



NORTH CLACKAMAS
PARKS & RECREATION DISTRICT

Budget Presentation

FY 2019-2020

Scott Archer, NCPRD Director
Laura Zentner, BCS Director

June 3, 2019





**NCPRD is a service district of
Clackamas County and a division of the
Business & Community Services Department.**

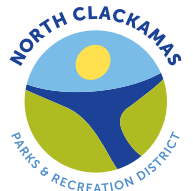
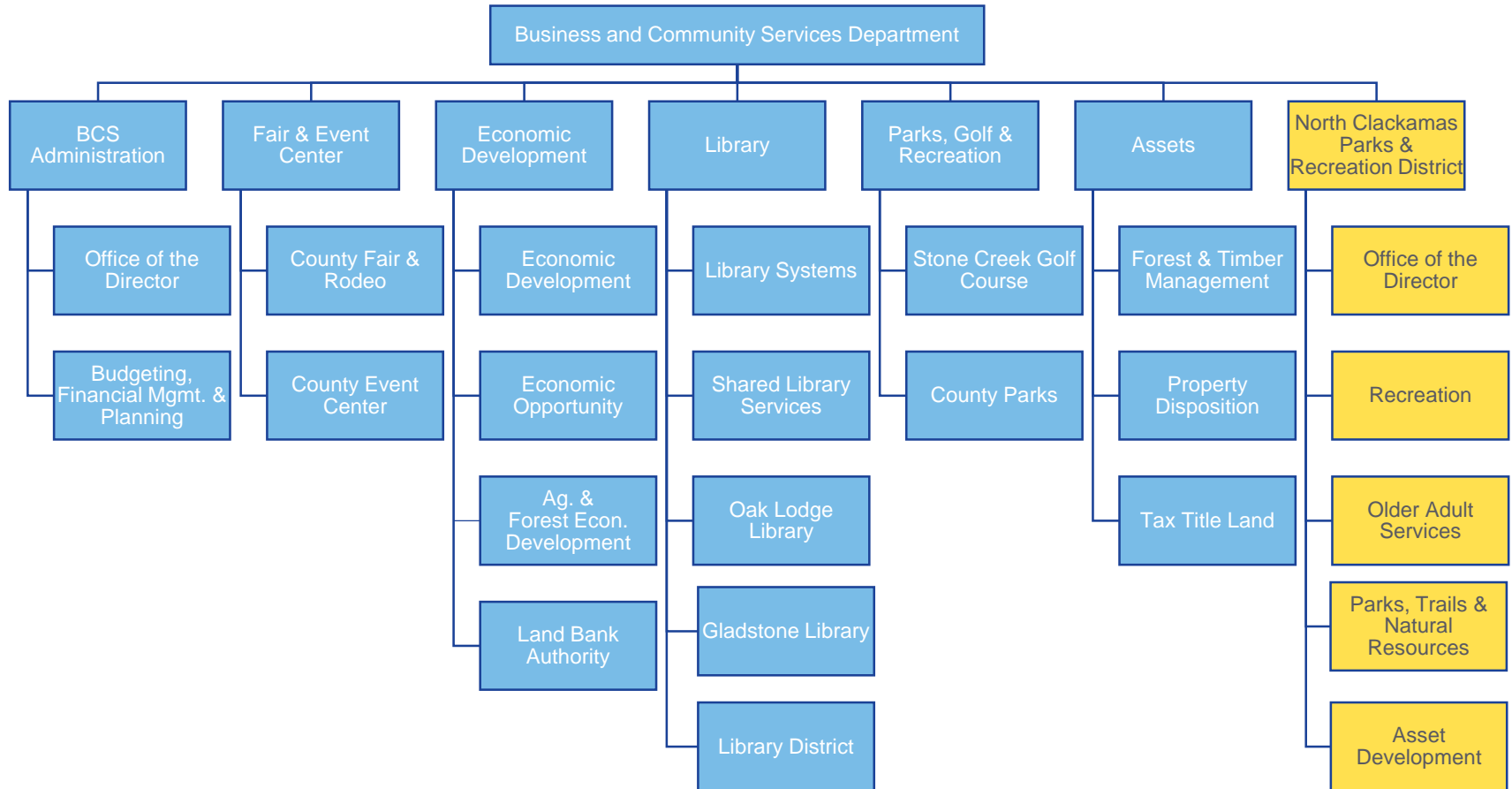


Mission Statement

To enrich community vitality and promote healthy living through parks and recreation.

