



SUPPLEMENTAL APPLICATION

Marijuana Retailing

(February 2018)

APPLICANT INFORMATION

Applicant _____ File _____

Owner _____ Date _____
(If same as the applicant, write "same")

What is marijuana retailing?

Marijuana retailing is the sale of marijuana items to a consumer, provided that the marijuana retailer is licensed by the Oregon Liquor Control Commission (OLCC) or registered with the Oregon Health Authority.

What is needed for approval?

Retailing of marijuana may be permitted after evaluation according to the applicable standards in the zoning district and the criteria in Section 841 of the Zoning and Development Ordinance (ZDO). The County must provide written findings to support the decision. The applicant is responsible for providing evidence to support the request.

Application process:

Retailing of marijuana applications are subject to a Type I land use application without public notice. The application is subject to the process as provided in Section 1307 of the ZDO. This decision is the final decision of the County. There is no county-level appeal process provided for a Type I land use decision.

If the application receives preliminary approval, the applicant must meet all specified conditions of approval. The applicant is then responsible for submitting all necessary documentation and evidence that supports satisfaction of those conditions of approval.

Staff will attach the following pertinent information:

_____ Land Use Application

_____ ZDO Section 841

_____ Plot Plan Template

The information requested below will be used in considering your request and is required: (Please type or print in black or blue ink.)

1. Land Use Application – Information on applicant and land involved in application (***all property owners must sign the application***).
2. Supplemental Application – Information requested on this form. Please be as complete and thorough as possible. *Use additional sheets as necessary.*
3. Application Fee – \$ _____ (*Fee is nonrefundable upon decision.*)
4. Plot Plan must be drawn on an 8-1/2" x 11" or 8-1/2" x 14" paper, drawn to scale. The plot plan must include the following information (when applicable):
 - a. In addition to the general plot plan requirements, show all buildings and/or tenant space used for the retail sales of marijuana.
5. Proposed hours of operation, from: _____ am to _____ pm.
6. Provide a statement that the project will comply with Subsection 841.04(B)(1) through (7) in regard to an odor filtration system and negative air pressure as designed by a mechanical engineer licensed by the State of Oregon.

7. Provide a statement that no walk-up window service or drive-thru window service will be used for retail marijuana sales.

8. How will you ensure that all marijuana waste is stored in a secure waste receptacle in the possession of the OLCC licensee? (See '*Business Readiness Guidebook for Oregon Recreational Marijuana Operations*' on the OLCC website: <http://www.oregon.gov/olcc/marijuana/Pages/default.aspx>)

9. **Identify Type of Retail Sales:** **Medical** **Recreational**

Provide evidence in the form of maps, aerial photos, or other written documentation that the marijuana retail facility meets the minimum separation distances in Subsection 841.04(G).

QUESTIONS: Contact Lizbeth Dance, Planner at (503)742-4524 or Ldance@clackamas.us