

COMMUNITY ACTION BOARD
April 6, 2022 Meeting Minutes
Meeting held virtually via Zoom
7:30 AM – 9:00 AM

FACILITATOR		Marya Choudhry			
NOTE TAKER		Amy Kelsey			
P	Yelena Voznyuk	P	Juana Hernandez	S	Amy Kelsey
P	Nicole Johnson	P	Stephanie Hollingshead	S	Jennifer Much Grund
P	Sonia Agnew	P	Marya Choudhry		
P	Martha Spiers	E	Paul Edgar		
P	Richard Sheldon	S	Brenda Durbin		

P-Present, A -Absent, E-Excused, S-Staff, O-Other Attendee

ITEMS / ISSUES	DISCUSSION	FOLLOW-UP
Meeting Called to Order:	Marya Choudhry called the meeting to order at 7:30 a.m.	
Minutes:	Approval of minutes from the March 2, 2022 postponed until May 4, 2022 a quorum could not be established.	
Equity Pause	Equity Pause "The Costs of Code-Switching" tabled until May 4, 2022.	

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Review of HB 2006	<p>Brenda Durbin, Director of Clackamas County Social Services shared a brief overview of the Board of County Commissioners to HB 2006.</p> <ul style="list-style-type: none">• In the BCC study session, no action taken on HB 2006.• The County will not have a policy in place proactively.• The BCC will wait for an application submission to move forward.• The Estacada Center can choose to pursue the regular conditional use permit process, or take their request to the Board of County Commissioners.													
CSBG Report	<p>Jennifer Much Grund, Policy, Performance and Research Analyst Clackamas County Social Services Division provided a CSBG report review.</p> <p>2021 CSBG Report Review</p> <p>Background: As a Community Action Agency, Clackamas County Social Services is required to submit an annual performance report to the State of Oregon outlining its use of Community Services Block Grant (CSBG) funds. This report is based on program information gathered for the Federal Fiscal Year (FFY) 2020-21 for all CCSS programs, which requires Social Services to combine information from two fiscal years. This is the first year the report is based on FFY (October 1, 2020 through September 30, 2021) data, as previous reports noted below were calculated on the calendar year.</p> <p>While the amount of CSBG funds the division receives is small - \$424,158 for the current reporting period – in comparison to its overall budget, it does support many division programs. This report covers CCSS’s original annual CSBG funding and funding distributed to address the impact of the COVID-19 pandemic.</p> <p>Highlights</p> <p>Part 1 – Funding and Resources</p> <p>CSBG dollars combine with other sources to fund Social Services programs.</p> <table><tr><td></td><td>2019</td><td>2020</td><td>FFY 2020-21</td></tr><tr><td>CSBG Allocation</td><td>\$285,560</td><td>\$349,493</td><td>\$424,158</td></tr><tr><td>Non-CSBG Federal Resources</td><td>\$6,911,097</td><td>\$12,465,951</td><td>\$16,857,704</td></tr></table>		2019	2020	FFY 2020-21	CSBG Allocation	\$285,560	\$349,493	\$424,158	Non-CSBG Federal Resources	\$6,911,097	\$12,465,951	\$16,857,704	
	2019	2020	FFY 2020-21											
CSBG Allocation	\$285,560	\$349,493	\$424,158											
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		State Resources	\$15,754,671	\$15,611,639	\$22,316,232
		Local Public Resources	\$4,673,153	\$5,028,606	\$2,808,456
		Private Resources	\$3,900	\$126,299	\$35,681
		Total	\$27,628,381	\$33,581,988	\$42,442,231
	<p>In FFY 2020-21, CCSSD no financial audit findings and continues to meet all financial management practice requirements related to its various funding sources.</p>				
	<p>Part 2 – National Performance Indicators</p> <p>The CSBG report asks agencies to report results on national performance indicators in categories ranging from employment supports to child/family development. Agencies choose which categories to report on based on their programming. In FFY2020-21, CCSS reported outcomes in the housing, income, health and civic engagement categories.</p>				
	<p>FFY 2020-21 CCSS Key Performance Indicators</p>				
	<p>INCOME</p> <p>CCSS reported the results of its small Individual Development Account (IDA) Program, in which 24 participants were enrolled - 16 participants increased their savings in FFY 2020-21, and 7 participants used their savings to purchase an asset. The program funds the purchase of a vehicle, post-secondary education or a house.</p>				
	<p>HOUSING</p> <p>In this category, CCSS reported results in family/individual performance indicators, capturing the division's work serving individuals and families in need, as well as work completed by the county's weatherization program.</p>				

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	Number of people who obtained safe and affordable housing.	492 out of 849 or 58%	622 out of 997 or 62%	273 out of 374 or 73%	
	Number of people who maintained safe and affordable housing for 180 days.	329 out of 376 or 88%	265 out of 325 or 82%	150 out of 177 or 85%	
	Number of safe and affordable housing units maintained and/or improved through weatherization.	89	39	31	
	Number of people receiving rent payment assistance	982	2,806	3,112	
	Number of people accessing landlord/tenants rights education	1,178	1,121	1,397	
	Number of people who benefitted from utility payment assistance	11,452	9,458	9,271	
	<i>*This includes warming center participation and emergency shelters.</i>				
HEALTH					
This category captures the outputs and outcomes of CCSS’s Volunteer Connection, older adult partner programming, and Developmental Disabilities programs.					
	2019	2020	FFY 2020-21		
Number of seniors (65+) who maintained an independent living situation*	404 out of 431 or 94%	302 out of 330 or 92%	259 out of 283 or 92%		
Number of individuals with disabilities who maintained an independent living situation**	509 out of 1,111 or 46%.	599 out of 1,219 or 49%.	649 out of 1,288 or 50%.		

