



Elizabeth Comfort
Finance Director, Interim

Department of Finance

Public Services Building
2051 Kaen Road, Suite 490 | Oregon City, OR 97045

September 10, 2020

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of a FY 20/21 Work and Financial Plan with United States Department of Agriculture (USDA), Animal and Plant Health Inspection Service (APHIS), Wildlife Services (WS) for Predator Management

Purpose/Outcome	FY 20/21 Work and Financial Plan for predator control.
Dollar Amount and Fiscal Impact	The maximum contract value of \$77,954.27 for the County portion of these activities is included in the Clackamas County fiscal year 2020-2021 budget.
Funding Source	General Fund in conjunction with state, federal and private partners
Duration	July 1, 2020 through June 30, 2021
Previous Board Action	July 19, 2018 the current five year Cooperative Service Agreement with the USDA APHIS WS for Predator Management was approved and signed, 07192018 C.1
Strategic Plan Alignment	Aligns with County strategic priority by helping to ensure safe, healthy and secure communities.
County Counsel Review	August 13, 2020
Contact Person	Elizabeth Comfort, 503-742-5405
Contract No.	Agreement 18-7341-5111-RA

BACKGROUND: Clackamas County's intergovernmental 5-year agreement with the federal agencies listed above for County Trapper Services was adopted and signed July 19, 2018. The agreement provides predator control where wild animals and birds may carry disease or threaten injury to County public and private resources.

Each year a separate Work Plan and Proposed Budget, representing the next fiscal year portion of this predator control program, is presented to the Board of County Commissioners for approval. The FY 20/21 Work and Financial Plan under consideration was initiated by the federal agency in cooperation with its partners. An opportunity was provided for the Wildlife Services, in cooperation with the County, to adjust service delivery to accommodate County budgetary constraints.

This document has been reviewed and approved by County Counsel.

RECOMMENDATION: Staff respectfully recommends the Board approve the attached FY 20/21 Work and Financial Plan for County predator control and wildlife damage management in order to meet the federal deadline. This contract is consistent with the County's anticipated budget for the FY 2020-2021. Thank you.

Sincerely,

Elizabeth Comfort
Interim Finance Director

**USDA APHIS WILDLIFE SERVICES
WORK AND FINANCIAL PLAN**

COOPERATOR: CLACKAMAS COUNTY
COOPERATIVE AGREEMENT NO.: 20-7341-5111-RA
ACCOUNT WBS: AP.RA.RX41.73.0550
AGREEMENT DATES: July 1, 2020 – June 30, 2021
AGREEMENT AMOUNT: \$77,954.27

Pursuant to Cooperative Service Agreement No. 18-7341-5111-RA between Clackamas County and the United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services (APHIS-WS), this Work and Financial Plan defines the objectives, plan of action, resources and budget for cooperative wildlife services program.

OBJECTIVES/GOALS

APHIS-WS objective is to provide professional wildlife management assistance to reduce or manage damage caused by coyotes, predatory animals, and other nuisance wildlife to protect property and human health and safety.

Specific goals are:

1. To provide direct assistance for Cooperator from wildlife conflicts or damage.
2. To provide assistance in the form of educational information.

PLAN OF ACTION

The objectives of the wildlife damage management program will be accomplished in the following manner:

1. APHIS-WS will provide technical assistance and or direct management at times and locations for where it is determined there is a need to resolve problems caused by wildlife. Lethal management efforts will be directed towards specific offending individuals or local populations. Method selection will be based on an evaluation of selectivity, humaneness, human safety, effectiveness, legality, and practicality.

Technical Assistance: APHIS-WS personnel may provide verbal or written advice, recommendations, information, demonstrations or training to use in managing wildlife damage problems. Generally, implementation of technical assistance recommendations is the responsibility of the resource/property owner.

Direct Management: Direct management is usually provided when the resource/property owner's efforts have proven ineffective and or technical assistance alone is inadequate. Direct management methods/techniques may include trap equipment, shooting, and other methods as mutually agreed upon.

2. APHIS-WS District Supervisor Brian Thomas in Salem, Oregon will supervise this project (503) 399-5814. This project will be monitored by David E. Williams, State Director, Portland, Oregon (503) 326-2346.
3. APHIS-WS will invoice Cooperator monthly for actual costs incurred in providing service, not to exceed \$77,954.27, provided there are billable expenses posted at the time of billing for the month of service. In some cases, the work is done during the period of performance but expenses post outside of the agreement end date, resulting in a final invoice one month after the period of performance has ended.
4. In accordance with the Debt Collection Improvement Act (DCIA) of 1996, bills issued by APHIS-WS are due and payable within 30 days of the invoice date. The DCIA requires that all debts older than 120 days be forwarded to debt collection centers or commercial collection agencies for more aggressive action. Debtors have the option to verify, challenge and compromise claims, and have access to administrative appeals procedures which are both reasonable and protect the interests of the United States.

PROCUREMENT

Cooperator understands that additional supplies and equipment may need to be purchased under this agreement to replace consumed, damaged or lost supplies/equipment. Any items remaining at the end of the agreement will remain in the possession of APHIS-WS.

STIPULATIONS AND RESTRICTIONS:

1. All operations shall have the joint concurrence of APHIS-WS and Cooperator and shall be under the direct supervision of APHIS-WS. APHIS-WS will conduct the program in accordance with its established operating policies and all applicable state and federal laws and regulations.
2. APHIS-WS will cooperate with the Oregon Department of Fish and Wildlife, the U.S. Fish and Wildlife Service, Oregon Department of Transportation, Oregon Fire marshal's Office, county and local city governments, and other entities to ensure compliance with Federal, State, and local laws and regulations.
3. Wildlife Damage Management: A Work Initiation Document for Wildlife Damage Management (WS Form 12A), a Work Initiation Document for Wildlife Damage Management – Multiple Resource Owners (WS Form 12B) or a Work Initiation Document for Management of Wildlife Damage on Urban Properties (WS Form 12C) will be executed between APHIS-WS and the landowner, lessee, administrator before any APHIS-WS work is conducted.

COST ESTIMATE FOR SERVICES:

Salary including possible overtime, benefits, vehicle, supplies and material costs charged at actual cost. The distribution of the budget for this work plan may vary as necessary to accomplish the purpose of this Agreement.

AUTHORIZATION:

Clackamas County
2051 Kaen Rd.
Oregon City, OR 97045

Representative, Clackamas County

Date

UNITED STATES DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE
WILDLIFE SERVICES

David Williams, State Director, Oregon

Date

Director, Western Region

Date

FINANCIAL PLAN

For the disbursement of funds from
Clackamas County - Clackamas County

to
USDA APHIS Wildlife Services
for
Wildlife Management

from
7/1/2020
to
6/30/2021

Cost Element		Full Cost
Personnel Compensation	\$	45,848.66
Travel	\$	-
Vehicles	\$	10,268.36
Other Services	\$	3,191.88
Supplies and Materials	\$	2,000.00
Equipment	\$	-

Subtotal (Direct Charges)	\$	61,308.90
Pooled Job Costs	11.00%	\$ 6,743.98
Indirect Costs	16.15%	\$ 9,901.39
Aviation Flat Rate Collection		\$ -
Agreement Total	\$	77,954.27

The distribution of the budget from this Financial Plan may vary as necessary to accomplish the purpose of this agreement, but may not exceed: \$77,954.27