

June 9, 2022

Board of County Commissioners
Clackamas County

Approval of Non-Federal Subrecipient Blueprint Grant Agreement with Clackamas Women’s Services. Contract not to exceed \$72,545. Funding through Public Health’s FY21 Restricted Fund Balance, FY22 Health Share of Oregon annual contribution and FY22 BCC approved annual general fund allocation

| | |
|--|--|
| Purpose/Outcome | The Blueprint Grant will give Clackamas Women’s Services access to Behavioral and Mental Health Services for Survivors of Domestic and Sexual Violence. |
| Dollar Amount and Fiscal Impact | Total contract value \$72,545; For Fiscal years 2021 and 2022 |
| Funding Source | Public Health’s FY21 Restricted Fund Balance, FY22 Health Share of Oregon annual contribution and FY22 BCC approved annual general fund allocation |
| Duration | Effective January 1, 2022 through June 30, 2023 |
| Previous Board Action/Review | Issues item June 7th, 2022 |
| Strategic Plan Alignment | 1. Improved Community Safety and Health 2. Ensure safe, healthy, and secure communities |
| Counsel Review | Date of Counsel review:4/26/2022 Name of County Counsel performing review. Kathleen Rastetter |
| Procurement Review | (Please check yes or no for procurement review. If the answer is “no,” please provide an explanation.) 1. Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> 2. Item is a Non-Federal Subrecipient Blueprint Grant Agreement. Division completed a competitive RFP. Billable from award date. |
| Contact Person | Philip Mason-Joyner, Director of Public Health 503-742-5956 |
| Contract No. | 10582 |

BACKGROUND:

The Clackamas County Public Health Division (CCPHD) of the Health, Housing & Human Services Department requests the approval of Non-Federal Subrecipient Blueprint Grant Agreement with Clackamas Women’s Services. Public Health’s FY21 Restricted Fund Balance, FY22 Health Share of Oregon annual contribution and FY22 BCC approved annual general fund allocation for the Blueprint Grants. This Agreement is retroactive due performance period of January 1, 2022, through June 30, 2023.

This Agreement has a maximum value of \$72,545. This Agreement is effective January 1, 2022 and continues through June 30, 2023.

RECOMMENDATION:

Staff recommends the Board of County Commissioners approve this Agreement.

Respectfully submitted,
Rodney A. Cook
Rodney A. Cook, Director
Health, Housing, and Human Services

**CLACKAMAS COUNTY, OREGON
LOCAL SUBRECIPIENT GRANT AGREEMENT PH22-004**

Program Name: ***Clackamas Women's Services – Support Services for victims of domestic and sexual violence***
 Program/Project Number: **10582**

This Agreement is between **Clackamas County, Oregon**, acting by and through its
 Division of Public Health (COUNTY) and **Clackamas Women's Services** (SUBSUBRECIPIENT).

COUNTY Data

Grant Accountant: ***Sherry Olson***

Program Manager: ***Susan Berns-Norman***

Clackamas County Public Health
 Business Services and Finance Manager

Clackamas County Public Health
 Center for Population Health, Blueprint / CHIP Program
 Planner

2051 Kaen Road, Suite 367

2051 Kaen Road, Suite 367

Oregon City, OR 97045

Oregon City, OR 97045

Phone: 1-503-742-5342

Phone: 1-503-936-2415

Email: SOlson4@clackamas.us

Email: SusanB@clackamas.us

SUBRECIPIENT Data

Finance/Fiscal Representative: ***XXX***

Program Representative: ***Melissa Erlbaum***

Clackamas Women's Services
 256 Warner Milne Road
 Oregon City, OR 97045

Clackamas Women's Services
 256 Warner Milne Road
 Oregon City, OR 97045
 Phone: 503-557-5810
 Email: melisae@cwsor.org

UEI: D5XHD5DNL3J9

RECITALS

1. The Blueprint for a Healthy Clackamas County is the county's external facing initiative to help coordinate, connect, and align priorities for partners to collectively make an impact on improving the health and quality of life for residents within our communities.
 Over the past year, Clackamas County Public Health has convened community members and organizations to prioritize the goals, objectives, and strategies within the Blueprint report. The Blueprint for a Healthy Clackamas County Community Grants fund community-driven projects that can work to implement the identified goals, objectives, and strategies within the plan. There is an emphasis on funding projects that will create coalitions in advancing health equity and trauma-informed approaches within specific communities in Clackamas County.
2. The Blueprint grant will give Clackamas Women's Services access to Behavioral and Mental Health Services for Survivors of Domestic and Sexual Violence.
3. This Grant Agreement of financial assistance sets forth the terms and conditions pursuant to which SUBSUBRECIPIENT agrees on delivery of the Program.

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4. This Grant Agreement of financial assistance sets forth the terms and conditions pursuant to which SUBSUBRECIPIENT agrees on delivery of the Program.

NOW THEREFORE, according to the terms of this Local Grant Agreement the COUNTY and SUBSUBRECIPIENT agree as follows:

AGREEMENT

1. **Term and Effective Date.** This Agreement shall become effective on the date it is fully executed and approved as required by applicable law. Funds issued under this Agreement may be used to reimburse subrecipient for expenses approved in writing by County relating to the project incurred no earlier than **January 1, 2022**, and not later than **June 30, 2023**, unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.
2. **Program.** The Program is described in Attached Exhibit A: SUBRECIPIENT Statement of Program Objectives. SUBRECIPIENT agrees to perform the Program in accordance with the terms and conditions of this Agreement.
3. **Standards of Performance.** SUBRECIPIENT shall perform all activities and programs in accordance with the requirements set forth in this Agreement and all applicable laws and regulations. Furthermore, SUBRECIPIENT shall comply with the requirements of the Clackamas County Public Health Division, Grant Agreement that is the source of the grant funding, in addition to compliance with the statutory requirements.
4. **Grant Funds.** The COUNTY's funding for this Agreement is the **Blueprint Grant** issued by **Clackamas County**. The maximum, not to exceed, grant amount that the COUNTY will pay is **\$72,545**.
5. **Disbursements. Disbursements.** **\$4,030.27** will be disbursed monthly once invoice received showing true and verifiable expenses for 18 months.

Failure to comply with the terms of this Agreement may result in withholding of payment.

6. **Amendments.** The terms of this Agreement shall not be waived, altered, modified, supplemented, or amended, in any manner whatsoever, except by written instrument signed by both parties. **SUBRECIPIENT must submit a written request including a justification for any amendment to the COUNTY in writing at least forty-five (45) calendar days before this Agreement expires.** No payment will be made for any services performed before the beginning date or after the expiration date of this Agreement. If the maximum compensation amount is increased by amendment, the amendment must be fully effective before SUBRECIPIENT performs work subject to the amendment.
7. **Termination.** This Agreement may be terminated by the mutual consent of both parties or by a party upon written notice from one to the other. This notice may be transmitted in person, by mail, facsimile, or by email, with confirming record of delivery confirmation through electronic mail return-receipt, or by confirmation that the electronic mail was accessed, downloaded, or printed.
8. **Funds Available and Authorized.** The COUNTY certifies that it has been awarded funds sufficient to finance the costs of this Agreement. SUBRECIPIENT understands and agrees that payment of amounts under this Agreement is contingent on the COUNTY receiving appropriations or other expenditure authority sufficient to allow the COUNTY, in the exercise of its reasonable administrative

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discretion, to continue to make payments under this Agreement.

9. **Future Support.** COUNTY makes no commitment of future support and assumes no obligation for future support for the activity contracted herein except as set forth in this agreement.
10. **Administrative Requirements.** SUBRECIPIENT agrees to its status as a SUBRECIPIENT, and accepts among its duties and responsibilities the following:
 - a) **Financial Management.** SUBRECIPIENT shall comply with Generally Accepted Accounting Principles (GAAP) or another equally accepted basis of accounting, use adequate internal controls, and maintain necessary sources documentation for all costs incurred.
 - b) **Revenue Accounting.** Grant revenue and expenses generated under this Agreement should be recorded in compliance with generally accepted accounting principles and/or governmental accounting standards. This requires that the revenues are treated as unearned income or “deferred” until the compliance requirements and objectives of the grant have been met. Revenue may be recognized throughout the life cycle of the grant as the funds are “earned”. All grant revenues not fully earned and expended in compliance with the requirements and objectives at the end of the period of performance must be returned to the County within 15 days.
 - c) **Budget.** SUBRECIPIENT use of funds may not exceed the amounts specified in the Exhibit B: SUBRECIPIENT Program Budget. SUBRECIPIENT may not transfer grant funds between budget lines without the prior written approval of the COUNTY. At no time may budget modifications change the scope of the original grant application or agreement.
 - d) **Allowable Uses of Funds.** SUBRECIPIENT shall use funds only for those purposes authorized in this Agreement.
 - e) **Period of Availability.** SUBRECIPIENT may charge to the award only allowable costs resulting from obligations incurred during the term and effective date. Cost incurred prior or after this date will be disallowed.
 - f) **Match.** Matching funds are not required for this Agreement.
 - g) **Payment.** Routine requests for reimbursement should be submitted monthly by the 15th of the following month using the form and instructions in Exhibit D: Request for Reimbursement. SUBRECIPIENT must submit a final request for payment no later than fifteen (15) days after the end date of this Agreement.
 - h) **Performance and Financial Reporting.** SUBRECIPIENT must submit Performance Reports according to the schedule specified in Exhibit C: SUBRECIPIENT Performance Reporting. SUBRECIPIENT must submit Financial Reports according to the schedule specified in Exhibit D: Request for Reimbursement. All reports must be submitted on SUBRECIPIENT letterhead, must reference this agreement number, and be signed and dated by an authorized official of SUBRECIPIENT.
 - i) **Audit.** SUBRECIPIENT shall comply with the audit requirements prescribed by State and Federal law.
 - j) **Monitoring.** SUBRECIPIENT agrees to allow access to conduct site visits and inspections of financial and programmatic records for the purpose of monitoring. COUNTY, the Public Health Division, and their duly authorized representatives shall have access to such records and other

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books, documents, papers, plans, records of shipments and payments and writings of SUBRECIPIENT that are pertinent to this Agreement, whether in paper, electronic or other form, to perform examinations and audits and make excerpts, copies and transcripts. Monitoring may be performed onsite or offsite, at the COUNTY's discretion.

- k) **Record Retention.** SUBRECIPIENT will retain and keep accessible all such financial records, books, documents, papers, plans, records of shipments and payments and writings for a minimum of six (6) years following the Project End Date (June 30, 2023), or such longer period as may be required by applicable law, or until the conclusion of any audit, controversy or litigation arising out of or related to this Agreement, whichever date is later.
- l) **Failure to Comply.** SUBRECIPIENT acknowledges and agrees that this agreement and the terms and conditions therein are essential terms in allowing the relationship between COUNTY and SUBRECIPIENT to continue, and that failure to comply with such terms and conditions represents a material breach of the original contract and this agreement. Such material breach shall give rise to the COUNTY's right, but not obligation, to withhold SUBRECIPIENT grant funds until compliance is met, reclaim grant funds in the case of omissions or misrepresentations in financial or programmatic reporting, or to terminate this relationship including the original contract and all associated amendments.