ITEMS / ISSUES	DISCUSSION				FOLLOW-UP
		Number of people who received health insurance options counseling	2,361	1,617	1,315
		Number of people who received prepared meals	2,724	2,157	1,281
		Number of people who received in-home care services	339	220	186
	<i>*Based on Oregon Project Independence and Senior Companion program data.</i> <i>**Based on Developmental Disabilities clients who reside in either independent settings, residential facilities or foster care home settings.</i>				
	CIVIC ENGAGEMENT This category reports on the activities of and contributions of Volunteer Connections volunteers.				
			2019	2020	FFY 2020-21
		Number of volunteer hours donated by volunteers	58,969	20,502	13,408
		Number of organizations, both public and private, that Community Action actively works with to expand resources and opportunities to achieve family and community outcomes	270	223	221
	Part 3 – Program Participation The following number of people were served in 2020. These are broken out by program because each program uses its own tracking system, and we do not have a method to de-duplicate people who accessed multiple services.				
		Program	2019 Number Served	2020 Number Served	FFY 2020-21 Number Served
		Energy Assistance	11,452	9,458	9,271

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		Housing Services	4,851	5,184	5,238	
		Veterans Services	2,098	1,867	1,950	
		Volunteer Connection	4,080	3,203	3,362	
		Developmental Disabilities		2,214	2,320	
		Older Adult (ADRC/OPI)		1,944		
Director’s Report	There are significant changes coming in how the County will be delivering services to the homeless within Clackamas County. <ul style="list-style-type: none">• Metro Supportive Housing Dollars \$50 million a year for the next 10 years.• Social Services role in service provision to the homeless population will decline over time.• New entity will take the lead in contracting and planning as it relates to houseless services.• Social Services will focus more on causes and concerns of poverty and work to bridge the gaps					
	Continued EFSP Discussion around Supplemental Questions and Application Review <p>Examples of various supplemental questions provided for review by Martha. Further Discussion around the questions below needed to insure full participant representation in this application process.</p> <ul style="list-style-type: none">• Race/Ethnicity <p>Sonia Agnew expressed the information received is only as good as the application of it, and it is necessary to understand the use for the information asked. What is the criteria, and how it is measured? Sonia spoke of diversity, when looking at the diversity questions, noted the acronym BIPOC is not a term that all people of color appreciate, and Sonia requested the acronym BIPOC be removed from the application.</p>					

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	<ul style="list-style-type: none"> • Socio-economic Status <p>Marya Choudhry suggested to keep the data collected generalized. Marya also brought the importance of insuring organizations seeking funding are either able to explain how a diverse demographic is served, and if a diverse population is not being served, what are the plans to broaden the demographics. For improvements needed what will the criteria be to measure the impact we would like to see.</p> <p>The main goal of the application process will be to provide applicants an opportunity to provide a look back and a look forward into programming processes with a strong focus on equity.</p> <p>Jennifer Much Grund asked the CAB would they like to review applications received. Jennifer has also reminded the Board that the funds are to supplement an existing program not start a new one.</p> <p>Brenda Durbin requested CAB to consider that these agreements are low dollar agreements and although demographics and organizational data are important, the goal is to collected meaningful information around the ways in which these dollars will affect the communities served. Another piece to consider is the work an organization is accomplishing and the qualities of the contributions.</p> <p>Brenda Durbin posed the questions, do we want to ask our applicants any additional questions around efforts, plans and past successes. What else will help CAB make a decision on who will receive the funding?</p> <p>For this year CAB decided to keep the application as it's written, while providing an update that moving forward there will be more information requested from applicants around demographics of populations served.</p> <p>Juana Hernandez has requested that there be an addition to question #3 to call out the Latina/Latino/Latinex communities.</p>	

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	<p>Stephanie Hollingshead the new representative will work together with Teresa Christopherson current representative on the Community Action Agency Board.</p> <p>Jennifer Much Grund will request a timeline for next steps and report to CAB prior to May 4th. If this process goes beyond the first week in June, there will be a need to call a special CAB.</p>	
Member Update	No Member Comment	
Public Comment	No Public Comment	
Next Meeting:	<p>May 4, 2022, 7:30am – 9:00am via Zoom.</p> <p>http://www.clackamas.us/socialservices/committee_cab.html</p>	