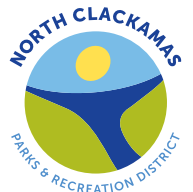
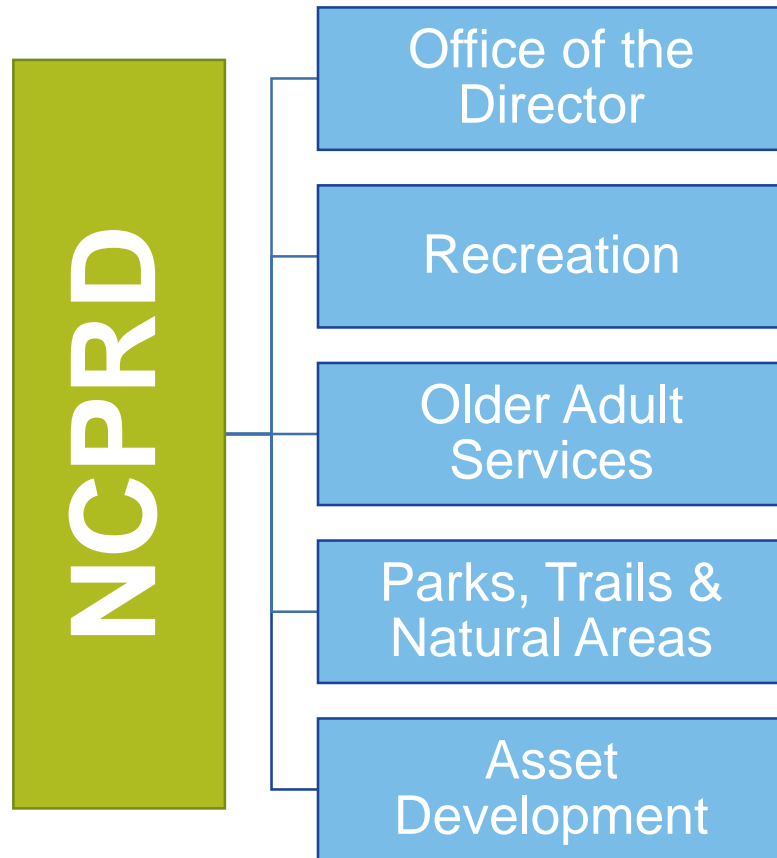


Departmental Structure





Programs



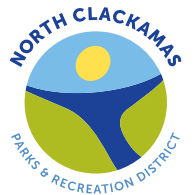
Departmental Budget Request

- Permanent tax rate

\$0.5382 per \$1,000 Assessed Value (AV)

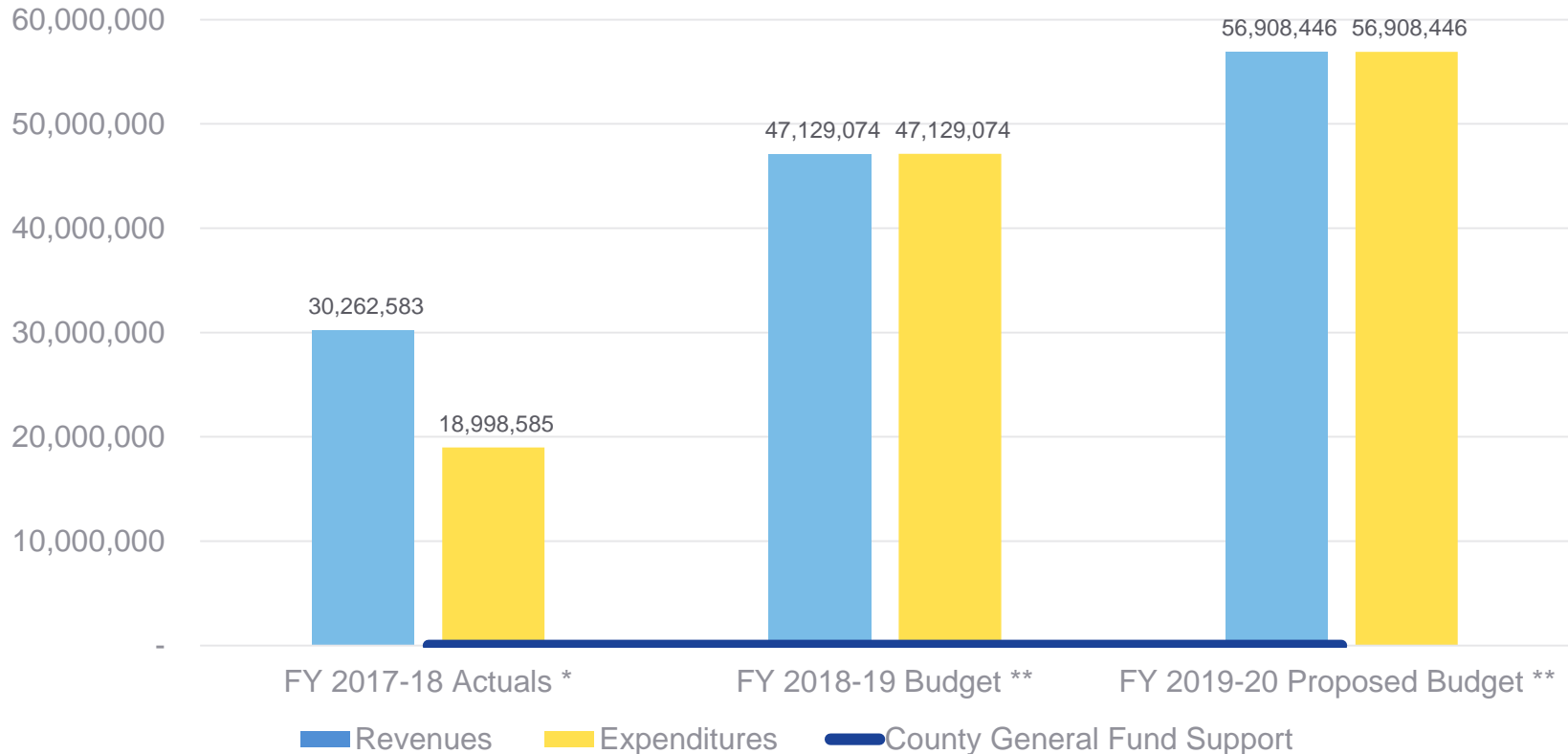
- Total Proposed District Budget FY 19-20

\$56,908,446



Departmental Budget Request

3 Year Trend



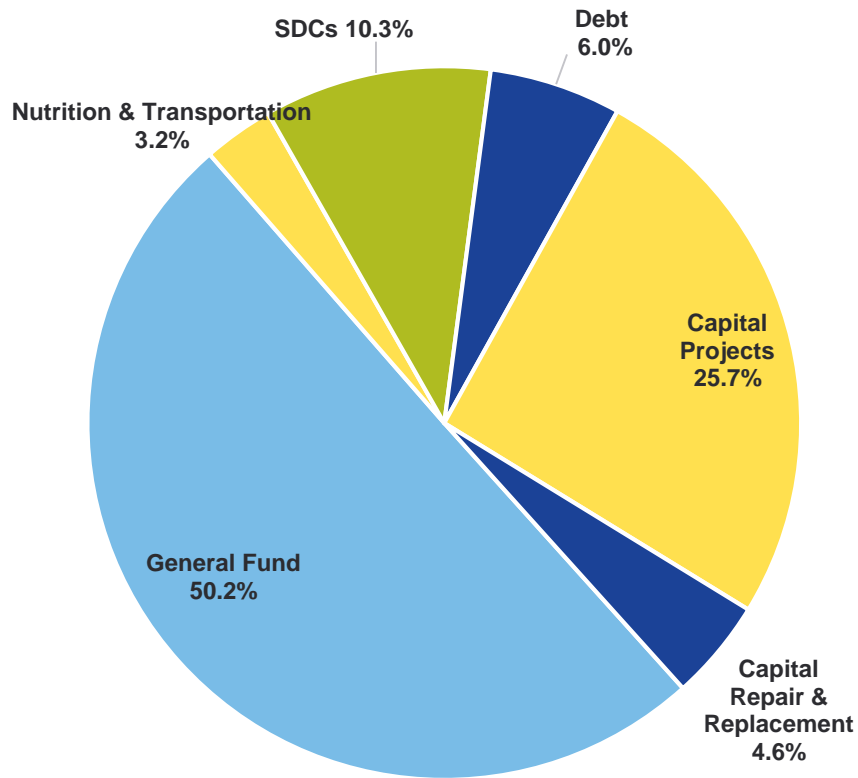
*Actuals do not include reserve & contingency