11. Compliance with Applicable Laws

- a) **Public Policy.** SUBRECIPIENT expressly agrees to comply with all public policy requirements, laws, regulations, and executive orders issued by the Federal government, to the extent they are applicable to the Agreement: (i) Titles VI and VII of the Civil Rights Act of 1964, as amended; (ii) Sections 503 and 504 of the Rehabilitation Act of 1973, as amended; (iii) the Americans with Disabilities Act of 1990, as amended; (iv) Executive Order 11246, as amended; (v) the Health Insurance Portability and Accountability Act of 1996; (vi) the Age Discrimination in Employment Act of 1967, as amended, and the Age Discrimination Act of 1975, as amended; (vii) the Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended; (viii) all regulations and administrative rules established pursuant to the foregoing laws; and (ix) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations; and as applicable to SUBRECIPIENT.
- b) **State Statutes.** SUBRECIPIENT expressly agrees to comply with all statutory requirements, laws, rules, and regulations issued by the State of Oregon, to the extent they are applicable to the agreement. SUBRECIPIENT shall comply with the terms of the Grant Management Handbook available at http://www.oregon.gov/cjc/grants/Documents/2015_CJC_Grants_Management_Handbook.pdf and incorporated herein by reference.
- c) **Conflict Resolution.** If conflicts are discovered among federal, state and local statutes, regulations, administrative rules, executive orders, ordinances and other laws applicable to the Services under the Agreement, SUBRECIPIENT shall in writing request COUNTY resolve the conflict. SUBRECIPIENT shall specify if the conflict(s) create a problem for the design or other Services required under the Agreement.

12. State Procurement Standards

- a) County's performance under the Agreement is conditioned upon SUBRECIPIENT's compliance with, and SUBRECIPIENT shall comply with, the obligations applicable to public contracts under the Local Contract Review Board ("LCRB") regulations (Appendix C of Clackamas County Code, located at <http://www.clackamas.us/code/>), which are incorporated by reference herein. [IF

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STATE FUNDED, PASS THROUGH APPLICABLE STATE CONTRACTING RULES, PER YOUR GRANT AWARD.]

b) Procurements for goods and services under this award shall use processes as outlined below:

| | | |
|--------------------|-------------------------------|---|
| \$0-\$5,000 | Direct procurement | One vendor contact |
| \$5,000-\$50,000 | Intermediate procurement | Obtain & document three quotes, award on best value |
| \$50,000-\$150,000 | Intermediate Plus procurement | Issue request for quotes or other appropriate form of solicitation, award on best value |
| +\$150,000 | Formal | Formal solicitation process following written procurement policies |

c) All procurement transactions, whether negotiated or competitively bid and without regard to dollar value, shall be conducted in a manner so as to provide maximum open and free competition. All sole-source procurements in excess of \$5,000 must receive prior written approval from County in addition to any other approvals required by law applicable to the SUBRECIPIENT. Justification for sole-source procurement in excess of \$5,000 should include a description of the project and what is being contracted for, an explanation of why it is necessary to contract noncompetitively, time constraints and any other pertinent information. Intergovernmental agreements are excluded from this provision.

d) SUBRECIPIENT shall be alert to organizational conflicts of interest or non-competitive practices among contractors that may restrict or eliminate competition or otherwise restrain trade. SUBRECIPIENT shall follow chapter 244 of the Oregon Government Ethics Law relating to conflicts of interest. Contractors that develop or draft specifications, requirements, statements of work, and/or solicitations for proposals for a proposed procurement shall be excluded from bidding or submitting a proposal to compete for the award of such procurement. Any request for exemption must be submitted in writing to COUNTY.

e) SUBRECIPIENT agrees that, to the extent they use contractors or subcontractors, SUBRECIPIENT shall use small, minority-owned, and/or women-owned businesses when possible.

13. General Agreement Provisions.

a) **Indemnification.** SUBRECIPIENT agrees to indemnify and hold COUNTY harmless with respect to any claim, cause, damage, action, penalty or other cost (including attorney's and expert fees) arising from or related to SUBRECIPIENT's negligent or willful acts or those of its employees, agents or those under SUBRECIPIENT's control. SUBRECIPIENT is responsible for the actions of its own agents and employees, and COUNTY assumes no liability or responsibility with respect to SUBRECIPIENT's actions, employees, agents or otherwise with respect to those under its control.

b) **Insurance.** During the term of this agreement, SUBRECIPIENT shall maintain in force, at its own expense, each insurance noted below:

1) **Commercial General Liability.** SUBRECIPIENT shall obtain, at SUBRECIPIENT's expense, and keep in effect during the term of this agreement, Commercial General Liability Insurance covering bodily injury, death, and property damage on an "occurrence" form in the amount of not less than \$1,000,000 per occurrence/ \$2,000,000 general aggregate for the protection of COUNTY, its officers, commissioners, and

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employees. This coverage shall include Contractual Liability insurance for the indemnity provided under this agreement. This policy(s) shall be primary insurance as respects to the COUNTY. Any insurance or self-insurance maintained by COUNTY shall be excess and shall not contribute to it.

