



QUICK REFERENCE COMPARISON  
**COUNTY-FUNDED HOMEBUYER PROGRAMS**  
 CLACKAMAS COUNTY COMMUNITY DEVELOPMENT  
 503-655-8591



<b>Program</b>	<b>CLACKAMAS HOMEBUYER ASSISTANCE PROGRAM (CHAP)</b> <a href="http://www.clackamas.us/communitydevelopment">www.clackamas.us/communitydevelopment</a> <i>Status: Open -- limited funding is available</i>	<b>NORTH CLACKAMAS REVITALIZATION AREA (NCRA)</b> <a href="http://www.clackamas.us/development/northclack.html">http://www.clackamas.us/development/northclack.html</a> <i>Status: Open -- limited funding is available</i>
<b>Target area</b>	Clackamas County	Within NCRA boundary -- See maps on website. To confirm a property is in NCRA boundary call the Development Agency: Ken Itel 503-742-4324 or Mary Anderson 503-742-4323.
<b>Funding Source:</b>	HUD - HOME Investment Partnership Program	Local Urban Renewal Funds.
<b>Availability of Funds:</b>	First-come, first-served basis.	Same as CHAP
<b>Processing Time:</b>	<ul style="list-style-type: none"> <li>• <b>Allow 30 days -- from the day the <u>complete</u> application packet is received in our office -- to close</b></li> <li>• See application instructions for details on what to include in packet</li> <li>• Please contact our office to make sure you have the most current forms</li> </ul>	Same as CHAP
<b>Loan approval / Commitment</b>	CHAP loans are approved when the buyer and property have been determined to be eligible for our program.	Same as CHAP
<b>Income Maximum</b>	<b>80% of area median income,</b> adjusted for family size	<b>120% of area median income,</b> adjusted for family size
<b>First Time Homebuyer</b>	Required	Same as CHAP
<b>Homebuyer Education:</b>	Required: 8 hours from a HUD-approved agency, completed within one year prior to closing.	Same as CHAP
<b>First steps: REQUIRED</b>	1. Take the required Homebuyer Education class. Find a homebuyer class at: <a href="http://www.clackamas.us/communitydevelopment/homebuyers.html">http://www.clackamas.us/communitydevelopment/homebuyers.html</a> 2. Get pre-approved by a 1 <sup>st</sup> mortgage lender 3. Shop for a home	Same as CHAP

<b>Application Process:</b>	Apply through Primary Lender	Same as CHAP
<b>Lender Qualification &amp; Compliance:</b>	Oregon-licensed Lender	Same as CHAP
<b>Lien position:</b>	Second Mortgage. No exceptions.	Second Mortgage. No exceptions except to CHAP
<b>Debt to Income Ratio:</b>	<p>1. Front-end ratio / housing debt ratio – 1<sup>st</sup> mortgage principal, interest, taxes, insurance and mortgage insurance (PITI) compared to income cannot exceed 35%.</p> <p>2. Back-end ratio / risk assessment -- PITI plus all other debt cannot exceed 45% (firm).</p>	Same as CHAP
<b>Maximum Assistance:</b>	Greater of 6% of purchase price or \$10,000 up to a maximum of \$14,000	Same as CHAP
<b>Rate:</b>	0% Deferred Payment Loan.	Same as CHAP
<b>Term:</b>	Due upon sale, transfer of title, change of use or refinance of first mortgage. MUST BE OWNER-OCCUPIED for the life of the loan.	Due upon sale, transfer of title, change of use or refinance of first mortgage. Forgiven after 10 years if owner-occupied for full 10 years.
<b>Forgivable:</b>	No	Yes, after 10 years if owner-occupied for full 10 years after recording.
<b>Closing Costs:</b>	None – there are no fees for our program, including recording fees. We are a County agency therefore not charged recording fees.	Same as CHAP
<b>Borrower's Contribution:</b>	<p>\$1,000 of borrower's own funds. Cannot be gifted.</p> <p>POC items -- appraisal, pest &amp; dry rot fee, whole house inspection report – do <b>not</b> count towards borrower's contribution.</p>	<p>\$1,000 of borrower's own funds. Cannot be gifted.</p> <p>POC items -- appraisal, pest &amp; dry rot fee, whole house inspection report – do <b>not</b> count towards borrower's contribution.</p>
<b>Asset Limit:</b>	\$10,000 liquid assets after closing. Retirement accounts excluded.	\$25,000 liquid assets after closing. Retirement accounts excluded.
<b>Assumable:</b>	No	Same as CHAP
<b>Occupancy:</b>	Must be owner occupied.	Same as CHAP
<b>Title Insurance:</b>	Not required.	Same as CHAP
<b>Homeowners Insurance:</b>	<p>Required.</p> <p>Beneficiary is Clackamas County, 2051 Kaen Rd., STE 245, Oregon City, OR 97045</p>	Same as CHAP
<b>Additional Assistance / Combo:</b>	Can be combined with other down payment assistance programs, products and gifts and with NCRA if property is in NCRA boundary.	Can be combined with CHAP and other down payment assistance programs, products and gifts.

