

Appointed Boards and Commissions (ABCs) Recommendation

The "Cooperative Intergovernmental Agreement Between the Library District of Clackamas County and Member Cities" (IGA) specifies that the Library District Advisory Committee (LDAC) is responsible for meeting at least annually to consider: (i) the evaluation reports of participating libraries as submitted, (ii) any proposed changes to this Agreement pursuant to the amendment process, and (iii) any impact of the annexation or withdrawal of territory from the District. This committee acts as advisors to the Library District Board. According to the IGA/Library District Bylaws, terms do not expire.

Article III of the Library District Bylaws states that "The voting membership of LDAC shall consist of one representative or alternate nominated by the Library Service Provider and appointed by the District Board". Further, when a nomination is made by the Library Service Provider, section 1.2 of the IGA specifies that the Library District Board "shall appoint the individual nominated by the Library City governing body to fill the service area's representative seat."

The City of Sandy has requested the appointment of a new member to LDAC (see attached). Per the requirements of the IGA, the Department of Transportation and Development respectfully requests that the Library District Board make the following appointment to LDAC to represent the Sandy and Hoodland service areas:

Bethany Shultz



Please sign as appropriate indicating that a matrix and all applications are attached. The material has been reviewed by the appropriate signing authority, and the packet is ready for consideration by the BCC.

Liaison signature Rick Peterson Date: Dec. 13, 2023

Division approval: Rick Peterson Date: Dec. 13, 2023

Department approval: Duff Date: Jan 3, 2024

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The City of Sandy has requested the appointment of a new *alternate* member to LDAC (see attached). Per the requirements of the IGA, the Department of Transportation and Development respectfully requests that the Library District Board make the following appointment to LDAC to represent the Sandy and Hoodland service areas:

Lynne Pollard



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ABC Matrix

12/14/2023

First Name	Last Name	If this Position is currently a Vacancy (Member resigning, Member being reappointed)	Occupation/Background	Term Overview (1st, 2nd,etc)	Appointment Date (Day/Month/Year)	Term expires (Day/Month/Year)
Active Roster						
VACANT		Denise Fonseca no longer on Library Advisory Board 6/30/2023	City of Canby nominee (Canby Public Library)			
Desiree	Dumitrescu		City of Estacada nominee (Estacada Public Library)	n/a	01/04/2023	No expiration
Al	Matecko		City of Happy Valley nominee (Happy Valley Library)	n/a	12/31/2020	12/31/2021
Diane	Morrow		City of Happy Valley nominee - ALTERNATE (Happy Valley Library)	n/a	08/01/2019	No expiration
Mark	Pontarelli		City of Lake Oswego nominee (Lake Oswego Public Library)	n/a	05/03/2022	No expiration
Sherry	Swackhamer		City of Lake Oswego nominee - ALTERNATE (Lake Oswego Public Library)	n/a	05/03/2022	No expiration
Karla	Branson		City of Milwaukie nominee (Ledding Library of Milwaukie)	n/a	12/13/2022	No expiration
VACANT		Per Dan Huff, City Manager 1/24/2017	City of Molalla nominee (Molalla Public Library)			
Nick	Dierckman		City of Oregon City nominee (Oregon City Public Library)	n/a	04/17/2018	No expiration
Kathleen	Draine		City of Sandy nominee (Sandy and Hoodland Public Libraries)	n/a	09/18/2018	No expiration
VACANT		Rachel Hyde resigned 2/13/2023	City of West Linn nominee (West Linn Public Library)			
Natalie	McNown		City of Wilsonville nominee (Wilsonville Public Library)	n/a	07/26/2022	No expiration
Natalie	Smith		Clackamas County Library Advisory Board nominee (Clackamas County - Oak Lodge Library)	n/a	01/24/2017	No expiration
Grover	Bornefeld		Clackamas County Library Advisory Board nominee (Clackamas County - Oak Lodge Library)	n/a	01/19/2016	No expiration
Anatta	Blackmarr		Clackamas County Library Advisory Board nominee - ALTERNATE (Clackamas County - Oak Lodge Library)	n/a	? - Requested 1/13/2023	No expiration
First Name	Last Name	If this Position is currently a Vacancy (Member resigning, Member being reappointed)	Occupation/Background	Term Overview (1st, 2nd,etc)	Appointment Date (Day/Month/Year)	Term expires (Day/Month/Year)
New Members Recommended						
Bethany	Shultz	Replacing Kathleen Draine	City of Sandy nominee (Sandy and Hoodland Public Libraries)	n/a		No expiration
Lynne	Pollard	New Alternate	City of Sandy nominee - ALTERNATE (Sandy and Hoodland Public Libraries)	n/a		No expiration



STAFF REPORT

Item # 3.

