

September 22, 2022

Housing Authority Board of Commissioners
Clackamas County

Approval to apply for additional Veteran Administration Supportive Housing (VASH)
funding from the U.S. Department of Housing and Urban Development.
No County General Funds Involved

Purpose/Outcomes	Approval to apply for up to 25 new VASH vouchers and if selected by HUD from our 9/16/2022 registration of interest in additional VASH vouchers.
Dollar Amount and Fiscal Impact	Approximately \$300,000 annual increase in rental assistance. Case management provided by the Veteran Administration at no cost to County.
Funding Source	Registration of Interest for federal grant. No county general funds are involved.
Duration	N/A
Previous Board Action/Review	9/20/22 – Item presented at Issues
Strategic Plan Alignment	1. This funding aligns with H3S’s strategic priority to ensuring access to Safe, Stable Housing 2. This funding aligns with the County’s strategic priority to ensure safe, healthy, and secure communities.
Counsel Review	N/A
Contact Person	Toni Karter, HACC Interim Executive Director (503) 650-3139
Procurement Review	1. Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> 2. If no, provide brief explanation: This is a grant applications request.
Contract No.	N/A

BACKGROUND:

The Housing Authority of Clackamas County (HACC), a division of the Health, Housing and Human Services Department (H3S) of Clackamas County, requests approval apply for new VASH vouchers. The vouchers can be paired with the Veteran Administration’s case management to increase the available permanent supportive housing available to some of our most vulnerable veterans currently experiencing or at risk of experiencing homelessness.

On August 16, 2022, HUD issued a notice to Public Housing Authorities of the availability of a new award of VASH vouchers. Awards will be based on relative need as agreed to by the local Veteran Administrative Office (VA). The VA has determined our Housing Authority could use an additional 25 vouchers.

HACC plans to submit a registration of interest to apply for VASH by submitting an email to HUD with a letter of commitment from the partnering VA no later 9/16/2022. Requests to apply will be sent to registered Housing Authorities, if chosen, based on a relative need formula and will have a very short turnaround time. Therefore, HACC is asking in advance for approval to apply. Additional instructions and the number of vouchers a Housing Authority may apply for will be included in HUD's invitation to apply letter.

RECOMMENDATION:

Staff respectfully recommends that the Housing Authority Board of Clackamas County direct staff to submit an email Registration of Interest for consideration for the VASH vouchers and to apply if awarded.

Respectfully submitted,



Rodney Cook, Director
Health, Housing & Human Services

Financial Assistance Application Lifecycle Form

Use this form to track your potential award from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

**** CONCEPTION ****

Section I: Funding Opportunity Information - To be completed by Requester

Award type: Direct Appropriation (no application)
 Subrecipient Award Direct Award

Lead Department & Fund #: H3S - HACC & Fund #FR-6243-N-01

Award Renewal? Yes No

If renewal, complete sections 1, 2, & 4 only. If Direct Appropriation, complete page 1 and Dept/Finance signatures only.

If Disaster or Emergency Relief Funding, EOC will need to approve prior to being sent to the BCL

Name of Funding Opportunity: Notice PIH 2022-26 (HA) - Available New VASH Vouchers

Funding Source: Federal State Local

Requestor Information (Name of staff person initiating form): Toni Karter

Requestor Contact Information: 503-650-3139 or ToniKarter@ciackamas.us

Department Fiscal Representative: Angela Brink

Program Name and prior project # (please specify): VASH Voucher Program

Brief Description of Project:

Applying for additional VASH Vouchers with the approval of the Veteran's Administration who provides services. Must submit a Registration of Interest by September 16, 2022. Based on a relative need formula, using VA Gap Analysis data, registered PHAs will receive an invitation to apply for a specific number of HUD-VASH vouchers.

Name of Funding Agency: US Department of Housing and Urban Development (HUD)

Notification of Funding Opportunity Web Address: Notice PIH 2022-26 (HA) - https://www.hud.gov/program_offices/public_indian_housing/programs/hcv/vash

OR

Application Packet Attached: Yes No

Completed By: Erin Fernald Date: 9/13/22

**** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE ****

Section II: Funding Opportunity Information - To be completed by Department Fiscal Rep

Competitive Application Non-Competing Application Other

CFDA(s), if applicable:		Funding Agency Award Notification Date:	TBD
Announcement Date:	August 16, 2022	Announcement/Opportunity #:	Notice PIH 2022-26 (HA)
Grant Category/Title:	Federal Grant - PIH 2022-26(HA)	Funding Amount Requested:	up to 25 vouchers
Allows Indirect Rate:	8% or less of funding total	Match Requirement:	No
Application Deadline:	TBD	Other Deadlines:	ROI due 9/16/22
Award Start Date:	TBD after Award	Other Deadline Description:	Registration of Interest - with letter of support for ad
Award End Date:	Continues as needed No end date.		
Completed By:	Toni Karter	Program Income Requirement:	0
Pre-Applicator Meeting Schedule:	none scheduled due to quick turnaround time		

Additional funding sources available to fund this program? Please describe: none

How much General Fund will be used to cover costs in this program, including indirect expenses? 0

How much Fund Balance will be used to cover costs in this program, including indirect expenses? 100%

In the next section, limit answers to space available.

