



Clackamas County Sheriff's Office

January 12, 2023

BCC Agenda Date/Item: _____

Board of County Commissioners
Clackamas County

Approval of a Board Order delegating signing authority to the Chair and the County Administrator to sign on behalf of the County and its service districts for law enforcement sensitive agreements through December 31, 2024. No fiscal impact. No County General Funds are involved.

Previous Board Action/Review	Briefed at Issues – January 10, 2023		
Performance Clackamas	1. Which indicator of success does this item affect? Furtheres the Board of County Commissioners' strategic priority of ensuring safe, healthy, and secure communities		
Counsel Review	Yes	Procurement Review	No
Contact Person	Nancy Artmann	Contact Phone	503-785-5012

EXECUTIVE SUMMARY: The Clackamas County Sheriff's Office (CCSO) receives contracts/awards from external agencies that are considered law enforcement sensitive, and disclosure of the terms of the agreement has the potential to compromise the mission of one or more of the contracting parties. Given the sensitive nature of these documents, CCSO requests that the signature of law enforcement sensitive agreements be delegated to the Chair of the Commission and the County Administrator.

RECOMMENDATION: Staff recommends approval of the board order delegating authority of the Chair of the Commission and the County Administrator to sign sensitive agreements.

Respectfully submitted,

Jenna Morrison
Undersheriff

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BEFORE THE BOARD OF COUNTY COMMISSIONERS

OF CLACKAMAS COUNTY, STATE OF OREGON

In the Matter of Approving
Agreements that are Considered
Sensitive for Law Enforcement
and Other Purposes



Board Order No. _____

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Whereas, the Clackamas County Board of County Commissioners (the “Board”) has the authority to sign all intergovernmental agreements, contracts, and any amendments or renewals of the same;

Whereas, the Board typically publishes the full terms of all agreements and contracts on the consent agenda of its regular business meetings;

Whereas, on occasion, the Sheriff’s Office and other County departments have agreements that are considered sensitive and where the disclosure of the terms of the agreement would potentially compromise the mission of one or more of the contracting parties and these agreements would be conditionally exempted from disclosure under the Public Records Law, ORS 192.345(23); and

Whereas, to allow for the orderly transaction of the County business, the Board will delegate signing authority of documents deemed sensitive agreements to both the Chair and the County Administrator.

NOW, THEREFORE, the Clackamas County Board of Commissioners do hereby order as follows:

1. The Board delegates signing authority of sensitive documents to both the Chair of the Board of County Commissioners and the County Administrator to sign on behalf of the County and any of its service districts.
2. This delegated signing authority shall exist from the date of the Order through December 31, 2024.
3. To the extent practicable, prior to the Chair or the County Administrator signing the sensitive document, the Board will be briefed on the details of the particular document by county counsel during an executive session under ORS 192.660(2)(f);
4. If extenuating circumstances prevent a briefing to the full Board, either the Chair or the County Administrator can sign the document and will advise the full Board at the next available opportunity of the nature of the document signed and the date it was signed.

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DATED this _____ day of _____, 2023

BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary