

August 15, 2024

BCC Agenda Date/Item: _____

Housing Authority Board of Commissioners
 Clackamas County

Approval of Resolution 1993 appointing Shannon Callahan as the Executive Director of the Housing Authority of Clackamas County. No fiscal impact. No County General Funds are involved.

Previous Board Action/Review	April 25, 2024 – Approval of Resolution 1983 for the Appointment of Christopher Aiosa as Executive Director of the Housing Authority of Clackamas County effective May 3, 2024 – 20240425 I.E July 30, 2024 - Briefed at Issues		
Performance Clackamas	This item helps to build public trust through good government by providing transparency regarding the management of the Housing Authority.		
Counsel Review	Yes	Procurement Review	No
Contact Person	Adam Brown	Contact Phone	971-421-0133

EXECUTIVE SUMMARY: The Housing Authority of Clackamas County (HACC), a component unit within the Housing and Community Development Division of the Health, Housing and Human Services Department, is requesting that the Board appoint Shannon Callahan, the newly hired Director of the Housing and Community Development Division, as the Executive Director of HACC effective September 1, 2024.

In May of this year, the Interim Director of the Housing and Community Development Division and the Executive Director of Housing Authority retired. In order to ensure the continuity of operations of the Housing Authority and in alignment with the requirements in the 2020 Bylaws of the Authority, the Board appointed Christopher Aiosa, Deputy Director of the Housing and Community Development Division, as Executive Director of the Housing Authority. Adam Brown, Deputy Director of Health, Housing and Human Services Department has provided division oversight during the transition. In June a new Director of the Housing and Community Development Division, Shannon Callahan, was hired. Now that the Director of the Housing and Community Development position has been permanently filled, staff is recommending that the Director of the Housing and Community Development Division be appointed as the Executive Director of the Housing Authority of Clackamas County.

The Executive Director of the Housing Authority serves as the chief administrative officer of the Housing Authority, and is responsible for all aspects of the management of the Housing Authority necessary to exercise its powers duties and functions as prescribed by the Housing

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Authorities Law of Oregon and all other applicable laws of the State of Oregon. As the Housing Authority is a component unit of Clackamas County, the Executive Director administratively reports to the Director of the Health, Housing & Human Services Department.

Consistent with county standards for similar positions, the Housing Authority Executive Director has a signature and budget authority of up to \$150,000. As the Housing Authority Executive Director, Shannon Callahan will fulfill all duties and responsibilities of the role.

RECOMMENDATION: Staff recommends the Board adopt Resolution 1993 appointing Shannon Callahan as the Executive Director of the Housing Authority of Clackamas County effective September 1, 2024

Respectfully submitted,

Rodney A. Cook

Rodney A. Cook
Director of Health Housing and Human Services

Healthy Families. Strong Communities.

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**BEFORE THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF CLACKAMAS COUNTY, OREGON**

In the Matter of Appointing an
Executive Director of the Housing
Authority of Clackamas County

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Resolution No. 1993

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Whereas, the Executive Director is the chief administrative officer for the Housing Authority of Clackamas County; and

Whereas, pursuant to Section 6 of the bylaws of the Housing Authority of Clackamas County, the Executive Director is appointed by the Board of Commissioners of the Housing Authority of Clackamas County (the “Board”). The Executive Director reports to the Director of the Health, Housing & Human Services Department; and

Whereas, Shannon Callahan, has been hired as the Housing and Community Development Division Director and has been tasked with the oversight of all functions of the Housing Authority; and

Whereas, the Board has determined that it is in the best interest of the Housing Authority of Clackamas County that the new Housing and Community Development Division Director be appointed the Executive Director of the Housing Authority.

NOW THEREFORE, IT IS HEREBY RESOLVED that the Board of Commissioners of the Housing Authority of Clackamas County hereby appoints Shannon Callahan as Executive Director of the Housing Authority of Clackamas County effective September 1, 2024.

DATED this _____ day of _____, 2024.

**BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF CLACKAMAS COUNTY, OREGON**

Chair

Recording Secretary