

July 25, 2024

Board of County Commissioners
 Clackamas County

Approval of Amendment # 1 increasing funding to a Subrecipient Agreement Amendment with the City of Wilsonville on behalf of its Wilsonville Community Center for services to older adults. Amendment value is \$135,320 for one year. Agreement value increased to \$254,520 for two years. Funding is through the federal Older Americans Act, state energy assistance funds, and state transportation funds for older and disabled residents. No County General Funds are involved.

Previous Board Action/Review	Original Agreement Approved – 11/8/23, II.E.3 Amendment # 1 Briefed at Issues – 7/23/24		
Performance Clackamas	1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy, and secure communities by addressing the needs of older adults in the community.		
Counsel Review	Yes	Procurement Review	Yes
Contact Person	Brenda Durbin, Director	Contact Phone	503-655-8641

EXECUTIVE SUMMARY: The Social Services Division of the Health, Housing and Human Services requests approval of an Amendment to the Subrecipient Agreement with the City of Wilsonville on behalf of its Wilsonville Community Center to provide Older Americans Act (OAA) and state transportation-funded services for persons living in the Wilsonville area. The services include congregate and home-delivered meals, evidence-based health promotion activities, transportation, and information and referral activities. These services link residents with resources to meet their needs and help them remain independent and active in the community.

Wilsonville Community Center has provided nearly 7,100 congregate meals and over 17,000 home-delivered meals over the last year. Home-delivered meals peaked during the pandemic and have continued to show a slow and steady increase. The need for home-delivered meals is expected to continue to grow as Wilsonville’s population ages. Home-delivered meals not only provide meals to the seniors but

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also provide a friendly check-in. Recently, a driver noticed that one of their regular clients, to whom they delivered meals, did not seem well on a particular day. As it turned out, the client was in the midst of a diabetic emergency and needed immediate medical treatment. These interactions provide mutually beneficial services, allowing seniors to interact with the community and each other.

RECOMMENDATION: Staff recommends that the Board of County Commissioners approve this Amendment and authorize the Chair to sign on behalf of the County.

Respectfully submitted,

Rodney A. Cook

Rodney A. Cook
Director of Health, Housing & Human Services

Subrecipient Amendment (FY24-FY27)
Clackamas County, Department of Health, Housing and Human Services

<u>Subrecipient Agreement Number: 24-002</u>	<u>Board Order Number:</u>
<u>Department/Division: H3S, Social Services Division</u>	<u>Amendment No. 1</u>
<u>Subrecipient: City of Wilsonville, on behalf of its Wilsonville Community Center</u>	<u>Amendment Requested By: Brenda Durbin</u>
Changes: <input type="checkbox"/> Scope of Service <input type="checkbox"/> Agreement Time	<input checked="" type="checkbox"/> Agreement Budget <input type="checkbox"/> Other:

Justification for Amendment:

Amendment #1 to Subrecipient Agreement 24-010 (“Agreement”) with City of Wilsonville (“SUBRECIPIENT”) provides budget adjustments for ongoing delivery of services for fiscal year 2025 and results in an increase to the budget by an additional \$135,320, for a total Agreement amount of \$254,520.

This Amendment #1 is effective upon signature and continues through June 30, 2027.

Except as amended hereby, all other terms and conditions of the Agreement remain in full force and effect. COUNTY has identified the changes with “***bold/italic***” font for easy reference.

AMEND the following portions of Section 4, Grant Funds:

4. Grant Funds. COUNTY’s funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number (“ALN”) number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for one year is ***\$119,200***. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.

4.1 Grant Funds: COUNTY’s funding of ***\$119,200*** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services (“ODHS”), Adults and People with Disabilities (“APD”), Community Services & Solutions Unit (“CSSU”).

TO READ:

4. Grant Funds. COUNTY’s funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number (“ALN”) number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for is ***\$254,520***. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.

4.1 Grant Funds: COUNTY’s funding of ***\$254,520*** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.045, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services (“ODHS”), Adults and People with Disabilities (“APD”), Community Services & Solutions Unit (“CSSU”).

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AMEND EXHIBIT B – SUBRECIPIENT Program Budget, to add the following additional budget for fiscal year 2024-25:

CITY of WILSONVILLE - COMMUNITY CENTER
 Fiscal Year 2025, Amendment 1

<u>Funding Type</u>	<u>Funding Category</u>	<u>AL Number</u>	<u>Max. Total Award</u>	<u>Required Match*</u>	<u>Estimated Program Income</u>	<u>Services</u>	<u>Approx. No. of Units</u>	<u>Reimb. Rate</u>
Client Services	OAA IIIB	93.044	\$ 11,340	\$ 1,260	NA	Case Management	100	\$ 42.00
						Reassurance	140	\$ 21.00
						Info & Assistance	200	\$ 21.00
Nutrition Services	OAA C1 & C2	93.045	\$ 105,430	\$ 11,715	\$ 8,250	OAA Meal Site Management	25,000	\$ 1.65
						Food Service	25,000	\$ 2.50
						HDM Assessment	80	\$ 21.00
	NSIP	93.053	\$ 17,500	NA		Food Service	25,000	\$ 0.70
Health Promotion	OAA IIID	93.043	\$ 1,050	NA	NA	Evidence-Based Health & Wellness Programs	20	\$ 52.50
Total Maximum Award			\$ 135,320	Federal Award Total:			\$ 135,320	

* Source of OAA Match - Staff time

REPLACE EXHIBIT H – 1 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	City of Wilsonville – Wilsonville Community Center
SUBRECIPIENT Unique Entity Identifier:	XJHFNSZ9PGK6
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$22,140
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$254,520
Total amount of all federal award to SUBRECIPIENT:	\$254,520
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.044 Title III, Part B
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 2 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	City of Wilsonville – Wilsonville Community Center
SUBRECIPIENT Unique Entity Identifier:	XJHFNSZ9PGK6
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$196,730
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$254,520
Total amount of all federal award to SUBRECIPIENT:	\$254,520
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKA VB8JND6
Assistance Listing Number (ALN) & Title:	93.045 Title III, Part C
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 3 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	City of Wilsonville – Wilsonville Community Center
SUBRECIPIENT Unique Entity Identifier:	XJHFNSZ9PGK6
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$33,600
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$254,520
Total amount of all federal award to SUBRECIPIENT:	\$254,520
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.053 NSIP
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 4 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	City of Wilsonville – Wilsonville Community Center
SUBRECIPIENT Unique Entity Identifier:	XJHFNSZ9PGK6
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$2,050
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$254,520
Total amount of all federal award to SUBRECIPIENT:	\$254,520
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.045 Title III, Part D
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A


SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #1 to be executed by their duly authorized officers.

CLACKAMAS COUNTY

City of Wilsonville, on behalf of Wilsonville Community Center

By: _____

By:  _____


Its: _____

Its: City Manager

Dated: _____

June 12, 2024
Dated: _____

Approved to Form

By:  _____
County Counsel

Dated: 06/12/2024