**Budget/Proposed Budget include reserve & contingency

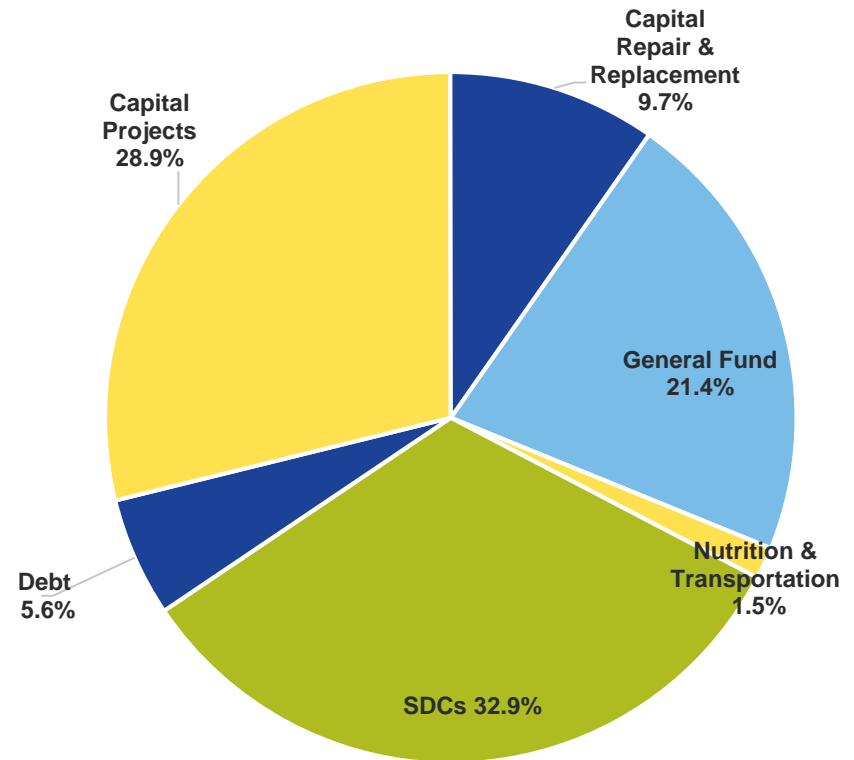


FY 19-20 Proposed Budget

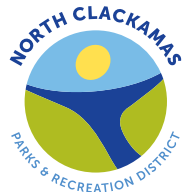
Resources by Fund



Requirements by Fund



Charts do not include beginning fund balance or contingency



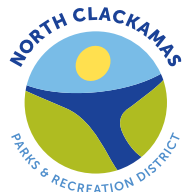
Changes in Full Time Equivalents (FTE)*

Line of Business	Budgeted FTE FY 18-19	Budgeted FTE FY 19-20	Increase/ Decrease	%
NCPRD Office of the Director	1.25	1.25	0	0.0%
Recreation	12.24	12.33	0.09	0.7%
Older Adult Services	7.46	7.46	0	0.0%
Parks, Trails & Natural Resources	11.45	11.45	0	0.0%
Asset Development	1.30	2.90	1.60	55.2%
TOTAL	33.70	35.39	1.69	4.8%

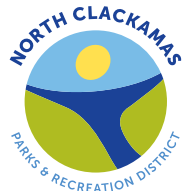
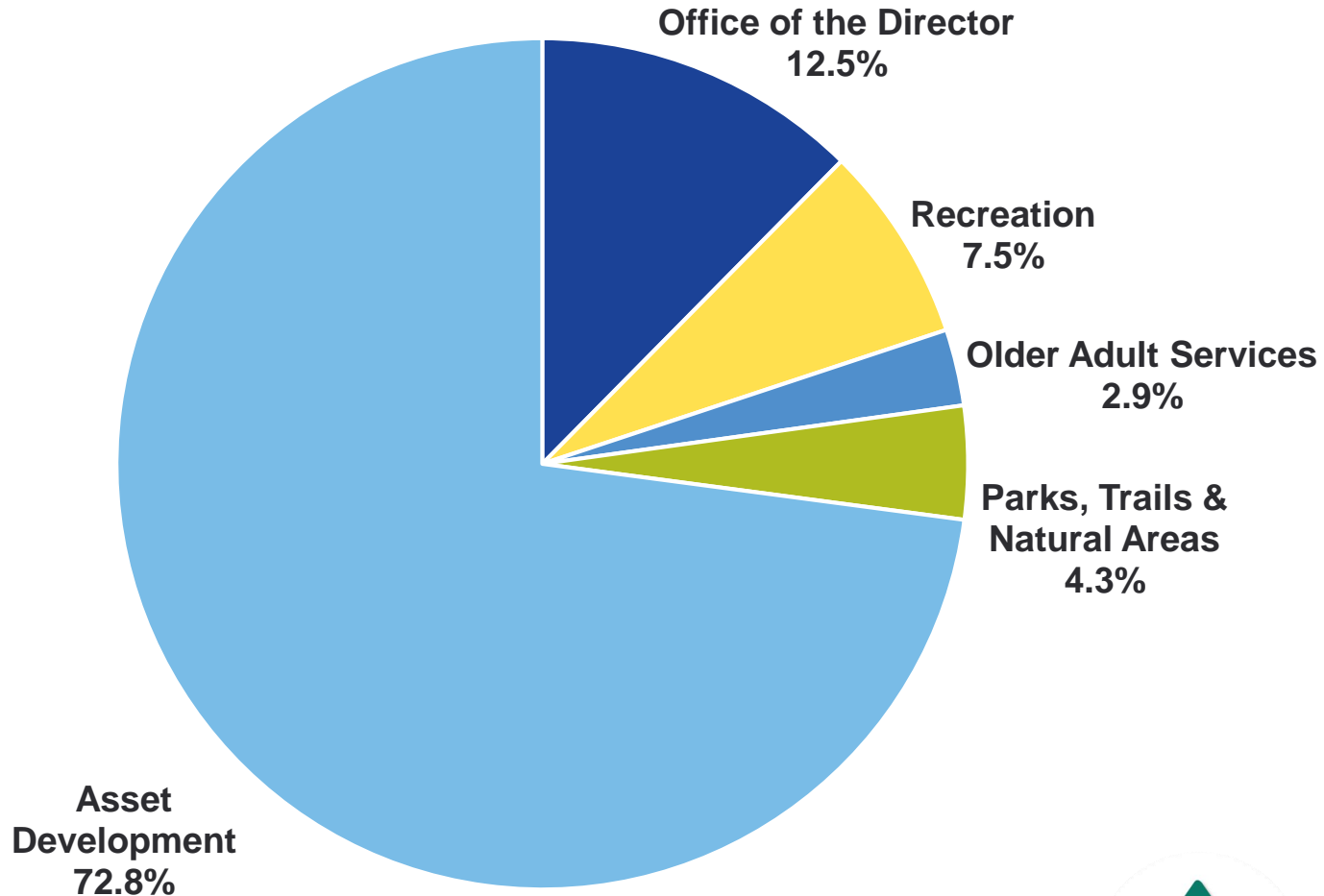
*Personnel Services are contracted through Clackamas County, and expenses are budgeted in Materials & Services in the NCPRD budget. FTE is counted by Clackamas County. FTE counts in the NCPRD budget are provided for informational purposes.

The increase of 1.69 FTE is for:

- 2 part-time Project Manager positions in Asset Development (1.60)
- Increase of a position from part-time to full-time at the Aquatic Park (.09)



FY 19-20 Proposed Budget by Line of Business





Office of the Director



Line of Business: NCPRD

Office of the Director



		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actuals as of 12/31/18	FY 19-20 Target
Result	Percentage growth of total social media followers at the end of the current fiscal year	N/A	N/A	10% growth	9% growth	10% growth
Output	Total social media followers at the end of the current fiscal year/total social media followers at the end of the last fiscal year	N/A	N/A	Initial performance year. No data available.	12,984 FY 18-19 /11,911 FY 17-18	14,412 FY 19-20 /13,102 FY 18-19
Result	Percentage of budget documents prepared in accordance with Oregon Budget Law	N/A	N/A	100%	100%	100%

Total Budget: \$7,095,865

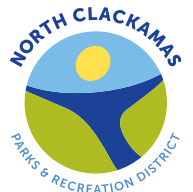
Major Revenue Source:

Permanent tax rate \$0.5382

per \$1,000 AV

Contingency: \$4,209,461

Reserve for future expenditures: N/A





Recreation



Line of Business: NCPRD

Recreation



		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actuals as of 12/31/18	FY 19-20 Target
Result	Percentage growth of total program offerings that meet the program needs and satisfy program participants; evidenced by an increase in the number of individual program offerings.	N/A	N/A	2% growth	11% growth	2% growth
Demand/ Output	Total number of program offerings this fiscal year/total number of program offerings this last fiscal year	N/A	N/A	Initial performance year. No data available.	137 programs offered FY 18-19/ 123 programs offered FY 17-18	286 programs offered FY 19-20/ 280 programs offered FY 18-19
Result	Percentage of total number of program participants who reported being "satisfied" or better on completed surveys	N/A	N/A	80%	93%	80%
Demand/ Output	Total number of program participants who reported being "satisfied" or better on completed surveys/total number of program satisfaction surveys completed	N/A	N/A	Initial performance year. No data available.	153 "satisfied" responses /163 surveys received	264 "satisfied" responses FY19-20/ 330 received FY 18-19

Total Budget: \$4,259,327

Major Revenue Sources: NCPRD Property Taxes; Fees & charges \$2,096,500



Older Adult Services



Line of Business: NCPRD

Older Adult Services



		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actuals as of 12/31/18	FY 19-20 Target
Result	Percentage of volunteer applicants who are successfully placed	N/A	N/A	64%	81%	64%
Output/ Demand	Total number of volunteers placed/total number of volunteer applicants	N/A	N/A	32 placements /50 applicants	39 placements /48 applicants	32 placements /50 applicants
Result	Percentage of Meals on Wheels clients served	N/A	N/A	100%	100%	100%
Output/ Demand	Total number of Meals on Wheels clients served/total number of Meals on Wheels clients requesting service	N/A	N/A	452 clients served/452 clients requesting service	311 clients served/311 clients requesting service	452 clients served/452 clients requesting service

Total Budget: \$1,675,947

Major Revenue Sources: NCPRD Property Taxes; Grant Funds \$372,400;
Fees & Charges \$463,250



Parks, Trails & Natural Areas



Line of Business: NCPRD

Parks, Trails & Natural Areas



		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actuals as of 12/31/18	FY 19-20 Target
Result	Percentage of maintenance work orders completed within 90 days	N/A	N/A	95%	100%	95%
Output/ Demand	Total percentage of maintenance work orders completed within 90 days/total number of maintenance work orders submitted this fiscal year	N/A	N/A	Initial performance year. No data available.	173 work orders completed/173 work orders submitted	342 work orders completed/360 orders submitted
Result	Percentage of capital repair/replace projects completed within the fiscal year	N/A	N/A	92%	33%	92%
Output/ Demand	Total number of capital repair/replace projects completed this fiscal year/total number of capital repair/replace projects on schedule this fiscal year	N/A	N/A	11 projects completed/12 projects scheduled	Projects at various stages mid-year	11 projects completed/12 projects scheduled

Total Budget: \$2,467,593

Major Revenue Sources: NCPRD Property Taxes; Grant Funds \$113,850; Lease Revenue \$126,551



Asset Development



Line of Business: NCPRD

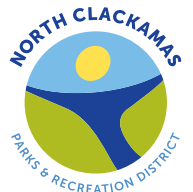
Asset Development



		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actuals as of 12/31/18	FY 19-20 Target
Result	Percentage of growth in District's developed parks, trails, and natural areas	N/A	N/A	7%	5%	7%
Output/ Demand	Additional acres of parks, trails and natural areas developed at the end of the fiscal year/current acreage of developed parks, trails and natural areas	N/A	N/A	30 new acres/449 currently developed	24 new acres/449 currently developed	26 new acres/473 currently developed
Result	Percentage of planning projects completed	N/A	N/A	55%	40%	58%
Output/ Demand	Total number of planning projects completed this fiscal year/total number of planning projects on schedule this fiscal year	N/A	N/A	5 projects completed/9 projects scheduled	4 projects completed/9 projects scheduled	7 projects completed/12 projects scheduled

Total Budget: \$41,409,714

Major Revenue Sources: NCPRD Property Taxes; Grant funds \$505,610;
System Development Charges (SDCs) \$2,069,000



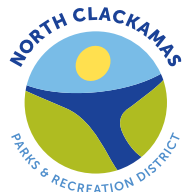
Key Performance Measures & Results

FY 18-19 was the first year that NCPRD implemented **Performance Clackamas**. The District either **met or exceeded target results**. The BCS Department—including NCPRD—will be reviewing and updating performance measures in the upcoming fiscal year. Staff will evaluate each measure to ensure that the data collected informs the development and provision of programs and services most needed by District residents.

In FY 18-19, **NCPRD staff maintained 39 parks and 15 miles of trails, for a total of 662 acres**. Staff also completed a number of facility maintenance projects, including the resurfacing of the Aquatic Park spectator deck, installation of new carpet at the Aquatic Park and replacement of the Milwaukie Center swamp cooler.

NCPRD opened **two new parks** in April 2019:

- **Wichita Park** in Milwaukie includes a playground, picnic tables, disc golf, and native trees and vegetation. A generous contribution from the Linwood Neighborhood Association, NCPRD funds, as well as a Land and Water Conservation grant made this project possible.
- **Hidden Falls Nature Park** was made possible by a public-private partnership with Icon Development. NCPRD developed the once private 21-acre Hidden Falls site to include a multi-use trail, habitat restoration and a spectacular timber bridge over Rock Creek.