<b>Credit:</b>	<ul style="list-style-type: none"> <li>No foreclosure within 5 years.</li> <li>Bankruptcy (Chapter 7 or 13) must have been discharged at least 2 years prior.</li> </ul>	Same as CHAP
<b>Primary Mortgage:</b>	<ul style="list-style-type: none"> <li>Up to a 30-year term.</li> <li>Fixed interest rate only.</li> </ul>	Same as CHAP
<b>Ineligible Loan types:</b>	No contract sales, prepayment penalties, refinance, ARM's, Interest-only, Hybrids, Combo or second mortgages with variable interest rates, or sub-prime loans.	Same as CHAP
<b>Reasonable Closing Costs:</b>	<p>As a general rule:</p> <ul style="list-style-type: none"> <li>Combined loan origination fee and discount points <math>\leq 1.75\%</math> of the note.</li> <li>Total closing costs <math>\leq 3.5\%</math> of the note.</li> </ul> <p>This does not include pre-pays.</p>	Same as CHAP
<b>Pre-Pays:</b>	<p>Can be used to pay for up to one year of:</p> <ul style="list-style-type: none"> <li>Mortgage insurance premiums</li> <li>Property taxes</li> <li>Homeowner's insurance.</li> </ul>	Same as CHAP
<b>Combined LTV:</b>	As a general rule, the combined Loan to Value Ratio should not be more than 105% of the appraised value.	Same as CHAP
<b>Purchase Price Limit:</b>	<p>The maximum purchase price must be at or below:</p> <ul style="list-style-type: none"> <li>\$335,000 effective April 1, 2018</li> <li>The fair market value, i.e. the appraised value.</li> </ul>	Same as CHAP
<b>Funds for closing</b>	<ul style="list-style-type: none"> <li><b>County funds are in the form of a COUNTY CHECK</b></li> <li><b>Clackamas County does not wire funds nor issue cashier's checks</b></li> <li><b>County funds – the check is released only to the title company in exchange for our signed documents</b></li> <li><b>PLEASE PLAN ACCORDINGLY</b></li> </ul>	Same as CHAP
<b>Office Hours / Loan Closing</b>	<p>Our office hours are:</p> <ul style="list-style-type: none"> <li><b>Monday-Thursday 7am-6pm</b></li> <li><b>Closed on Fridays</b></li> </ul> <p><b>We are unable to review documents or release funds on Fridays.</b></p>	Same as CHAP

<b>Properties – Eligible:</b> <b>(Single Family Housing Unit)</b>	<ul style="list-style-type: none"> <li>▪ Be occupied by the seller (owner), the first-time homebuyer or be vacant.</li> <li>• Current on property taxes</li> <li>• Have clear title</li> <li>• Large enough to accommodate household</li> <li>• In excellent condition - must pass County HQS Inspection. See Inspection information sheet</li> </ul>	Same as CHAP
<b>Manufactured Housing:</b>	<ul style="list-style-type: none"> <li>• Constructed after 06/15/1976 in accord with 24 CFR Part 3280</li> <li>• Installed with permanent tie downs on a permanent foundation</li> <li>• Connected to permanent utility hook-ups</li> <li>• Located on land held by homebuyer or by a land trust</li> <li>• Taxed as real property</li> </ul>	Same as CHAP
<b>Properties - Ineligible:</b>	<ul style="list-style-type: none"> <li>• Tenant-occupied properties</li> <li>• Multi-family, investment or 2<sup>nd</sup> homes</li> </ul>	Same as CHAP
<b>Appraisal</b>	Required	Same as CHAP
<b>Required Inspections:</b>	<ul style="list-style-type: none"> <li>• Home inspection by Oregon-licensed home inspector– buyer pays</li> <li>• Pest and Dry Rot Inspection – paid for by buyer</li> <li>• Environmental Review – by our office – no fee</li> <li>• Property Standards Inspection – by our office – no fee</li> </ul>	Same as CHAP
<b>LBP Requirements:</b> <i>If built <u>before</u> 1978:</i>	Must meet <b>HUD</b> , EPA, DEQ and state requirements pertaining to Lead-Based Paint.	Must meet EPA, DEQ and state requirements pertaining to Lead-Based Paint.
<b>LBP Assessment:</b> <i>If built <u>before</u> 1978:</i>	Visual Paint Inspection	Same as CHAP
<b>Repairs &amp; Rehabilitation</b>	Prior to closing, must meet: <ul style="list-style-type: none"> <li>• HUD Housing Quality Standards at 24 CFR 982.401</li> <li>• HUD Property Standards at 24 CFR 92.251(a)(2)</li> <li>• Clackamas County Housing Rehabilitation Standards</li> </ul>	Same as CHAP