Meeting Type: City Council
Meeting Date: 11/20/2023
From: Sarah McIntyre, Library Director
Subject: Appointment of Library District Advisory Committee (LDAC) Representative

DECISION TO BE MADE:

Appoint Library Advisory Board members to the Library District Advisory Committee to represent the Sandy and Hoodland Libraries.

PURPOSE / OBJECTIVE:

According to Measure 3-310 LDAC representatives should be drawn from local library boards, and the governing body of each Library City appoints said representative.

BACKGROUND / CONTEXT:

Kathleen Draine has been the Sandy and Hoodland Library representative on the Library District Advisory Committee (LDAC) since 2019. She has decided after 4 years that it is time to tender her resignation and allow for someone new to represent Sandy and Hoodland. The Sandy / Hoodland Library Advisory Board met on November 1st to discuss representation on LDAC, and unanimously chose Bethany Shultz to recommend to the City Council for the position of LDAC member, and Lynne Pollard as an alternate.

KEY CONSIDERATIONS / ANALYSIS:

Bethany was approved by City Council to be a member of the Sandy / Hoodland Library Advisory Board in 2019. Bethany lives within the city limits of Sandy. She has lived in the Sandy area for many years and was previously on the Sandy City Council. Lynne Pollard has also been a Library Advisory Board member since 2019. She lives in the unincorporated area of Clackamas County in the Hoodland Service area. They are both excellent advocates of library services, and greatly interested in furthering the aims of the library.

RECOMMENDATION:

Appoint Bethany Shultz to the Library District Advisory Committee to represent the Sandy and Hoodland Public libraries and appoint Lynne Pollard as an alternate to LDAC.

SUGGESTED MOTION LANGUAGE:

“I move that we appoint Bethany Shultz as the Sandy and Hoodland Libraries representative on the Library District Advisory Committee, with Lynne Pollard as an alternate.”

LIST OF ATTACHMENTS / EXHIBITS:

none



CITY COUNCIL MEETING

Monday, November 20, 2023 at 6:00 PM
Sandy City Hall and via Zoom

MINUTES

CITY COUNCIL WORK SESSION: 6:00 PM

1. Feasibility Study Update for the Community Campus Annex Building

The Parks and Recreation Director summarized the staff report and introduced Sean Barnett with Polymath Studio Architecture. Mr. Barnett delivered a presentation showing several possible renovation options for the Community Campus Annex Building. Slides were included in the agenda packet.

Council discussion on this item related to the following topics:

- Structural integrity of the building, especially if a large number of windows are installed. It was noted that all renovation options include seismic upgrades
- Suggestions to include building entrance options on the north end of the building to emphasize integrations with the adjacent park
- Discussion on the importance of accounting for storage space
- Opportunities for ensuring flexibility of space usage
- Best usage of office space versus community center space within the concepts
- Discussion on the possibility of including Library space in the building along with Parks and Recreation, thus freeing up other City facilities for other uses.
- Emphasis on the importance of building for the future, rather than hitting capacity limits shortly after finishing construction
- Concern that discussion of the Library option is premature
- Concern about soundproofing with large open spaces within the building
- Concern about the layout and functionality of the front desk area
- Emphasis on the need to further consider how we plan to use the space
- Concern about the 'industrial' look of the design concepts
- Emphasis on the need for a gym in the community
- Suggestions regarding discussion topics for the upcoming urban renewal retreat, including the bonding capacity of the district and the need to set direction and project priorities
- Frustration that it is difficult to decide whether to pursue building renovations without knowing how it would be used
- Emphasis on the importance of determining whether all of the district's bonding capacity should be dedicated to this renovation project; if not, time would be better spent pursuing other opportunities
- Discussion on the potential for cost recovery of recreation programming

- Discussion on the City's facility space needs possibilities for renovating or expanding other buildings
- Concern that combining Library and Parks and Recreation could limit space for community center programming in the future

CITY COUNCIL REGULAR MEETING: 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Stan Pulliam
Council President Laurie Smallwood
Councilor Chris Mayton
Councilor Rich Sheldon
Councilor Kathleen Walker
Councilor Carl Exner
Councilor Don Hokanson

CHANGES TO THE AGENDA

(none)

PUBLIC COMMENT (3-minute limit)

(none)

RESPONSE TO PREVIOUS PUBLIC COMMENTS

(none)

CONSENT AGENDA

2. City Council Minutes: November 6, 2023
3. Appointment of Library District Advisory Committee (LDAC) Representative
4. Planning Commission Appointments
5. Resolution 2023-33: Business Oregon Funding for Alder Creek Water Treatment Plant Improvements and Assessment

MOTION: Adopt the consent agenda.

Motion made by Councilor Sheldon, Seconded by Councilor Exner.

Voting Yea: Mayor Pulliam, Council President Smallwood, Councilor Mayton, Councilor Sheldon, Councilor Walker, Councilor Exner

Voting Abstaining: Councilor Hokanson

MOTION CARRIED: 6-0-1

PRESENTATIONS

6. Mt. Hood Community College Strategic Plan

Mt. Hood Community College (MHCC) President Dr. Lisa Skari, along with Board of Education Directors Andrew Speer and Marie Teune, provided a presentation on MHCC's new strategic plan. Presentation slides were included in the agenda packet.

Following the presentation, discussion ensued on the following topics:

- The definition of 'east county' and whether Sandy is included in such references
- The number of students taking advantage of SAM transportation, and opportunities to better advertise the service
- Whether MHCC may be able to partner with the City to provide aquatic services for Sandy residents
- Technical training opportunities with SandyNet
- Whether MHCC could eventually open a satellite campus in Sandy
- Services provided by College Housing Northwest
- Coordination and scheduling of class timing to ensure broad access for students; increased usage of online learning

NEW BUSINESS

7. Public Hearing: Temporary Extension of Moratorium on New Wastewater Connections Resolution 2023-34

Abstentions

none

Conflicts of Interest

none

Staff Report

The City Attorney summarized the staff report, which was included in the agenda packet. Staff recommended approval of the resolution.

Public Testimony

none

MOTION: Close the public hearing.

Motion made by Councilor Walker, Seconded by Councilor Sheldon.

Voting Yea: Mayor Pulliam, Council President Smallwood, Councilor Mayton, Councilor Sheldon, Councilor Walker, Councilor Exner, Councilor Hokanson

MOTION CARRIED: 7-0

Councilor Sheldon

- Concern regarding speeding on the new 362nd / Bell road extension
- Encouragement to move forward on a employee volunteer program

Council President Smallwood

- Reminder on the upcoming Tickle Trot event

Councilor Mayton

- Observations on Winterfest communications and advertisements

Mayor Pulliam

- Recognition of upcoming Tickle Trot and Winterfest events

STAFF UPDATES


Monthly Reports: <https://reports.cityofsandy.com/>

ADJOURN



Stan Pulliam, Mayor

ATTEST:



Jeffrey Aprati, City Recorder

The Council noted a positive outlook with respect to the future capacity of the wastewater system. In response to a Council question, staff noted that annexation applications have been allowed since the modified moratorium was adopted in June 2023. The Council indicated that approval of any annexation applications would depend on specific circumstances. Staff stated that conclusion of proceedings with EPA and DEQ and formal establishment of the system's capacity for the Capacity Assurance Program is expected in the early months of 2024.

MOTION: Adopt Resolution 2023-34.

Motion made by Councilor Mayton, Seconded by Councilor Sheldon.

Voting Yea: Mayor Pulliam, Council President Smallwood, Councilor Mayton, Councilor Sheldon, Councilor Walker, Councilor Exner, Councilor Hokanson

MOTION CARRIED: 7-0

REPORT FROM THE CITY MANAGER

- Discussion on changing the date of the upcoming urban renewal retreat to December 9th
- A sneak peak at the lights in Meinig Park will be held on November 28th
- The holiday tree lighting will be hold on December 1st
- The December 18th Council meeting will include a work session discussion with AntFarm staff to discuss partnerships on responding to homelessness
- The City will be closed for Thanksgiving
- Recognition of the new map in the Council Chambers
- Cost increases have occurred for the planned bookmobile purchase; staff is exploring partnership options to close the funding gap

COMMITTEE / COUNCIL REPORTS

Councilor Hokanson

- Inquiry on the signup process for santa volunteers
- Concern about the security of the Council's chromebook computers

Councilor Exner

- Clackamas Watershed Council programming opportunities for youth
- Suggestions regarding microphones in the Council Chambers
- Praise for the recently deployed speed trailer
- Heavy truck usage of Langensand seems to have decreased

Councilor Walker

- Thanks and appreciation for volunteers newly appointed to advisory boards
- Suggestion to recruit police officers from the MHCC program
- Concerns regarding density and HB 2001; questions regarding the application of local density regulations; concern that local infrastructure cannot support higher density; need for further discussion of how the City can exercise local control