- 2) **Commercial Automobile Liability.** If the Agreement involves the use of vehicles, SUBRECIPIENT shall obtain at SUBRECIPIENT expense, and keep in effect during the term of this agreement, Commercial Automobile Liability coverage including coverage for all owned, hired, and non-owned vehicles. The combined single limit per occurrence shall not be less than \$1,000,000.
- 3) **Professional Liability.** If the Agreement involves the provision of professional services, SUBRECIPIENT shall obtain and furnish the COUNTY evidence of Professional Liability Insurance covering any damages caused by an error, omission, or negligent act related to the services to be provided under this agreement, with limits not less than \$2,000,000 per occurrence for the protection of the COUNTY, its officers, commissioners and employees against liability for damages because of personal injury, bodily injury, death, or damage to property, including loss of use thereof, and damages because of negligent acts, errors and omissions in any way related to this agreement. COUNTY, at its option, may require a complete copy of the above policy.
- 4) **Workers' Compensation.** Insurance in compliance with ORS 656.017, which requires all employers that employ subject workers, as defined in ORS 656.027, to provide workers' compensation coverage for those workers, unless they meet the requirement for an exemption under ORS 656.126(2). If contractor is a subject employer, as defined in ORS 656.023, contractor shall obtain employers' liability insurance coverage limits of not less than \$1,000,000.
- 5) **Additional Insured Provisions.** All required insurance, other than Professional Liability, Workers' Compensation, and Personal Automobile Liability and Pollution Liability Insurance, shall include "Clackamas County, its agents, officers, and employees" as an additional insured, as well as the but only with respect to SUBRECIPIENT's activities under this agreement.
- 6) **Notice of Cancellation.** There shall be no cancellation, material change, exhaustion of aggregate limits or intent not to renew insurance coverage without 30 days written notice to the COUNTY. Any failure to comply with this provision will not affect the insurance coverage provided to COUNTY. The 30-day notice of cancellation provision shall be physically endorsed on to the policy.
- 7) **Insurance Carrier Rating.** Coverage provided by SUBRECIPIENT must be underwritten by an insurance company deemed acceptable by COUNTY. Insurance coverage shall be provided by companies admitted to do business in Oregon or, in the alternative, rated A- or better by Best's Insurance Rating. COUNTY reserves the right to reject all or any insurance carrier(s) with an unacceptable financial rating.
- 8) **Certificates of Insurance.** As evidence of the insurance coverage required by this agreement, SUBRECIPIENT shall furnish a Certificate of Insurance to COUNTY. No agreement shall be in effect until the required certificates have been received, approved, and accepted by COUNTY. A renewal certificate will be sent to COUNTY 10 days prior to coverage expiration.

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- 9) **Primary Coverage Clarification.** SUBRECIPIENT coverage will be primary in the event of a loss and will not seek contribution from any insurance or self-insurance maintained by, or provided to, the additional insureds listed above.
 - 10) **Cross-Liability Clause.** A cross-liability clause or separation of insured's condition will be included in all general liability, professional liability, and errors and omissions policies required by the agreement.
 - 11) **Waiver of Subrogation.** SUBRECIPIENT agrees to waive their rights of subrogation arising from the work performed under this Agreement.
- c) **Assignment.** SUBRECIPIENT shall not enter into any subcontracts or subawards for any of the Program activities required by the Agreement without prior written approval. This Agreement may not be assigned in whole or in part with the express written approval of the COUNTY.
 - d) **Independent Status.** SUBRECIPIENT is independent of the COUNTY and will be responsible for any federal, state, or local taxes and fees applicable to payments hereunder. SUBRECIPIENT is not an agent of the COUNTY and undertakes this work independent from the control and direction of the COUNTY excepting as set forth herein. SUBRECIPIENT shall not seek or have the power to bind the COUNTY in any transaction or activity.