Section III: Funding Opportunity Information - To be completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Mission/Purpose:

1. How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?

- 1. This funding aligns with H3S's strategic priority to ensuring access to Safe, Stable Housing
- 2. This funding aligns with the County's strategic priority to ensure safe, healthy, and secure communities

2. What, if any, are the community partners who might be better suited to perform this work?

Veteran Administration provides services to the Veterans in a partnership with VASH vouchers that serve Veterans in need of housing assistance.

3. What are the objectives of this funding opportunity? How will we meet these objectives?

The objective is to provide rent assistance to veteran households. This expands our existing VASH program.

4. Does the grant/financial assistance fund an existing program? If yes, which program? If no, what is the purpose of the program?

Yes, Veteran Administration Supportive Housing (VASH) Program and adding vouchers allows us to serve more veterans as are limited by number of vouchers how many we can serve with rental assistance.

Organizational Capacity:

1. Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?

Yes.

2. Are there partnership efforts required? If yes, who are we partnering with and what are their roles and responsibilities?

Yes. Services are provided by the Veterans Administration and they are providing a letter of support for our ROI as required by HUD. We provide the Rental Assistance administration and they provide the services.

3. If this is a pilot project, what is the plan for sunseting the project and/or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?

No

4. If funded, would this grant/financial assistance create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?

No just an expansion of the vouchers we have available.

Collaboration

1. List County departments that will collaborate on this award, if any.

Health Housing and Human Services (Veteran's Office under Social Services, Behavioral Health, Clinics)

Reporting Requirements

1. What are the program reporting requirements for this grant/funding opportunity?

Standard HUD reporting done from Yardi directly to HUD systems: PIC weekly 50058 submission updates and VMS monthly reporting and SEMAP annual summary.

2. How will performance be evaluated? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

Data is tracked in YARDI for all HACC voucher programs including VASH. HUD reports are pulled from this data source as needed.

3. What are the fiscal reporting requirements for this funding?

Same as the current VASH program as this is just an expansion of vouchers not a new program.

Fiscal

1. Are there other revenue sources required, available, or will be used to fund the program? Have they already been secured? Please list all funding sources and amounts.

None are needed.

2. For applications with a match requirement, how much is required (in dollars) and what type of funding will be used to meet it (CGF, In-kind, local grant, etc.)?

No match required.

3. Does this grant/financial assistance cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are those sources?

Yes and maximum of 8% of total grant.

Other information necessary to understand this award, if any.

This award will be determined based on a HUD need calculation as outlined in the Notice PIH 2022-26 (HA)

Program Approval:

Toni Karter	9/13/2022	<i>Toni Karter</i>
Name (Typed/Printed)	Date	Signature

**** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR ****

****ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OFFICER WILL SIGN.****

Section IV: Approvals

DIVISION DIRECTOR (or designee, if applicable)		
Toni Karter	9/13/2022	<i>Toni Karter</i>
Name (Typed/Printed)	Date	Signature

DEPARTMENT DIRECTOR (or designee, if applicable)		
Denise Swanson	9.14.22	<i>Denise Swanson</i>
Name (Typed/Printed)	Date	Signature

FINANCE ADMINISTRATION		
Elizabeth Comfort	9.14.2022	<i>Elizabeth Comfort</i>
Name (Typed/Printed)	Date	Signature

EOC COMMAND APPROVAL (DISASTER OR EMERGENCY RELIEF APPLICATIONS ONLY)		
Name (Typed/Printed)	Date	Signature

Section V: Board of County Commissioners/County Administration

(Required for all grant applications. If your grant is awarded, all grant awards must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)

For applications less than \$150,000:

COUNTY ADMINISTRATOR	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>
Name (Typed/Printed)	Date	Signature

For applications greater than \$150,000 or which otherwise require BCC approval:

BCC Agenda item #: Date:

OR

Policy Session Date:

County Administration Attestation

County Administration: re-route to department contact when fully approved.
Department: keep original with your grant file.

COVER SHEET

- New Agreement/Contract
- Amendment/Change/Extension to _____
- Other _____

Originating County Department: _____

Other party to contract/agreement: _____

Description:

After recording please return to: _____

- County Admin
- Procurement

If applicable, complete the following: _____

Board Agenda Date/Item Number: _____