Wichita Park



Wichita Park Grand Opening
April 20, 2019



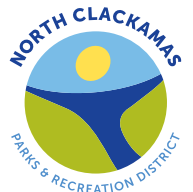
Hidden Falls Nature Park

Grand Opening June 22, 2019

Emerging Issues



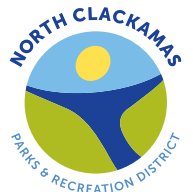
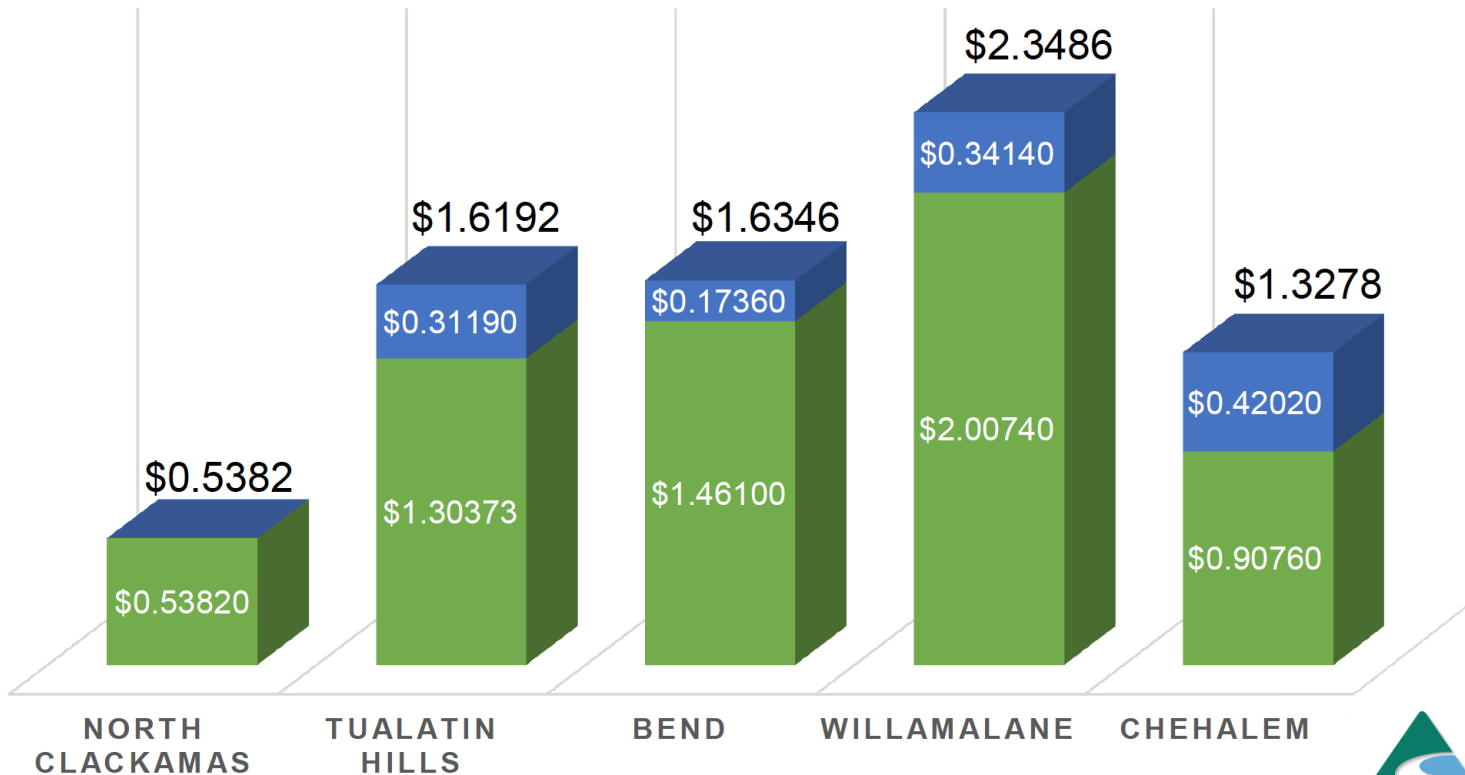
- This proposed budget is based on the assumption that **City of Happy Valley continues to be part of the District**. We have included Happy Valley's property tax in our revenue assumptions.
- We have begun to evaluate our **three new facilities and their associated open spaces** (Clackamas, Wichita, and Concord Elementary Schools) to determine the opportunities they provide for recreational and educational offerings. This budget includes plans for using each property for recreational and programmatic offerings. A community task force has been formed and is meeting regularly to help advise staff on the Concord Building, including the potential for a community center, library, and park.
- NCPRD capital projects for FY 19-20 include a **Trails Master Plan**, additional parkland on the site of Jennings Lodge Elementary School and completion of the **Boardman Wetland Natural Area**. This project is expected to be completed in Fall 2019 and will include native trees and shrubs, a pedestrian boardwalk through the wetland, nature play area, outdoor learning classroom and a hands-on education area.



Emerging Issues

TOTAL TAX RATE LEVIED BY PARKS DISTRICTS IN OREGON FY 2016-17

■ Permanent Tax Rate ■ Bond Rate





Questions?





Thank you.