Nothing herein shall create an employer/employee relationship between the County and the FTE funded by this Agreement. The FTE position funded by this Agreement is solely the employee of Subrecipient. At all times, the FTE will be solely under the supervision of, and report directly to, Subrecipient. Subrecipient is solely responsible for all payroll, benefits, discipline, and other obligations as the employer of the FTE

- e) **Notices.** Any notice provided for under this Agreement shall be effective if in writing and (1) delivered personally to the addressee or deposited in the United States mail, postage paid, certified mail, return receipt requested, (2) sent by overnight or commercial air courier (such as Federal Express), (3) sent by facsimile transmission, with the original to follow by regular mail; or, (4) sent by electronic mail with confirming record of delivery confirmation through electronic mail return-receipt, or by confirmation that the electronic mail was accessed, downloaded, or printed. Notice will be deemed to have been adequately given three days following the date of mailing, or immediately if personally served. For service by facsimile or by electronic mail, service will be deemed effective at the beginning of the next working day.
- f) **Governing Law.** This Agreement is made in the State of Oregon and shall be governed by and construed in accordance with the laws of that state. Any litigation between the COUNTY and SUBRECIPIENT arising under this Agreement or out of work performed under this Agreement shall occur, if in the state courts, in the Clackamas County court having jurisdiction thereof, and if in the federal courts, in the United States District Court for the State of Oregon.
- g) **Severability.** If any provision of this Agreement is found to be illegal or unenforceable, this Agreement nevertheless shall remain in full force and effect and the provision shall be stricken.
- h) **Counterparts.** This Agreement may be executed in any number of counterparts, all of which together will constitute one and the same agreement. Facsimile copy or electronic signatures shall be valid as original signatures.
- i) **Third Party Beneficiaries.** Except as expressly provided in this Agreement, there are no third-party beneficiaries to this Agreement. The terms and conditions of this Agreement may only be enforced by the parties.

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- j) **Binding Effect.** This Agreement shall be binding on all parties hereto, their heirs, administrators, executors, successors and assigns.

- k) **Integration.** This agreement contains the entire agreement between COUNTY and SUBRECIPIENT and supersedes all prior written or oral discussions or agreements.

(Signature Page Attached)

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SIGNATURE PAGE TO SUBRECIPIENT AGREEMENT

(CLACKAMAS COUNTY)

AGREED as of the Effective Date.

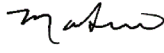
CLACKAMAS COUNTY, OREGON

CLACKAMAS WOMEN'S SERVICES

By: _____

Tootie Smith
Chair, Clackamas County Commissioners

By: _____

DocuSigned by:

DBCAD1860649464...

Melissa Erlbaum, Executive Director

5/1/2022

Dated: _____

Dated: _____

By: _____

Recording Secretary

Dated: _____

Approved to Form

By: Kathleen Rastetter April 26, 2022
County Counsel Date

- Exhibit A: SUBRECIPIENT Statement of Program Objectives
- Exhibit B: SUBRECIPIENT Program Budget
- Exhibit C: Performance Reporting
- Exhibit D: Request for Reimbursement

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EXHIBIT A STATEMENT OF PROGRAM OBJECTIVES

Background:

A Blueprint for a Healthy Clackamas County Community Grant will allow CWS to work in partnership with Clackamas County Health Centers (CCHC) to increase access to behavioral health support services for priority populations. Specifically, grant funding will maintain a co-located Latinx Advocate position - which was introduced in early 2021 as a pilot project - to improve collaboration between domestic violence and mental health agencies and respond to the critical need for suicide prevention support for victims of violence. Funded through SAMSHA Cares Act, this pilot project has been highly utilized and is meeting a critical gap in services.

