTIVE SUMMARY:** The Social Services Division of the Health, Housing and Human Services requests approval of an Amendment to the Subrecipient Agreement with the City of Oregon City’s Pioneer Center to provide Older Americans Act (OAA) and other funded services for persons living in the Oregon City area. The services include congregate and home-delivered meals, evidence-based health promotion activities, transportation, and information and referral activities. These services link residents with resources to meet their needs and help them remain independent and active in the community.

The Pioneer Community Center has provided nutrition, transportation, wellness, recreation, and information support for Oregon City’s older adult community since 1979. In fiscal year 2023-24,

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the Center provided 40,943 rides, 183 new clients were added to the Home Delivered Meal program, 387 hours of Case Management were provided, and 396 reassurance calls were made to clients in the community. Recently, a couple in their eighties was interviewed by Pioneer Community Center. Both mentioned that enrolling in the home-delivered meal program gave them hope, strength, peace, and the tangible resources they needed to keep their independence.

**RECOMMENDATION:** Staff recommends that the Board of County Commissioners approve this Amendment and authorize the Chair to sign on behalf of the County.

Respectfully submitted,

*Rodney A. Cook*

Rodney A. Cook  
Director of Health, Housing & Human Services

Subrecipient Amendment (FY24-FY27)  
Clackamas County, Department of Health, Housing and Human Services

<u>Subrecipient Agreement Number: 24-012</u>	<u>Board Order Number:</u>
<u>Department/Division: H3S, Social Services Division</u>	<u>Amendment No. 2</u>
<u>Subrecipient: City of Oregon City, on behalf of its Pioneer Community Center</u>	<u>Amendment Requested By: Brenda Durbin</u>
Changes: <input type="checkbox"/> Scope of Service <input type="checkbox"/> Agreement Time	<input checked="" type="checkbox"/> Agreement Budget <input type="checkbox"/> Other:

**Justification for Amendment:**

Amendment #2 to Subrecipient Agreement 24-012 ("Agreement") with the City of Oregon City ("SUBRECIPIENT"), on behalf of its Pioneer Community Center, includes budget adjustments for ongoing delivery of services for fiscal year 2025 and results in an increase to the budget by an additional \$233,197, for a total Agreement amount of \$458,628.

This Amendment #2 is effective upon signature and continues through June 30, 2027.

Except as amended hereby, all other terms and conditions of the Agreement remain in full force and effect. COUNTY has identified the changes with "***bold/italic***" font for easy reference.

**AMEND the following portions of Section 4, Grant Funds:**

4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number ("ALN") number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for one year is **\$225,431**. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.
  - 4.1. Grant Funds: COUNTY's funding of **\$121,150** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").
  - 4.2. Grant Funds: COUNTY's funding of **\$47,250** for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to COUNTY by Ride Connection, Inc. and TriMet;
  - 4.3. Grant Funds: COUNTY's funding of **\$15,000** in grant funds for this Agreement is from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513).
  - 4.4. Grant Funds: COUNTY's funding of **\$18,700** in grant funds for this Agreement is the Medical Assistance Program (ALN: 93.778) issued to COUNTY by ODHS, APD.
  - 4.5. Grant Funds: COUNTY's funding of **\$20,831** for transportation services outlined in this agreement are from Statewide Transportation Funds ("STF") for Elderly and Disabled and Statewide Transportation Improvement Funds ("STIF") for transportation services issued to COUNTY by Oregon Department of Transportation.

- 4.6. Other Funds: COUNTY's funding of **\$2,500** for Low Income Home Energy Assistance application assistance outlined in this Agreement are from HEAT Oregon, an Oregon nonprofit organization.

**TO READ:**

4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number ("ALN") number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for is **\$458,628**. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.
- 4.1. Grant Funds: COUNTY's funding of **\$253,160** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.045, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").
- 4.2. Grant Funds: COUNTY's funding of **\$107,250** for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to COUNTY by Ride Connection, Inc. and TriMet;
- 4.3. Grant Funds: COUNTY's funding of **\$22,500** in grant funds for this Agreement is from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513).
- 4.4. Grant Funds: COUNTY's funding of **\$37,400** in grant funds for this Agreement is the Medical Assistance Program (ALN: 93.778) issued to COUNTY by ODHS, APD.
- 4.5. Grant Funds: COUNTY's funding of **\$33,318** for transportation services outlined in this agreement are from Statewide Transportation Funds ("STF") for Elderly and Disabled and Statewide Transportation Improvement Funds ("STIF") for transportation services issued to COUNTY by Oregon Department of Transportation.
- 4.6. Other Funds: COUNTY's funding of **\$5,000** for Low Income Home Energy Assistance application assistance outlined in this Agreement are from HEAT Oregon, an Oregon nonprofit organization.

