

**Thursday, September 07, 2017**  
**6:45 PM – 8:30 PM**

**Development Service Building**  
Main Floor Auditorium, Room 115  
150 Beaver Creek Road, Oregon City, OR 97045

**Attendance:**

**Members:** **Canby:** Brian Hodson (Co-Chair); **Clackamas County:** Commissioner Paul Savas; **CPOs:** Laurie Swanson (Molalla); Marjorie Stewart (Firwood) (Alt.); **Hamlets:** John Meyer (Mulino); **Lake Oswego:** Jeff Gudman; **Milwaukie:** Wilda Parks (Alt.); **Molalla:** Jimmy Thompson; Elizabeth Klein (Alt.); **Sandy:** Carl Exner; **Sanitary Districts:** Nancy Gibson (Oak Lodge Water Services); **Transit:** Dwight Brashear (SMART); Julie Wehling (Canby); Andi Howell (Sandy)(Alt.); Betty Dominguez (MPAC Citizen)

**Staff:** Trent Wilson (PGA); Chris Lyons (PGA)

**Guests:** Don Krupp (Clackamas); Theresa Kohlhoff (LO); John LaMotte (LO); Chuck Robbins (H3S); Jaimie Hoff (Happy Valley); John Lewis (Oregon City); Nancy Kraushaar (Wilsonville); Megan McKibben (Congressman Schrader); Stephen Williams (DTD); Zoe Monahan (Tualatin); Tracy Moreland (BCC); Dan Mahr (Senator Merkley); Doug Riggs (West Linn)

The C4 Meeting was recorded and the audio is available on the County's website at <http://www.clackamas.us/c4/meetings.html> Minutes document action items approved at the meeting.

<b>Agenda Item</b>	<b>Action</b>
Approval of June 01, 2017 C4 Minutes	Minutes approved.
Bylaw Discussion	Members reviewed the recommendations from the C4 Bylaws Subcommittee, also discussed at the 2017 C4 Retreat. Two outstanding issues remained: Whether to replace Roberts Rules of order with Sturgis Rules of Procedure as the preferred meeting guide and desired changes requested by several members at C4 Metro Subcommittee.  C4 agreed to include Sturgis in proposed bylaws update and start the 30 day review process, to be voted upon/adopted in October. C4 did not include C4 Metro Subcommittee updates, but rather affirmed C4 Metro Subcommittee would have time to discuss their preferred updates and bring those recommendations back to C4 when appropriate.
County-wide Housing	Chuck Robbins presented the updated Scope of Work for the County-wide

Needs Assessment: Next Steps	<p>HNA. C4 Members discussed the language, but had no additions. The County will move forward with the RFP process on the HNA and return to C4 with information about the bids. Staff requested that at least (1) one C4 member and (3) three others from cities (staff or elected) be part of the RFP review process.</p> <p>C4 Members requested that a letter be issued to all cities including information about the HNA process, to be sent soon.</p>
C4 Retreat Agenda Recap	C4 Members prioritized their preferred discussion topics through a ranking process. The C4 Executive Committee and staff will use that ranking system as a tool to create agendas at future meetings.
JPACT/MPAC Updates	No updates
Other Business	No updates

Adjourned