

September 22, 2022

Housing Authority Board of Commissioners  
Clackamas County

Approval to apply for new Stability Voucher funding from the U.S.  
Department of Housing and Urban Development.  
No County General Funds Involved

<b>Purpose/Outcomes</b>	Approval to apply, if selected from a registration of interest, for Stability Vouchers which could be leveraged with other funding to expand permanent supportive housing in Clackamas County.
<b>Dollar Amount and Fiscal Impact</b>	Voucher allocation done by need formula determined by HUD, if selected to apply.
<b>Funding Source</b>	Federal Grant funds. No county general funds are involved.
<b>Duration</b>	N/A
<b>Previous Board Action/Review</b>	9/20/22 – Item presented at Issues
<b>Strategic Plan Alignment</b>	1. This funding aligns with H3S's strategic priority to ensuring access to Safe, Stable Housing 2. This funding aligns with the County's strategic priority to ensure safe, healthy, and secure communities.
<b>Counsel Review</b>	N/A
<b>Contact Person</b>	Toni Karter, HACC Interim Executive Director (503) 650-3139
<b>Procurement Review</b>	1. Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> 2. If no, provide brief explanation: This is a grant application.
<b>Contract No.</b>	N/A

**BACKGROUND:**

The Housing Authority of Clackamas County (HACC), a part of the Health, Housing and Human Services Department (H3S) of Clackamas County, requests approval to apply for new Housing Stability Vouchers. The vouchers work similar to the Housing Choice Voucher, Section 8 funding, but must be paired with services funding to increase the available permanent supportive housing available to some of our most vulnerable individuals in Clackamas County currently experiencing or at risk of experiencing homelessness, many of whom have a disability.

On August 16, 2022, HUD issued a notice to Public Housing Authorities of the availability of a new Stability Voucher Program aimed at helping communities end homelessness. The US Department of Housing and Urban Development (HUD) is using a non-competitive allocation strategy to award up to \$43,439,000 nationwide to support approximately 4,000 new incremental vouchers. This funding opportunity is designed to encourage a community-wide

commitment to the goal of ending homelessness. Awards will be based on relative need based calculated by HUD based on the January 2020 CoC Point-in-Time homeless data.

Housing Authorities are encouraged to submit a registration of interest by submitting an email to HUD with a letter of commitment from the partnering CoC no later than October 20, 2022 at 9pm PST to be considered for these new Stability Vouchers.

Requests to apply will be sent to registered Housing Authorities, based on a relative need formula, that uses estimates of households experiencing or at risk of homeless by geography. Additional instructions and the number of vouchers a Housing Authority may apply for will be included in the invitation to apply letter. Due to the anticipated short turnaround to apply, if selected, the Housing Authority is requesting approval to apply in advance if issued an invitation to apply from HUD.

**RECOMMENDATION:**

Staff respectfully recommends that the Housing Authority Board of Clackamas County approve the submission of the registration of interest and application, if selected, for Stability Vouchers from HUD.

Respectfully submitted,



Rodney Cook, Director  
Health, Housing & Human Services

# Financial Assistance Application Lifecycle Form

Use this form to track your potential award from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

**\*\* CONCEPTION \*\***

## Section I: Funding Opportunity Information - To be completed by Requester

Award type:  Direct Appropriation (no application)  
 Subrecipient Award  Direct Award

Lead Department & Fund #: HHS - HACC - TBD if Awarded

Award Renewal?  Yes  No

**If renewal, complete sections 1, 2, & 4 only. If Direct Appropriation, complete page 1 and Dept/Finance signatures only.**

Name of Funding Opportunity:

**If Disaster or Emergency Relief Funding, EOC will need to approve prior to being sent to the BCC**  
Stability Voucher Program - Notice PIH 2022-24 (HA)

Funding Source: Federal  State  Local

Requestor Information (Name of staff person initiating form):

Toni Karter

Requestor Contact Information:

503-650-3139 or [Tokar@clackama.us](mailto:Tokar@clackama.us)

Department Fiscal Representative:

Angela Brink

Program Name and prior project # (please specify):

Stability Voucher Program

Brief Description of Project:

Applying for the new Stability Vouchers (SVs) to assist households who are homeless, at-risk of homelessness, those fleeing or attempting to flee domestic violence dating violence, sexual assault, stalking, or human trafficking, and veterans and families that include a veteran family member that meet one of the proceeding criteria. (as HUD defines)

Name of Funding Agency:

US Department of Housing and Urban Development (HUD)

Notification of Funding Opportunity Web Address:

[https://www.hud.gov/press/press\\_releases\\_media\\_advisories/HUD\\_No\\_22\\_156](https://www.hud.gov/press/press_releases_media_advisories/HUD_No_22_156)  
<https://www.hud.gov/sites/dfiles/OCHCO/documents/2022-24pihn.pdf>

**OR**

Application Packet Attached:  Yes  No

Completed By:

Toni Karter

9/13/22

Date

**\*\* NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE \*\***

## Section II: Funding Opportunity Information - To be completed by Department Fiscal Rep

Competitive Application

Non-Competing Application

Other

CFDA s), if applicable:

August 16, 2022

Funding Agency Award Notification Date:

TBD

Announcement Date:

August 16, 2022

Announcement/Opportunity #:

Notice PIH 2022-24 (HA)

Grant Category/Title:

Federal Grant

Funding Amount Requested:

Allocation based on HUD calculations

Allow Indirect/Rate:

Yes include Admin Fee

Match Requirement:

0

Application Deadline:

TBD

Other Deadlines:

ROI by OCT 20, 2022

Award Start Date:

TBD

Other Deadline Description:

Registration of interest due by October 20, 2022. #

Award End Date:

NA renewed annually as leased

Completed By:

Toni Karter

Program Income Requirement:

0

Pre-Application Meeting Schedule:

Not scheduled due to short turnaround time for ROI

Additional funding sources available to fund this program? Please describe: NO

How much General Fund will be used to cover costs in this program, including indirect expenses? 0

How much Fund Balance will be used to cover costs in this program, including indirect expenses? Yes

In the next section, limit answers to space available.

**Section III: Funding Opportunity Information** - To be completed at Pre-Application Meeting by Dept Program and Fiscal Staff

**Mission/Purpose:**

1. How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?

1. This funding aligns with H3S's strategic priority to ensuring access to Safe, Stable Housing  
2. This funding aligns with the County's strategic priority to ensure safe, healthy, and secure communities.

2. What, if any, are the community partners who might be better suited to perform this work?

HACC would work in conjunction with the Housing Services team as well as healthcare partners if selected

3. What are the objectives of this funding opportunity? How will we meet these objectives?

To provide rental assistance to households in need that fit the criteria established by HUD.

4. Does the grant/financial assistance fund an existing program? If yes, which program? If no, what is the purpose of the program?

No, this is a new voucher program from HUD.

**Organizational Capacity:**

1. Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?

Yes

2. Are there partnership efforts required? If yes, who are we partnering with and what are their roles and responsibilities?

Yes. Housing Services including the CoC and healthcare partners. Work together to provide the services needed to pair with the rental assistance.

3. If this is a pilot project, what is the plan for sunseting the project and/or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?


Not a pilot project more like an expansion of our current voucher options.


4. If funded, would this grant/financial assistance create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?


Yes this is a new type of voucher however this will be just another option among all the vouchers we are allotted to meet the unique needs of the households we serve.



**Section IV: Approvals**

DIVISION DIRECTOR (or designee, if applicable)		
Toni Karter	9/13/2022	
Name (Typed/Printed)	Date	Signature

DEPARTMENT DIRECTOR (or designee, if applicable)		
Denise Swanson	9.14.22	
Name (Typed/Printed)	Date	Signature

FINANCE ADMINISTRATION		
Elizabeth Comfort	9.14.2022	
Name (Typed/Printed)	Date	Signature

EOC COMMAND APPROVAL (DISASTER OR EMERGENCY RELIEF APPLICATIONS ONLY)		
Name (Typed/Printed)	Date	Signature

**Section V: Board of County Commissioners/County Administration**

*(Required for all grant applications: If your grant is awarded, all grant awards must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)*

**For applications less than \$150,000:**

COUNTY ADMINISTRATOR	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>
Name (Typed/Printed)	Date	Signature

**For applications greater than \$150,000 or which otherwise require BCC approval:**

BCC Agenda item #:  Date:

OR

Policy Session Date:

\_\_\_\_\_  
County Administration Attestation

County Administration: re-route to department contact when fully approved.  
Department: keep original with your grant file.

COVER SHEET

- New Agreement/Contract
- Amendment/Change/Extension to \_\_\_\_\_
- Other \_\_\_\_\_

Originating County Department: \_\_\_\_\_

Other party to contract/agreement: \_\_\_\_\_

Description:

After recording please return to: \_\_\_\_\_

- County Admin
- Procurement

If applicable, complete the following: \_\_\_\_\_

Board Agenda Date/Item Number: \_\_\_\_\_