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**AMEND EXHIBIT B – SUBRECIPIENT Program Budget**, to add the following additional budget for fiscal year 2024-25:

**CITY of OREGON CITY - Pioneer Community Center**  
 Fiscal Year 2025, Amendment 2

<u>Funding Type</u>	<u>Funding Category</u>	<u>AL Number</u>	<u>Max. Total Award</u>	<u>Required Match*</u>	<u>Estimated Program Income</u>	<u>Services</u>	<u>No. of Units</u>	<u>Reimb. Rate</u>
Client Services	OAA IIIB	93.044	\$ 31,070	\$ 3,452	NA	Case Management	300	\$ 42.00
						Reassurance	400	\$ 21.00
						Info & Assistance	470	\$ 21.00
						Outreach	4	\$ 50.00
Nutrition Services	OAA C1 & C2	93.045	\$ 96,530	\$ 10,726	\$ 11,550	OAA Meal Site Management	35,000	\$ 2.65
						Food Service**	NA	NA
	HDM Assessment	180	\$ 21.00					
	NSIP	93.053	\$ -	NA		Food Service**	NA	NA
Health Promotion	OAA IIID	93.043	\$ 4,410	NA	NA	Evidence-Based Health & Wellness Programs	84	\$ 52.50
Energy Assistance	LIEAP	NA	\$ 2,500	NA	NA	Completed LIEAP Applications	100	\$ 25.00
Transp. Services	TriMet GF	NA	\$ 60,000	NA	\$ 600	Rides within the TriMet Service Area	6,000	\$ 10.00
	STIF Formula – 3.1 & 3.4 CC Specialized Services	NA	\$ 6,000	NA	\$ 40	Rides outside of TriMet Service Area	400	\$ 15.00
	Ride Connection: 5310 - Veh. Maintenance	20.513	\$ 7,500	\$ 1,875	NA	Vehicle Preventative Maintenance	NA	NA
	STIF Formula – 3.6 CC T-19 Match	NA	\$ 6,487	NA	NA	State Match for Non-Medical Rides for Medicaid Enrolled Clients	1,100	\$ 17.00
	Non-Medical Medicaid Rides	NA	\$ 18,700	NA	NA	Non-Medical Rides for Medicaid Enrolled Clients		
Total Maximum Award			\$ 233,197	Federal Award Total:				\$ 139,510

\* Source of OAA Match - Staff time

\*\* Meals for this site are provided by TRIO Community Meals and paid for directly by Clackamas County Social Services (CCSS). Meals ineligible for OAA reimbursement will be charged to the Center by CCSS.

REPLACE EXHIBIT H – 1 with the following:

**2 CFR 200.332(a) REQUIRED INFORMATION**

<b>Federal award identification</b>	
<b>SUBRECIPIENT Name:</b>	City of Oregon City – Pioneer Community Center
<b>SUBRECIPIENT Unique Entity Identifier:</b>	R9QKAFGEQ293
<b>Federal Award Identification Number (FAIN):</b>	Unavailable
<b>Federal award date:</b>	Unavailable
<b>Period of Performance (This Agreement):</b>	7/1/2023 – 6/30/2027
<b>Budget Period (This Agreement):</b>	7/1/2023 – 6/30/2025
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	\$60,670
<b>Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:</b>	\$275,660
<b>Total amount of all federal award to SUBRECIPIENT:</b>	\$275,660
<b>Federal award project description:</b>	Older Americans Act
<b>Federal awarding agency:</b>	Administration for Community Living
<b>Name of pass-through entity:</b>	Clackamas County
<b>Pass-through entity award identifying number to SUBRECIPIENT:</b>	NVWKAVB8JND6
<b>Assistance Listing Number (ALN) &amp; Title:</b>	93.044 Title III, Part B
<b>Is Award for Research and Development?</b>	No
<b>SUBRECIPIENT indirect cost rate on this Agreement:</b>	N/A

REPLACE EXHIBIT H –2 with the following:

**2 CFR 200.332(a) REQUIRED INFORMATION**

Federal award identification	
<b>SUBRECIPIENT Name:</b>	City of Oregon City – Pioneer Community Center
<b>SUBRECIPIENT Unique Entity Identifier:</b>	R9QKAFGEQ293
<b>Federal Award Identification Number (FAIN):</b>	Unavailable
<b>Federal award date:</b>	Unavailable
<b>Period of Performance (This Agreement):</b>	7/1/2023 – 6/30/2027
<b>Budget Period (This Agreement):</b>	7/1/2023 – 6/30/2025
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	\$183,880
<b>Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:</b>	\$275,660
<b>Total amount of all federal award to SUBRECIPIENT:</b>	\$275,660
<b>Federal award project description:</b>	Older Americans Act
<b>Federal awarding agency:</b>	Administration for Community Living
<b>Name of pass-through entity:</b>	Clackamas County
<b>Pass-through entity award identifying number to SUBRECIPIENT:</b>	NVWKAVB8JND6
<b>Assistance Listing Number (ALN) &amp; Title:</b>	93.045 Title III, Part C
<b>Is Award for Research and Development?</b>	No
<b>SUBRECIPIENT indirect cost rate on this Agreement:</b>	N/A

REPLACE EXHIBIT H – 3 with the following:

**2 CFR 200.332(a) REQUIRED INFORMATION**

Federal award identification	
<b>SUBRECIPIENT Name:</b>	City of Oregon City – Pioneer Community Center
<b>SUBRECIPIENT Unique Entity Identifier:</b>	R9QKAFGEQ293
<b>Federal Award Identification Number (FAIN):</b>	Unavailable
<b>Federal award date:</b>	Unavailable
<b>Period of Performance (This Agreement):</b>	7/1/2023 – 6/30/2027
<b>Budget Period (This Agreement):</b>	7/1/2023 – 6/30/2025
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	\$8,610
<b>Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:</b>	\$275,660
<b>Total amount of all federal award to SUBRECIPIENT:</b>	\$275,660
<b>Federal award project description:</b>	Older Americans Act
<b>Federal awarding agency:</b>	Administration for Community Living
<b>Name of pass-through entity:</b>	Clackamas County
<b>Pass-through entity award identifying number to SUBRECIPIENT:</b>	NVWKAVB8JND6
<b>Assistance Listing Number (ALN) &amp; Title:</b>	93.045 Title III, Part D
<b>Is Award for Research and Development?</b>	No
<b>SUBRECIPIENT indirect cost rate on this Agreement:</b>	N/A



REPLACE EXHIBIT H – 4 with the following:

**2 CFR 200.332(a) REQUIRED INFORMATION**

Federal award identification	
<b>SUBRECIPIENT Name:</b>	City of Oregon City – Pioneer Community Center
<b>SUBRECIPIENT Unique Entity Identifier:</b>	R9QKAFGEQ293
<b>Federal Award Identification Number (FAIN):</b>	Unavailable
<b>Federal award date:</b>	Unavailable
<b>Period of Performance (This Agreement):</b>	7/1/2023 – 6/30/2027
<b>Budget Period (This Agreement):</b>	7/1/2023 – 6/30/2025
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	\$22,500
<b>Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:</b>	\$275,660
<b>Total amount of all federal award to SUBRECIPIENT:</b>	\$275,660
<b>Federal award project description:</b>	Enhanced Mobility of Seniors and Individuals with Disabilities
<b>Federal awarding agency:</b>	Federal Transit Administration
<b>Name of pass-through entity:</b>	Clackamas County
<b>Pass-through entity award identifying number to SUBRECIPIENT:</b>	NVWKA/VB8JND6
<b>Assistance Listing Number (ALN) &amp; Title:</b>	20.513 Section 5310 Program
<b>Is Award for Research and Development?</b>	No
<b>SUBRECIPIENT indirect cost rate on this Agreement:</b>	N/A

**“COUNTY has determined Exhibit H-5 was incorrectly included in the Agreement. By execution of this Amendment 2, Exhibit H-5 is hereby removed in its entirety.”**

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #2 to be executed by their duly authorized officers.

CLACKAMAS COUNTY

City of Oregon City

By: \_\_\_\_\_

By: Ross and Prescotts Director


Its: \_\_\_\_\_

Its: Kendall Reid

Dated: \_\_\_\_\_

Dated: June 3, 2024

Approved to Form:

By:  \_\_\_\_\_  
County Counsel

Dated: 06/12/2024