

Present: Pam Bonner, Mimi Luther, Desiree Thomas, Kirsten Pitzer, Gianou Knox, Savannah Powell, Michelle Kutnyak, Max Penneck, Yvonne Smith, Mike Foley, Roma Leiva

Absent: Missy Albrich, Rebecca Stavenjord, Darcee Kilsdonk, Christine Kan

CCPHD staff: Philip Mason-Joyner, Kim La Croix, Armando Jimenez, Sarah Present, Marc Czornij, Jamie Zentner

Guests: Beth Ronk, IMAC; Shawna Johnson, Todos Juntos; Alicia Orozco and Myrna Valdez, PANOW

**Please note: all Public Health Advisory Council and committee meetings are recorded. By participating in the meeting, you agree to be recorded.**

**Group Agreement:**

- ❖ Meetings are meaningful, action focused while making time for follow-up and further analysis.
- ❖ Stay on point and on time.
- ❖ Don't stay confused – ask for clarification, avoid acronyms.
- ❖ Address the problem, not the person, be respectful.
- ❖ Assume best intentions and recognize impact.
- ❖ Move up and move back accordingly. Recognize that It can be just as challenging for someone to step forward as it is to step back.
- ❖ Bring respectful passion to the meetings.
- ❖ Learn from previous experiences and focus on moving forward. Slow down to support full participation by all group members.
- ❖ Stay engaged, speak your truth, and hear the truth of others.
- ❖ Expect and accept non-closure.
- ❖ It's ok to experience discomfort.
- ❖ Acknowledge intent.
- ❖ Remember our interdependence and interconnectedness and share responsibility for the success of our work together.
- ❖ When speaking introduce yourself and if referring to a comment in the chat, share the content of the chat.

Topic	Objective	Motion/ Vote	NOTES
I. Call to Order	Welcome to PHAC members and visitors	NA	Co-Chair Knox called the meeting to order
II. Introductions & Ice Breaker Acknowledge group agreements	Activity to get better acquainted	NA	Council shared one intention for 2025
III. Public Input	Public Input	NA	No public input was received
IV. Agenda approval	Are there any additions to the agenda?	X Second, vote	Savannah moved to approve the agenda; Mimi seconded. Motion passed.

Topic	Objective	Motion/ Vote	NOTES
V. Minutes of December 16, 2024	Review and approve minutes from previous PHAC meeting	X Second, vote	Kristen moved to approve the minutes; Pam seconded. Motion passed.
VI. Director's Report A. Staff changes B. Upcoming Budget Season C. Strategic plan	Inform PHAC members on relevant CCPHD issues	NA	Philip summarized staff changes <ul style="list-style-type: none"> <li>Rod Cook retired as Director of H3S. Mary Rumbaugh was appointed as new Director. Philip was promoted to Interim Deputy Director of H3S. Kim La Croix was promoted to Acting Public Health Director.</li> <li>Susan Berns-Norman retired in Dec; Jamie and Marc will staff the PHAC. Strategic Plan was revised and finalized; PHAC will review and approve in April.</li> </ul>
VII. Blueprint grantees presentations: 15 min each	Learn about the work of Blueprint grantees	NA	Jamie Zentner briefly explained Blueprint grant program and introduced three grantees to present their great work: <ul style="list-style-type: none"> <li>Beth Ronk, Immigrant Mutual Aid Coalition</li> <li>Myrna Valdez &amp; Alicia Orozco, Project Access Now</li> <li>Shawna Johnson, Todos Juntos</li> </ul> Please see attached slides.
VIII. Call for new business	New topics/issues brought forward by members	NA	Pam Bonner shared the Public Meeting Law training hosted by CESD. She shared a couple of resources from the Oregon Government Ethics Commission (OGEC) that can help support compliance with public meetings laws. Handouts are on the OGEC <a href="#">Training Resources page</a> .  <b><a href="#">Public Meetings Law Checklist</a></b> This helpful resource provides an at-a-glance summary of key requirements for location, accessibility, electronic access, notice, and meeting records (including minutes).  <b><a href="#">Executive Session Checklist</a></b> This checklist walks through the entire process and includes answers to common questions.  Yvonne Smith shared that Clackamas Community College is applying for an AARP flagship grant to pay for benches along walking path. She asked if the PHAC would provide a letter of support.

			Council agreed. Yvonne drafted the letter, Jamie sent the letter to PHAC for review, incorporated feedback, and returned to Giannou and Yvonne for signature.
IX. 2025 Legislative Session	Learn about CCPHD legislative priorities & opportunities to participate	NA	Kim summarized the changes at the federal government and implications to public health. Armando presented the public health priorities in the 2025 legislative session. See slides for details. Kim and Armando will talk about Public Health Modernization in more detail at a future meeting.
X. Wrap-up and Adjournment	What would you like to learn more about?	X Second, vote	Michelle moved to adjourn at 7:33; Savannah seconded. Motion passed.

Future Meetings	Time	Topic	Location
<b>April 21, 2025</b>	5:30 – 7:30 p.m.	Modernization Cost & Capacity Report Public Health Week celebration Strategic Plan & Letter of support	Virtual
<b>June 16, 2025</b>	5:30 – 7:30 p.m.		Virtual
<b>August 18, 2025</b>	5:30 – 7:30 p.m.		Virtual
<b>October 20, 2025</b>	5:30 – 7:30 p.m.		Virtual
<b>December 15, 2025</b>	5:30 – 7:30 p.m.		Virtual