An Innovation Grant will ensure this project is fully implemented and operationalized when the pilot phase ends in December 2021. Funding for the period of January 1, 2022 – June 30, 2023, will fully sustain the existing 1 FTE co-located Latinx Advocate position and build capacity with the addition of a .5 FTE co-located Latinx Advocate position. CWS has had great success with the co-location model through our collaborations at ASP-FJC and Clackamas Community College, as well as our 10-year co-location partnership with the Oregon Department of Human Services (DHS). Co-location has resulted in cross sector partnerships, streamlined service provision, and enhanced safety and support for those experiencing violence. Expanding colocation services into CCHS has further supported the mental health and substance use needs of survivors and will continue to improve survivors' access to services, support their physical and emotional needs, and create new opportunities for healing.

The Latinx Advocate's mobile and bi-lingual emphasis enhances services for rural and Latinx communities, creating improved access to services and reduced isolation. Examples of services provided through this project include crisis intervention and long-term advocacy support, safety planning, case management and individualized goal setting, information and resource referral, emergency shelter, legal advocacy, accompaniment for appointments, in-person advocacy and accompaniment during forensic exams, and assistance accessing, understanding, and engaging in services within CCHCs. The position participates in the CCHC Team meetings to support partnership and promote advocacy integration within the mental health sector and provides consultation, training, and support for CCHC staff regarding the dynamics of domestic violence and sexual assault, and its impact on survivors.

Scope of Work:

#1: By 1/31/22: Renew co-location agreement with Clackamas County Health Centers (CCHC) – Behavioral Health

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- Co-located model moves from a pilot project to an operationalized collaborative program; annual assessment will measure effectiveness
- #2: By 1/31/22: Retain 1 FTE co-located Latinx Advocate position at the close of the pilot phase.
- Position moves from pilot status to program status; total number of survivors served by this position will be tracked by data systems. For all purposes this FTE is the employee and responsibility of CWS and is not deemed an agent or employee of CCHC.
- #3: By 3/31/22: Add a .5 co-located Latinx Advocate position.
- New position increases access: total numbers of survivors served by this position will be tracked by data systems. For all purposes this FTE is the employee and responsibility of CWS and is not deemed an agent or employee of CCHC.
- #4: By 6/30/23: Connect survivors to trauma-informed supports and recovery services
- 400 survivors will be served during the grant period; effectiveness will be assessed through client surveys
- #5: By 6/30/23: Expand survivor referrals from CWS to CCHC with an emphasis on for survivors who have high barriers or are least likely to have access to care
- 15% increase in referrals; service numbers will be tracked through data systems
- #6: By 6/30/23: Provide professional consultations for CCHC staff around impacts of domestic violence, trauma, and safety planning
- At least 4 consultations per week; effectiveness will be assessed through partner surveys
- #7: By 6/30/23: Advanced level training from CCHC staff for CWS staff related to behavioral and mental health
- Semi-annual training resulting in better understanding of the intersection between domestic violence and behavioral/mental health; increased knowledge about resources and how to access available supports for survivors

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|--|-----------------------------------|--|
| | | |
| Organization: | <i>Clackamas Women's Services</i> | |
| Funded Program Name: | <i>Blueprint Grant</i> | |
| Program Contact: | <i>Melissa Erlbaum</i> | |
| Agreement Term: | | |
| | Approved | Approved |
| Approved Award Budget Categories | Award Amount | Match Amount |
| Personnel (List salary, FTE & Fringe costs for each position) | | No match is required on this award [FORMAT IF MATCH REQUIRED] |
| . 50 FTE Co-located Advocate- salary | \$ 36,817.00 | |
| . 50 FTE Co-located Advocate- fringe | \$ 10,290.00 | |
| .20 FTE Co-located Latinx Advocate -salary | \$ 14,706.00 | |
| .20 FTE Co-located Latinx Advocate -fringe | \$ 4,137.00 | |
| Total Personnel Services | \$ 65,950.00 | |
| Total Programmatic Costs | \$ - | |
| Indirect Rate | \$ 6,595.00 | |
| Total Grant Costs | \$ 72,545.00 | |

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EXHIBIT C PERFORMANCE REPORTING

PERFORMANCE REPORTING SCHEDULE AND PERFORMANCE REPORTING REQUIREMENTS

SUBRECIPIENT reporting requirements:

- COUNTY will perform a check-in with the SUBRECIPIENT by June 30, 2022. The intent of this meeting is to discuss progress and technical assistance needs of the SUBRECIPIENT.
- Per COUNTY direction, SUBRECIPIENT representatives will attend assigned PHAC committees or related COUNTY coalition meeting to promote its services, network with other organizations and provide input on advancing health equity and addressing health disparities.
- SUBRECIPIENT shall submit a work plan performance report for all delivered services for the period of January 1, 2022, to December 31, 2022. Due by January 31, 2023.
- Per COUNTY direction: SUBRECIPIENT shall present an update to PHAC or a related committee between January 1, 2023, and June 30, 2023.
- SUBRECIPIENT will submit a final work plan performance report for the entire duration of the funded project by July 30, 2023. The work plan performance report will cover the period of January 1, 2022, through June 30, 2023. The final report shall summarize accomplishments, lessons learned, recommendations for future work, and basic demographics of program participants.
- SUBRECIPIENT shall submit monthly reimbursement request/invoice by the 15th of each month, for the prior month. For example: contractor submits a reimbursement request/invoice for 1/1/22-1/30/22 by 2/15/22.

The COUNTY will:

- COUNTY shall facilitate the creation of a video to promote SUBRECIPIENT organization and this contract. This short video will be used for awareness and education on COUNTY platforms as well as for use by SUBRECIPIENT.

| EXHIBIT D: SUBRECIPIENT REQUEST FOR REIMBURSEMENT | | | | Invoice Number: | |
|---|------------------------------|---------------------------|---|---|---------------------|
| CLACKAMAS COUNTY PUBLIC HEALTH DIVISION | | | | | |
| Organization: <i>Clackamas Women's Services</i> | | CLAIM PERIOD: | Note: This form derives from the approved budget in your grant agreement. All expenditures must have adequate supporting documentation. | | |
| Funded Program Name: <i>Blueprint Grant</i> | | | | | |
| Program Contact: <i>Melissa Erlbaum</i> | | | | | |
| Agreement Term: | | | | | |
| Agreement Number: <i>10582</i> | | | | | |
| Category | Approved Grant Amount | Monthly Grant Expenditure | Total Monthly Expenditure | YTD Grant Expenditure | Balance |
| Personnel (List salary, FTE & Fringe costs for each position) | | | | | |
| . 50 FTE Co-located Advocate- salary | \$ 36,817.00 | \$ - | \$ - | \$ - | \$ 36,817.00 |
| . 50 FTE Co-located Advocate- fringe | \$ 10,290.00 | \$ - | \$ - | \$ - | \$ 10,290.00 |
| .20 FTE Co-located Latinx Advocate -salary | \$ 14,706.00 | \$ - | | | \$ 14,706.00 |
| .20 FTE Co-located Latinx Advocate -fringe | \$ 4,137.00 | \$ - | | | \$ 4,137.00 |
| Total Personnel Services | \$ 65,950.00 | \$ - | \$ - | \$ - | \$ 65,950.00 |
| Total Programmatic Costs | | | | | |
| Indirect Rate (10%) | \$ 6,595.00 | \$ - | \$ - | \$ - | \$ 6,595.00 |
| Total Grant Costs | \$ 72,545.00 | \$ - | \$ - | \$ - | \$ 72,545.00 |
| Clackamas County and the State of Oregon [IF APPLICABLE] retains the right to inspect all financial records and other books, documents, papers, plans, records of shipments and payments | | | | | |
| CERTIFICATION | | | | | |
| <i>By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of this award.</i> | | | | | |
| Prepared by: | | | | | |
| Authorized SUBRECIPIENT Official: | | | | | |
| Date: | | | | | |
| Department Review. | | | | | |
| Project Officer Name: | Sherry L. Olson | | | | |
| Department: | Public Health Administration | | | | |
| Signature: | | | | | |
| Department: forward to Grant Accountant for review and processing | | | | Grant Accountant Initial/Date: | |